

ADDENDUM NO. 02

CITY OF FAIRHOPE

RFP No. 001-18 Natural Gas Leakage Survey

The following questions have been submitted by potential responders and answers have been provided by the Director of Operations, Richard Peterson and the Compliance Officer, Wes Boyett.

Question #1: The required phone records, is this for “breadcrumb” purposes? If so, can an app on the required iPads/tablets suffice?

Answer #1: Yes, and as long as the app/device can show progression and trail to map progress it will suffice

Question #2 Will hangtags/door tags be provided for use at premises where we Can't Gain Entry? If we are to provide them, is there a template and is the end customer to contact the utility or us to schedule the inspection? What about calls or requests after the scheduled survey hours?

Answer #2: All door tags will be provided. Any requests after the survey hours will be scheduled during the following business day.

Question #3 Does “Incomplete surveys in excess of 2% of the total services” refer to each survey map or the total system?

Answer #3 Total System

Question #4 Do the electronic versions of the maps that will be on the iPads/tablets provide for a recording of the survey and results or is that information (including leak reports) to be kept track of by other electronic or paper means, and does the utility provide that or the contractor?

Answer # 4 No, the records will be kept by the contractor on leak reports issued electronically by Fairhope Utilities

Question #5 Can the schedule of surveys with the number of services, miles of main, and Start/deadline dates for each be provided for consideration?

Answer #5 start/deadlines will be discussed and determined once the contractor is selected

Question #6 Are contractor company vehicles required or are Personally Owned Vehicles with contractor and utility signage sufficient?

Answer #6 As long as the contractors and/or contractors employees vehicle is used it must be in good working order

Question #7 Have utility personnel used mobile survey equipment on for portions of the survey in the past and can the contractor use mobile equipment for portions of the survey?

Answer #7 Mobile equipment can be used where access allows. Although NO mobile equipment will be allowed in customers yards.

Question #8 Addendum 1, Question 6 asks about a guide being utilized during the survey. It is stated that a guide will be provided throughout the survey. Will this guide be riding in contractor's or contractor's employee's vehicle? If electronic maps are provided and “breadcrumb” tracking required, is a guide necessary throughout the survey? Will there be multiple guides for each contractor personnel? Or, is “guide” referring to a “liaison” between the utility and the contractor?

Answer #8 The guide will be provided a vehicle by Fairhope Utilities. The purpose of the guide is to be a liaison between Fairhope Utilities and the contractor and also assist in navigation of our gas system.

Question #9 Will utility provide official contractor ID's for contractor personnel (to supplement the contractor's provided employee ID badging)?

Answer #9 Badges can be provided to aid in contractor/resident relations.

Bidders are to sign and include signed **Addendum No.2** with submitted bid documents.

Acknowledged:

Company

By

Purchasing Clerk
City of Fairhope
Posted: 10-10-18