

ORDINANCE NO. 1618

**AN ORDINANCE AMENDING ORDINANCE NO. 1510
KNOWN AS THE PERSONNEL RULES,
POLICIES AND PROCEDURES ORDINANCE**

BE IT ORDAINED BY THE CITY OF FAIRHOPE GOVERNING BODY OF THE CITY OF FAIRHOPE, FAIRHOPE, ALABAMA, as follows:

Section 1. The ordinance known as the Personnel Rules, Policies, and Procedures Ordinance (No. 1510), adopted 14 April 2014, together with the Personnel Handbook of the City of Fairhope, be and the same hereby is changed and altered in respect to the certain section below:

SECTION - VIII. Employee Responsibilities and Conduct

8.11 USE OF CITY VEHICLES.

Only employees authorized by the Department Head and insured under the City's vehicle insurance policy may drive a City vehicle. Employees authorized to drive City vehicles must comply with the following requirements:

1. "Take-home" vehicles are authorized based on the needs of the City and only for employees living inside the police jurisdiction; provided, with the permission of the Chief of Police and the Mayor based on the needs of the police department, a police officer who lives outside the police jurisdiction; (1) within a 15-mile radius of the City of Fairhope police station located at 107 North Section Street; and (2) the 15-mile radius only applies within Baldwin County; may be authorized to "take home" a City police vehicle to respond to calls for police assistance within the City of Fairhope's police jurisdiction. Except for commuting to and from work, City vehicles must be used only for City business.

Balance of Section 8.11 remains as written in the Personnel Rules, Policies and Procedures Ordinance.

Section 2. Any ordinance, resolution, or part(s) thereof, in conflict with said "Personnel Rules, Policies, and Procedures – 2014," Employee Responsibilities and Conduct, 8.11 Use of City Vehicles is hereby repealed.

Section 3. If any section or provision of this ordinance, or of "Personnel Rules, Policies, and Procedures – 2014", be declared invalid or unconstitutional by judgment or decree shall not affect any other section or provision.

Section 4. This Ordinance shall take effect immediately upon its due adoption and publication as required by law.

ADOPTED THIS 11TH DAY OF JUNE, 2018



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

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Hanks City Clerk