



**CITY OF FAIRHOPE**

**CITY COUNCIL PACKET FOR PRESS**

**DISCLAIMER**

**PLEASE TAKE NOTICE:**

**THE INFORMATION IN THIS PACKET IS IN  
PRELIMINARY FORM.**

**IT IS SUBMITTED TO THE CITY COUNCIL FOR  
CONSIDERATION AND DISCUSSION.**

**THIS PACKET DOES NOT CONTAIN  
FINAL AND/OR APPROVED  
MINUTES, RESOLUTIONS OR ORDINANCES.**

**CITY OF FAIRHOPE  
CITY COUNCIL WORK SESSION AGENDA**

**MONDAY, 10 SEPTEMBER 2018 – 4:30 P.M. – COUNCIL CHAMBER**

1. Discussion of Facilities and/or BP Funds and Federal Government Procurement – Richard Johnson.
2. Budget Discussion of Utilities – Richard Peterson
3. Committee Updates
4. Department Head Updates/Grant Updates

**Next Regular Meeting Monday, September 24, 2018 at 4:30 p.m. and Same Place**

**CITY OF FAIRHOPE  
CITY COUNCIL AGENDA**

**MONDAY, 10 SEPTEMBER 2018 - 6:00 P.M. - CITY COUNCIL CHAMBER**

**Invocation and Pledge of Allegiance**

1. Approve minutes of 24 August 2018 Special Called City Council meeting, minutes of 27 August 2018 Regular City Council Meeting, minutes of 27 August 2018 Work Session, and minutes of 27 August 2018 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. Resolution – That the City of Fairhope approves the request from the Fairhope Sunset Rotary Fundraiser and that they may proceed with plans to solicit adoption of the trees in the Downtown Fairhope area for the purpose of raising money for a Fairhope community organization mutually selected by the City of Fairhope and the Fairhope Sunset Rotary.
6. Resolution – That the City Council approves the three School Resource Officers that are being requested in the FY 2018-2019 Budget for the Police Department.
7. Resolution – To Award Bid for New South End Restroom at North Beach Park to Eric Lazarri Construction, LL, with a total bid proposal of \$96,460.00 (Bid No. 030-17).
8. Resolution – To Award Bid for Point to Point Connection from the Fairhope Police Department to Fairhope Docks for a three-year contract to 3PLAY, LLC/3PLAi, LLC, with a total bid proposal of \$7,990.00 annually (\$23,970.00 total) (Bid No. 031-17).
9. Resolution – To Procure a John Deere TX 2019 Grounds Maintenance Equipment with Attachments and Accessories and Equipment for the Water Department; and the equipment is available for direct procurement through the Sourcewell Purchasing Coop; and therefore, does not have to be let out for bid. This has been nationally bid through the Sourcewell’s bid process. The cost will be \$9,247.76.
10. Resolution – To Award RFQ for 5000’ 15KV URD Double Seal Prysmian StrandSeal 133% Insulation #420 for the Electric Department GRESCO with a total cost of \$11,600.00.
11. Request – Economic and Community Development Director Sherry-Lea Botop - requesting permission to close Delamare Avenue during First Friday Art Walk.
12. Application for a Non-Profit Tax-Exempt License (Alcoholic Beverage License) by Fairhope Educational Enrichment Foundation Inc., “FEEF presents School of Rock” a fall fundraising event, located at 161 N Section Street, Fairhope, Alabama on Friday, October 19, 2018, beginning at 6:30 p.m.

13. Public Participation – (3 minutes maximum)
14. Executive Session – To Discuss Pending Litigation
15. Adjourn

**City Council Work Session - 4:30 p.m.  
on Monday, September 10, 2018 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.  
on Monday, September 10, 2018 – Council Chambers**

**CITY OF FAIRHOPE  
SPECIAL ELECTION  
COUNCIL-MANAGER FORM OF  
GOVERNMENT REFERENDUM**

**OCTOBER 2, 2018**

**IMPORTANT DATES**

- August 28, 2018 – Absentee Voting Begins
- September 27, 2018 – Last day to **APPLY** for absentee ballot
- October 1, 2018 – Last day to **RETURN YOUR** Hand-Delivered absentee ballot is the close of business (5:00 p.m.)
- October 2, 2018 – Last day to **RECEIVE MAILED** absentee ballots  
Must be postmarked by October 1, 2018 and received  
by noon to be counted!
- October 2, 2018 – ELECTION DAY – POLL HOURS 7 - 7**
- October 9, 2018 – Canvass the Election - 10:00 a.m. in Council Chambers

**Next Regular Meeting – Monday, September 24, 2018 - Same Time and Place**

24 August 2018

NOTICE AND CALL OF SPECIAL MEETING

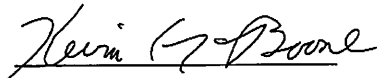
Notice is hereby given of a special meeting of the City Council of the City of Fairhope, Alabama, to be held at the Fairhope Municipal Complex on Friday, 24 August 2018, at 9:00 a.m., for the purpose to:

- ❖ Interim Chief of Police Interviews and Executive Session

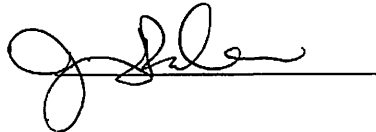
  
Jack Burrell, Council President

CONSENT TO HOLDING OF MEETING

The undersigned members of the City Council of the City of Fairhope, Alabama, do hereby acknowledge service of the Notice and Call of Special Meeting hereinabout set forth and do hereby consent to the holding of such meeting as such time in such place for the purpose set forth therein.


  
Kevin G. Boone

  
Paul Alford

  
John D. Jones

  
David Reid

Attest:

  
Lisa A. Hajks, MMC  
City Clerk

24 August 2018

STATE OF ALABAMA                    )(  
  :  
COUNTY OF BALDWIN                )(

The City Council, City of Fairhope, met in Special Session at 9:00 a.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 24 August 2018.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, and City Clerk Lisa A. Hanks. City Attorney Marcus McDowell was absent.

There being a quorum present, Council President Jack Burrell called the meeting to order at 9:00 a.m. and stated that this work session is to interview the four candidates for Interim Chief of Police. He explained the procedures of how the interviews would be handled and asked for everyone to remain in the room once each interview begins. He also explained that the salary would not be increased, that this six months is time for the City Council to see if the chosen Interim Chief is the right choice; and for the Interim to make sure this is the right choice. Mr. Shane Leiser interview was schedule for 9:00 a.m.; Ms. Stephanie Hollinghead interview was scheduled for 10:00 a.m.; Mr. Craig Sawyer interview was scheduled for 11:00 a.m.; and Ms. Julie Joyner interview was scheduled for 12:00 p.m. The interviews were between 30 to 45 minutes each, so concluded earlier than scheduled.

The following questions were asked to all four candidates by the Councilmembers:

1. What is your vision for the Fairhope Police Department?
2. What is your definition of leadership? Give an example of a situation in which you were able to resolve an issue or a situation using your leadership skills.
3. What are your thoughts on promoting from within the Department?
4. Looking back on your career, what event or accomplishment are you most proud of?
5. What does the term "community policing" mean to you, and how would you implement community policing?
6. Please tell us how you would accomplish making a 10% cut in the Police Department budget, should that become necessary.
7. From a public safety/law enforcement perspective, what is the biggest challenge facing small towns like Fairhope today?
8. What tactics would you use to reduce illegal drugs in our community; and in our schools?
9. If appointed, how long do you plan to be Police Chief, and what further career aspirations do you have?
10. From your recent experience, what do you think uniquely qualifies you to be the Police Chief in Fairhope?
11. What other initiatives or ideas do you have? Please be specific to the extent possible.

24 August 2018

12. If appointed, how would you go about maintaining unity within the Fairhope Police Department?
13. Do you think the Police Jurisdiction is good or should we pull it back?
14. What are your thoughts on the hierarch/structure of the Department, specifically the top of the Department?
15. Who do you think is responsible for the Downtown traffic and public safety: City Council, Mayor, or Chief of Police?
16. Do you think cameras are a good idea for Downtown Fairhope?

All candidates had ample time to respond to each of the questions listed above. Two of the candidates were asked, if appointed would they be willing to move to the City of Fairhope; and both said yes.

After each interview, the candidate thanked the City Council for allowing him the opportunity to interview for the position of Interim Chief of Police.

Councilmember Robinson left at 10:43 a.m. after Mr. Sawyer's interview.

At the request of the City Attorney, Marcus E. McDowell, the City Council will rise from the meeting to go into Executive Session, based on Alabama Code § 36-25A-7(a)(1) to discuss the general reputation and character, physical condition, professional competence, or mental health of individuals; or to discuss the job performance of certain public employees that are not appointed or required to file a statement of economic interest with the Alabama Ethics Commission. The approximate time to be in Executive Session is 20 minutes. Councilmember Brown moved to go into Executive Session. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

Exited the dais at 11:15 a.m. Returned at 11:47 a.m.

There being no further business to come before the City Council, the meeting was duly adjourned at 11:47 a.m.

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Jack Burrell, Council President

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Lisa A. Hanks, MMC  
City Clerk

STATE OF ALABAMA            )(  
  :  
COUNTY OF BALDWIN        )(

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 27 August 2018.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Pastor Tate Chalfant of Celebration Church, and the Pledge of Allegiance was recited. Councilmember Boone moved to approve minutes of the 13 August 2018, regular meeting; minutes of the 13 August 2018, work session; and minutes of the 13 August 2018, agenda meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Mayor Wilson addressed the City Council regarding the following items:

- 1) The September 11th Ceremony will be a one-week service event with the Fairhope Police Department;
- 2) John Keller is retiring after 28 years of service with the Water Department;
- 3) Alabama Coastal Cleanup will be on September 15, 2018;
- 4) Fiscal draft budget was presented early with six meetings scheduled for process to review;
- 5) Gave statistics from the past years and this years for the budget;
- 6) Announced the FY2019 budget is solid.

Councilmembers Robinson and Conyers did not have comments.

Councilmember Brown congratulated Julie Pierce at Fairhope Elementary School on being one of the recipients for the \$20,000.00 given to 50 schools in Alabama recognized for their efforts in showing the most improvement in last year's 3rd grade reading results. He mentioned that Mobile Baykeeper gave their report on May 29, 2018 and said DNA testing needed to be done. The City Council agreed that Operations Director Richard Peterson and staff would move forward. Councilmember Brown requested that Mayor Wilson and staff to begin DNA testing.

Councilmember Boone told everyone that the Live at 5 Concerts held at Coastal Alabama Community College were great and asked to show our support.



27 August 2018

Council President Burrell announced that Baldwin County Economic Development Alliance and the City of Fairhope are partnering for a HATCH grant which will be used to purchase K-1 property. He stated the City Council authorized him to negotiate with Baldwin County Board of Education on purchase; and the grant, if awarded, would be used for the purchase price and renovation of same. Council President Burrell thanked the City Council for the opportunity to move forward. He also thanked Councilmember Conyers, Lee Lawson, and the school board for their help. Council President Burrell stated there will be more to announce real soon.

Councilmember Conyers moved for final adoption of Ordinance No. 1626, an ordinance to establish a Municipal Procurement Card Program for Certain Officers and Employees of the City of Fairhope. (Introduced at the August 13, 2018 City Council Meeting) Seconded by Councilmember Brown, motion for final adoption passed by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY – None. Council President Burrell commented he was concerned with expenses and will keep an eye on them.

Council President Burrell announced that Agenda Item No. 6 was pulled at the request of the owner.

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the Fairhope Volunteer Fire Department (“FVFD”) is hereby authorized and directed to dispose of the personal property purchased by the City of Fairhope, Alabama for the “FVFD”, described in Section 1, above, by donating such property to another Fire Department that could use the equipment. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

#### **RESOLUTION NO. 3154-18**

WHEREAS, the City of Fairhope, Alabama, has a certain item of personal property which is no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Code of Alabama of 1975 authorizes the municipal governing body to dispose of unneeded personal property;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FAIRHOPE, ALABAMA, AS FOLLOWS:

SECTION 1. That the following personal property owned by the City of Fairhope, Alabama, is not needed for public or municipal purposes, and hereby declared surplus:

27 August 2018

[SEE ATTACHED LIST OF EQUIPMENT]

SECTION 2. That the Fairhope Volunteer Fire Department (“FVFD”) is hereby authorized and directed to dispose of the personal property purchased by the City of Fairhope, Alabama for the “FVFD”, described in Section 1, above, by donating such property to another Fire Department that could use the equipment.

ADOPTED AND APPROVED THIS 27TH DAY OF AUGUST, 2018

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Karin Wilson, Mayor

ATTEST:

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Lisa A. Hanks, MMC  
City Clerk

**Surplus 1996 Holmatro Hydraulic rescue tools we would like to donate  
to an under privileged fire Department in our area**

- **Honda GXV120 power unit**
- **MOD 2007-UL Spreaders S# 20070322**
- **MOD 2001-UL Cutters S# 200100625**
- **Small Ram, model and serial number unknown**
- **MOD 2006 large Ram S# 9614665**
- **MOD 265 Splitter Block and hoses S# 9614998**
- **2 electric Hose reels 100' Hydraulic Line**

27 August 2018

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council authorizes the Engineer of Record to send a 30-day notice to terminate the contract with Utility Service Company, Inc. pursuant to Section 3.3 "Right of the City to Terminate Contract;" and allows after 30 days for the City to terminate contract and proceed according to the terms of the contract which includes Calling the Bond." Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 3155-18**

**WHEREAS**, on the 23rd day of October, 2017, the City of Fairhope adopted Resolution No. 2911-17; a resolution to award bid for the Painting of Two Million Gallon Water Tower to Utility Service Company, Inc.;

**WHEREAS**, the City, pursuant to Section 3.3 "Right of the City to Terminate Contract", authorizes the Engineer of Record to issue a 30-day notice of intent to terminate the contract due to failure to provide enough skilled workmen for the project and failure to perform on the contract. Said notice is to be issued to Utility Service Company, Inc. with a copy to the performance bond company.

**WHEREAS**, the City, after 30 days, shall terminate the contract and proceed according to the terms of the contract and performance bond.

**NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that the City Council authorizes the Engineer of Record to send a 30-day notice to terminate the contract with Utility Service Company, Inc. pursuant to Section 3.3 "Right of the City to Terminate Contract;" and allows after 30 days for the City to terminate contract and proceed according to the terms of the contract which includes  
Calling the Bond."

Adopted on this 27th day of August, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

27 August 2018

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute a contract with MPACT (Mullins Public Affairs Consulting) to perform Public Relations Writing for various projects within the City for Economic and Community Development Department (RFQ No. PS029-18) with a not-to-exceed amount of \$23,760.00. The motion was seconded by Councilmember Robinson. Council President Burrell commented that he thought this is too much money. Mayor Wilson replied that communications was cut from the budget. After further discussion, motion passed by the following voice votes: AYE – Robinson, Conyers, Brown, and Boone. NAY - Burrell.

**RESOLUTION NO. 3156-18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that Mayor Karin Wilson is hereby authorized to execute a contract with MPACT (Mullins Public Affairs Consulting) to perform Public Relations Writing for various projects within the City for Economic and Community Development Department (RFQ No. PS029-18) with a not-to-exceed amount of \$23,760.00.

DULY ADOPTED THIS 27TH DAY OF AUGUST, 2018

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Karin Wilson, Mayor

Attest:

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Lisa A. Hanks, MMC  
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Fairhope Connect Newsletter Printing to Postmark Ink, with a total bid proposal for an annual cost not to exceed \$14,100.00; and authorizes to terminate Bid No. 027-17. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

27 August 2018

**RESOLUTION NO. 3157-18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:**

[1] That on September 20, 2017 the City of Fairhope did award Calagaz Printing (Bid No. 027-17), a one-year contract titled Printing of Calendar 2017 Rebid. The original contract will expire on September 20, 2018; and the City is desirous to terminate the remainder of the contract as the terms of the contract have not been followed properly and chose to rebid the project.

[2] That the City of Fairhope did request, receive, and open bids for Fairhope Connect Newsletter Printing (Bid Number 029-18) for the City of Fairhope.

[3] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for  
Fairhope Connect Newsletter Printing

[4] After evaluating the bid proposals with the required bid specifications, Postmark Ink, with a total bid proposal for an annual cost not to exceed \$14,100.00, is now awarded the bid for Fairhope Connect Newsletter Printing; and authorizes to terminate Bid No. 027-17.

Adopted on this 27th day of August, 2018

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Karin Wilson, Mayor

Attest:

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Lisa A. Hanks, MMC  
City Clerk




27 August 2018

VENDOR	Bid Proposal Executed / Signed / Notarized	NEWSLETTER 1 for City Distribution					NEWSLETTER 2 for Utility Customers		
		Number of Copies	Printed Price Per Copy (Non-Recycled Paper)	Printed Price Per Copy (Recycled Paper)	Folded / Printed Price Per Copy (Non-Recycled Paper)	Folded / Printed Price Per Copy (Recycled Paper)	Number of Copies	Price Per Copy (Non-Recycled Paper)	Price Per Copy (Recycled Paper)
Port City Printing	No Response								
Office Max Store #1042	No Response								
The UPS Store #2360	No Response								
Form Solutions Inc	No Response								
Print-N-Press	No Response								
Integra Business Forms & Designs Inc	No Response								
Quality Business Systems	No Response								
Underwood Printing Inc.	No Response								
Office Solutions & Innovations	No Response								
JUBILEE PRINT & DESIGN TEAM	No Response								
ROCKY HEIGHTS PRINT AND BINDING	No Response								

Recommendation: Award to Postmark Ink

 8.3.18  
 Sherry-Lea Botop  
 Director of Economic and Community Development

 8.14.18  
 Julian Saffle  
 Purchasing Manager

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the Governing Body of the City of Fairhope, Alabama, hereby rescinds Bid No. 027-18 for HDPE Trailer and Self-Loading Trailer for the Electric Department due to no bids received; and authorizes the City to solicit for informal bids in accordance with the Attorney General Opinion from 1969. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

27 August 2018

**RESOLUTION NO. 3158-18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:**

[1] That the City of Fairhope did request, receive, and open bids for HDPE Trailer and Self-Loading Trailer for the Electric Department (Bid Number 027-18) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] On August 7, 2018 when bids were to be received and opened, no bids were received; therefore, it is desirous that Bid Number 027-18 be rescinded and to authorize the City to solicit for informal bids in accordance with Attorney General Opinion from 1969 that states “if the awarding authority advertises for bids and none are received, the price may be negotiated with any contractor without advertising for bids a second time.”

[3] That the Governing Body of the City of Fairhope, Alabama, hereby rescinds Bid No. 027-18 for HDPE Trailer and Self-Loading Trailer for the Electric Department due to no bids received; and authorizes the City to solicit for informal bids in accordance with the Attorney General Opinion from 1969.

Adopted on this 27th day of August, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Inmate Telephone Services for the Police Department for a three-year contract to Global Tel\*Link (GTL), Inmates will be charged; City will receive 50% Cost Recovery. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.



27 August 2018

**RESOLUTION NO. 3159-18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:**

[1] That the City of Fairhope did request, receive, and open bids for Inmate Telephone Services for the Police Department (Bid Number 016-18).

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for  
Inmate Telephone Services  
for the Police Department

[3] After evaluating the bid proposals with the required bid specifications, Global Tel\*Link (GTL), Inmates will be charged; City will receive 50% Cost Recovery, is now awarded the bid for Inmate Telephone Services for the Police Department for a three-year contract.

Adopted on this 27th day of August, 2018

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Karin Wilson, Mayor

Attest:

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Lisa A. Hanks, MMC  
City Clerk

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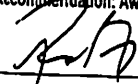
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27 August 2018

CITY OF FAIRHOPE  
 BID TAB and Recommendation  
 BID NO: 016-18  
 BID NAME: Inmate Telephone Services  
 BID OPENED: June 14, 2018 at 10:00 A.M.  
 Note: Bid Bond 5% (not required on less than \$10,000) WAIVED

VENDOR	Bid Proposal Executed / Signed / Notarized	Addenda signed: 1,2,3,4,5,6	Proposed Inmate calling rates	Mileage bands where applicable	Compliance	Proposed cost of recovery offer to the CITY	Proposed cost of recovery offer for prepaid calls.	Total Cost of Recovery Percentage	Installation Time (Days)
<b>NCIC Inmate Communications</b>	yes	yes			yes			40%	45 days
LOCAL			\$0.25 per minute			\$0.25 per minute			
IntraLATA			\$0.25 per minute			\$0.25 per minute			
InterLATA			\$0.25 per minute			\$0.25 per minute			
Interstate			\$0.21 per minute			\$0.21 per minute			
<b>GTL</b>	yes	yes			yes			50%	19 days
LOCAL			\$0.20			50%			
IntraLATA			\$0.20			50%			
InterLATA			\$0.20			50%			
Interstate			\$0.20			0%			

Recommendation: Award three year contract to Global Tel\*Link (GTL)

  
 Jeff Montgomery, IT Director      8/21/18

  
 Delores Brandt, Purchasing Clerk      8/21/18

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute the for second (final) extension of Bid No. 032-16, Jail Inmate Meals 2016, Re-Bid for American Wholesale Grocery, Inc. d/b/a American Foods for an additional one year as per the terms and conditions of the original contract as per the terms and conditions of the original contract, the contract unit bit prices, varies per item (see attached list) for an estimated amount of approximately \$45,000.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

27 August 2018

**RESOLUTION NO. 3160-18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that Mayor Karin Wilson is hereby authorized to execute the second (final) extension of Bid No. 032-16, Jail Inmate Meals 2016, Re-Bid for American Wholesale Grocery, Inc. d/b/a American Foods for an additional one year as per the terms and conditions of the original contract as per the terms and conditions of the original contract, the contract unit bit prices, varies per item (see attached list) for an estimated amount of approximately \$45,000.00.

Adopted on this 27th day of August, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Miniature LED Lights for the City of Fairhope to Winterland, Inc., with a total bid proposal with an annual cost not to exceed \$20,500.00 for Miniature LED Lights for the City of Fairhope. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 3161-18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Miniature LED Lights (Bid Number 028-18) for the City of Fairhope.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

27 August 2018

Please see attached Bid Tabulation for  
Miniature LED Lights

[3] After evaluating the bid proposals with the required bid specifications, Winterland, Inc., with a total bid proposal with an annual cost not to exceed \$20,500.00, is now awarded the bid for Miniature LED Lights for the City of Fairhope.

Adopted on this 27th day of August, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

CITY OF FAIRHOPE  
BID TABULATION and RECOMMENDATION  
BID NO: 028-18  
BID NAME: Miniature LED Lights  
BID OPENED: July 30, 2018 10:00 a.m.  
Note: Bid Bond WAIVED (All bonds waived)

VENDOR	Bid Proposal Executed / Signed / Notarized	Lead time ARO days	Manufacturer / Model	Bid price per ft strand 100 bulbs	Bid price per ft strand 150 bulbs	3.0 Technical specs submitted	3.0 Technical specs Comply/ does not comply
WINTERLAND INC.	Yes	45	Five Star / Winterland GMDHWVC	60 ft / \$20.60	75 ft / \$29.50	Yes	Complies to all; Lead time does not support need date
NOVELTY LIGHTS, INC	Yes	3	Novelty Lights / CGWA100	60 ft / \$13.70	No bid	Yes	Does not comply to 3.1.2
JUBILEE ACE HARDWARE	Yes	30	Celebrations / 40840-71	24.5 ft. / \$8.92	No bid	Yes	No response to 3.2.11, 3.2.12 Does not comply to 3.1.4 No response to 3.2.9
DISPLAY SALES COMPANY	Yes	5	Display Sales / LED Mini-WWWNT	100 ft. / \$20.47	No bid	Yes	Does not comply to 3.2.11, 3.2.12
WAL-MART - DAPHNE, AL	No Response						
WAL-MART - FAIRHOPE, AL	No Response						
CHRISTMAS LIGHTS ETC. (AKA WINTERGREEN CORPORATION)	No Response						
CITY ELECTRIC SUPPLY	No Response						
JILL AMERICAN CHRISTMAS CO.	No Response						
DEALERS ELECTRICAL SUPPLY	No Response						
LOWE'S COMMERCIAL SERVICES	No Response						
HOME DEPOT	No Response						
HOLIDAY DESIGNS	No Response						
GRAYBAR	No Response						
ROBERT MOORE'S CHRISTMAS TOWN	No Response						

- \*\*3.1.2 All wire must be no smaller in size than 20 gauge  Comply  Does Not Comply
- \*\*1.1.4 Plugs are to be polarized  Comply  Does Not Comply
- \*\*3.2.9 Each String is to be approximately 24 to 50 feet long  Comply  Does Not Comply
- \*\*3.2.11 Bulbs shall have a minimum average life of approximately 25,000 burn hours  Comply  Does Not Comply
- \*\*3.2.12 Light Strings shall have a 3-yr warranty for UV exposure for continuous outdoor use  Comply  Does Not Comply

Recommendation: Award to WINTERLAND INC.



Richard Peterson, Director of Operations

8, 17, 2018

To my knowledge this is an accurate bid tabulation

  
Julian Saffle, Purchasing Manager

8, 17, 18

27 August 2018

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Fire Extinguisher Service for the City of Fairhope from Safety Extinguishers, LLC with an annual cost of approximately \$14,000.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

**RESOLUTION NO. 3162-18**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope has voted to purchase Fire Extinguisher Service for the City of Fairhope from Safety Extinguishers, LLC with an annual cost of approximately \$14,000.00.

Adopted on this 27th day of August, 2018

---

Karin Wilson, Mayor

Attest:

---

Lisa A. Hanks, MMC  
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution to Appoint Election Officials for Special Election Day 2 October 2018. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

**RESOLUTION NO. 3163-18**

**WHEREAS**, a Special Municipal Election has been called to be held on 2 October 2018; and,

**WHEREAS**, Section 11-46-27 of the Alabama Code of 1975, as amended, provides, in part, that the Municipal Governing Body, not less than 15 days before the holding of any Municipal Election, appoint from the qualified electors of the municipality, officers to hold the election as follows; where electronic ballot counters are used, at least one inspector and three clerks,

27 August 2018

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Fairhope, Alabama that the election Officers for said elections shall be as follow:

- Chief Inspector: (1) Dianne Blaschak, 405 Jasmine Avenue
- Chief Clerk: (1) Vera Culver, 567 Jan Drive
- Provisional Ballot Officer: (1) Kermit Mangus, 400 Jasmine Avenue
- Registration & Tablet  
(Voter List) Clerks: (1) Alison Calloway, 9 Cottage Drive  
(2) Edith Calloway, 9 Cottage Drive  
(3) Beverly Dunnam, 414 Forster Avenue  
(4) Becky Brown, 667 Fairhope Avenue  
(5) Suzanne McKee, 211 Park Drive  
(6) Margie Robinson, 100 Berglin Street  
(7) Stephenie Gasbarro, 322 Clubhouse Drive  
(8) Dian Mangus, 400 Jasmine Avenue  
(9) Joanne Brown, 62 South Ingleside
- Runner: (1) Tony Gasbarro, 322 Clubhouse Drive
- Ballot Issue Clerks: (1) Charles Robinson, 129 Cypress Lane  
(2) Steve Mills, 171 Hawthorne Circle  
(3) Edwina Tait, 101 Berglin Street  
(4) Wayne Tait, 101 Berglin Street  
(5) Debbie Mansmann, 207 Lee Street
- AutoMARK Attendant:  
(For Handicap) (1) Tony Gasbarro, 322 Clubhouse Drive
- Machine Attendants: (1) Andrew J. Blaschak, 405 Jasmine Avenue  
(2) Terrill G. Hicks, 104 Clubhouse Drive
- Absentee Machine Clerks: (1) Vera Culver, 567 Jan Drive  
(2) Dianne Blaschak, 405 Jasmine Avenue

**BE IT FURTHER RESOLVED**, that the Chief Inspector shall be compensated \$250.00 for each Election and for each Run-off Election, if necessary, and other Election Officers shall be compensated \$125.00 for each Election, and for each Run-off Election, if necessary.

ADOPTED THIS 27TH DAY OF AUGUST, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

27 August 2018

Planning Buford King addressed the City Council to explain the Site Plan (SR 18.03) Review of property, requested of Larry Smith with S.E. Civil, LLC, on behalf James and Beverly Reid for Site Plan Approval for a Mixed-Use Multiple Occupancy (21 Units), generally located at Southwest corner of Magnolia Avenue and Church Street Intersection, Fairhope, Alabama. Councilmember Brown recused himself from the vote on this agenda item.

Councilmember Boone moved to approve the Site Plan property owned by James and Beverly Reid listed above. Seconded by Councilmember Conyers, motion passed by the following voice votes: AYE – Burrell, Robinson, Conyers, and Boone. NAY – None. ABSTAIN - Brown.

Councilmember Conyers moved to appoint Arthur “Bob” Mannich, Robert “Bob” Gentle, and Ben Smith III to the Medical Clinic Board – Midtown for a six-year term. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

Councilmember Robinson moved to appoint Greg Wittendorfer to the Tree Committee for a three-year term which will expire August 2021. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

City Council reviewed an application for a Restaurant Liquor License by Xian Chu Ou for Wok by D Bay, Inc. d/b/a Wok by D Bay, located at 420 Fairhope Avenue, Fairhope, Alabama. Councilmember Conyers moved to approve the issuance of the license. Seconded by Councilmember Brown, motion passed unanimously by voice vote. Councilmember Conyers commented that the building looks great and it opens in a month.

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that in the event of grant award of the HATCH grant (Economic Development Grant), the City of Fairhope, Alabama authorizes the Council President to sign all assurances and contracts and to comply with applicable Federal and State laws, rules, and regulations. The City of Fairhope as a co-applicant agrees to fund the required 20 percent match of \$1,220,000.00. The motion was seconded by Councilmember Conyers. Lee Lawson, President of Baldwin County Economic Development Alliance, addressed the City Council regarding the Economic Disaster Declaration and fund available for Economic Resiliency; and HATCH will be a job creator. After further discussion, motion passed unanimously by voice vote.

\*

\*

27 August 2018

**RESOLUTION NO. 3164-18**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRHOPE TO BE A CO-APPLICANT WITH THE BALDWIN COUNTY ECONOMIC DEVELOPMENT FUNDS FOR A DISASTER ASSISTANCE GRANT AND EXECUTION OF NECESSARY ASSURANCES AND OTHER DOCUMENTS FOR FINANCIAL ASSISTANCE FROM THE ECONOMIC DEVELOPMENT ADMINISTRATION**

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WHEREAS, the City of Fairhope, Alabama supports the HATCH Program, which is a downtown business resource hub for tech entrepreneurs and a program that assists in constructing and operating storefront incubators to encourage growth of local technology-based businesses and links the University of Alabama resources with emerging tech companies across the state; and,

WHEREAS, the Economic Development Administration has made funds available through their Disaster Assistance Grant Program to address economic development diversification needs; and,

WHEREAS, the City of Fairhope, Alabama intends to partner with the Baldwin County Economic Development Alliance, a non-profit, and be a co-applicant to the Economic Development Administration for the 2018 Disaster Assistance Grant Funds; and,

WHEREAS, the Economic Development Administration's 2018 Disaster Assistance requires a twenty percent (20%) cash match, the City of Fairhope, Alabama, as a co-applicant, agrees to pay One Million, Two Hundred and Twenty Thousand dollars (\$1,220,000.00) of the requested Six Million, One Hundred Thousand dollars (\$6,100,000.00).

NOW, THEREFORE, BE IT RESOLVED, that in the event of grant award, the City of Fairhope, Alabama authorizes the Council President to sign all assurances and contracts and to comply with all applicable Federal and State laws, rules and regulations.

ADOPTED THE 27TH DAY OF AUGUST, 2018

---

Jack Burrell, Council President

ATTEST:

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Lisa A. Hanks, MMC  
City Clerk



27 August 2018

Council President Burrell thanked all of the applicants; and then read the following resolution: Be it resolved by the Governing Body of the City of Fairhope, Alabama, That Stephanie Hollinghead is hereby appointed as Interim Chief of Police. The term of the Interim Chief of Police shall serve until a successor or she is elected by the council and qualified to be appointed Chief of Police within six months. Section 11-43-5, Code of Alabama, 1975.

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, that STEPHANIE HOLLINGHEAD is hereby appointed as Interim Chief of Police. The term of the Interim Chief of Police shall serve until a successor or she is elected by the council and qualified to be appointed Chief of Police within six months. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

**RESOLUTION NO. 3165-18**

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **STEPHANIE HOLLINGHEAD** is hereby appointed as Interim Chief of Police. The term of the Interim Chief of Police shall serve until a successor or she is elected by the council and qualified to be appointed Chief of Police within six months. Section 11-43-5, Code of Alabama, 1975.

ADOPTED 27TH DAY OF AUGUST, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

\*

\*

27 August 2018

The following individuals spoke during Public Participation for Non-Agenda Items:

- 1) Jerry Henry, Destrehan, addressed the City Council and said he appreciated the City Council and Mayor for what they do. He said the City should recognize Sam Irby for being named the President of the Alabama Bar Association. Mr. Henry said Irby is a local boy who played football for Fairhope. It was requested for the Mayor to present a proclamation to Sam Irby for his accomplishment.
- 2) Cassie Fulford addressed the City Council and introduced herself; and requested that they help fund the position of Watershed Management Coordinator for three years.
- 3) Charlie Wiggins with Troop 47 thanked the City Council and the Boy Scout of America program. He stated the 90th Anniversary will be on September 29, 2018. Mr. Wiggins said the Boy Scouts in attendance were working on their Merit Badge.
- 4) Cathy Fernandez, resident on Volanta Avenue, addressed the City Council regarding the traffic in Downtown Fairhope; and the near accident at the intersection of Pine Street and Section Street. She questioned what is the City doing with this issue; reverse parking; Street and Traffic Control Committee; Pedestrian and Bicycle Committee; and Parking Authority. Ms. Fernandez asked for the City's help.

Public Works Director Richard Johnson said this is a vibrant community; and we are making a composite listing with recommendations. He said we are making an active attempt to help with traffic; and we are working on how to implement and how to get it done. Council President Burrell said the Street and Traffic Committee meets when needed.

Councilmember Brown said when interviewing candidates for Interim Chief of Police we asked "what are you going to do with traffic in Downtown Fairhope.

Boy Scout Tucker Marlow assisted Council President Burrell with the adjournment of the meeting. Boy Scout Marlow said "we need a motion for adjournment. Councilmember Conyers moved to adjourn the meeting. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 7:14 p.m.

---

Jack Burrell, Council President

---

Lisa A. Hanks, MMC  
City Clerk



Work Session  
Monday, 27 August 2018  
Page -2-

There being no further business to come before the City Council, the meeting was duly adjourned at 5:55 p.m.

---

Jack Burrell, Council President

---

Lisa A. Hanks, MMC  
City Clerk

STATE OF ALABAMA            )(  
  :  
COUNTY OF BALDWIN        )(

The City Council met in an Agenda Meeting at 5:30 p.m.,  
Fairhope Municipal Complex Council Chamber,  
161 North Section Street, Fairhope, Alabama 36532,  
on Monday, 27 August 2018.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson,  
Jimmy Conyers, Robert Brown and Kevin Boone, Mayor Karin Wilson, City Attorney  
Marcus E. McDowell, and City Clerk Lisa A. Hanks.

Due to the Work Session Agenda Items needing more time for an extensive  
discussion, the Agenda Meeting was not held.

---

Jack Burrell, Council President

---

Lisa A. Hanks, MMC  
City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that the City of Fairhope approves the request from the Fairhope Sunset Rotary Fundraiser and that they may proceed with plans to solicit adoption of the trees in the Downtown Fairhope area for the purpose of raising money for a Fairhope community organization mutually selected by the City of Fairhope and the Fairhope Sunset Rotary.

ADOPTED THIS 10TH DAY OF SEPTEMBER, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

August 27, 2018 – Fairhope Sunset Rotary - Proposed Charity Fundraiser

The Fairhope Sunset Rotary is proposing to solicit families, businesses, and other organizations in a campaign to adopt a tree in the downtown and surrounding streets of Fairhope. Each adopting party will have a recognition (tastefully) hung from the tree in which they adopt. The recognition will hang from the tree from the date of the Tree Lighting Ceremony until the last day of the Art Festival. The money raised from this effort will go to a local organization mutually selected by the City of Fairhope and the Fairhope Sunset Rotary.

Resolution – That the Fairhope Sunset Rotary may proceed with plans to solicit adoption of the trees in the downtown Fairhope area for the purpose of raising money for a Fairhope community organization mutually selected by the City of Fairhope and Fairhope Sunset Rotary.

Respectfully offered by M. Scott Yeager – Secretary, Fairhope Sunset Rotary

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the City Council adopted on January 22, 2018, a resolution approving and adopting the proposed Budget for the FY 2017-2018, Resolution No. 2972-18; and

**WHEREAS**, the Budget Discussions for the FY 2018-2019 are still in the process stage and the City of Fairhope and the Police Department are desirous to approve hiring the three School Resource Officers that are being requested in the FY 2018-2019 Budget; and

**WHEREAS**, the Baldwin County Commission has committed to help fund the salary of each SRO in Fairhope schools.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, that the City Council approves the three School Resource Officers that are being requested in the FY 2018-2019 Budget for the Police Department.

ADOPTED THIS 10TH DAY OF SEPTEMBER, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

ATTEST:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk



RESOLUTION NO. \_\_\_\_\_

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope did request, receive, and open bids for New South End Restroom at North Beach Park (Bid Number 030-18) for the City of Fairhope.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for  
New South End Restroom at North Beach Park

[3] After evaluating the bid proposals with the required bid specifications, Eric Lazarri Construction, LLC, with a total bid proposal of \$96,460.00, is now awarded the bid for New South End Restroom at North Beach Park for the City of Fairhope.

Adopted on this 10th day of September, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk





## MEMO

Karin Wilson  
Mayor

To: Mike Hinson, Treasurer

From: Delores Brandt  
Delores Brandt, Purchasing Clerk

*Council Members*  
Kevin G. Boone  
Robert A. Brown  
Jack Burrell, ACOMO  
Jimmy Conyers  
Jay Robinson

Date: August 22, 2018

Re: City Council approval of **Bid No. 030-18 New South End Restroom at North Beach Park**

Lisa A. Hanks, MMC  
City Clerk

The Public Works Department is soliciting contractors for a new public park restroom at the site of the old one at North Beach Park. **Bid No. 030-18 New South End Restroom at North Beach Park** was issued on July 27, 2018. Responses were received and publicly opened on August 14, 2018.

Michael V. Hinson,  
CPA  
City Treasurer

Public Works Director, Richard Johnson, recommends awarding to the lowest responsive and responsible bidder, **ERIC LAZARRI CONSTRUCTION, LLC**, in the amount of **NINETY-SIX THOUSAND FOUR HUNDRED SIXTY DOLLARS (\$96,460.00)**. See attached tabulation.

**Please place on the next available City Council agenda this recommendation to award Bid No. 030-18 New South End Restroom at North Beach Park to the lowest responsive and responsible quote to, ERIC LAZARRI CONSTRUCTION, LLC in the amount of \$96,460.00.**

Cc: file; R. Johnson

161 North Section  
Street PO Drawer 429  
Fairhope, Alabama  
36533

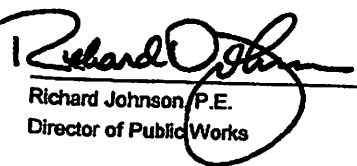
251-928-2136

251-928-6776 Fax  
[www.fairhopeal.gov](http://www.fairhopeal.gov)

**CITY OF FAIRHOPE**  
**BID TABULATION AND RECOMMENDATION**  
**BID NO: 030-18**  
**BID NAME: South End Restroom at North Beach**  
**BID OPENED: August 14, 2018**  
**Note: Bid Bond WAIVED**

<b>VENDOR</b>	<b>Bid Proposal Executed / Signed / Notarized</b>	<b>Bid Bond</b>	<b>Addenda #1, 2 signed</b>	<b>Turnkey amount include all labor, materials, equipment, shipping, overhead, profit, bonds, insurance and all other costs necessary to provide the complete services outlined within this contract and scope of work:</b>
Eric Lazzari Construction	YES	YES	YES	\$96,460.00
Lanier Construction	YES	YES	YES	\$128,600.00
Harris Contracting Services	YES	YES	YES	\$189,838.00
Sunrise Contracting Services	NO RESPONSE			
Kahlbau Construction, LLC	NO RESPONSE			
Platt Builders, Inc	NO RESPONSE			
Charles Weems General Contractor, inc	NO RESPONSE			
C-Sharpe Co. LLC	NO RESPONSE			
Thomas Industires, Inc.	NO RESPONSE			
Doug Ward & Co, LLC	NO RESPONSE			
Gillis Construction	NO RESPONSE			
J Cooks Construction	NO RESPONSE			

**Recommendation: Award to Eric Lazzari Construction in the amount of \$96,460.00 per his Bid Response.**

 8.21.2018  
 Richard Johnson, P.E.  
 Director of Public Works

To my knowledge this is an accurate tabulation:  
  
 Delores Brandt  
 Purchasing Clerk

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA**, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Point to Point Connection from the Fairhope Police Department to Fairhope Docks for a Three-Year Contract (Bid Number 031-18) for the IT Department.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for  
Point to Point Connection from the  
Fairhope Police Department to Fairhope Docks

[3] After evaluating the bid proposals with the required bid specifications, 3PLAY, LLC/3PLAi, LLC, with a total bid proposal of \$7,990.00 annually for three years (\$23,970.00 total), is now awarded the bid Point to Point Connection from the Fairhope Police Department to Fairhope Docks for the IT Department.

Adopted on this 10th day of September, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

# City of Fairhope Project Funding Request

SEP 4 '18 AM 11:44

Issuing Date: 8/30/2018

Please return this Routing Sheet to Treasurer by: ASAP

*JMK*

Project Name: Point to Point Internet Connection from Police Dept to Fairhope Docks

Project Location: Fairhope Docks

Presented to City Council: 9/10/2018

Resolution # :  
Approved \_\_\_\_\_

Funding Request Sponsor: Jeff Montgomery, IT Director

Changed \_\_\_\_\_

Project Cash Requirement Requested:

Rejected \_\_\_\_\_

Cost: \$23,970.00 (3 year contract at \$7,990 annually)

Vendor: 3PLAY, LLC / 3PLAI, LLC

Project Engineer: n/a

Order Date: n/a

Lead Time: n/a

### Department Funding This Project

General XXX	Gas	Electric	Water	Sewer	Gas Tax	Cap Proj	Impact
<u>Department of General Fund Providing the Funding</u>							
Admin-10	Police-15 Golf-50	Fire-20 Golf Grounds-55	Rec-25	Adult Rec-30 Debt Service-85	Marina-34 XXX	Street-35	Sanitation-40

Project will be:

Expensed XXX  
Capitalized \_\_\_\_\_  
Inventoried \_\_\_\_\_

Funding Source:

Operating Expenses XXX  
Budgeted Capital \_\_\_\_\_  
Unfunded \_\_\_\_\_

Expense Code: 001340-50300  
G/L Acct Name: Computer Expense

Grant: \_\_\_\_\_ Federal - not to exceed amount  
State

Project Budgeted: \$0.00

City

Over (Under) budget amount: \$23,970.00

Bond: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_  
Loan: \_\_\_\_\_ Title \_\_\_\_\_ Year \_\_\_\_\_

Comments: Will be budgeted annually in FY 2019, FY 2020, & FY 2021

Capital Lease: \_\_\_\_\_ Payment \_\_\_\_\_ Term \_\_\_\_\_

City Council Prior Approval/Date? No

City Treasurer

Finance Director

Mayor

Purchasing Memo Date: 8/22/18

Delivered To Date: 8/30/18

Delivered To Date: 8/22/18

Request Approved Date: 8/30/18

Approved Date: 8/30/18

Approved Date: 9/4/18

Signatures: Michael V. Hinson CPA

Jill Calmes, MBA

Mayor Karin Wilson



## MEMO

Karin Wilson  
Mayor

To: Michael Hinson, Treasurer

From: *Delores A Brandt*  
Delores A Brandt, Purchasing Clerk

Date: August 22, 2018

Re: City Council approval of Bid No. 031-18 3-Year Point to Point  
Connection-- Fairhope Police Department to Fairhope Docks

*Council Members*  
Kevin G. Boone  
Robert A. Brown  
Jack Burrell, ACMO  
Jimmy Conyers  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Michael V. Hinson, CPA  
City Treasurer

The IT Department is soliciting vendors who can provide a point to point internet connection from the Fairhope PD to the Fairhope Docks Marina. Bid No. 031-Year Point to Point Connection--Fairhope Police Department to Fairhope Docks was issued on August 3, 2018. Responses were received and publicly opened on August 17, 2018.

IT Director, Jeff Montgomery, recommends awarding to the lowest responsive and responsible bidder, 3PLAY, LLC/3PLAI, LLC in the amount of SEVEN THOUSAND NINE HUNDRED NINETY DOLLARS (\$7,990.00) annually for three years. See attached tabulation.

**Please place on the next available City Council agenda this recommendation to award Bid No. 031-18 3-Year Point to Point Connection--Fairhope Police Department to Fairhope Docks to the lowest responsive and responsible quote to, in the amount of \$7,990.00 annually for three years.**

161 North Section  
Street  
PO Drawer 429  
Fairhope, Alabama  
36533

251-928-2136

251-928-6776 Fax  
[www.fairhopeal.gov](http://www.fairhopeal.gov)


Cc: file; Jeff Montgomery

**CITY OF FAIRHOPE  
 BID TABULATION AND RECOMMENDATION**

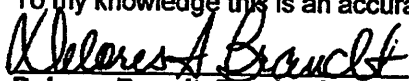
**Bid Name:** 3-YR Point to Point Connection 2018  
**Bid Number:** 031-18  
**Date Opened:** 8/17/2018

Vendor	Bid Proposal Executed / Signed / Notarized/Non-Collusion Statement Signed / Notarized	Signed Addenda 1 & 2	Annual Total Price Option 1 50mbps+ 50mps FH PD + FH Docks	Annual Total Price Option 2 100mbps + 100mps FH PD + FH Docks
Southern Light, LLC dba UNITI Fiber	yes	yes	\$22,990.00	\$22,990.00
3PLAI, LLC	yes	yes	\$6,990.00	\$7,990.000
c-Spire (Callis Communications)	No Response	No Response	No Response	No Response
Harbor Communications	No Bid	No Bid	No Bid	No Bid
ATT	Non Responsive	Non Responsive	Non Responsive	Non Responsive
Longway Broadband	No Bid	No Bid	No Bid	No Bid
Mediacom	No Response	No Response	No Response	No Response
GRANITE TELECOMMUNICATIONS,LLC	Yes	no	\$23,214.000	\$25,440.000

**Recommendation:** Award bid to 3PLAY, LLC for Option II a three year contract in the amount of \$7990.00 per year.

  
 Jeff Montgomery  
 IT Director

8/29/18

To my knowledge this is an accurate bid tabulation  
  
 Delores Brandt, Purchasing Clerk for  
 Purchasing Manager

8/29/18



**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:**

[1] That the City of Fairhope has voted to procure a John Deere TX 2019 Grounds Maintenance Equipment with Attachments and Accessories and Equipment for the Water Department; and the equipment is available for direct procurement through the Sourcewell Purchasing Coop; and therefore, does not have to be let out for bid. This has been nationally bid through the Sourcewell's bid process. The cost will be \$9,247.76.

Adopted on this 9th day of July, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk





## MEMO

Karin Wilson  
Mayor

To: Michael Hinson, Treasurer

From: Delores Brandt  
Delores Brandt, Purchasing Clerk

Date: August 29, 2018

*Council Members*  
Kevin G. Boone  
Robert A. Brown  
Jack Burrell, ACOMO  
Jimmy Conyers  
Jay Robinson

Re: Placing on City Council agenda approval to purchase one (1) unbudgeted gator (grounds maintenance) cart 2019 model year for the Water Department

Lisa A. Hanks, MMC  
City Clerk

Michael V. Hinson, CPA  
City Treasurer

The Water Department has requested to purchase one (1) John Deere TX (model year 19) grounds maintenance equipment, attachments and accessories from Beard Equipment through the SOURCEWELL GROUNDS MAINTENANCE CONTRACT 062117-DAC in the amount of **NINE THOUSAND TWO HUNDRED FORTY-SEVEN DOLLARS AND SEVENTY-SIX CENTS (\$9,247.76)** (see attached quote). Since this is being purchased through a purchasing cooperative, the equipment does not need to be let out for bid.

The amount for this grounds maintenance equipment, attachments and accessories is **\$9,247.76**. The Water Department came in under budget for the purchase of the sewer mainline camera system in the amount of \$54,218. The Water Department intends to use excess budget in this account to cover overruns for the purchase of the one (1) John Deere TX .

**Please compose a greensheet and move forward to the next available City Council agenda, this procurement approval request for one (1) John Deere TX grounds maintenance equipment from Beard Equipment in the amount of \$9,247.76**

Cc: file; J. Whitman; C. Cooper; B Saraceno

161 North Section Street  
PO Drawer 429  
Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax  
[www.fairhopeal.gov](http://www.fairhopeal.gov)



**JOHN DEERE**



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Beard Equipment Company  
2480 E 165 Service Road N  
Mobile, AL 36617  
800-848-8563  
JohnDeereEmails@beardequipment.com

**Quote Summary**

**Prepared For:**

City Of Fairhope Main Warehouse  
555 S Section St  
Fairhope, AL 36532  
Business: 251-928-8003

**Delivering Dealer:**

Beard Equipment Company  
Brad Rounsaville  
2480 E 165 Service Road N  
Mobile, AL 36617  
Phone: 800-848-8563  
brounsaville@beardequipment.com

**Quote ID:** 18082112

**Created On:** 29 August 2018

**Last Modified On:** 29 August 2018

**Expiration Date:** 30 September 2018

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE TX (Model Year 19)	\$ 10,180.67	\$ 8,567.76 X	1 =	\$ 8,567.76

**Contract:** Sourcewell Grounds Maintenance 062117-DAC (PG NB CG 70)

**Price Effective Date:** August 29, 2018

ALLIED Eagle	\$ 680.00	\$ 680.00 X	1 =	\$ 680.00
--------------	-----------	-------------	-----	-----------

**Contract:**

**Price Effective Date:**

<b>Equipment Total</b>				<b>\$ 9,247.76</b>
------------------------	--	--	--	--------------------

**Quote Summary**

Equipment Total \$ 9,247.76

Trade In

SubTotal \$ 9,247.76

Est. Service Agreement Tax \$ 0.00

Total \$ 9,247.76

Balance Due \$ 9,247.76

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



**JOHN DEERE**



# Selling Equipment

Quote Id: 18082112

Customer Name: CITY OF FAIRHOPE MAIN WAREHOUSE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Beard Equipment Company  
2480 E 165 Service Road N  
Mobile, AL 36617  
800-848-8563  
JohnDeereEmails@beardequipment.com

## JOHN DEERE TX (Model Year 19)

Contract: Sourcewell Grounds Maintenance 062117-DAC  
(PG NB CG 70)

Suggested List \*

\$ 10,180.67

Price Effective Date: August 29, 2018

Selling Price \*

\$ 8,567.76

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
571HM	TX (Model Year 19)	1	\$ 8,359.00	16.00	\$ 1,337.44	\$ 7,021.56	\$ 7,021.56
<b>Standard Options - Per Unit</b>							
001A	US/Canada	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build to Order	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
1015	Turf Tires	1	\$ 137.00	16.00	\$ 21.92	\$ 115.08	\$ 115.08
2016	Non Adjustable Seat	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
3001	Deluxe Cargo Box with Paint and Reflectors	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Cargo Box Manual Lift	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
4099	Less Front Protection Package	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
4199	Less Rear Protection Package	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>			<b>\$ 137.00</b>		<b>\$ 21.92</b>	<b>\$ 115.08</b>	<b>\$ 115.08</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
BM23459	Front Bumper and Brush Guard	1	\$ 356.31	16.00	\$ 57.01	\$ 299.30	\$ 299.30
BM23734	Cargo Box Power Lift	1	\$ 821.76	16.00	\$ 131.48	\$ 690.28	\$ 690.28
BUC10173	Deluxe Light Kit	1	\$ 406.60	16.00	\$ 65.06	\$ 341.54	\$ 341.54
<b>Dealer Attachments Total</b>			<b>\$ 1,584.67</b>		<b>\$ 253.55</b>	<b>\$ 1,331.12</b>	<b>\$ 1,331.12</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Other Charges</b>							
Freight		1	\$ 100.00			\$ 100.00	\$ 100.00
<b>Other Charges Total</b>			<b>\$ 100.00</b>			<b>\$ 100.00</b>	<b>\$ 100.00</b>
<b>Suggested Price</b>							<b>\$ 8,567.76</b>
<b>Total Selling Price</b>			<b>\$ 10,180.67</b>		<b>\$ 1,612.91</b>	<b>\$ 8,567.76</b>	<b>\$ 8,567.76</b>



**JOHN DEERE**



# Selling Equipment

Quote Id: 18082112      Customer Name: CITY OF FAIRHOPE MAIN WAREHOUSE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Beard Equipment Company  
2480 E 165 Service Road N  
Mobile, AL 36617  
800-848-8563  
JohnDeereEmails@beardequipment.com

<b>ALLIED Eagle</b>								
Hours: 0								<b>Suggested List *</b>
								\$ 680.00
								<b>Selling Price *</b>
								\$ 680.00
* Price per item - includes Fees and Non-contract items								
Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price	
200-60 4B	Eagle Canopy and Folding Windshield	1	\$ 680.00	0.00	\$ 0.00	\$ 680.00	\$ 680.00	
<b>Suggested Price</b>							<b>\$ 680.00</b>	
<b>Total Selling Price</b>			<b>\$ 680.00</b>		<b>\$ 0.00</b>	<b>\$ 680.00</b>	<b>\$ 680.00</b>	

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA,** as follows:

[1] That the City of Fairhope did request and receive quotes for 5000' 15KV URD Double Seal Pysmian StrandSeal 133% Insulation #420 for the Electric Department at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] After evaluating the quotes, the City of Fairhope approves the procurement of 5000' 15KV URD Double Seal Pysmian StrandSeal 133% Insulation #420 for the Electric Department from GRESCO with a total cost of \$11,600.00.

Adopted on this 10th day of September, 2018

\_\_\_\_\_  
Karin Wilson, Mayor

Attest:

\_\_\_\_\_  
Lisa A. Hanks, MMC  
City Clerk

# City of Fairhope Project Funding Request

SEP 4 '18 AM 11:45

Issuing Date: 8/30/2018

Please return this Routing Sheet to Treasurer by: ASAP *[Signature]*

Project Name: <u>Inventory Item - Insulation #420 (5,000')</u>	
Project Location: <u>Warehouse</u>	
Presented to City Council: <u>9/10/2018</u>	Resolution # : Approved _____
Funding Request Sponsor: <u>Jeremy Morgan, Electric Dept</u>	Changed _____
Project Cash Requirement Requested: Cost: <u>\$11,600.00</u>	Rejected _____
Vendor: <u>GRESKO</u>	
Project Engineer: <u>n/a</u>	
Order Date: <u>n/a</u>	Lead Time: <u>n/a</u>

Department Funding This Project							
General	Gas	Electric XXX	Water	Sewer	Gas Tax	Cap Proj	Impact
<u>Department of General Fund Providing the Funding</u>							
Admin-10	Police-15 Golf-50	Fire-20 Golf Grounds-55	Rec-25	Adult Rec-30 Debt Service-85	Marina-34	Street-35	Sanitation-40

Project will be: Expensed _____ Capitalized _____ Inventoried <u>XXX</u> Expense Code: <u>003-14015</u> G/L Acct Name: <u>Inventory</u> Project Budgeted: <u>\$11,600.00</u> Over (Under) budget amount: <u>\$0.00</u> Comments: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Funding Source: Operating Expenses <u>XXX</u> Budgeted Capital _____ Unfunded _____ Grant: _____ _____ _____ Bond: _____ Loan: _____ _____ Capital Lease: _____	Federal - not to exceed amount State _____ City _____ Title _____ Year _____ Title _____ Year _____ _____ _____ Payment _____ Term _____
--	---	---

City Council Prior Approval/Date? <u>No</u>		
City Treasurer	Finance Director	Mayor
Purchasing Memo Date: <u>8/24/18</u>	Delivered To Date: <u>8/30/18</u>	Delivered To Date: <u>8/30/18</u>
Request Approved Date: <u>8/30/18</u>	Approved Date: <u>8/30/18</u>	Approved Date: <u>9/4/18</u>
Signatures: <u><i>Michael V. Hinson</i></u> Michael V. Hinson CPA	<u><i>Jill Cabiniss</i></u> Jill Cabiniss, MBA	<u><i>Karin Wilson</i></u> Mayor Karin Wilson





## MEMO

Karin Wilson  
Mayor

To: Michael Hinson, Treasurer

From: Delores A Brandt  
Delores Brandt, Purchasing Clerk

Date: August 24, 2018

Re: Placing on City Council agenda approval to purchase 5000' 15KV URD Double Seal Prysmian StrandSeal 133% Insulation #420 an inventory item needed for the Electric Department

*Council Members*  
Kevin G. Boone  
Robert A. Brown  
Jack Burrell, ACOMO  
Jimmy Conyers  
Jay Robinson

Lisa A. Hanks, MMC  
City Clerk

Michael V. Hinson, CPA  
City Treasurer

The Electric Department needs to purchase inventory item 5000' 15KV URD Double Seal Prysmian StrandSeal 133% Insulation #420. Quotes have been received and the recommendation is to award to GRESCO in the amount of **ELEVEN THOUSAND SIX HUNDRED DOLLARS (\$11,600.00)** (see attached quotes). These units are exempt from formal bidding per Code of Alabama 1975, Section 41-16-51(b)(7), which states:

*The purchase of equipment, supplies, or materials needed, used, and consumed in the normal and routine operation of any waterworks system, sanitary sewer system, gas system, or electric system, or any two or more thereof, that are owned by municipalities, counties, or public corporations, boards, or authorities that are agencies, departments, or instrumentalities of municipalities or counties and no part of the operating expenses of which system or systems have, during the then current fiscal year, been paid from revenues derived from taxes or from appropriations of the state, a county, or a municipality.*

The cost of this procurement is **\$11,600.00**. This is over the \$10,000 operational budgeted item threshold and will therefore need City Council approval.

**Please compose a greensheet and move forward to the next available City Council agenda, this procurement approval request for 5000' of Inventory Item #420 15KV URD in the amount of \$11,600.00**

Cc: file; J. Morgan

161 North Section Street  
PO Drawer 429  
Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax  
[www.fairhopeal.gov](http://www.fairhopeal.gov)



<b>Bill To</b> City of Fairhope P.O. Drawer 429  Fairhope, AL 36533	<b>Requisition 00006187-00 FY 2018</b>  <b>Acct No:</b> 003 -000-000-14015 - <b>Review:</b> Buyer: clint Status: Allocated
--	--

**Vendor**  
 GRESKO SUPPLY INC  
 1135 RUMBLE ROAD  
  
 FORSYTH, GA 31029  
 USA  
 Tel#850-478-0641  
 Fax 850-494-1692

**Ship To**  
 MAIN WAREHOUSE  
 555 SOUTH SECTION STREET  
  
 FAIRHOPE, AL 36532

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
08/24/18	020948				Purchasing Department
<b>LN Description / Account</b>					
001	WIRE 1/0 15KV URD 220m w/JACKE EPR DOUBLE SEAL PRYSMIAN STRANDSEAL 133% INSULATION #420 Inventory Item/Loc 420 ELE			5000.00 EACH	2.32000 11600.00
1	003 -000-000-14015 -				11600.00
<b>Requisition Link</b>					
<b>Requisition Total</b>					11600.00
<b>***** General Ledger Summary Section *****</b>					
<b>Account</b>				<b>Amount</b>	<b>Remaining Budget</b>
003 -000-000-14015 -				11600.00	
Electric Fund					

City of Fairhope

555 S. Section Street - Fairhope, AL - PO Box 429

Vendor: GRESCO

QUOTE

Requisition #	6187
Date	8/21/18

ITEM DESCRIPTION	City Stock Number	QTY	EACH	TOTAL
#420 1/0 15KV URD EPR 220MIL Double seal Physwian Strand seal 133% Insulation		5000'	\$2.32/ft.	STOCK
all stock subject to prior sales.				
FREIGHT				
TOTAL QUOTE				

Date needed: By tomorrow morning 8/22/18

Price good until: \_\_\_\_\_

Quote furnished by: Quincy Wells



5030 Commerce Park Circle  
Suite B  
Pensacola, FL 32505

1/0 220mll EPR

www.anixterpowersolutions.com

Phone: 850.494.2117  
Fax: 850.494.2754

**Quotation: U00555688.00**

To: **CITY OF FAIRHOPE**  
**555 S SECTION ST**  
**FAIRHOPE, AL 36533**

Issued Date:  
Expiration Date: **Sep 22, 2018**

Attn: **CLINT STEADHAM**

Sales Contact: **Nancy Avery**  
**(P) 407.204.7264**  
**(F) 850.469.9241**  
**nancy.avery@anixter.com**

Phone:  
Fax:

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1		1/0 15KV URD EPR KERITE 1/0 200MIL EPR  DEL: 5 WEEKS	1	2.850	EA	2.85

**SECTION TOTAL: \$2.85**

**QUOTE TOTAL: \$2.85**

**Special Notes**

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

For the latest terms & conditions please visit: <https://www.anixterpowersolutions.com/site/legal/purchase-terms.html>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

**Hendrix Kerite**

REV. REV DATE  
0 08/22/2018

SALES REPRESENTATIVE Utility Specialists, Inc., 205-967-4602	CUSTOMER REQUEST NO. City of Fairhope, AL	REQUEST DATE 08/22/2018	EXPIRATION DATE 09/21/2018
PRICE TERMS Escalation/De-Escalation	F.O.B. FOB Factory	FREIGHT PAYMENT Prepaid & Allowed	PAYMENT TERMS Net 30 Days
CUSTOMER (000014-011) Anixtar Power Solutions Branch 3809 5030 Commerce Park Circle Suite B Pensacola, FL 32505		SHIP TO (000014-011) City of Fairhope * Fairhope, AL 36532	
ATTENTION:Utility Specialists Inc, USI, Inc.			

ITEM	QUANTITY	PRODUCT NUMBER / DESCRIPTION																					
001	5,000 Ft	<p>111F15-C1200 Kerite URD MV Cable - 1/0 AWG 19X H19 Filled Compressed Round AAC Conductor 15kv SPS 133% .012 Permashield Conductor Shield. 0.220 DR - EPR Insulation 0.030 Free Stripping Thermoplastic Insulation Shield. Full Neutral - 16 Wire 14 AWG BC .050 Linear Low Density Polyethylene Jacket Jacket 3 Red Stripes. Single Conductor ICEA S-94-649. CTO (Sales Order Specific).</p> <p>-Current manufacturing lead-time: 5 Weeks. -Please Note: Minimum quantity to manufacture: 5,000'. -Please Note: Cable quoted with a Full Neutral, standard Jacket and 2,500' cut lengths with -5%/+5% tolerance. Any changes may result in a change in the quoted price, per foot.</p> <p style="text-align: center;"><u>REQUESTED DELIVERIES</u></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td><u>DELIVER BY</u></td> <td><u>NOT BEFORE</u></td> <td><u>QUANTITY</u></td> </tr> <tr> <td>09/21/2018</td> <td></td> <td>5,000</td> </tr> </table> <p style="text-align: center;"><u>REEL</u></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td><u>SHIP BY</u></td> <td><u>#CINS</u></td> <td><u>QUANTITY</u></td> <td><u>UM</u></td> <td><u>DESCRIPTION</u></td> </tr> <tr> <td>Will Advise</td> <td>2</td> <td>2500 Ft</td> <td>REEL</td> <td>WD 58.0 X 32.0 X 28.0 X 35.5 Wide Regular</td> </tr> <tr> <td colspan="5" style="text-align: center;">-5% to +5%</td> </tr> </table>	<u>DELIVER BY</u>	<u>NOT BEFORE</u>	<u>QUANTITY</u>	09/21/2018		5,000	<u>SHIP BY</u>	<u>#CINS</u>	<u>QUANTITY</u>	<u>UM</u>	<u>DESCRIPTION</u>	Will Advise	2	2500 Ft	REEL	WD 58.0 X 32.0 X 28.0 X 35.5 Wide Regular	-5% to +5%				
<u>DELIVER BY</u>	<u>NOT BEFORE</u>	<u>QUANTITY</u>																					
09/21/2018		5,000																					
<u>SHIP BY</u>	<u>#CINS</u>	<u>QUANTITY</u>	<u>UM</u>	<u>DESCRIPTION</u>																			
Will Advise	2	2500 Ft	REEL	WD 58.0 X 32.0 X 28.0 X 35.5 Wide Regular																			
-5% to +5%																							
<p><b>GENERAL ORDER COMMENTS:</b></p> <p><b>IMPORTANT- PLEASE NOTE THIS QUOTE/ORDER IS SUBJECT TO THE FOLLOWING ADDITIONAL TERMS &amp; CONDITIONS:</b></p> <p>The reel tolerance specified is also the order shipping tolerance. Footage in excess of the purchase order quantity but within the reel and order tolerances will be</p>																							

# City of Fairhope

555 S. Section Street • Fairhope, AL. - PO Box 420

Vendor: IRBY

## QUOTE

Requisition #	
Date	8/21/18

ITEM DESCRIPTION	City Stock Number	QTY	EACH	TOTAL
#420 1/0 15KV URD EPR 220 MIL Double seal Prysmian Strand seal 133% Insulation		5000'	NO BID	
IRBY NOT A Prysmian Distributor Can't meet specs.				
FREIGHT				
TOTAL QUOTE				

Date needed: By tomorrow morning 8/22/18

Price good until: \_\_\_\_\_

Quote furnished by: \_\_\_\_\_

## Clint Steadham

---

**From:** Jim Hardiman <j.hardiman@capeelectric.com>  
**Sent:** Wednesday, August 22, 2018 11:19 AM  
**To:** Clint Steadham  
**Subject:** Re: PLEASE QUOTE 1/0 15KV URD WIRE

no quote

Jim Hardiman  
Cape Electric Supply  
615-840-0390  
[j.hardiman@capeelectric.com](mailto:j.hardiman@capeelectric.com)

On Tue, Aug 21, 2018 at 12:25 PM, Clint Steadham <[clint.steadham@cofairhope.com](mailto:clint.steadham@cofairhope.com)> wrote:

# City of Fairhope

555 S. Section Street - Fairhope, AL. - PO Box 429

Vendor: \_\_\_\_\_

QUOTE

_____	Requisition #	
_____	Date	8/21/18
_____		

ITEM DESCRIPTION	City Stock Number	QTY	EACH	TOTAL
#420 1/0 15KV URD EPR 220MIL Doubleseal Prysmian Strandseal 133% Insulation		5000'		
FREIGHT				
TOTAL QUOTE				

Date needed: By tomorrow morning 8/22/18

Price good until: \_\_\_\_\_

Quote furnished by: \_\_\_\_\_





CITY OF FAIRHOPE  
 P.O. DRAWER 429  
 FAIRHOPE, AL 36533  
 251/928-2136

AUG 31 '18 PM 2:02

*JAN*

ALCOHOLIC BEVERAGE LICENSE APPLICATION

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

APPLICANT'S NAME Fairhope Educational Enrichment Foundation SSN# \_\_\_\_\_

AGE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_ PLACE OF BIRTH Mobile, AL

MAILING ADDRESS 82 Plantation Pointe #307 Fairhope, AL 36532

HOME # N/A WORK # 251-990-3333

CELL # \_\_\_\_\_ FAX # N/A

RESIDENCE ADDRESS 16389 Trace Dr Loxley, AL 36651

NO. YEARS AT PRESENT ADDRESS 11 NO. YEARS AT PREVIOUS ADDRESS 3

PREVIOUS ADDRESS 16427 Grelet Rd, Mobile AL 36619

NAME AND ADDRESS OF BUSINESS Fairhope Educational Enrichment Foundation  
82 Plantation Pointe #307, Fairhope, AL 36532

NAME OF CORPORATION Fairhope Educational Enrichment Foundation  
School of Rock

BUSINESS LOCATION 161 N. Section Street, Fairhope, AL 36532

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE yes

IF SO, WHERE Fairhope UNDER WHAT NAME Fairhope Educational Enrichment Foundation

HAS APPLICANT EVER BEEN ARRESTED NO IF SO, WHERE \_\_\_\_\_

WHEN \_\_\_\_\_ WHAT WAS CHARGE \_\_\_\_\_

DISPOSITION \_\_\_\_\_

LIST THREE REFERENCES:

NAME	ADDRESS	PHONE NUMBER
Amy Foley	301 South Dr Fairhope, AL 36532	
Lynn Knighton	19172 Fairfield Dr Fairhope, AL 36532	
Stephen Searcy	136 McIntosh Bluff Fairhope AL 36532	

City of Fairhope  
Alcoholic Beverage  
License Application  
Page -2-

**PLEASE SELECT TYPE OF LICENSE APPLYING FOR:**

- 011 - PACKAGE STORE LICENSE – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10<sup>th</sup> of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE
- 160 - SPECIAL RETAIL LICENSE – More than 30 days
- 040 - BEER ON/OFF PREMISES LICENSE – Allows sale of Beer Only, on and off consumption.
- 050 - BEER OFF-PREMISES LICENSE – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALE LICENSE
- 210 - WINE IMPORTER LICENSE
- 200 - WINE MANUFACTURER LICENSE
- 240 - NON-PROFIT TAX EXEMPT LICENSE

**I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

Paula Marie White  
SIGNATURE (FULL NAME)

8/31/18  
DATE

NOT APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED [Signature] DATE 9/4/18  
Chief of Police

NOT APPROVED BY COUNCIL \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY COUNCIL \_\_\_\_\_ DATE \_\_\_\_\_  
City Clerk

\*\* The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.



**FAIRHOPE EDUCATIONAL  
ENRICHMENT FOUNDATION**

*Invest in kids. It's a smart choice.*

August 24, 2018

Fairhope City Council  
Attn: Lisa Hanks, City Clerk  
161 North Section Street  
Fairhope, AL 36532

Dear Fairhope City Council,

This letter is to inform you of the Fairhope Educational Enrichment Foundations upcoming fall fundraising event "FEEF Presents School of Rock". The event will be held on Friday, October 19, 2018, beginning at 6:30 p.m. at the Fairhope Civic Center (161 North Section Street, Fairhope, AL).

Alcoholic beverages will be served at the event, in addition to great food and live music by the Foxy Iguanas.

This letter is sent in compliance to adhere to the Alabama Alcoholic Beverage Control Board Non-Profit Special Event License Application.

Should you have any questions please contact me at anytime. Additional event information can be found at [www.feefonline.org](http://www.feefonline.org).

Sincerely,

A handwritten signature in cursive script that reads "Paula White".

Paula White  
Director of Operations

cc: Michael Stonehouse, Rental Facilities Manager, City of Fairhope