STATE OF ALABAMA)(
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COUNTY OF BALDWIN) (

The City Council met in a Work Session at 4:30 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Thursday, 15 March 2018.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marcus E. McDowell, and City Clerk Lisa A. Hanks.

Council President Burrell called the meeting to order at 4:30 p.m. and said he did not put any of these items on the agenda and 75 percent of these items could be discussed outside of a Work Session.

The following topics were discussed:

The first item on the agenda was the discussion of the Job Positions and Rationale behind Positions by Human Resource Coordinator Leslie Green, Director of Golf Jeff Marks, and Recreation Director Tom Kuhl. Mr. Marks read the attached narrative and said it is critical to have staff in the busy season. He said there are more programs for the Community. Mr. Marks requested an Assistant Golf Pro and a part-time employee for the Pro Shop. The Assistant would be at the same rate of pay and the job will be posted. Ms. Green commented that all jobs are posted and we look for the best qualified applicant. Council President Burrell requested the Assistant Golf Pro job description be on the next agenda to fund the position and add to the Compensation Plan; and to hire a Pro Shop assistant with a pay up to \$10.00 per hour.

Tom Kuhl mentioned the tennis courts and the man hours needed to keep it open. Mr. Kuhl requested two part-time employees to help cover the hours; and these hours would be flexible. These positions will also be up to \$10.00 per hour. Mr. Kuhl said there have been 16,000 plays on the soft courts; and just over 16,000 plays on the hard courts.

Mr. Kuhl also addressed the Discussion of the sale of Tennis Items at the Mike Ford Tennis Center. He said these items would be needed to play; like tennis balls, hand grips, strings, etc.; and would bring in some income; and this was recommended by the Recreation Board. Council President Burrell requested that the Recreation Budget for personnel be increased by \$13,000.00 to be on the next City Council agenda to allow for two part-time Tennis Assistants.

• The Discussion of Ordinances and Resolution for Civic Center and Ordinances for Parks; and Streets and/or Sidewalks was present by Community Affairs Director Sherry-Lea Botop and Civic Center Manager Michael Stonehouse. It was mentioned that there have been no increases since 2007 and Mr. Stonehouse went over the proposed fees. Council President Burrell questioned the electric fee and said the ESRT contract has been an issue. Work Session Thursday, 15 March 2018 Page -2-

Councilmember Brown suggested a half day rental or a one-day rental fee. He said we need to streamline and include water and electric. Mr. Stonehouse said we want it fair and to make it right. Councilmember Robinson suggested \$150.00 for half day and \$300.00 for full day; and said it should be a full day only since it can only be rented for one event per day.

Council President Burrell suggested one or two Councilmembers to work with Sherry-Lea Botop and Michael Stonehouse on these ordinances.

Ms. Botop brought up the entrance fee to the Beach and said the proposed fees are to increase vehicles from \$5.00 to \$10.00 per vehicle; and from \$3.00 to \$5.00 for pedestrians and bicycles. The consensus of the City Council was to increase the fee to \$20.00 per vehicle. Councilmember Brown suggested advanced booking allowed for parks if the entity or individual has used the park annually for five years in a row.

Ms. Botop said the Flag Pole at the Fairhope Municipal Pier is needed to be replaced; and would like for this item to be on the next agenda. She said the only reason it is being discussed now is the item is not budgeted. City Clerk Lisa Hanks said that the item was already being placed on the next agenda.

- Public Works Director Richard Johnson discussed the Additional Budgetary Considerations and Cost Overrun for Municipal Pier Project. Mr. Johnson explained the need to move funds around in order to buy the two trucks with tool bodies; and that these are being bought from the State of Alabama surplus vehicles.
 - Mr. Johnson explained the pier damages and that the cost went over what was bid out for the Project. He said that all of this is his fault; and the two overseeing the job were more aggressive repairing the piers. Council President Burrell questioned why this happened and not bringing the overrun prior to repairing first.
- Mayor Wilson and Mr. Johnson explained passing the Budget by Ordinance. Mr. Johnson stated this is from an operations standpoint: Capital equipment was also adopted by Ordinance in Daphne. He said this makes it easier on the agenda and staff.
 - Council President Burrell said there is a threshold to order or put on budget. Mayor Wilson commented we adopt the budget by resolution, but would prefer by ordinance. Council President Burrell said it does not matter if the budget is adopted by resolution or ordinance. He said this is financial oversight.
- Councilmember Robinson reminded everyone about the opening of the Fairhope Arts and Crafts Festival tomorrow at 9:45a.m.
- Councilmember Brown asked for Chuck Zunk to report on the Financial Advisory Committee. Chairman Zunk said that have been looking at whether or not the City should have a Police Jurisdiction and receive input on how to fund Capital Projects from the Mayor and Councilmembers.

He said Committee members Mr. Newberry and Ms. Stalcup investigated and spoke with staff regarding the Police Jurisdiction. There were question and answer meetings. Mr. Zunk said at this time there is no economic reason to shrink the Police Jurisdiction; and no way to recoup the \$1.3 million loss. He asked; what do we want the City limits to look like in 25 to 30 years. See attached handout from Mr. Zunk.

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Mr. Zunk said the Mayor used the FBI National average for the number of police officers needed; and the Committee and Mayor disagreed. He said Police officials were concerned with safety if we shrunk the Police Jurisdiction. Mayor Wilson commented we need to address it now and plan for the next few years. She said we need to see how we can fill in the holes.

Councilmember Brown mentioned the Bicycle and Pedestrian Committee and they agree to go with the suggested parking. He said they want useable sidewalks in downtown; and gave the example of how pedestrians have to walk behind parked cars due to how the sidewalks go together.

- Councilmember Conyers said the Library Board meeting has been cancelled for Monday night.
- Council President Burrell said the Airport Authority had a Special-Called meeting
 this past Monday night and went into Executive Session. He stated it was in regard
 to a large company and potentially selling some property. Council President Burrell
 stated that was all he could comment on at this time.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:54 p.m.

Jack Burrell Council Presiden

Lisa A. Hanks, Mi

City Clerk

To: Fairhope City Council

From: Fairhope Financial Advisory Committee

Date: March 8, 2018

Subject: Recommendations in regards to Police Jurisdiction

Our recommendation is that the current police jurisdiction remains the same until the City completes the following two tasks.

- 1. An analysis of costs versus revenues arising from the existing PJ. Currently neither the City administrators nor the police department itself has cost and revenue information captured in such a way that this analysis could be undertaken. With the City administration properly segregating revenues and expenses, we recommend that a cost benefit analysis be undertaken by a qualified independent third party.
- 2. A marketing campaign targeting property owners within the PJ directed towards selling the benefits of annexation to the City

Until both of these tasks are completed and the results thereof reviewed by the City and the Committee, no fact-based recommendation of either keeping or changing the PJ can be made. A recommendation that is not founded in a factual analysis is premature and counter to the interests of residents of both the City and the surrounding PJ.

Report prepared by Will Newberry and Page Stalcup, and approved by the Fairhope Financial Advisory Committee at its March 8, 2018 regular meeting.

To: Fairhope City Council

From: Fairhope Financial Advisory Committee

Date: March 8, 2018

Subject: Recommendations in regards to Police Jurisdiction

METHODS AND ANALYSIS TECHNIQUES

- Investigative Techniques
 - Personal meetings between Newberry/Stalcup and various City staff including Police, Revenue, Mayor, Finance, and others.
 - > Q&A in three regular meetings of FAC with City staff as noted above.
 - > Examination of written reports and data charts provided by City staff.
- Sample of Data Reviewed and Discussed
 - Revenue received from outside the City but inside the PJ.
 - Detailed map of PJ.
 - > Overview map of PJ/City limits for Daphne, Spanish Fort, and Fairhope.
 - > FBI-compiled national average of sworn officer coverage ratio.
 - > Several other reports, both numbers-based and discussion-based.
- Analysis Techniques
 - > Top-down revenue based macro economics
 - > Bottom-up cost based incident-by-incident aggregation.
 - ➤ Need-based (zero-based budgeting).
 - > Strategic 20-year planning-based mapping.