

Minutes of Fairhope Airport Authority
April 17, 2018

The Fairhope Airport Authority met April 17, 2018 at 4:00PM in the Delchamps Suite Room 1, in the Civic Center at 161 N Section St.

Present: Joe McEnerney, Chairman, Pam Caudill, Chip Groner, and Vince Boothe. Will Bruce, Ray Hix and Jack Burrell were absent. Also Present was Josh Myrick, Attorney. Cynthia A Boothe took the minutes.

The Minutes of the February 20, 2018 meeting were considered and approved with a motion by Chip Groner, second by Vince Boothe and unanimously passed.

The Minutes of the Special Called meeting of March 12, 2018 were considered and approved with a motion by Vince Boothe, second by Pam Caudill and unanimously passed.

Report on the March 2018 “Business after Hours” event at the Airport: Pam Caudill reported that the event was very successful and about 150 people attended. The warbird fly-in was also successful and was enjoyed by all. There were lots of favorable comments made on social media and a lot of inquiries made by the people attending.

Nomination and appointment of an Advisory Board for the Fairhope Airport: Pam Caudill stated that the committee is going through all the candidate’s information and will be making nominations soon.

Approval of renewal lease for ALEA for the Public Safety Hangar: After going over the details of the proposed lease and a group discussion a motion was made by Chip Groner to accept the resolution for the lease renewal with ALEA for the Public Safety Hangar, second by Vince Boothe and unanimously passed.

Update on the review of the Sonny Callahan Airport Minimum Standards: Pam Caudill stated that she, Vince Boothe and Ray Hix were still reviewing the Minimum Standards but hope to be finished by June or July.

Development of standards for the approval, and management of AIP grants:

A finding of the recently completed City of Fairhope audit conducted by the Warren Averett was the Airport Authority needed written procedures for the approval, and management of AIP grants. Joe McEnerney developed the requested procedures and reviewed the procedures with the Board. The procedures were laid over to the May meeting for final approval.

2018 AIP grant update from the 2018 Southern Region Airport Conference: Joe McEnerney stated that he had attended the 2018 Southern Region Airport Conference and was able to make several connections with people who could help with getting the 2018 AIP funds the Airport needs to finish the East Side.

Flight Line Manager's Report: David Shear stated that he is getting an estimate over to Pam Caudill for the placement of cameras on the west side fence line and keypad on gate.

Repair of Directional/Distance signs at the Airport-The distance sign has been replaced and the transformers have been ordered for the directional signs.

Improved access to T-hangars (Bridge over Culvert)-Vince Boothe stated that a plan was being sent to him and then they can submit the plans to the City for a permit to build.

Repair of weather striping on T-hangar doors-Joe McEnerney stated that they would meet next week to work out a scope of work for what is needed.

Vegetation removal at culverts and drainage courses near AWOS-Joe McEnerney reported that the work is complete.

Replace 4 security lights on T-hangars-David Shear reported that he is working on a new estimate for replacing the burned lights.

Development of FOD control solutions for the Airport-Chip Groner reported that a FOD mat has been ordered.

Replace the computer for AWOS-Joe McEnerney reported that the video card in the AWOS burned out. The cost is \$3,300.00 to replace the computer.

Treasurer's Report: Joe McEnerney stated that the finances are in good order and he went over the maintenance items.

**Executive session to discuss Economic of the Airport and potential land sales:
Executive session pursuant to 36-25A 79a) (6) and (7) Land and Sales and
Commerce/Trade Secrets:**

Pam Caudill made a motion to go into executive session and to allow Josh Myrick to attend, second by Chip Groner and unanimously passed. The Authority then went into executive session at 4:48PM.

The meeting resumed at 5:17 PM.

There being no further business a motion was made by Pam Caudill to adjourn, second by Chip Groner and unanimously passed at 5:18PM.

Joe McEnerney, Chairman

Submitted by _____
Cynthia A Boothe