ADDENDUM NO 01 CITY OF FAIRHOPE

Bid No. 014-18 Travel Lift Cell Repair at the Marina

The date to receive sealed bids has been changed to Thursday, May 17 2018 at 10:00 a.m.

REMOVE: REPLACE WITH:	(page3) ADVERTISEMENT ADVERTISEMENT rev1 (ATTACHED)
REMOVE: REPLACE WITH:	(page4) ITEM II INSTRUCTIONS TO BIDDERS ITEM II INSTRUCTIONS TO BIDDERS rev1
REMOVE: REPLACE WITH:	(page 36) INVITATION SUMMARY INVITATION SUMMARY rev1
Bidders are to print, sign and include signed Addendum No. 1 with submitted bid documents.	
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Acknowledged:	Company

Dee Dee Brandt Purchasing Clerk City of Fairhope Posted: 4/26/18

ITEM I ADVERTISEMENTrev1 City of Fairhope

Sealed bids will be received for the City of Fairhope of Baldwin County, Alabama, in the City of Fairhope offices, 555 South Section St. Fairhope, Alabama, until Thursday, May 17, 2018, at 10:00 A.M. and then publicly opened thereafter, for furnishing all labor and materials, and performing all work required by the City of Fairhope and described as follows:

Bid No. 014-18 Travel Lift Cell Repair at the Marina

The work consists of repair of the Travel Lift Dock facility at the Fairhope Docks Marina. Please see Scope and Specifications.

Bid documents will be posted on the City of Fairhope Website: www.fairhopeal.gov or a copy may be obtained by e-mailing: Jillian. Saffle, Purchasing Manager, at jillian.saffle@fairhopeal.gov. Specifications are on file and may be seen in the Purchasing Department of the City of Fairhope, Alabama, 555 S. Section Street. Prior to opening, Bid packages may be picked up at that location during normal operation, between 7:00 am and 4:00 pm local time.

Questions or comments pertaining to this bid must be presented in writing, sent as <u>e-mail</u> to the attention of the Purchasing Manager, Jillian Saffle, at <u>jillian.saffle@fairhopeal.gov</u> or P.O. Drawer 429, 555 South Section St., Fairhope, Al 36533, Seventy-Two (72) hours prior to the bid opening or will be forever waived.

All bids must be on blank bid forms provided in the Bid Documents. Bids shall be accompanied by a Bid Security equal to 5% (percent) of the bid price, but in no event more than \$10,000.00. Bid Security shall be in the form of a Bid Bond signed by a bonding company authorized to do business in the State of Alabama, or a cashier's check payable to The City of Fairhope. No Bid Security is required on bids less than \$10,000.00.

Note: The Performance Bond and Labor and Material Bond are waived.

THERE WILL BE A NON-MANDATORY PRE-BID MEETING on Monday, May 7, 2018 at 8:00 A.M., at the City Services and Utilities Building at 555 S. Section St., Fairhope, Al 36532. All prospective CONTRACTORS may have a representative present at the Pre-bid Meeting.

The City of Fairhope is an Equal Opportunity Employer and requires that all CONTRACTORS comply with the Equal Employment Opportunity laws and the provisions of the CONTRACT Documents in this regard. The CITY also encourages and supports the utilization of Minority Business Enterprises on this and all public bids. All bids, with their guarantee (when required), must be enclosed in a sealed, opaque envelope, clearly identified on the outside as a "Sealed Bid" with Item Name, Bid Number, City of Fairhope's Name and Address and CONTRACTOR's Name and Address. Each bid must be in a separate envelope. Bids made out in pencil will not be accepted.

Failure to observe the instructions contained herein will constitute grounds for rejection of your bid. The **City** reserves the right to accept or reject all bids or any portion thereof, and to waive informalities and to furnish any item of material or work to change the amount of the CONTRACT, whichever is in the best interest of the City of Fairhope.

The CONTRACTOR must furnish to the City of Fairhope at the time of the signing of the CONTRACT a certificate of insurance coverage as provided in the CONTRACT documents which will include comprehensive insurance, CONTRACTOR Automobile Liability Insurance, and where applicable, CITY'S Protective Liability insurance, SUB-CONTRACTOR'S public liability and property damage insurance. The company that is awarded the bid must have Workman's Compensation Insurance on all of its employees if work is to be performed on City of Fairhope premises. General Liability Insurance, specifying coverage, must be maintained to hold the City of Fairhope harmless in the event of an accident. See bid packet for details.

No bids will be considered unless the CONTRACTOR, whether resident or non-resident of Alabama, is properly qualified to submit a proposal for this type of work in accordance with all applicable laws of the State of Alabama. Where applicable, this shall include evidence of holding a current license from the State Licensing board for General CONTRACTORs, Montgomery, Alabama, as required by Chapter 8 of Title 34, of the Code of Alabama, 1975. In addition, the awarded vendor, if non-resident of the State, and if a corporation, shall show evidence of having qualified with the Secretary of State to do business in the State of Alabama, https://sos.alabama.gov/business-entities. CONTRACTOR must have a current business license or purchase a business license with the City of Fairhope prior to work performed. No bids shall be withdrawn for the period of thirty (30) days subsequent to the opening of proposals without the consent of the City of Fairhope, Baldwin County, Alabama. Once completed, a tabulation of the responsive and responsible bids will be available for public viewing by visiting the following web address: www.fairhopeal.gov.

Purchasing Manager Posted 4/17/2018 Revision 4-25-18

ITEM II INSTRUCTIONS TO BIDDERSrev1

2.00 BID INVITATION

Notice is hereby given that the City of Fairhope will receive bids for the Water Department on the work described herein. Qualified bidders are invited to bid on this Contract.

2.01 BID NO. **014-18**

BID NAME Travel Lift Cell Repair at the Marina

2.02 SUMMARY:

Remove and Replace pump in Well #3 with new equipment.

2.03 BID DEADLINE

Sealed bids will be received until 10:00 A.M. local time, May 17, 2018 at the City of Fairhope offices located at 555 S. Section Street, Fairhope, Alabama, and publicly opened shortly thereafter. If sending by USPS: Jillian Saffle, Purchasing Manager, P.O. Drawer 429, Fairhope, Al 36533.

2.04 AVAILABILITY OF DOCUMENTS

Prior to bid opening, bid packets may be obtained at the City of Fairhope Offices, 555 South Section St., Fairhope, Alabama, location during normal operation, between 7:00 A.M. and 4:00 P.M. local time. One set of Bid Documents can be obtained free of charge. The bid packet is also available on the City of Fairhope Website: www.fairhopeal.gov.

2.05 INQUIRIES

Questions or comments pertaining to this bid must be presented in writing, and sent as e-mail to the attention of the Purchasing Manager. Jillian Saffle, at P.O. Drawer 429, 555 South Section St., Fairhope, Al 36533, e-mail: jillian.saffle@fairhopeal.gov, no less than Seventy-Two (72) hours prior to the bid opening, or will be forever waived.

2.06 SITE EXAMINATION / CITY PROVISION / NON-RESIDENT STATE RECIPROCITY

A NON-MANDATORY Pre-bid conference to be held at City Service and Public Utilities Bldg. located at 555 S. Section St, Fairhope, Alabama at 8:00 a.m. on Monday, May 7, 2018. <u>Site visit to follow the meeting.</u>

The City of Fairhope will not furnish any labor, material or supplies unless specifically stated in the Contract documents. CONTRACTOR must be properly licensed to perform the work as outlined in the Scope of Work. Bidder must have a current business license or purchase a business license with the City of Fairhope prior to or (upon) bid being awarded. Where required by State law, State of Alabama CONTRACTOR'S license is required.

Except for contracts funded in whole or in part by funds received from a federal agency, preference shall be given to resident CONTRACTORS on the same basis as the non-resident bidder's state awards contracts to Alabama CONTRACTORS bidding under similar circumstances. Therefore, non-resident bidders shall submit with their bid a written opinion of an attorney at law licensed to practice law in the non-residents bidder's state of domicile as to preferences granted by the state to entities doing business in that state when letting public contracts.

2.07 BID SECURITY

The bidder shall be required to file with his or her bid either a cashier's check drawn on an Alabama bank or a bid bond executed by a surety company duly authorized and qualified to make such bonds in the State of Alabama, payable to the City of Fairhope for an amount not less than five percent of the awarding authority's estimated cost or of the CONTRACTOR'S bid, but in no event more than ten thousand dollars (\$10,000).

INVITATION SUMMARYrev1

Bid No. 014-18 Travel Lift Cell Repair

Issue Date: 4-17-18

Bid Bond Requirements: Five (5) % of bid price

Certificate of Insurance Requirements: See Standard Terms and Conditions

and Item VII

Non-Mandatory Pre-Bid Meeting: 05-07-2018, 8:00 a.m. at 555 S. Section

St., Fairhope, AL

Deadline for Questions Date: 05-10-2018 (2:00 p.m.)

IFB Closing Date (bids opened): 05-17-2018 (10:00 a.m.)

City Internet Site: (for bid postings) <u>www.cofairhope.com</u>

Bid Copies: (to submit) One (1)

Purchasing Department Contact: Purchasing Manager

Jillian Saffle

Jillian.saffle@fairhopeal.gov

(251) 928-8003