

**CITY OF FAIRHOPE  
CITY COUNCIL AGENDA**

**MONDAY, 11 SEPTEMBER 2017 - 6:00 P.M. - CITY COUNCIL CHAMBER**

**Invocation and Pledge of Allegiance**

1. Approve minutes of 28 August 2017 Regular City Council Meeting, minutes of 28 August 2017 Work Session, and minutes of 28 August 2017 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. Ordinance – An Ordinance amending Ordinance No. 1510 known as the Personnel Rules, Policies, and Procedures; Section 6.01 Health Insurance Benefits; specifically, all employees hired on or after October 1, 2017 may choose from two options.
6. Resolution – That that the City Council hereby approves the FY 2018 renewal of the contract with Blue Cross Blue Shield of Alabama to be the third-party administrator of the City’s self-insured health insurance health plan and to approve changes to the health plan; and that Mayor Karin Wilson is hereby authorized to execute the FY 2018 renewal of the contract with Blue Cross Blue Shield of Alabama to be the third-party administrator of the City’s self-insured health insurance health plan; and in the event the Mayor refuses the Council President is authorized to execute.
7. Resolution – That the City Council hereby approves the Fairhope Police Department’s application for funding for the 2017 Firehouse Subs Public Safety Foundation Digital Grant for two electronic message boards to assist with traffic during events, road work, evacuations or other emergencies.
8. Resolution - That the City Council hereby approves the Fairhope Police Department’s application for funding for the 2017 Walmart Foundation Community Grant for digital cameras for patrol or a metal detector for investigations (TBD).
9. Resolution – That the City Council hereby authorizes to take over and operate the marina to be called “Fairhope Docks” on October 15, 2017; and will ask for Requests for Proposals for the boatyard.
10. Resolution – That the City Council hereby authorizes the City Council President to sign Resolution No. 2850-17 and the approved contract for the City’s FY 2018 stop loss and insurance broker contracts.

11. Resolution – That Resolution No. 2831-17 is hereby rescinded; relating to the MPO Downtown Traffic, Pedestrian Safety and Wayfinding Signage and Parking Study (RFQ No. PS039-17); and that the City Council approves the selection of Christian Preus Landscape Architecture, LLC to perform Professional Architectural Services for MPO Downtown Traffic, Pedestrian Safety and Wayfinding Signage and Parking Study (RFQ No. PS039-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm.
12. Resolution – That that the City of Fairhope approves the assignment from EnviroChem, Inc. to Pace Analytical Services, LLC; and authorizes Mayor Karin Wilson to execute the assignment since EnviroChem, Inc. joined operations with Pace Analytical Services, LLC, of Mobile, AL, on August 11, 2017; and as part of the terms and conditions of the contract, EnviroChem, Inc. is requesting the City to approve the assignment.
13. Resolution – That City Council approves Goodwyn, Mills & Cawood, Inc. for an increase to the architectural/engineering fee, and authorizes Mayor Karin Wilson to negotiate a fee schedule and a not-to-exceed figure; and to execute Amendment No. 1 – Phase 2 to the Contract; and to approve Goodwyn, Mills & Cawood to let the bid for approved work for RFQ No. PS016-17, Professional Architectural Services for Project No. PW007-17, Repairs to Library Structure 2017.
14. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract with Volkert, Inc. to perform Professional Engineering Services for Rock Creek Stabilization for the Public Works Department (RFQ No. PS031-17) with a not-to-exceed amount of \$49,550.00.
15. Resolution – That Mayor Karin Wilson is hereby authorized to approve Amendment No. 2 to the Contract for Professional Engineering Services, for RFQ No. PS001-17 (Project No. PW001-17) for Fly Creek Marina Seawall Improvements 2017, with FMS Engineering Services, Inc., at a cost of the amendment not to exceed \$4,000.00; and a total contract not to exceed \$13,000.
16. Resolution – That Mayor Karin Wilson is hereby authorized to execute Change Order No. 1 to Bid No. 026-16, Cleaning and Inspection of Sanitary Sewer Mains, Project SEW002-16 in the amount of (\$39,784.79); award of the Change Order to Smith Industrial Service, Inc. administered by Volkert, Inc.
17. Resolution – That Mayor Karin Wilson is hereby authorized to execute Change Order No. 1 to Bid No. 027-17, Cured-In-Place Pipe (CIPP) for Sanitary Sewer Mains in the amount of \$27,819.60 award of the Change Order to Suncoast Infrastructure, Inc.
18. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid No. 026-16, Cleaning and Inspection of Sanitary Sewer Mains with Smith Industrial Service, Inc. for an additional one year, as per the terms and conditions of the original contract. The annual bid for unit prices as listed on attached schedule with a not to exceed amount of \$81,550.00.

19. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid No. 027-17, Cured-In-Place Pipe (CIPP) for Sanitary Sewer Mains for an additional one year as per the terms and conditions of the original contract. The annual bid for unit prices as listed on attached schedule with a not to exceed amount of \$341,350.00.
20. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid No. 034-16, Turf Grass Sod for Public Works with The Chapman Company, LLC d/b/a Craft Turf Farms, Foley, AL for one additional year beginning with the expiration of the original contract, and will end October 14, 2018, as per the terms and conditions of the original contract, the contract unit prices awarded (see attached schedule) with a not to exceed amount of \$25,000.00.
21. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid No. 032-16, Jail Inmate Meals 2016, Re-Bid for American Wholesale Grocery, Inc. d/b/a American Foods for one additional year beginning with the expiration of the original contract, and will end October 1, 2018, as per the terms and conditions of the original contract, the contract unit bit prices, varies per item (see attached list) for an estimated amount of approximately \$45,865.88.
22. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract for Extension No. 1 of Bid No. 033-16, Perennial Ryegrass 3-way blend rye grass seed for Sports Fields from SiteOne Landscape Supple, LLC for one additional year beginning with the expiration of the original contract, and will end October 17, 2018, as per the terms and conditions of the original contract, with a cost of \$57.00 per 50 lb bag, and a not to exceed amount of \$25,000.00.
23. Resolution – To Award Bid for Food for Quail Creek Golf Course Clubhouse to American Wholesale Grocery, Inc., with the total bid proposal estimated at an annual cost of \$35,000.00 to be offset by Quail Creek food sales (Bid Number 020-17).
24. Resolution – To Award Re-Bid for Printing of Calendar 2017 for the Economic and Community Development Department to Calagaz Photo Supply d/b/a Calagaz Printing, with the bid amounts on the attached Bid Tabulation and Recommendation: (not to exceed Unit Cost \$0.186, not to exceed 5,000 copies for each, 6 issues per year); (Bid Number 027-17).
25. Resolution – To Award Re-Bid for the Installation of Seasonal Supplemental LED Lighting 2017 to Winterland, Inc., with the bid amount on the attached Bid Tabulation and Recommendation not to exceed \$147,800.00 (Bid Number 026-17).
26. Resolution – That the Governing Body of the City of Fairhope, Alabama, hereby rescinds Resolution No. 2798-17 due to the City was told the system could be purchased through a buying group which turned out not to be the case; and after much discussion with the City Attorney and Onsolve, the distributor for CodeRED, it was decided that another notification system might be a better fit for the City.

27. Resolution – That the City of Fairhope has voted to purchase the Everbridge emergency notification system service for the IT Department for direct procurement from Everbridge of Pasadena, CA. This is a non-budgeted expense over \$5,000.00 which requires Council's approval. The cost for the first year is \$7,961.76 and \$7,372.00 annual cost after the first year.
28. Resolution – That the Compensation and Job Classification Plan along with the Grade Order Sheet be amended and approved to Add and Change the following Job Positions; and the Job Descriptions and Grade of Pay for same: Marina Manager (Grade 22) and changing the Facility Service Coordinator from part-time to full-time (Grade 14).
29. Resolution – That Operations Director Richard Peterson, as Engineer of Record for the Marina Repairs, is hereby authorized to expend appropriate but necessary funds up to \$3,500.00 to secure technical data regarding capacity and condition of the travel lift facility and potential forklift.
30. Resolution – That the City Council has established the Financial Advisory Committee with the mission to investigate and analyze all aspects of City finances including assets and liabilities, income and expenditures, cash flow, financial policies and procedures, and purchasing policies and procedures; that all anticipated or requested expenditures for capital purchases, matching funds for grants, land purchases, donations, community development projects, increases in debt, or expenditures not included in the City's current fiscal year budget be submitted to the Financial Advisory Committee for analysis and recommendation(s) before being submitted to City Council for consideration; except that, if either the President of City Council or any other two Members of City Council shall determine that such anticipated or requested expenditure is an emergency which cannot be delayed, such requested expenditure may be submitted directly to City Council for consideration. And, that Resolution No. 1562-09 adopted on September 28, 2009 is hereby repealed and replaced by said resolution.
31. Appointments – Pedestrian and Bicycle Committee
32. Application for a Non-Profit Tax-Exempt License (Alcoholic Beverage License) by Point Clear Charities, Inc., for 2917 Polo at the Point and Fairhope Fete, located at 7883 County Road 32, Fairhope, Alabama on October 13, 2017 through October 15, 2017.
33. Request – Jenny Klein, FurrEver Homes Animal Rescue – Requesting permission to close the streets in downtown Fairhope on October 26, 2017, from 5:30 p.m. to 8:00 p.m. for the Fairhope Witches Ride and Black Hat Block Party to raise money for FurrEver Homes Animal Rescue, a 501(c)(3) Corporation.
34. Request – Pat Hawthorne, Fairhope Film Festival – Requesting permission to close the streets in downtown Fairhope (part of De La Mare) on November 11, 2016, from 5:00 p.m. to 11:00 p.m. for the Fairhope Film Festival Street Party to honor local filmmakers and will have many celebrities here to help us congratulate them.

35. Building Official Erik Cortinas – House on Kirkman Lane.
36. Public Participation – (3 minutes maximum)
37. Adjourn

**City Council Work Session - 4:30 p.m.  
on Monday, September 11, 2017 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.  
on Monday, September 11, 2017 – Council Chamber**

**Next Regular Meeting – Monday, September 25, 2017 - Same Time and Place**