

**Minutes of the Fairhope Financial Advisory Committee
Regular Meeting**

March 8, 2018

The Fairhope Financial Advisory Committee met Thursday, March 8, 2018 at 4:00PM at the Nix Center, 1 Bayou Dr., Fairhope, AL.

Members present: Will Newberry, Page Stalcup, and Charles Zunk; and Council liaison Robert Brown.

Draft Report on the Police Jurisdiction Project: Will and Page presented a draft report on this project, followed by discussion by all the members present. After a motion and a second the Committee voted 3-0 to accept the report as final and to forward to City Council.

Status Report on Large Capital Projects for the Natural Gas Utility: Richard Peterson presented a draft RFP which was discussed by the members. The Committee voted 3-0 to forward its agreement with the RFP to City Council.

Discussion of new project: The members discussed the need to begin working on a project regarding the financing of the large capital projects for the Utilities including sizing, timing, and alternative sources of funding. Tim and Chuck will be meeting with the Mayor and her staff, and with representatives of City Council before the next FAC meeting.

BP Restoration Act Funds: The Mayor presented a summary of the recent decision to grant funding for several Fairhope projects from the BP Restoration Act Fund.

Purchasing Policies and Procedures: Now that the new Purchasing Manager will be starting work, the Committee indicated its readiness to coordinate with City Staff to improve purchasing policies and procedures.

Public Participation: The Chairman opened the floor for public participation.

Adjournment: After Public Participation the meeting was adjourned.

To: Fairhope City Council
From: Fairhope Financial Advisory Committee
Date: March 8, 2018

Subject: Recommendations in regards to Police Jurisdiction

Our recommendation is that the current police jurisdiction remains the same until the City completes the following two tasks.

1. An analysis of costs versus revenues arising from the existing PJ. Currently neither the City administrators nor the police department itself has cost and revenue information captured in such a way that this analysis could be undertaken. With the City administration properly segregating revenues and expenses, we recommend that a cost benefit analysis be undertaken by a qualified independent third party.

2. A marketing campaign targeting property owners within the PJ directed towards selling the benefits of annexation to the City

Until both of these tasks are completed and the results thereof reviewed by the City and the Committee, no fact-based recommendation of either keeping or changing the PJ can be made. A recommendation that is not founded in a factual analysis is premature and counter to the interests of residents of both the City and the surrounding PJ.

Report prepared by Will Newberry and Page Stalcup, and approved by the Fairhope Financial Advisory Committee at its March 8, 2018 regular meeting.

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METHODS AND ANALYSIS TECHNIQUES

- Investigative Techniques
 - Personal meetings between Newberry/Stalcup and various City staff including Police, Revenue, Mayor, Finance, and others.
 - Q&A in three regular meetings of FAC with City staff as noted above.
 - Examination of written reports and data charts provided by City staff.

- Sample of Data Reviewed and Discussed
 - Revenue received from outside the City but inside the PJ.
 - Detailed map of PJ.
 - Overview map of PJ/City limits for Daphne, Spanish Fort, and Fairhope.
 - FBI-compiled national average of sworn officer coverage ratio.
 - Several other reports, both numbers-based and discussion-based.

- Analysis Techniques
 - Top-down revenue based macro economics
 - Bottom-up cost based incident-by-incident aggregation.
 - Need-based (zero-based budgeting).
 - Strategic 20-year planning-based mapping.