



Human Resources Department
Forms And Documents

HRP-03 Effective Date: 07.05.2017

This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.

POSITION ANNOUNCEMENT

The following position is now open. Current employees interested in this position must submit an application within ONE WEEK of the announcement date. Applications for Employment are available at the 555 So Section Street, Monday through Friday, from 7:00 a.m. to 4:00 p.m. or online at www.cofairhope.com. Completed applications and resumes can be mailed to City of Fairhope, ATTN: Human Resources, P.O. Drawer 429, Fairhope, AL 36533. Applications received after the closing date will not be considered. **NO PHONE CALLS**

Position Information

Job Title: Equipment Operator I Department: Public Works

Job Status: Regular Full-Time Temporary Full-Time *If temporary, give required dates of service:*
 Regular PartTime Temporary Part-Time *From:* _____ *To:* _____

Standard Scheduled Hours: 7:00 a.m. – 4:00 p.m. Days to be Worked: Mon -Fri

Starting Pay Rate: \$10.32- \$13.41 Pay Grade 14

Position Description: General nature/purpose of work: The purpose of this position is to perform a variety of tasks in the operation of grass maintenance throughout the city.

Primary responsibilities include:

The Equipment Operator I is responsible for operating equipment safely and efficiently in the routine care and maintenance of the right of way and medians throughout the city. Work is performed independently under the direction of a designated Public Works Supervisor.

Operates mowers and other equipment daily	Checks fuel, oil, grease, water filters, and tires on equipment used
Cleans, maintains and services all equipment	Responds to after hour emergency situations as needed
Coordinates mowing activity with coworkers	Assists with special events as needed
Coordinates maintenance schedule with Mechanic Dept.	Assists landscape crews as needed

Minimum Qualifications Standards: Graduation from High School or GED, and one year in the care and maintenance of lawns and basic lawn equipment.

Special Requirement: Must possess a valid driver’s license from the state of Alabama, and must be able to obtain a CDL within 6 mos. of hire.

Knowledge, Skills and Abilities: Knowledge of mower operations; Knowledge of care and maintenance of lawns; Knowledge of basic safety precautions in working with heavy machinery; Good problem

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solving skills; skill in the operation of dump trucks, tractors, single deck mowers, trenching machines; Ability to make minor repairs and adjustments to equipment; Ability to perform minor tasks related to equipment operations, Ability to understand and follow oral instructions; Ability to learn policies; Ability to lift up to 40 pounds; Ability to work in emergency situations; Ability to work in adverse weather conditions.

Date of Announcement: 8/01/2017

Closing Date: Until filled

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Human Resources

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