

**CITY OF FAIRHOPE  
CITY COUNCIL AGENDA**

**TUESDAY, 29 MAY 2018 - 6:00 P.M. - CITY COUNCIL CHAMBER**

**Invocation and Pledge of Allegiance**

1. Approve minutes of 15 May 2018 Regular City Council Meeting, minutes of 15 May 2018 Work Session, and minutes of 15 May 2018 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. **Public Hearing** – Ordinance – Amend Zoning Ordinance No. 1253.  
Request to amend Ordinance No. 1362 known as Lot 19, Fairfield, Phase VI PUD. The property owned by BCL&L Acquisitions, Anil K. Vira, Stephen B. and Korokay Christensen, and Gal Majors generally located at 655 Norman Lane, Fairhope, Alabama. Tax PPIN: 298888.
6. Ordinance – An Ordinance to Repeal and Replace Ordinance No. 1490 and Ordinance No. 1495 to Protect the Public Health, Safety and Welfare by providing Policy and Procedure for Sidewalk and/or Street Usage within the City of Fairhope.
7. Ordinance – An Ordinance to Repeal and Replace Ordinance No. 1438 and Ordinance No. 1488 to Protect the Public Health, Safety and Welfare by providing Policy and Procedure for Park Usage within the City of Fairhope.
8. Ordinance – An Ordinance to Amend Ordinance No. 1510 known as the Personnel Rules, Policies and Procedures Ordinance regarding Section III. Hours of Work and Attendance: 3.02 Recording Time Worked and 3.04 Breaks and Meal Periods; more specifically Exempt salaried employees and not required to clock in; and all Non-exempt employees (that is, employees paid for all hours worked in excess of 40 hours in a work week) to have an automatic deduction for unpaid meal period.
9. Ordinance – An Ordinance to Amend Ordinance No. 1510 known as the Personnel Rules, Policies and Procedures Ordinance regarding Section VIII. Employee Responsibilities and Conduct: 8.11 Use of City Vehicles; more specifically the Police Department and authorization to “take home” City police vehicles who live outside the Police Jurisdiction: (1) within a 15-mile radius of the City of Fairhope police station located at 107 North Section Street; and (2) the 15-mile radius only applies within Baldwin County.
10. Site Plan Approval (SR 18.03) – Request of Robert Cummings, PE with Hutchinson Moore and Rauch for Site Plan Approval for Peter Van Lingen of Century Bank, generally located at Northwest corner of Edwards Avenue and N. Greeno Road; 861 Edwards Avenue, Fairhope, Alabama.

11. Resolution – That the City Council hereby:
  1. Authorizes the Mayor to sign all related application documents/agreements required to apply for Highway Safety Improvement Program (HSIP) Grant related to the Roundabout at the intersection of N. Section Street, Highway 104, Veterans Drive & Scenic Highway 98.
  2. Acknowledges, if awarded the HSIP Grant, the City will be responsible for funding the 10% required Local Match (\$130,000.00) – with appropriation by future separate Resolution.
  3. Affirms, if awarded HSIP Grant, Volkert, Inc. as the Engineer of Record and authorizes the Mayor to establish a not-to-exceed consultant fee to be set by ALDOT/FHWA required standards to be approved by Council Resolution.
12. Resolution – That the Marina Manager is hereby authorized to purchase marina fuel (marine grade gas and diesel), as needed, to sell at Fairhope Docks and to establish the selling price of fuel based on an approved formula; and will report said fuel prices to the City Council in writing.
13. Resolution – That the Compensation and Job Classification Plan along with the Grade Order Sheet be amended and approved to Add the Job Position of Special Projects Manager; and the Job Description and Grade of Pay for same; and amend the budget to fund this position and to defund the position of City Clerk’s Assistant.
14. Resolution – That Mayor Karin Wilson is hereby authorized to execute Change Order No. 3 to Bid Number 003-18 (GOLF003-17), Repairs to Quail Creek Clubhouse in the amount of \$16,898.80; and award of the Change Order to Platt Builders, Inc.
15. Resolution –That Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of RFQ No. 003-17, Hydrofluorosilicic Acid for the Water Department, with Water and Waste Specialties, LLC, for an additional one year, as per the terms and conditions of the original contract. The cost is \$330.00 per 55-gallon drum.
16. Resolution – That the Governing Body of the City of Fairhope, Alabama, hereby rescinds Bid No. 014-18 for Travel Lift Cell Repair at Fairhope Docks for the Recreation Department due to no bids received; and authorizes the City to solicit for informal bids in accordance with the Public Works Bid Laws pursuant to Code of Alabama 1975, Section 39-2-6(b).
17. Resolution –That the Governing Body of the City of Fairhope, Alabama, hereby rejects Bid No. 012-18 for Light Packages for Five Tahoes for the Police Department; and authorizes the City to procure the lighting package through the Alabama State Law Enforcement Contract #T191L which includes installation. The equipment and installation are off the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The total cost is \$30,250.00.
18. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract with Safe Span, LLC to provide Professional Bridge Inspection Services for Bridge Inspections for RFQ No. PS017-18; with a not-to-exceed amount of \$7,500.00.

19. Resolution – That the City Council approves the selection of Volkert, Inc. to perform Professional Engineering Services for Urgent Bay Outfall Assessment and Repairs (RFQ No. PS021-18); approves and accepts the not to exceed amount of \$25,000.00; and hereby authorizes Mayor Karin Wilson to execute a contract with Volkert, Inc. for same.
20. Resolution – That the City of Fairhope has voted to purchase Twenty-Two Fire Hoses for the Fairhope Volunteer Fire department and the items are available for direct procurement through the Houston-Galveston Area Council (“HGAC”) Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the HGAC’s bid process. The cost for the Fire Hoses is \$12,078.00.
21. Resolution – That the City of Fairhope has voted to purchase Four In Car and Six Body Camera Systems with applicable accessories for the Fairhope Police Department from Watch Guard, Inc.; and the vendor is the exclusive and Sole Source Manufacturer for this equipment. The system is available for procurement without formal bidding, provided by the Code of Alabama 1975, 41-16-51(a)(15). The total cost is \$31,320.00.
22. Resolution – That the City of Fairhope has voted to purchase Equipment and Installation for Four (4) 2018 Tahoes for the Police Department; and the type of Equipment is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; with a cost not-to-exceed \$28,380.00.
23. Resolution – That the City of Fairhope has voted to purchase SCADA System Annual Software/Maintenance Agreement for the Electric, Water, and Gas Departments, from Survalent Technology as Sole Source Distributor; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(13): “Contractual services and purchases of commodities for which there is only one vendor or supplier and contractual services and purchases of personal property which by their very nature are impossible to award by competitive bidding.” The cost will be \$21,000.00.
24. Resolution – To Approve the procurement of Flower Plantings for the Public Works Department in the amount of \$33,401.50.
25. Resolution – That the City of Fairhope has voted to procure the Municipal Court Module to the City’s MUNIS System from Tyler Technologies for the Municipal Court. The estimated total cost is \$99,481.00 which includes software, implementation, conversion, maintenance, travel expenses, and annual recurring fees; and authorizes the use of Correction Funds for this expenditure up to \$50,000.00 and the remaining unbudgeted amount from the General Fund.
26. Resolution – To Award Bid for Walking Floor Garbage Trailer for the Public Works Department (Bid No. 017-18) to Warren Truck and Trailer, Inc. with a total bid proposal of \$77,000.00.
27. Resolution – To Award Bid for Fairhope Library Envelope Repairs (Bid No. 005-18) to M. W. Rogers Construction Co., LLC with a total bid proposal of \$1,010,950.00; and amends the budget to fund the overage of \$460,950.00.
28. Public Participation – (3 minutes maximum)
29. Adjourn

**City Council Work Session - 4:30 p.m.  
on Tuesday, May 29, 2018 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.  
on Tuesday, May 29, 2018 – Council Chambers**

**Next Regular Meeting – Monday, June 11, 2018 - Same Time and Place**