

Minutes of Meeting: Fairhope Public Library Board of Trustees
Monday, June 19, 2017

The meeting was held in the Fairhope Public Library's board room. Martin Lanaux called the meeting to order at 5:00 PM. Also in attendance were Dan Stankoski, Frieda Ward, Alison Knight, Tamara Dean-Library Director, Jimmy Conyers-City Council Liaison.

Minutes: The minutes from the May 15, 2017 meeting were reviewed. Tamara Dean said she would attach the packet presented to the Fairhope City Council by Dan Stankoski regarding the library space currently being used by Coastal Alabama Community College to the minutes. With this addition the minutes were approved with all voting in favor.

Reports: Dan Stankoski moved that the board dispense with the review of the Monthly Statistical Report, Employee Report and Financial Statement with all voting in favor.

New Business:

Tamara Dean gave an update on the Maker Lab.

Tamara Dean reported that Jillian Crochet had resigned.

Tamara Dean reported a new employee, Lisa Sneed, had been hired and would be working 19 hours per week in Circulation.

Tamara Dean presented new Library Policies including; new language in Meeting Room Policies, Personnel Policies including clarification of vacation/sick days and specific language for Sexual Harassment Policy and new Medical Protocol for Workers Compensation Injuries Policy. The Board approved the new policies with all voting in favor.

Tamara Dean presented a Technology Plan (July 1, 2017-June 30, 2020) which is required by the State of Alabama. The Board approved the update with all voting in favor.

Tamara Dean presented a list of classes offered by Coastal Alabama Community College which are held at the Fairhope Public Library. She said that more data would be presented at the next board meeting.

Tamara Dean presented the results of the survey conducted by the Fairhope Public Library including demographics of the patrons, program usage, compliments and suggestions. Martin Lanaux suggested that the results be posted on the library webpage.

With no further business to discuss the meeting was adjourned at 5:56 PM. The next Library Board meeting will be held on Monday, September 18, 2017 at 5:00 PM.

Respectfully submitted by Alison Knight