STATE OF ALABAMA) (: COUNTY OF BALDWIN)(

The City Council met in a Work Session at 4:30 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Tuesday, 15 May 2018.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks. Mayor Karin Wilson was absent.

Council President Burrell called the meeting to order at 4:30 p.m.

The following topics were discussed:

- The Discussion of BBVA Compass Distributed Card Program by City Treasurer Michael Hinson and Wesley Worsham with BBVA was first on the agenda. Mr. Hinson stated the GFOA recommends this program as supplemental and cost savings. Mr. Worsham mentioned you can control it online in real time. The City would get a revenue share and it is an efficient for small dollar items. Council President Burrell requested that Mr. Hinson bring a proposal back to the City Council.
- The next item was the Discussion of Proposed Amendment to Personnel Handbook regarding the Police Department and authorization to "take home" City police vehicles who live outside the Police Jurisdiction presented by Chief Petties and Human Resources Manager Leslie Green. Chief Petties briefly went over the history of police vehicles. Council President Burrell commented it passed unanimously in 2013; and is not a benefit to Fairhope. Councilmember Robinson said it is a liability to the City driving back and forth. Councilmember Boone questioned was this a primary or assist officer. Chief Petties said he agreed with officers having vehicles. The discussion of a 10-mile radius or 15-mile radius in Baldwin County was debated by the City Council. Council President Burrell said it is a recruiting tool.
- Finance Director Jill Cabaniss and Lynn Maser explained the Proposed Amendment to Personnel Handbook regarding Exempt salaried employees and clocking in; and all Non-exempt employees (that is, employees paid for all hours worked in excess of 40 hours in a work week) to have an automatic deduction for unpaid meal period. Ms. Maser explained there is unproductive time going back and for; and workers are taking lunch but not clocking out. Ms. Maser also mentioned salaried employees would not be clocking in and out anymore; and supervisors will be taking back time card reconciliation. Payroll Administrator Nancy Bell explained the process of MUNIS and how the software works. The consensus of the City Council was to move forward.
- Public Works Director Richard Johnson discussed the Recycling: ECUA under contract, the comingle stream price; and tipping fees. He said a Mobile company may be an option with half the miles.

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- Mr. Johnson said the State inmates are the key employees for hopper automation, sort recyclables, and paint in the mechanic shop. This past year we had issues due to weather and their behavior. Mr. Johnson is looking at eliminating the inmates and hire 4 full-time employees to help with these duties.
- Mr. Johnson explained the Highway Safety Improvement Grant for the Roundabout at North Section, Highway 104, Veterans Drive, and Scenic 98. He said this project would be a great candidate for the grant. The consensus of the City Council was to move forward.

Council President Burrell questioned art work for roundabouts and working with COPA. Sherry-Lea Botop stated she has been discussing this issue with COPA and Eastern Shore Art Center. We need to encourage and engage COPA.

- Council President Burrell began the Discussion of amending Beach Access Fees and stated the proposed changes to the ordinance: A City of Fairhope resident (resides in the City limits) or a resident with a 36532 Zip Code plus a Fairhope Utility customer is allowed free access; however, must present the Park Beach Access Decal on vehicle; and must show proof of residency if walking or riding a bicycle. A City of Fairhope employee presenting a current employee badge may also be granted entry free of charge.
- The Discussion of a Budget Poll was next on the agenda. Ms. Cabaniss explained that this was more of a citizen survey and looked at how Auburn handles their budget process. She said this would make it more transparent and we would like to hear citizen input. Ms. Cabaniss commented this is a starting point to measure process; and it help to improve the budget process. Ms. Maser answered the question on cost for this poll; and said it would be \$5,000.00 to \$15,000.00 depending on the company. After further discussion, there was not a consensus to move forward with the poll.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:59 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC City Clerk