

Work Session

Monday, 26 June 2017

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- Golf Director Bobby Hall addressed the City Council and explained his budget handout. See attached handout. Mr. Hall mentioned the AGA handicap memberships line item for \$7,000 and explained that these fees are recovered from the members. Advertisement was another line item he requested to be increased; and Mr. Hall

Mr. Hall commented all the benefits and charity golfs tournaments are not a line item, but the City helps all of them in many ways.

Council President Burrell questioned if the \$7,000 ADA expense was also included in the revenue. Ms. Cabaniss replied yes. Council President Burrell stated it would be better to see income projections with the expense projections. He told the citizens we will carryover the Work Session into the Agenda Meeting.

- Council President Burrell brought up the Baldwin County Sewer Service (“BCSS”) contract. He stated they discussed options in the Executive Session regarding this contract/lease, but did not decide what terms were needed to present to BCSS. He said the draft lease does not show an escalating clause; and Mayor Wilson suggested capping at 50 customers. Council President Burrell said the capacity at the Wastewater Treatment Plan is only half at this time.

Operations Director Richard Peterson commented we are still in an assessment for capacity; and we are at capacity at the South Section lift station and pumping three times at this lift station. He said, “if we don’t own it; don’t see why we have to add.” Council President Burrell commented we are making money not losing it. Councilmember Conyers asked about a gentlemen’s agreement for expansion; and an environmental agreement for going over or under Fish River. Councilmember Boone said with the tap fees we will technically get more money; and said there were only 100 customers over 10-year period.

Mr. Peterson commented he did not want a 10-year agreement. Council President said we are looking at a 7-year term right now. Mr. Peterson said BCS may prioritize the issues again. Councilmember Boone commented we are dealing with the same issues whether we own the line or not; and it is a better deal not owning the system. Councilmember Conyers said he would rather buy the system, but if BCSS is not willing to sell, we should lease to them. Councilmember Robinson commented he has no problem with the cap, but does not want to over extend our capacity. Council President Burrell said he knows customers who do not want this changed.

City Attorney Wynne stated to the City Council: you want to limit customers and add in an escalating clause. Councilmember Robinson said he was okay with cap at 50 customers and terms of the proposed letter with the discretion to take on more. Councilmember Conyers suggested 5-year term and cap at 100 customers. Councilmember Boone stated he wants to treat everyone fairly. Councilmember Brown said he would be okay with 7-year term and cap at 50 customers. After further discussion, the decision was four to one to have a 5-year lease with a cap of 100 customers.

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- Council President Burrell brought up the Electric Superintendent position and the request to fund it in this year's budget. He stated that the Assistant Superintendent cannot receive another pay raise; and needs to be promoted. Councilmembers Robinson, Boone, and Brown agreed to add this item to the agenda. Councilmember Brown commented that the Mayor's Organizational Chart did not show the Superintendent's position, so it was not funded.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:59 p.m.



Jack Burrell, Council President



Lisa A. Hanks, MMC
City Clerk

05/25/2017 08:54

JEFF W | NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2018 2018 budget

ACCOUNTS FOR:
General Fund

2014 ACTUALS 2015 ACTUALS 2016 ACTUALS 2017 ACTUALS CY 2017 BUDGET PROJECTION LEVEL 1 -2018

550 Golf-Grounds

1550	50040 Salaries	229,086	273,773	340,452	217,636	322,500	332,392
PERSONNEL NEEDED						2017	2018
TOTAL						-	-

1550	50190 Employee Payroll Taxes	-	-	25,553	16,177	24,671	25,428
1550	50200 Employee Retirement Exp	-	-	27,036	17,645	24,953	25,258
1550	50210 Employee Medical Insurance	-	-	-	131,236	275,000	225,000

1500	50230 Training/School/Travel	-	-	-	-	-	500
ITEM DESCRIPTION						2017	2018
Pesticide and GCSA meetings							500
TOTAL						-	500

1550	50290 Professional Services	-	-	1,733	-	-	-
ITEM DESCRIPTION						2017	2018
TOTAL						-	-

1550	50340 General Supplies	-	-	86,815	44,849	80,000	90,000
ITEM DESCRIPTION						2017	2018
Additional money for Tee Boxes							90,000
TOTAL						-	-

TOTAL					63,000	73,500
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1550	52510 Utilities for City Use	-	-	-	16,010	24,000	24,000
	ITEM DESCRIPTION					2017	2018
	TOTAL					-	-

TOTAL	Golf-Grounds	229,086	273,773	871,014	525,040	862,374	858,753
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5/25/2017 08:54

OBBY | NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2018 2018 budget

ACCOUNTS FOR:

General Fund

	2014 ACTUALS	2015 ACTUALS	2016 ACTUALS	2017 ACTUALS	CY 2017 BUDGET	PROJECTION LEVEL 1 - 2018	Increase	Total Budget																													
								%																													
500 Golf-Clubhouse																																					
1500 50050 Salaries	256,703	265,752	294,242	213,576	398,714	417,268	(+18,554)	47.11%																													
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Landscape Person PT Clubhouse						9,920																															
TOTAL					-	9,920																															
1500 50190 Employee Payroll Taxes	37,820	41,679	22,908	16,477	30,501	31,921	(+1,420)	3.60%																													
1500 50200 Employee Retirement Exp	34,284	36,271	15,961	11,225	15,465	17,310	(+1,845)	1.95%																													
1500 50210 Employee Medical Insurance	-	-	-	52,050	46,000	75,000	(+29,000)	8.47%																													
1500 50215 Required Contrib-OPEB	-	-	-	7,861	10,000	12,000	(+2,000)	1.35%																													
1500 50230 Training/School/Travel	-	-	-	-	300	1,725	(+1,425)	0.19%																													
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ITEM DESCRIPTION					2017	2018																															
PGA Merchandise Show - January 2018 Orlando, FL						1,500																															
Annual Alabama/NW Florida PGA Section Meeting - Wynlakes CC - Montgomery AL February 2018						225																															
TOTAL					-	1,725																															
1500 50290 Professional Services	21,271	22,149	-	130	-	-	?																														
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ITEM DESCRIPTION					2017	2018																															
TOTAL					-	-																															
1500 50330 Postage				26				0																													

1500 50350 Supplies-Clubhouse 6,024 4,666 12,656 11,451 12,000 11,750 (-250.00) 1.33%

ITEM DESCRIPTION					2017	2018
Club Repair supplies						1,000
Club Repair Tools						300
Cleaning Supplies						2,700
Kitchen Supplies and Kitchen Tools						1,800
Driving Range Supplies						750
Pro Shop Supplies						1,800
Scoreboard Supplies						1,200
Computer Supplies Printed products						1,500
Misc.						700
TOTAL					-	11,750

1500 50360 General Maintenance 11,415 9,527 - 1,151 - 7,050 (+13,949) 0.80%

ITEM DESCRIPTION					2017	2018
Hunter Security						600
HVAC Sevices/Repairs						1,200
Carpet Cleaning / Floor Cleaning						600
Hood Cleaning Kitchen						2,400
Paint /small repairs/ misc.						2,250
TOTAL					-	7,050

1500 50380 Telephone - - - 5,365 8,000 8,000 (+0.00) 0.90%

1500 50390 Dues-Memberships-Subscrip - - - 6,515 200 7,450 (+7,250) 0.84%

ITEM DESCRIPTION					2017	2018
Annual PGA Dues 2018-2019						450
AGA Handicap Memberships 18-19						7,000
<i>Hope to push to 280 in 2018</i>						
TOTAL					-	7,450

1500 50430 Gasoline & Oil 17,642 13,527 - - - 1,000 (+1,000) 0.11%

1500 50440 Equip & Vehicle Repair 20,503 18,959 - 200 - 2,500 (+2,500) 0.28%

ITEM DESCRIPTION	2017	2018
Driving Range Ball picker repairs		1,000
Range Ball Washer Repairs		500
Beverage Cart Repairs		500
Grip Stand for Club Repair services		500
TOTAL	-	2,500

1500 50460 Uniforms 2,055 1,881 172 - 1,250 1,250 (+0.00) 0.14%

ITEM DESCRIPTION	2017	2018
Shirts and Caps for Staff		1,250
TOTAL	-	1,250

1500 50470 Purchases Vehicles & Equipment 28,100 66,267 10,800 - 18,500 35,875 (+17,135) 4.05%

ITEM DESCRIPTION	2017	2018
Air Compressor/Pressure Washer	3,500	
Furniture/Décor Clubhouse	9,000	
Baking Oven	3,000	
Outdoor Services Equipment	3,000	
Range Ball Dispenser		5,000
Driving range Stands / Club Cleaning units.		3,600
Display Fixtures		5,000
Out Door Exhibit Tent 40' X 60'		14,275
Tables and Chairs for Tent		2,000
Outdoor Patio Furniture		3,000
Commercial Dishwasher for Kitchen		3,000
TOTAL	18,500	35,875

1500 50570 Advertising and Promotion 6,019 3,377 5,680 2,650 7,000 14,000 (+7,000) 1.58%

ITEM DESCRIPTION					2017	2018	
Golf Course, Cross Walk, Pedestrian Signage						3,000	
Advertising Print						4,000	
Advertising Radio						4,000	
Advertising TV (Weather Channel)						3,000	
TOTAL					-	14,000	

1500 52510 Utilities for City Use - - - 22,748 35,000 35,000 (+0.00) 3.95%

1500 54510 Purchases-Beer & Wine 29,016 28,787 35,208 28,593 30,000 42,000 (+12,000) 4.74%

1500 54530 Purchases-Food 48,954 46,960 45,828 26,950 45,000 53,550 (+8,500) 6.05%

1500 54535 Supplies-Grill 2,386 3,128 4,504 8,751 5,000 7,500 (+2,500) 0.85%

ITEM DESCRIPTION					2017	2018	
Towels and Cleaning Services						3,800	
Mats, Floor Coverings, etc...						1,250	
Wine Glasses, Dishware, serving trays						1,450	
Cleaning Equipment						1,000	
TOTAL					-	7,500	

1500 54540 Cost-Pro Shop Sales 62,325 78,531 82,905 67,229 70,000 76,000 (+6,000) 3.58%

ITEM DESCRIPTION					2017	2018	%
Golf Balls					17,500	25,000	32.89%
Golf Gloves					4,550	6,500	8.55%
Accessories					1,470	2,100	2.76%
Shoes					2,520	3,600	4.74%
Drivers					2,590	3,700	4.87%
Fairway Woods					1,540	2,200	2.89%

Hybrids				1,030	630	2,100	2.39%
Wedges							
Irons				1,260	540	1,800	2.37%
Putters				2,520	1,080	3,600	4.74%
Apparel Women (Shirts, Shorts, Outerwear)				2,030	870	2,900	3.82%
Apparel Men (Shirts, Shorts, Slacks, Outerwear)				4,673	2,003	6,675	8.78%
Hats, Caps, Visors, Headwear				1,523	653	2,175	2.86%
Golf Grips				3,570	1,530	5,100	6.71%
Golf Bags				1,295	555	1,850	2.43%
Pull Carts				210	90	300	0.39%
Misc.				3,430	1,470	4,900	6.45%
							100.00%

1500 54545 Pro Shop-Custom Orders 29,191 43,632 32,357 25,310 25,000 27,500 (+2,500) 3.11%

ITEM DESCRIPTION					2017	2018	%
Bags						4,125	15.00%
Balls						3,080	11.20%
Irons						8,800	32.00%
Clubs						3,053	11.10%
Shoes						1,733	6.30%
Drivers						1,933	7.03%
Apparel						1,812	6.59%
Putters / Wedges / Gloves						1,694	6.16%
Accessories						545	1.98%
Misc.						726	2.64%
							100.00%

OTAL Golf-Clubhouse 700,099 780,148 563,221 508,257 757,930 885,649 Increase 127,719 100.00%