



CITY OF FAIRHOPE

CITY COUNCIL PACKET

DISCLAIMER

PLEASE TAKE NOTICE:

**THE INFORMATION IN THIS PACKET IS IN
PRELIMINARY FORM.**

**IT IS SUBMITTED TO THE CITY COUNCIL FOR
CONSIDERATION AND DISCUSSION.**

**THIS PACKET DOES NOT CONTAIN
FINAL AND/OR APPROVED
MINUTES, RESOLUTIONS OR ORDINANCES.**

**CITY OF FAIRHOPE
CITY COUNCIL WORK SESSION AGENDA**

MONDAY, 10 JULY 2017 – 4:00 P.M. – COUNCIL CHAMBERS

1. Budget Discussions: Public Works, Police, and Fire
2. Insurance Broker Discussion - Cobb Allen
3. Grants Discussion – ESMPO and BRATS
4. Committee Updates
5. Department Head Updates

Next Regular Meeting Monday, July 24, 2017 Same Time and Place

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

MONDAY, 10 JULY 2017 - 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve minutes of 22 June 2017 Special-Called City Council Meeting, 26 June 2017 Regular City Council Meeting, minutes of 26 June 2017 Work Session, and minutes of 26 June 2017 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. Ordinance – An Ordinance to Protect the Public Safety, Health and Welfare by prescribing Regulations for feeding wild ducks, geese and other fowl within the Fairhope Corporate Limits.
6. Resolution – That the City Council approves the selection of International Code Council to perform On-Call Professional Consulting Services for Construction Plan Review for the Building Department (RFQ No. PS035-17), and hereby authorizes Mayor Karin Wilson to establish a fee schedule; and establish a not-to-exceed limit of \$40,000.00.
7. Resolution – That the City Council approves the selection of Stewart Engineering, Inc. to perform On-Call Professional Engineering Services for the Electric Department (RFQ No. PS036-17), and hereby authorizes Mayor Karin Wilson to establish a fee schedule; and establish a not-to-exceed limit of \$20,000.00.
8. Resolution – That the City Council approves the selection of Volkert, Inc. to perform Professional Engineering Services for Rock Creek Stabilization for the Public Works Department (RFQ No. PS031-17), and hereby authorizes Mayor Karin Wilson to establish a fee schedule; and establish a not-to-exceed limit with this firm.
9. Resolution – That Mayor Karin Wilson is hereby authorized to execute a contract with Jason Thomas, Inc. to perform Professional Consulting Services for Graphic Design and Layout (RFQ No. PS032-17), with a not to exceed \$31,000.00.
10. Resolution – That the City of Fairhope has voted to purchase One (1) John Deere Zero Turn Mower for the Golf Department from Deere & Company and the equipment is available for direct procurement through the Alabama State Purchasing Contract 4013272 T-No. T225 and therefore does not have to be let out for bid. The total cost is \$6,479.25.
11. Resolution – That the City of Fairhope has voted to purchase a Car and Body Camera System for the Fairhope Police Department from Watch Guard Video. The system is available for procurement without formal bidding, provided by the Code of Alabama 1975, 41-16-51 (a)(15). The total cost is \$124,755.00.

12. Resolution – That the City of Fairhope has voted to purchase two (2) Vehicles (1/2 ton 2018 Ford F150 regular cab 4 x 2 pickup trucks) for the Public Works Department (Streets) from Stivers Ford Lincoln and the vehicles are available for direct procurement through the Alabama State Contract T191A and therefore does not have to be let out for bid. The total cost is \$44,206.00.
13. Resolution – That the City of Fairhope has voted to purchase twenty-six (26) Driver's License Readers for the Police Department from Fleet Safety Equipment, Inc. and the readers are available for purchase, as quotes were obtained. The total cost is \$12,977.00.
14. Resolution – That the City of Fairhope has voted to purchase one (1) Vehicle (Ford Explorer SUV) for the Planning Department from Long Lewis Ford and the vehicle is available for direct procurement through the Alabama State Contract MA999 16000000023.1 T-No. T191 and therefore does not have to be let out for bid. The total cost is \$25,503.50.
15. Resolution – That the City of Fairhope has voted to purchase the CodeRED emergency notification system service from the Federal GSA contract GS35F0253W, Schedule 70 for the City of Fairhope for direct procurement through the Federal GSA Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the Federal GSA bid process. The cost for the first year is \$30,445.00 and \$17,445.00 annual cost after the first year.
16. Resolution – That the City of Fairhope has voted to purchase a one (1) Altec Model DH50 Derrick Truck for the Electric Department in the amount of Two Hundred Seventeen Thousand Seven Hundred Sixty-Six Dollars and Zero Cents (\$217,766.00), and the vehicle is available for direct procurement through the National Joint Powers Alliance ("NJPA") Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA's bid process.
17. Resolution – That the City of Fairhope has voted to purchase a 2018 Freightliner M2 106 Chassis and Loader Body for the Public Works Department (Sanitation) and the equipment is available for direct procurement through the National Joint Powers Alliance ("NJPA") Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA's bid process. The total cost is \$148,625.04.
18. Resolution – That the City of Fairhope has voted to purchase one (1) ea., Automatic Transfer Switch for the Fire Department from Thompson Tractor Company. This item is available for direct procurement through the National Joint Powers Alliance ("NJPA") Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA's bid process. The total cost is \$9,325.00.
19. Resolution – That the City of Fairhope approves the procurement of Neptune Water Meters and Neptune Water Meter Heads for the Water Department to be purchased as needed from Consolidated Pipe & Supply Co., Inc. as Sole Source Provider in the State of Alabama for Neptune Technology Group, Inc. The units must fit into our existing standardized system; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(b)(7). The estimated number of units is 220 Meters at \$175.00 per unit at a not to exceed annual cost of \$38,500.00; and 90 Meter Heads at \$175.00 per unit at a not to exceed annual cost of \$15,750.00. The total estimated annual cost is \$54,250.00.

20. Resolution – To Award RFQ for Hydrofluorosilicic Acid for the Water Department (RFQ Number 003-17) to Water and Waste Specialties, LLC; with a bid proposal of \$330.00 per 55-gallon drum.
21. Resolution – That the Budget for the FY 2016-2017 is hereby amended by adding a Meter Reader in the Meter Department; and removing the Revenue Enforcement Officer. Both positions are a Grade 19.
22. Resolution – That the City Council request the Eastern Shore Metropolitan Planning Organization to fund the Project to hire a consultant to complete a traffic diversion and calming, wayfinding signage, and parking study and commits to provide the required local match of \$6,000.00; and authorizes Mayor Karin Wilson to execute the necessary documents for this project.
23. Resolution – That the Director of Golf is hereby authorized to establish the selling prices of food and beverages at the Quail Creek Snack Bar; and to establish the standard published daily green fees, cart fees, and range fees. This excludes annual members' dues; and to discount greens fees at his/her discretion during off-peak periods up to 40% without Council approval.
24. Street and Traffic Control Committee:
 - Requesting from the City Council authorization to place two speed calming devices with the correct miles per hour for Grand Avenue to help with traffic.
25. Public Participation – (3 minutes maximum)
26. Adjourn

**City Council Work Session - 4:00 p.m.
on Monday, July 10, 2017 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.
on Monday, July 10, 2017 – Council Chamber**

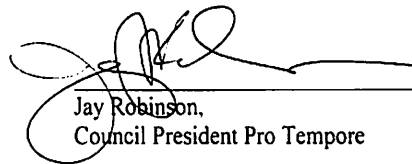
Next Regular Meeting – Monday, July 24, 2017 - Same Time and Place

22 June 2017

NOTICE AND CALL OF SPECIAL MEETING


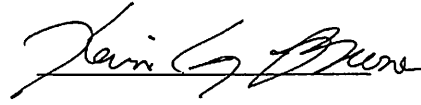
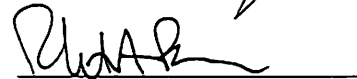
Notice is hereby given of a special meeting of the City Council of the City of Fairhope, Alabama, to be held at the Fairhope Municipal Complex on Monday, 22 June 2017, at 4:30 p.m., for the purpose to:

- ❖ Declaring the June 22, 2017 new storm related damage to the seawall at the Fairhope Municipal Pier an "Emergency" pursuant to Code of Alabama 1975, Section 39-2-2(e); and approves soliciting informal bids for repairs.


Jay Robinson,
Council President Pro Tempore

CONSENT TO HOLDING OF MEETING

The undersigned members of the City Council of the City of Fairhope, Alabama, do hereby acknowledge service of the Notice and Call of Special Meeting hereinabout set forth and do hereby consent to the holding of such meeting as such time in such place for the purpose set forth therein.

Attest:


Lisa A. Hanks, MMC
City Clerk

22 June 2017

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in special session at 4:30 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Thursday, 22 June 2017.

Present were Council President Pro Tempore Jay Robinson (arrived at 4:43 p.m.) Councilmembers: Jimmy Conyers, Robert Brown, and Kevin Boone, and City Clerk Lisa A. Hanks. Council President Jack Burrell, Mayor Karin Wilson, and City Attorney Marion E. Wynne were absent.

There being a quorum present, Council President Pro Tempore Jay Robinson called the meeting to order 4:43 p.m.

Council President Pro Tempore Jay Robinson announced that the Special Meeting was called to declare the June 22, 2017 new storm related damage to the seawall at the Fairhope Municipal Pier an “Emergency” pursuant to Code of Alabama 1975, Section 39-2-2(e); and approves soliciting informal bids for repairs. Purchasing Manager Dan Ames and Building Maintenance Technician Lance Cabaniss were asked to brief the City Council on the seawall. Mr. Ames stated the City Council needs to declare an emergency for repairs; and solicit informal bids. He said these are the correct steps for possible funding; and it will only be temporary repairs. Mr. Cabaniss explained that the tiebacks on the seawall have failed and the wall has moved approximately 2-1/2 to 3 inches during the night. He stated we need to have the wall back in place or prevent it from moving more before the Fourth of July holiday.

Councilmember Boone questioned FEMA status. Mr. Ames said the President would have to declare a State of Emergency for FEMA to step in.

Council President Pro Tempore Robinson read the proposed resolution in full. Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution The City Council of the City of Fairhope hereby officially declares an emergency as a result of the June 22, 2017 new storm related damage to the seawall at the Fairhope Municipal Pier an “Emergency” pursuant to Code of Alabama 1975, Section 39-2-2(e); and approves soliciting informal bids for repairs. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

22 June 2017

RESOLUTION NO. 2770-17

WHEREAS, Governor Kay Ivey declared a “State of Emergency exists in the State of Alabama effective as of 10:00 CST on Tuesday, June 20, 2017” which was associated with Tropical Storm Cindy; and

WHEREAS, on June 22, 2017, a new storm related damage to the seawall at the Fairhope Municipal Pier was discovered due to rain and wave action on the seawall structure; and

WHEREAS, there is a need for the City to enter into various public works contracts to affect the repair of this critical public park area and to provide adequately for the health, safety, and convenience of the public without delay; and

WHEREAS, the City Council, due to the emergency circumstances requiring immediate action to avoid further damage to property, the seawall at the Fairhope Municipal Pier, is desirous on declaring the June 22, 2017 new storm related damage to the above-mentioned seawall an “Emergency” pursuant to Code of Alabama 1975, Section 39-2-2(e); so that immediate repairs may be contracted to avoid additional damages to the seawall.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, WHILE IN SPECIAL-CALLED SESSION ON JUNE 22, 2017, as follows: The City Council of the City of Fairhope hereby officially declares an emergency as a result of the June 22, 2017 new storm related damage to the seawall at the Fairhope Municipal Pier an “Emergency” pursuant to Code of Alabama 1975, Section 39-2-2(e); and approves soliciting informal bids for repairs.

ADOPTED AND APPROVED THIS 22ND DAY OF JUNE, 2017

Jack Burrell, Council President

Attest:

Lisa A. Hanks, MMC
City Clerk

Mr. Ames stated the scope of work must be completed before we let the bids. Mr. Cabaniss explained the proposal of repairs to the seawall: use a lift chain and ratchet through loop in seawall; and pull for slack between tieback and header. Then we would pour concrete over the opening. Councilmember Brown suggested pulling chain and locking in place to hold wall. Councilmember Boone questioned existing loops in the caps.

22 June 2017

Mr. Ames stated we needed the defined scope of work; and informal bids will go out Monday.

Councilmember Brown moved to adjourn the meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:05 p.m.

Jay Robinson,
Council President Pro Tempore

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 26 June 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks. Mayor Karin Wilson was absent.

There being a quorum present, Council President Burrell called the meeting to order at 6:10 p.m. The invocation was given by Reverend William Parsons, Pastor of Redeemer Lutheran Church, and the Pledge of Allegiance was recited.

Council President Burrell stated there was a need to add on two agenda items after Agenda Item Number 22: a Resolution that the Budget for the FY 2016-2017 is hereby amended by funding the Electric Superintendent position (Grade 29); and a Resolution to Award bid for Emergency Repairs to Bulkhead at Municipal Pier due to Tropical Storm Cindy for the Public Works Department (Bid No. 022-17) to Doug Ward & Company, LLC with the total bid proposal of \$19,200.00; and authorize Council President to execute the contract.

Councilmember Boone moved to add on the above-mentioned item **not** on the printed agenda. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Councilmember Conyers moved to approve minutes of the 12 June 2017, regular meeting; minutes of the 12 June 2017, work session; and minutes of the 12 June 2017, agenda meeting. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

Harry Satterwhite addressed the City Council and apologized for Mayor Wilson not being here tonight. He mentioned the proposed resolution that Mayor Wilson requested for approval of selecting Satterwhite & Associates for legal Counsel for the Mayor's office. Mr. Satterwhite said Mayor Wilson told him there is lots of tension; and lack of cooperation, communication, and information she is getting; and Mayor Wilson has given him a lot of example. Mr. Satterwhite commented that he had met with all the Councilmembers except Councilmember Brown and aired things out. He said that Mobile has a State Statute that allows an attorney for the Mayor's office and an attorney for the City Council. Mr. Satterwhite said he and the Mayor contacted Gina Gregory in Mobile who said it works well for them. He said a mediation was suggested with a mediator to help reach a solution for these issues. He said we need a better relationship for the good of Fairhope.

26 June 2017

The following individuals spoke during Public Participation for Agenda Items:

- 1) Steve Ewell, 6081 Nelson Drive, addressed the City Council on Agenda Item No. 7: a resolution that the City Council approves the selection of Satterwhite & Associates for Professional Legal Services for representation of the Office of Mayor. He said the optics of the resolution are not good. Mr. Ewell said our City Attorney has represented the Council and the Mayor for many years; and has always done a great job. He said the other piece is this could get tied up with the pending Human Resources personnel cases. Mr. Ewell said under Federal and State Laws, discrimination, equal opportunity, and violence against employees; if a senior executive was charged with any of these, they could personally be held liable. Mr. Ewell said as a taxpayer this is upsetting. He said there is a misunderstanding of what the Council does and what the Mayor does under Alabama Law.
- 2) Barbara Smith, 157 Willow Lake Drive, addressed the City Council on Agenda Item No. 7: a resolution that the City Council approves the selection of Satterwhite & Associates for Professional Legal Services for representation of the Office of Mayor. She stated we have a City Attorney paid by the City for City needs. Ms. Smith said if any citizen needed an attorney, we would bear the cost; and this should apply to the Mayor. She said this is a great place to live and we need to keep it that way.
- 3) Billy Wise, 104 Par Circle, addressed the City Council on Agenda Item No. 7: a resolution that the City Council approves the selection of Satterwhite & Associates for Professional Legal Services for representation of the Office of Mayor. He commented that he moved to Fairhope about a year and a half ago to escape from Atlanta because Fairhope was a great place to live. He said there has been more chaos and disruption with Fairhope than Atlanta. Mr. Wise said as a taxpayer he is disappointed that the Mayor needs to hire an attorney. He stated this is a situation of poor communication; and the Council and Mayor need to work together. He asked for them to bring Fairhope back to a peaceful place.
- 4) Francis Ripp, 22985 High Ridge Road, addressed the City Council on Agenda Item No. 7: a resolution that the City Council approves the selection of Satterwhite & Associates for Professional Legal Services for representation of the Office of Mayor. He said we are at an impasse; and why not use an attorney to mediate; and let two attorneys talk this out. Mr. Ripp commented Mobile does this and it works. He mentioned the Library invoice and lawsuits. He said this would be a good move and let the attorneys hash it out.
- 5) Ron Allen, 6612 Willow Bridge Drive, addressed the City Council on Agenda Item No. 7: a resolution that the City Council approves the selection of Satterwhite & Associates for Professional Legal Services for representation of the Office of Mayor. He said the issue here is what is Mayor's authority and what is the Council's authority. Mr. Allen said we should let the Attorney General tell us what they are.

26 June 2017

- 6) Ben Smith, 217 South Mobile Street, addressed the City Council on Agenda Item No. 7: a resolution that the City Council approves the selection of Satterwhite & Associates for Professional Legal Services for representation of the Office of Mayor. He said this is a good suggestion by the Mayor. Mr. Smith said some of you have tried to work together and some of you have not. He said you all need to agree to disagree; and then work out the issues. Mr. Smith said he supports this proposal for an attorney and supports the resolution.

Councilmember Robinson reminded everyone of the Fourth of July Holiday this weekend; and on July 6, 2017 will be the Glow in the Dark movie sponsored by the Downtown Business Association. He wished everyone a safe and happy Fourth of July.

Councilmember Conyers mentioned the Red, White, and Bike event on July 1, 2017 from 4:00 p.m. to 7:00 p.m.; and invited everyone to come out and support this event. He reminded everyone of Independence Day with the Baldwin Pops on the bluff at 7:00 p.m. and fireworks afterwards.

Councilmember Brown thanked the Public Works Department for cleaning up the beach front. He also commended Lance Cabaniss and Dan Ames for the handling of the emergency for the seawall at the Municipal Pier. Councilmember Brown told everyone to remember our military and happy Fourth of July.

Councilmember Boone also reminded everyone of the Red, White, and Bike event; and the Pie Eating Contest. He also thanked Mr. Cabaniss and Mr. Ames for their handling the emergency for the seawall. Councilmember Boone told everyone happy Fourth of July. He questioned the status of the bid on the water tank status. Mr. McCrory replied we are waiting on specifications, but still have time.

Council President Burrell thanked the City Council for the hour and a half Work Session and the needed discussions of the Golf Budget, BCSS Contract, and Emergency Repairs to the Seawall down at the Municipal Pier. He also thanked the City Council for their Special-called Meeting; and mentioned the gap was less than he thought and only around a one half to one inch gap around the cap of the wall.

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the reduction of the amount designated for Active Boards and the increase of the amount for a full-time Math Coach/Teacher instead of two part-time for J. Larry Newton School and amends "Addendum A" as requested. The motion was seconded by Councilmember Boone. Council President Burrell said he spoke with Principal Patrice Krueger, Brad Summersell (Chair of the Education Advisory Committee), and Councilmember Robert Brown and were all in agreement with this change.

26 June 2017

Jim Kellum addressed the City Council on behalf of the Education Advisory Committee and mentioned the Akribos Study showed reading and math had the greatest need. He said that seeking a full-time coach may help with the search for the right coach instead of two part-time coaches. Council President Burrell said that Ms. Krueger stated that the contract is on an annual basis; and they do it this way on all of their contracts. After further discussion, motion passed unanimously by voice vote.

RESOLUTION NO. 2771-17

WHEREAS, on March 9, 2017 the Fairhope City Council accepted the recommendations of Fairhope's Education Advisory Committee for use of \$342,089.00 in the five schools via Resolution No. 2698-17; and

WHEREAS, on June 26, 2017 the Fairhope City Council has now received a request to amend "Addendum A" from J. Larry Newton School to reduce the amount for Active Boards and increase the amount for one full-time Math Coach/Teacher instead of two part-time with total amount approved remaining the same.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the reduction of the amount designated for Active Boards and the increase of the amount for a full-time Math Coach/Teacher instead of two part-time for J. Larry Newton School and amends "Addendum A" as requested.

ADOPTED ON THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Stewart Engineering, Inc. to perform Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry (RFQ No. PS029-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

26 June 2017

RESOLUTION NO. 2772-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Stewart Engineering, Inc. to perform Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry (RFQ No. PS029-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm.

DULY ADOPTED THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Council President Burrell read the proposed resolution: That the City Council approves the selection Satterwhite & Associates for Professional Legal Services (PS033-17) for representation of the Office of Mayor limited to his work thus far which started on June 9, 2017 and participation in a mediation concerning provision of future legal services for the Office of Mayor; and further authorizes Mayor Karin Wilson to sign an Engagement Letter between the City of Fairhope and Satterwhite & Associates for such purposes as well as with a mediator to be mutually selected by the Mayor and the City Council; and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit of \$15,000.00. The resolution failed for lack of a motion.

Councilmember Robinson stated we already have three firms on payroll: a City attorney, a Human Resources attorney, and a Litigation attorney; and this is not prudent use with taxpayers' money. He said the big issue is reaching some agreement on who should be doing what. Councilmember Robinson said we have other options using the Alabama League of Municipalities or the Attorney General's office; and let them rule over who is stepping over the line. He said if the Mayor and Council have attorneys; and they disagree what is next. Councilmember Robinson also stated he hopes to avoid litigation which would not be good for the City of Fairhope.

26 June 2017

Councilmember Conyers said he reiterated Councilmember Robinson's comments; and seek out an opinion from either the Alabama League of Municipalities and the Attorney General's office. Councilmember Conyers stated he was not in favor of the resolution at this time. He said we need to work on developing communication and improving it for the sake of the City.

Councilmember Brown stated that communication is paramount in this situation; and personal responsibility is paramount for actions of each individual has taken. He told Mr. Satterwhite and Mayor Wilson that he did not meet with them, but his response would be given to them tomorrow.

Councilmember Boone also said he would like to see better communication; and does not take threats very well. He commented threatening to sue is not the way to do business.

Council President Burrell said he would like to see better communication. He also said as far as mediation goes, "we are the mediators;" and the citizens elected us to do make decisions on their behalf. He commented we have not over stepped our bounds; and we need better communication. He said, "I have respect for Tut Wynne and Marcus McDowell; and I have faith in them." Council President Burrell said when we ask Tut Wynne a question, he gets help from Matt McDonald and the Alabama League of Municipalities. He said we have gotten sound advice from Counsel.

In response to Mr. Ripp's statements, Council President Burrell mentioned the Library invoice that the City did receive and paid for around \$32,000, but the original invoice was around \$50,000.00. He said the attorney fees for the Triangle litigation was paid for by insurance; and when they stopped paying the City sued for the remainder to be paid back to the City.

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution to Reject all Bids for Equipment for Outfitting Five (5) Police Vehicles for the Police Department (Bid No. 017-017). Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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26 June 2017

RESOLUTION NO. 2773-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Equipment for Outfitting Five (5) Police Vehicles for the Police Department (Bid No. 017-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] After evaluation of the bid responses resulted in the discovery that the errors in bid submission and a small response, left only one valid, the recommendation from the Police Department is to reject all bids for Bid No. 017-17.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Two (2) Dump Trucks for the Public Works Department and the type of vehicle needed is on the Alabama Department of Transportation (ALDOT) surplus equipment list. The total cost not to exceed \$97,400.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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26 June 2017

RESOLUTION NO. 2774-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Two (2) Dump Trucks for the Public Works Department and the type of vehicle needed is on the Alabama Department of Transportation (ALDOT) surplus equipment list. The total cost not to exceed \$97,400.00.

Adopted on this 26th day of June, 2016

Jack Burrell, Mayor Pro Tempore

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase One (1) Arm Mower Tractor for the Public Works Department and the type of vehicle needed is on the Alabama Department of Transportation (ALDOT) surplus equipment list. The total cost not to exceed \$72,330.00 which includes freight. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2775-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase One (1) Arm Mower Tractor for the Public Works Department and the type of vehicle needed is on the Alabama Department of Transportation (ALDOT) surplus equipment list. The total cost not to exceed \$72,330.00 which includes freight.

Adopted on this 26th day of June, 2016

Jack Burrell, Mayor Pro Tempore

Attest:

Lisa A. Hanks, MMC
City Clerk

26 June 2017

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Seven (7) Computer Tablets for the Building Department and the equipment is available for direct procurement through the National Cooperative Purchasing Alliance (“NCPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NCPA’s bid process. The total cost is \$12,901.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2776-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Seven (7) Computer Tablets for the Building Department and the equipment is available for direct procurement through the National Cooperative Purchasing Alliance (“NCPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NCPA’s bid process. The total cost is \$12,901.00.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Chief Joseph Petties addressed the City Council and stated in 2014 Council President Burrell requested that whenever the Police Department goes over budget or close to going over budget to bring it before the Council. He said that the Professional Services line item is \$8,000.00 over budget; and that Cyber 360 has not performed services totaling \$35,000.00 which was paid up front. Chief Petties said in March \$900.00 was used for a computer paid for with the City’s credit card; and he wanted to know where the computer is. He stated the Police Department audits every purchase order. Finance Director Jill Cabaniss said the laptops are budgeted under Capital Purchases. Council President Burrell said the Chief’s concern is the computer.

26 June 2017

IT Director Jeff Montgomery said that three laptops had been purchased and charged to the Police Department; two have been given to Police Officers and the other one is in the IT Tech office. Mr. Montgomery said that the third laptop will be issued when the other laptops come in for the Police Department. Chief Petties said he runs the Police Department and needs to know about any expenditures; and need equipment to list with serial numbers. Mr. Montgomery agreed that these 14 laptops were needed by the Police Department.

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Fourteen (14) Laptop Computers for the Police Department and the equipment is available for direct procurement through the TCPN Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the TCPN's bid process. The total cost is \$14,910.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 2777-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Fourteen (14) Laptop Computers for the Police Department and the equipment is available for direct procurement through the TCPN Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the TCPN's bid process. The total cost is \$14,910.00.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

26 June 2017

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase a John Deere Out Front Mower and Discharge Deck for the Public Works Department (Streets) and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process. The total cost is \$21,731.12. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2778-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase a John Deere Out Front Mower and Discharge Deck for the Public Works Department (Streets) and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process. The total cost is \$21,731.12.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase One (1) Kubota Zero Turn Mower for the Recreation Department and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The total cost is \$13,068.97. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

26 June 2017

RESOLUTION NO. 2779-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase One (1) Kubota Zero Turn Mower for the Recreation Department and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T225

Kubota Zero Turn Mower

Cost \$13,068.97

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC

City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Upgrade to the Kronos Timekeeping System for the City of Fairhope and the type of software upgrade needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The total cost is \$17,280.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

26 June 2017

RESOLUTION NO. 2780-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Upgrade to the Kronos Timekeeping System for the City of Fairhope and the type of software upgrade needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T00A

Upgrade Kronos Timekeeping System Cost \$17,280.00

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Upgrade to the City's Enterprise Resource Planning Software and the type of software upgrade needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The total cost is \$25,349.53. The motion was seconded by Councilmember Robinson. IT Director Jeff Montgomery addressed the City Council and explained that this is needed for the next module; and will give us Version 11.3 software. After further discussion, motion passed unanimously by voice vote.

26 June 2017

RESOLUTION NO. 2781-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Upgrade to the City's Enterprise Resource Planning Software and the type of software upgrade needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T497

Upgrade City's Enterprise Resource Planning Software	Cost \$25,349.53
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Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase Single Phase Pad Mount Transformers for the Electric Department (2 each 167kVA); and authorizes procurement without formal bid based on the option allowed by the Code of Alabama 1975, Section 41-16-51(b)(7). The cost will be \$7,338.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

26 June 2017

RESOLUTION NO. 2782-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Single Phase Pad Mount Transformers for the Electric Department (2 each 167kVA); and authorizes procurement without formal bid based on the option allowed by the Code of Alabama 1975, Section 41-16-51(b)(7). The cost will be \$7,338.00.

Adopted on this 26th day of June, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the negotiated pricing for Zinc Orthophosphate and TKKP Chemicals; and authorizes Mayor Karin Wilson to execute a contract with Thornton, Musso & Bellemin with an annual cost not-to-exceed \$51,000.00. These are materials needed, used and consumed in the operation of our waterworks system; and authorized for procurement using the option allowed by Code of Alabama 1975, Section 41-616-51(b)(7). Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 2783-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the negotiated pricing for Zinc Orthophosphate and TKKP Chemicals; and authorizes Mayor Karin Wilson to execute a contract with Thornton, Musso & Bellemin with an annual cost not-to-exceed \$51,000.00. These are materials needed, used and consumed in the operation of our waterworks system; and authorized for procurement using the option allowed by Code of Alabama 1975, Section 41-616-51(b)(7).

DULY ADOPTED THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

26 June 2017

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for a Bulldozer for the Public Works Department (Bid No. 029-17 was for a Used Bulldozer) to Thompson Tractor Co., Inc., with a total bid proposal of \$101,857.00 for a New 2017 D5K5 Caterpillar Bulldozer. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2784-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for a Bulldozer for the Public Works Department (Bid Number 029-17 was for a Used Bulldozer) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Bulldozer for the Public Works Department

[3] After evaluating the bid proposals with the required bid specifications, Thompson Tractor Co., Inc., with the total bid proposal of \$101,857.00, is now awarded the bid for a New 2017 D5K5 Caterpillar Bulldozer for the Public Works Department.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

26 June 2017

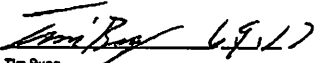
CITY OF FAIRHOPE

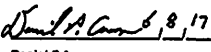
BID TABULATION

Bid Name: USED BULLDOZER
 Bid Number: 029-17
 Date Opened: 6/8/2017 9:00 AM

Vendor	Bid Proposal Executed / Signed / Notarized/Non-Collusion Statement Signed / Notarized	ARO	Hours of Use	Year/ Model / MANUFACTURER/	Total Price
Thompson Tractor Company, Inc.	YES	10 DAYS	5 hrs	2017 / DSK5 / Caterpillar, Inc.	\$101,857.00
Beard Equipment	YES	10 Days	1350 hrs	2018 / 640K / John Deere	\$109,000.00

Recommendation: Award bid to Thompson Tractor Company, Inc. in the amount of \$101,857 as stated on their Bid Response Form.


 Tim Bung
 Fleet Supervisor

To my knowledge this is an accurate Bid Tabulation

 Daniel P Amos
 Purchasing Manager

26 June 2017

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Fitness Equipment for the Recreation Center (Bid No. 018-17) to Johnson Health Tech North America, Inc., with a total bid proposal of \$62,760.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2785-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open a bid for Fitness Equipment for the Recreation Center (Bid Number 018-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Fitness Equipment for the Recreation Center

[3] After evaluating the bid proposals with the required bid specifications, Johnson Health Tech North America, Inc., with the total bid proposal of \$62,760.00, is now awarded the bid for Fitness Equipment for the Recreation Center.

adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

26 June 2017

CITY OF FARGO
 BID TABULATION and RECOMMENDATION
 Bid Name: Fitness Equipment for Recreation Center 2017
 Bid Number: 018-17
 Date Opened: 6/20/17 9:00 AM

Vendor	Bid Proposal Executed / Signed / Notarized/Non-Confusion Statement Signed / Notarized	ARO DAYS	MANUFACTURER	No. of ITEMS	PRICE PER ITEM	TOTAL PRICE
Johnson Health Tech North America	YES	28				
T7x0 (or equivalent) Treadmills			Matrix Fitness	3	\$5,295.00	\$15,885.00
R7x0 (or equivalent) Recumbent Bikes			Matrix Fitness	3	\$3,395.00	\$10,185.00
U7x0 (or equivalent) Upright Bikes			Matrix Fitness	3	\$3,195.00	\$9,585.00
A7x0 (or equivalent) Ascend Trainer			Matrix Fitness	4	\$5,295.00	\$21,180.00
VS-S74 Hip (or equivalent) Abductor/Adductor			Matrix Fitness	1	\$2,265.00	\$2,265.00
VS-S531 (or equivalent) Abflower back			Matrix Fitness	1	\$2,165.00	\$2,165.00
Krunkycle (or equivalent)			Matrix Fitness	1	\$1,495.00	\$1,495.00
					TOTAL	\$82,760.00
FITNESS MASTER	YES	21				
T7x0 (or equivalent) Treadmills			TRUE CS 650 E15	3	\$5,288.00	\$15,864.00
R7x0 (or equivalent) Recumbent Bikes			TRUE CS 406R E15	3	\$2,685.00	\$8,055.00
U7x0 (or equivalent) Upright Bikes			TRUE CS 409U E-15	3	\$2,410.00	\$7,230.00
A7x0 (or equivalent) Ascend Trainer			OCTANE XT-1 S CT	4	\$8,728.00	\$38,900.00
VS-S74 Hip (or equivalent) Abductor/Adductor			TRUE P8F8 S2-R	1	\$1,845.00	\$1,845.00
VS-S531 (or equivalent) Abflower back			TRUE P8F8 S7-R	1	\$1,685.00	\$1,685.00
Krunkycle (or equivalent)			FIRST DEGREE E-720 CYCLE XT	1	\$2,525.00	\$2,525.00
					TOTAL	\$64,699.00

Recommendation: Award to Johnson Health Tech North America in the amount of \$82,760.00 as stated on their Bid response.

Toni Kuhl 6/19/17
 Toni Kuhl
 Director of Parks and Recreation

To my knowledge this is an accurate Bid Tabulation.
Daniel P. Amos 6/19/17
 Daniel P Amos
 Purchasing Manager

26 June 2017

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the Budget for the FY 2016-2017 is hereby amended by funding a Warehouse Supply Clerk (Grade 19) to be filled and trained prior to the retirement of employee in that full-time position. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

RESOLUTION NO. 2786-17

WHEREAS, the City Council adopted on April 24, 2017, a resolution approving and adopting the proposed Budget for the FY 2016-2017, Resolution No. 2727-17; and

WHEREAS, the City of Fairhope is desirous to amend the Budget by funding a Warehouse Supply Clerk (Grade 19) to be filled prior to the retirement of employee in that full-time position. This will allow the new Clerk to learn the new system now and be additional help for the conversion to new program.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Budget for the FY 2016-2017 is hereby amended by funding a Warehouse Supply Clerk (Grade 19) to be filled and trained prior to the retirement of employee in that full-time position.

ADOPTED THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown moved to reappoint Bob Keyser to the Recreation Board, Class of 2016, with a term to expire April 2021. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the Budget for the FY 2016-2017 is hereby amended by funding the Electric Superintendent position (Grade 28). Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

26 June 2017

RESOLUTION NO. 2787-17

WHEREAS, the City Council adopted on April 24, 2017, a resolution approving and adopting the proposed Budget for the FY 2016-2017, Resolution No. 2727-17; and

WHEREAS, the City of Fairhope is desirous to amend the Budget by funding the Electric Superintendent position (Grade 28).

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Budget for the FY 2016-2017 is hereby amended by funding the Electric Superintendent position (Grade 28).

ADOPTED THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Emergency Repairs to Bulkhead at Municipal Pier due to Tropical Storm Cindy for the Public Works Department (Bid No. 022-17) to Doug Ward & Company, LLC, with the total bid proposal of \$19,200.00; and authorize Council President to execute the contract. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

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*

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26 June 2017

RESOLUTION NO. 2788-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Emergency Repairs to Bulkhead at Municipal Pier due to Tropical Storm Cindy for the Public Works Department (Bid Number 022-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Emergency Repairs to Bulkhead at Municipal Pier
due to Tropical Storm Cindy

[3] After evaluating the bid proposals with the required bid specifications, Doug Ward & Company, LLC, with the total bid proposal of \$19,200.00, is now awarded the bid for Emergency Repairs to Bulkhead at Municipal Pier due to Tropical Storm Cindy for the Public Works Department; and authorize Council President to execute the contract.

Adopted on this 26th day of June, 2017

Jack Burrell, Mayor Pro Tempore

Attest:

Lisa A. Hanks, MMC
City Clerk

26 June 2017

CITY OF FAIRHOPE

BID TAB

BID NO: 022-17

BID NAME: Emergency Repairs to Bulkhead at Municipal Pier Due to Tropical Storm Cindy

BID OPENED: June 26, 2017 at 2:00 P.M.

Note: Bid Bond 5% (not required on less than \$10,000)

VENDOR	Bid Proposal Executed / Signed / Notarized	BID BOND waived	Bid Price
DOUG WARD & COMPANY, LLC	YES		\$19,200.00

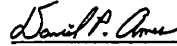
Recommendation: Award bid to Doug Ward & Company, LLC in the amount of \$19,200.00



6/26/2017

Richard Peterson, Director of Operations

To the best of my knowledge this is an accurate Bid Tabulation



6/26/2017

Daniel P. Ames
Purchasing Manager

The following individuals addressed the City Council during Public Participation for Non-Agenda Items:

- 1) T J Murphy, 204 Tensaw Avenue, addressed the City Council regarding when they would be preparing a team for input on the Zoning Ordinances, Subdivision Regulations, and other issues related to Moratorium. He said the issue of growth needs to be accelerated. Council President Burrell stated he requested staff to bring the amendments ahead of time, so the City Council can review before taking action. Councilmember Brown said a Special Meeting has been called to address ordinances and subdivision regulations on July 12, 2017 at 1:00 p.m. in the Council Chambers. Planning Director Wayne Dyess said we are amending procedural issues, community meetings, Downtown issues, and site plan review. He said the Comprehensive Plan is a much longer process.

26 June 2017

Councilmember Robinson thanked the Police Department and Fire Department for all of their work during the Fourth of July Celebration.

Councilmember Brown moved to adjourn the meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 7:26 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA) (
 :
COUNTY OF BALDWIN) (
)

The City Council met in a Work Session at 4:30 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 26 June 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks. Mayor Karin Wilson was absent.

Council President Burrell called the meeting to order at 4:37 p.m.

The following topics were discussed:

- The first item on the agenda was the Budget Discussions for Golf and Public Works. Finance Director Jill Cabaniss addressed the City Council and said this is a new budget process which will be more open.

Jeff Williams, Golf Grounds Supervisor, addressed the City Council and explained his budget handout. See attached handout. Mr. Williams explained briefly the need for training, additional funding for tee boxes, and break room bathroom upgrades. He also said the golf cart maintenance would begin after the warranty expired, so a line item was added to this year's budget. Council President Burrell commented actuals were trending more toward the budget.

- Councilmember Conyers questioned what and when is it too high to put a band-Aid on clubhouse and rebuild. Councilmember Brown replied \$300,000 to \$400,000 is too high for repairs. He said we should do minimal upgrades on interior; no need to replace window; and repair flashing and stucco. He said it should be approximately \$150,000 for inside and outside. Council President Burrell said we are not going to supplant other golf courses; and the neighborhood would not support upscale.

Golf Director Bobby Hall addressed the City Council and said not night time service, but afternoon socials are good. He requested the City Council to approve raising the meal fees; and to allow special on certain days.

Councilmember Brown said the clubhouse needs to be priority. Lynn Maser addressed the City Council and commented she has golf course business management experience. She said this golf course has been run over and used more than any other course. Ms. Maser stated that the business at the golf course is one-third from Quail Creek and two-thirds from outside. Everyone agreed that we needed to serve breakfast, lunch, and after golf socials.

The consensus was to do the bare minimum on exterior repairs, extend patio using concrete and put cover over it; and minimal upgrades on the interior. Councilmember Boone reiterated we need to get repairs done on minimal costs and plan for the future.

- Golf Director Bobby Hall addressed the City Council and explained his budget handout. See attached handout. Mr. Hall mentioned the AGA handicap memberships line item for \$7,000 and explained that these fees are recovered from the members. Advertisement was another line item he requested to be increased; and Mr. Hall

Mr. Hall commented all the benefits and charity golfs tournaments are not a line item, but the City helps all of them in many ways.

Council President Burrell questioned if the \$7,000 ADA expense was also included in the revenue. Ms. Cabaniss replied yes. Council President Burrell stated it would be better to see income projections with the expense projections. He told the citizens we will carryover the Work Session into the Agenda Meeting.

- Council President Burrell brought up the Baldwin County Sewer Service (“BCSS”) contract. He stated they discussed options in the Executive Session regarding this contract/lease, but did not decide what terms were needed to present to BCSS. He said the draft lease does not show an escalating clause; and Mayor Wilson suggested capping at 50 customers. Council President Burrell said the capacity at the Wastewater Treatment Plan is only half at this time.

Operations Director Richard Peterson commented we are still in an assessment for capacity; and we are at capacity at the South Section lift station and pumping three times at this lift station. He said, “if we don’t own it; don’t see why we have to add.” Council President Burrell commented we are making money not losing it. Councilmember Conyers asked about a gentlemen’s agreement for expansion; and an environmental agreement for going over or under Fish River. Councilmember Boone said with the tap fees we will technically get more money; and said there were only 100 customers over 10-year period.

Mr. Peterson commented he did not want a 10-year agreement. Council President said we are looking at a 7-year term right now. Mr. Peterson said BCS may prioritize the issues again. Councilmember Boone commented we are dealing with the same issues whether we own the line or not; and it is a better deal not owning the system. Councilmember Conyers said he would rather buy the system, but if BCSS is not willing to sell, we should lease to them. Councilmember Robinson commented he has no problem with the cap, but does not want to over extend our capacity. Council President Burrell said he knows customers who do not want this changed.

City Attorney Wynne stated to the City Council: you want to limit customers and add in an escalating clause. Councilmember Robinson said he was okay with cap at 50 customers and terms of the proposed letter with the discretion to take on more. Councilmember Conyers suggested 5-year term and cap at 100 customers. Councilmember Boone stated he wants to treat everyone fairly. Councilmember Brown said he would be okay with 7-year term and cap at 50 customers. After further discussion, the decision was four to one to have a 5-year lease with a cap of 100 customers.

Work Session
Monday, 26 June 2017
Page -3-

- Council President Burrell brought up the Electric Superintendent position and the request to fund it in this year's budget. He stated that the Assistant Superintendent cannot receive another pay raise; and needs to be promoted. Councilmembers Robinson, Boone, and Brown agreed to add this item to the agenda. Councilmember Brown commented that the Mayor's Organizational Chart did not show the Superintendent's position, so it was not funded.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:59 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

05/25/2017 08:54

JEFF W | NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2018 2018 budget

ACCOUNTS FOR:
General Fund

2014 ACTUALS 2015 ACTUALS 2016 ACTUALS 2017 ACTUALS CY 2017 BUDGET PROJECTION LEVEL 1 -2018

550 Golf-Grounds

1550	50040 Salaries	229,086	273,773	340,452	217,636	322,500	332,392
PERSONNEL NEEDED						2017	2018
TOTAL						-	-

1550	50190 Employee Payroll Taxes	-	-	25,553	16,177	24,671	25,428
1550	50200 Employee Retirement Exp	-	-	27,036	17,645	24,953	25,258
1550	50210 Employee Medical Insurance	-	-	-	131,236	275,000	225,000

1500	50230 Training/School/Travel	-	-	-	-	-	500
ITEM DESCRIPTION						2017	2018
Pesticide and GCSA meetings							500
TOTAL						-	500

1550	50290 Professional Services	-	-	1,733	-	-	-
ITEM DESCRIPTION						2017	2018
TOTAL						-	-

1550	50340 General Supplies	-	-	86,815	44,849	80,000	90,000
ITEM DESCRIPTION						2017	2018
Additional money for Tee Boxes							90,000
TOTAL							

TOTAL					-	90,000

1550 50360 General Maintenance - - 19,413 14,262 15,000 18,500

ITEM DESCRIPTION					2017	2018
Break Room Bathroom upgrade						12,000
Supervisor office upgrade						6,500
TOTAL					-	18,500

1550 50380 Telephone - - - 110 - 175

1550 50430 Gasoline & Oil - - 10,913 7,922 12,000 12,000

1550 50440 Equip & Vehicle Repair - - 22,885 12,484 20,000 30,000

ITEM DESCRIPTION					2017	2018
Golf Maintenance Equipment						25,000
Golf Carts						5,000
TOTAL					-	30,000

1550 50460 Uniforms - - 1,447 - 1,250 2,000

ITEM DESCRIPTION					2017	2018
						2,000
TOTAL					-	2,000

1550 50470 Purchases Vehicles & Equipment - - 334,768 46,710 63,000 73,500

ITEM DESCRIPTION					2017	2018
Pro Gator					22,000	
Zero Turn Mower					12,000	
Range Mats/Shell Foundation					9,000	
Fuel System					20,000	
38HP Compact tractor for Soil Reliever						20,000
Soil Reliver Deep Tine Machine						23,000
Dump Trailer						7,500
Ice Machine for Maintenance						3,000
Truck for Maintenance and Pro Shop						20,000
TOTAL						

TOTAL					63,000	73,500
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1550	52510	Utilities for City Use	-	-	-	16,010	24,000	24,000
		ITEM DESCRIPTION					2017	2018
		TOTAL					-	-

TOTAL	Golf-Grounds	229,086	273,773	871,014	525,040	862,374	858,753
-------	--------------	---------	---------	---------	---------	---------	---------

5/25/2017 08:54

OBBY | NEXT YEAR BUDGET HISTORICAL COMPARISON

PROJECTION: 2018 2018 budget

ACCOUNTS FOR:

General Fund

		2014	2015	2016	2017	CY 2017	PROJECTION	Increase	Total Budget											
		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	LEVEL 1 -2018		%											
500 Golf-Clubhouse																				
1500	50050 Salaries	256,703	265,752	294,242	213,576	398,714	417,268	(+18,554)	47.11%											
		<table border="1"> <thead> <tr> <th>PERSONNEL NEEDED</th> <th>2017</th> <th>2018</th> </tr> </thead> <tbody> <tr> <td>Landscape Person PT Clubhouse</td> <td></td> <td>9,920</td> </tr> <tr> <td>TOTAL</td> <td>-</td> <td>9,920</td> </tr> </tbody> </table>					PERSONNEL NEEDED	2017	2018	Landscape Person PT Clubhouse		9,920	TOTAL	-	9,920					
PERSONNEL NEEDED	2017	2018																		
Landscape Person PT Clubhouse		9,920																		
TOTAL	-	9,920																		
1500	50190 Employee Payroll Taxes	37,820	41,679	22,908	16,477	30,501	31,921	(+1,420)	3.60%											
1500	50200 Employee Retirement Exp	34,284	36,271	15,961	11,225	15,465	17,310	(+1,845)	1.95%											
1500	50210 Employee Medical Insurance	-	-	-	52,050	46,000	75,000	(+29,000)	8.47%											
1500	50215 Required Contrib-OPEB	-	-	-	7,861	10,000	12,000	(+2,000)	1.35%											
1500	50230 Training/School/Travel	-	-	-	-	300	1,725	(+1,425)	0.19%											
		<table border="1"> <thead> <tr> <th>ITEM DESCRIPTION</th> <th>2017</th> <th>2018</th> </tr> </thead> <tbody> <tr> <td>PGA Merchandise Show - January 2018 Orlando, FL</td> <td></td> <td>1,500</td> </tr> <tr> <td>Annual Alabama/NW Florida PGA Section Meeting - Wynlakes CC - Montgomery AL February 2018</td> <td></td> <td>225</td> </tr> <tr> <td>TOTAL</td> <td>-</td> <td>1,725</td> </tr> </tbody> </table>					ITEM DESCRIPTION	2017	2018	PGA Merchandise Show - January 2018 Orlando, FL		1,500	Annual Alabama/NW Florida PGA Section Meeting - Wynlakes CC - Montgomery AL February 2018		225	TOTAL	-	1,725		
ITEM DESCRIPTION	2017	2018																		
PGA Merchandise Show - January 2018 Orlando, FL		1,500																		
Annual Alabama/NW Florida PGA Section Meeting - Wynlakes CC - Montgomery AL February 2018		225																		
TOTAL	-	1,725																		
1500	50290 Professional Services	21,271	22,149	-	130	-	-	?												
		<table border="1"> <thead> <tr> <th>ITEM DESCRIPTION</th> <th>2017</th> <th>2018</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>TOTAL</td> <td>-</td> <td>-</td> </tr> </tbody> </table>					ITEM DESCRIPTION	2017	2018							TOTAL	-	-		
ITEM DESCRIPTION	2017	2018																		
TOTAL	-	-																		
1500	50330 Postage				26			0												

1500	50350 Supplies-Clubhouse	6,024	4,666	12,656	11,451	12,000	11,750	(-250.00)	1.33%
ITEM DESCRIPTION						2017	2018		
Club Repair supplies							1,000		
Club Repair Tools							300		
Cleaning Supplies							2,700		
Kitchen Supplies and Kitchen Tools							1,800		
Driving Range Supplies							750		
Pro Shop Supplies							1,800		
Scoreboard Supplies							1,200		
Computer Supplies Printed products							1,500		
Misc.							700		
TOTAL						-	11,750		

1500	50360 General Maintenance	11,415	9,527	-	1,151	-	7,050	(+13,949)	0.80%
ITEM DESCRIPTION						2017	2018		
Hunter Security							600		
HVAC Seviles/Repairs							1,200		
Carpet Cleaning / Floor Cleaning							600		
Hood Cleaning Kitchen							2,400		
Paint /small repairs/ misc.							2,250		
TOTAL						-	7,050		

1500	50380 Telephone	-	-	-	5,365	8,000	8,000	(+0.00)	0.90%
------	-----------------	---	---	---	-------	-------	-------	---------	-------

1500	50390 Dues-Memberships-Subscrip	-	-	-	6,515	200	7,450	(+7,250)	0.84%	
ITEM DESCRIPTION						2017	2018			
Annual PGA Dues 2018-2019							450			
AGA Handicap Memberships 18-19		*Presently 250 Active on AGA Handicap system (\$6,250)						7,000		
<i>Hope to push to 280 in 2018</i>										
TOTAL						-	7,450			

1500 50430 Gasoline & Oil 17,642 13,527 - - - 1,000 (+1,000) 0.11%

1500 50440 Equip & Vehicle Repair 20,503 18,959 - 200 - 2,500 (+2,500) 0.28%

ITEM DESCRIPTION					2017	2018
Driving Range Ball picker repairs						1,000
Range Ball Washer Repairs						500
Beverage Cart Repairs						500
Grip Stand for Club Repair services						500
TOTAL					-	2,500

1500 50460 Uniforms 2,055 1,881 172 - 1,250 1,250 (+0.00) 0.14%

ITEM DESCRIPTION					2017	2018
Shirts and Caps for Staff						1,250
TOTAL					-	1,250

1500 50470 Purchases Vehicles & Equipment 28,100 66,267 10,800 - 18,500 35,875 (+17,135) 4.05%

ITEM DESCRIPTION					2017	2018
Air Compressor/Pressure Washer					3,500	
Furniture/Décor Clubhouse					9,000	
Baking Oven					3,000	
Outdoor Services Equipment					3,000	
Range Ball Dispenser						5,000
Driving range Stands / Club Cleaning units.						3,600
Display Fixtures						5,000
Out Door Exhibit Tent 40' X 60'						14,275
Tables and Chairs for Tent						2,000
Outdoor Patio Furniture						3,000
Commercial Dishwasher for Kitchen						3,000
TOTAL					18,500	35,875

1500 50570 Advertising and Promotion 6,019 3,377 5,680 2,650 7,000 14,000 (+7,000) 1.58%

ITEM DESCRIPTION					2017	2018	
Golf Course, Cross Walk, Pedestrian Signage						3,000	
Advertising Print						4,000	
Advertising Radio						4,000	
Advertising TV (Weather Channel)						3,000	
TOTAL					-	14,000	

1500 52510 Utilities for City Use - - - 22,748 35,000 35,000 (+0.00) 3.95%

1500 54510 Purchases-Beer & Wine 29,016 28,787 35,208 28,593 30,000 42,000 (+12,000) 4.74%

1500 54530 Purchases-Food 48,954 46,960 45,828 26,950 45,000 53,550 (+8,500) 6.05%

1500 54535 Supplies-Grill 2,386 3,128 4,504 8,751 5,000 7,500 (+2,500) 0.85%

ITEM DESCRIPTION					2017	2018	
Towels and Cleaning Services						3,800	
Mats, Floor Coverings, etc...						1,250	
Wine Glasses, Dishware, serving trays						1,450	
Cleaning Equipment						1,000	
TOTAL					-	7,500	

1500 54540 Cost-Pro Shop Sales 62,325 78,531 82,905 67,229 70,000 76,000 (+6,000) 3.58%

ITEM DESCRIPTION					2017	2018	%
Golf Balls				17,500	7,500	25,000	32.89%
Golf Gloves				4,550	1,950	6,500	8.55%
Accessories				1,470	630	2,100	2.76%
Shoes				2,520	1,080	3,600	4.74%
Drivers				2,590	1,110	3,700	4.87%
Fairway Woods				1,540	660	2,200	2.89%

Hybrids				1,070	630	2,100	2.76%
Wedges							
Irons				1,260	540	1,800	2.37%
Putters				2,520	1,080	3,600	4.74%
Apparel Women (Shirts, Shorts, Outerwear)				2,030	870	2,900	3.82%
Apparel Men (Shirts, Shorts, Slacks, Outerwear)				4,673	2,003	6,675	8.78%
Hats, Caps, Visors, Headwear				1,523	653	2,175	2.86%
Golf Grips				3,570	1,530	5,100	6.71%
Golf Bags				1,295	555	1,850	2.43%
Pull Carts				210	90	300	0.39%
Misc.				3,430	1,470	4,900	6.45%
							100.00%

1500 54545 Pro Shop-Custom Orders 29,191 43,632 32,357 25,310 25,000 27,500 (+2,500) 3.11%

ITEM DESCRIPTION					2017	2018	%
Bags						4,125	15.00%
Balls						3,080	11.20%
Irons						8,800	32.00%
Clubs						3,053	11.10%
Shoes						1,733	6.30%
Drivers						1,933	7.03%
Apparel						1,812	6.59%
Putters / Wedges / Gloves						1,694	6.16%
Accessories						545	1.98%
Misc.						726	2.64%
							100.00%

OTAL Golf-Clubhouse 700,099 780,148 563,221 508,257 757,930 885,649 Increase 127,719 100.00%

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

The City Council met in an Agenda Meeting at 5:30 p.m.,
Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 26 June 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks. Mayor Karin Wilson was absent.

Due to the Work Session Agenda Items needing more time for an extensive discussion, the Agenda Meeting was not held.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

ORDINANCE NO. ____

AN ORDINANCE TO PROTECT THE PUBLIC SAFETY, HEALTH AND WELFARE BY PRESCRIBING REGULATIONS FOR FEEDING WILD DUCKS, GEESE AND OTHER FOWL WITHIN THE FAIRHOPE CORPORATE LIMITS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, AS FOLLOWS:

SECTION I: POLICY AND PROCEDURE FOR FEEDING WILD DUCKS, GEESE AND OTHER FOWL.

It is expressly declared that the purpose of this regulation is for the safety, health and welfare of the citizens of the City of Fairhope.

No person shall purposely or knowingly feed, bait, or in any manner provide access to food to any wild, undomesticated waterfowl on any public property within the city limits of the City of Fairhope.

A separate offense shall be deemed committed on each day or part of each day during which a violation occurs or continues.

SECTION II. PENALTY FOR VIOLATION.

Any person who violates any provision herein shall be subject to a penalty not to exceed that provided in Section 1-8 of the Fairhope Code of Ordinances.

SECTION III. SEVERABILITY

The sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by a court of competent jurisdiction, then such ruling shall not affect any other paragraphs and sections, since the same would have been enacted by the municipality council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION IV. EFFECTIVE DATE

This ordinance shall take effect immediately upon its due adoption and publication as required by law.

ADOPTED THIS 10TH DAY OF JULY, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

- **Sec. 1-8. - General penalty; violations of code, ordinance, or state law.**

(a)

Any person committing an offense within the corporate limits of the city, or within the police jurisdiction thereof, which is in violation of this Code or any ordinance of the city, now existing or hereafter enacted, shall, upon conviction, be punished by a fine of not less than one dollar (\$1.00) nor more than five hundred dollars (\$500.00). In addition, thereto, any person so convicted, may be imprisoned or sentenced to hard labor for the city for a period not exceeding six (6) months, at the discretion of the court trying the case. Provided, however, no penalty shall consist of a fine or sentence of imprisonment exceeding the maximum fine or sentence of imprisonment established under state law for the commission of substantially similar offenses.

(b)

Any person committing an offense within the corporate limits of the city, or within the police jurisdiction thereof, which is declared by a law or laws of the state, now existing or hereafter enacted, to be a misdemeanor, shall, upon conviction, be punished by a fine of not less than one dollar (\$1.00) nor more than five hundred dollars (\$500.00). In addition, thereto, any person so convicted, may be imprisoned or sentenced to hard labor for the city for a period of not exceeding six (6) months, at the discretion of the court trying the case. Provided, however, no penalty shall consist of a fine or sentence of imprisonment exceeding the maximum fine and sentence established under state law for the commission of substantially similar offenses.

(c)

In all cases where the same offense is made punishable or is created by different clauses or sections of this Code or of an ordinance, the prosecuting officer may elect under which to proceed; but not more than one recovery shall be had against the same person for the same offense; provided, the revocation of a license or permit, or the abatement of a nuisance and the assessment of the cost thereof, shall not be considered a recovery or penalty so as to bar the enforcement of any other penalty.

(d)

Whenever a minimum but not maximum fine or penalty is imposed, the court may in its discretion fine the offender any sum exceeding the minimum fine or penalty so imposed but not exceeding five hundred dollars (\$500.00).

(e)

No provision of this Code or any ordinance designating the duties of any officer or employee shall be so construed as to make such officer or employee liable for any fine or penalty for a failure to perform such duty, unless the intention of the council to impose such fine or penalty on such officer or employee is specifically and clearly expressed in the section creating the duty.

(Ord. No. 644, § 4, 12-19-79)

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council approves the selection of International Code Council to perform On-Call Professional Consulting Services for Construction Plan Review for the Building Department (RFQ No. PS035-17), and hereby authorizes Mayor Karin Wilson to establish a fee schedule; and establish a not-to-exceed limit of \$40,000.00.

DULY ADOPTED THIS 10TH DAY OF JULY, 2017

Karin Wilson, Mayor

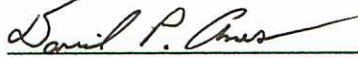
Attest:

Lisa A. Hanks, MMC
City Clerk

JUN 28 '17 PM 3:33



MEMO

To: Deborah Smith, Treasurer
From: 
Daniel P. Ames, Purchasing Manager
Date: June 27, 2017
Re: RFQ No. PS035-17, On-Call Professional Consulting Services for Construction Plan Review

The Building Department has requested hiring a professional firm for RFQ No. PS035-17, On-Call Professional Consulting Services for Construction Plan Review. Per our Procedure for Procuring Professional Services, under Variants to Procedure, the Mayor exercised option #1, choosing International Code Council, of Birmingham, AL.

Please place on the next available City Council Agenda this request to select International Code Council, of Birmingham, AL, for RFQ No. 035-17, On-Call Professional Consulting Services for Construction Plan Review, and authorize the Mayor to negotiate a fee schedule and a not-to-exceed amount of \$40,000.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

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Dan Ames

From: Erik Cortinas
Sent: Monday, June 26, 2017 1:35 PM
To: Dan Ames
Cc: Deborah Smith
Subject: Request for 7/10 City Council agenda

I would like to request as Not To Exceed approval for \$40,000 for construction plan reviews from the International Code Council for the rest of the 2017 calendar year. These fees are covered by Plan Review fees that are collected with every building permit so the funding for these reviews are essentially paid by the applicant. I am requesting this approval so that I don't have to bring each individual project before the Council for approval. Based on the First Baptist Church review that was approved in May, we were delayed 3 weeks in submitting the plans to the ICC for review starting from the date the architect brought the plans to the Building Dept until we received Council approval to submit the plans for review. Requesting this in advance will allow the City to simply issue a PO to the ICC and submit the plans as soon as we get them.

We have the following large scale commercial construction projects that we anticipate either will or may submit before the end of 2017:

- Grand Hotel- Conference Center renovation
- Grand Hotel- Spa Building renovation
- Grand Hotel- 3rd building renovation (not sure which building yet)
- 3 Circles Church- existing building renovation
- 3 Circles Church- new 1200 seat sanctuary
- Medical Office Bldg- corner of Greeno Rd and Twin Beech Rd
- Portico Project- Fairhope Avenue
- Joan Moore Bldg- across from City Hall
- Commercial office building- Ecor Rouge Shopping Center (Agave parking lot area)

Respectfully,
Erik Cortinas, CBO, LEED AP
Building Official
City of Fairhope, Alabama
(251) 990-0141
erikc@fairhopeal.gov

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MEMO

To: Deborah Smith, Treasurer
From: Daniel P. Ames
Daniel P. Ames, Purchasing Manager

Date: June 27, 2017

Re: RFQ No. PS035-17, On-Call Professional Consulting Services for Construction Plan Review

The Building Department requests hiring a professional consulting firm for RFQ No. PS035-17, On-Call Professional Consulting Services for Construction Plan Review. Per our Procedure for Procuring Professional Services, Erik Cortinas, Building Official, and I are routing this short list through you, to the Mayor. Please move this procurement of professional services forward to the Mayor for selection of a professional service provider.

The purpose for hiring the company is to perform consulting services for various Building Department projects.

The short list is:

[Mayor, please initial and date your selection]

DM 7.3.17 International Code Council
Birmingham, AL
Contact: Davis S. Hunter
Phone: 888-422-7233 ext. 5577

_____ / / _____ None. Submit another list

Cc: file

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council approves the selection of Stewart Engineering, Inc. to perform On-Call Professional Engineering Services for the Electric Department (RFQ No. PS036-17), and hereby authorizes Mayor Karin Wilson to establish a fee schedule; and establish a not-to-exceed limit of \$20,000.00.

DULY ADOPTED THIS 10TH DAY OF JULY, 2017

Karin Wilson, Mayor

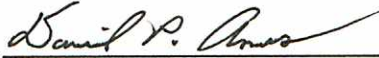
Attest:

Lisa A. Hanks, MMC
City Clerk



JUN 28 '17 PM 3:33

MEMO

To: Deborah Smith, Treasurer
From: 
Daniel P. Ames, Purchasing Manager

Date: June 27, 2017

Re: RFQ No. PS036-17, On-Call Professional Engineering Services for Electric Department Projects

The Electric Department has requested hiring a professional firm for RFQ No. PS036-17, On-Call Professional Engineering Services for Electric Department Projects. Per our Procedure for Procuring Professional Services, under Variants to Procedure, the Mayor exercised option #1, Stewart Engineering, Inc., of Anniston, AL.

Please place on the next available City Council Agenda this request to select Stewart Engineering, Inc., of Anniston, AL, for RFQ No. PS036-17, On-Call Professional Engineering Services for Electric Department, and authorize the Mayor to negotiate a fee schedule and a not-to-exceed amount of \$20,000.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

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MEMO

To: Deborah Smith, Treasurer
From: Daniel P. Ames
Daniel P. Ames, Purchasing Manager

Date: June 27, 2017

Re: RFQ No. PS036-17, On-Call Professional Engineering Services for Electric Department Projects

The Electric Department requests hiring a professional consulting firm for RFQ No. PS036-17, On-Call Professional Engineering Services for Electric Department Projects. Per our Procedure for Procuring Professional Services, Richard Peterson, Operations Director, and I are routing this short list through you, to the Mayor. Please move this procurement of professional services forward to the Mayor for selection of a professional service provider.

The purpose for hiring the company is to perform professional engineering services for various Electric Department projects.

The short list is:

[Mayor, please initial and date your selection]

[Signature] 7.13.17

Stewart Engineering, Inc.
Anniston, AL
Contact: Lance Junkin
Phone 256-237-0891

_____ / / _____ None. Submit another list

Cc: file

- Karin Wilson
Mayor
- Council Members
- Kevin G. Boone
- Robert A. Brown
- Jack Burrell, ACMO
- Jimmy Conyers
- Jay Robinson
- Lisa A. Hanks, MMC
City Clerk
- Deborah A. Smith, CPA
City Treasurer

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That the City Council approves the selection of Volkert, Inc. to perform Professional Engineering Services for Rock Creek Stabilization for the Public Works Department (RFQ No. PS031-17), and hereby authorizes Mayor Karin Wilson to establish a fee schedule; and establish a not-to-exceed limit with this firm.

DULY ADOPTED THIS 10TH DAY OF JULY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



7/5/2017
Received LPH

MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: July 5, 2017

Re: RFQ No. PS031-17, Professional Engineering Services for Rock Creek Stabilization

The Public Works Department needs to hire a professional consulting firm RFQ No. PS031-17, Professional Engineering Services for Rock Creek Stabilization. Per our 'Procedure for Procuring Professional Services for Projects Over \$100K', an RFQ (Request for Qualifications) for the project was issued to those firms chosen by the Mayor to participate in the RFQ. The RFQ responses were received and evaluated by two department heads, and myself, and the results forwarded to the Mayor (see attached Evaluation Summary). The Mayor chose Volkert, Inc., of Mobile, AL, for this task (see attached memo).

Please move this procurement of professional services forward to the City Council to select Volkert, Inc., of Mobile, AL, for RFQ No. PS031-17, Professional Engineering Services for Rock Creek Stabilization; and authorize the Mayor to negotiate a fee schedule, and establish a not-to-exceed limit with that firm.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

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MEMO

To: Deborah Smith, Treasurer
From: Daniel P. Ames, Purchasing Manager

Date: June 29, 2017

Re: RFQ No. PS031-17, Professional Engineering Services for Rock Creek Stabilization

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

The Public Works Department needs to hire a professional engineering firm for RFQ No. PS031-17, Professional Engineering Services for Rock Creek Stabilization. Per our Procedure for Procuring Professional Services, I am routing this short list through you, to the Mayor. Please move this procurement of professional services forward to the Mayor for selection of a professional service provider (see attached evaluation spreadsheet).

The purpose for hiring the company is to perform engineering services necessary for Project No. PW013-17, Rock Creek Stabilization.

The short list is:

[Mayor, please initial and date your selection]

ENGINEERING SERVICES

[Signature] 7/3/17 Volkert, Inc.
Foley, AL
Contact: Tim Patton
Phone: 251-709-2507

_____/_____/____ Jade Consulting, LLC
Fairhope, AL
Contact: Trey Jinright
Phone: 251-928-3443

_____/_____/____ Hutchinson, Moore & Rauch, LLC.
Daphne, AL
Contact: Scott Hutchinson
Phone: 251-380-8744

_____/_____/____ None. Submit another list

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

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RFQ PS031-17 PROFESSIONAL ENGINEERING SERVICES for Rock Creek Stabilization Project	EVALUATOR NO. 1	EVALUATOR NO. 2	EVALUATOR NO. 3	AVERAGE SCORES
EVALUATION SUMMARY				
Hutchinson, Moore & Rauch, LLC.	254.00	236.00	226.00	238.67
Jade Consulting, LLC.	261.00	252.50	249.00	254.17
Volkert, Inc.	275.00	261.50	226.00	254.17

45-89 =poor

90-134 =fair

135-179 = good

180-224 = excellent

225 = superior

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contract with Jason Thomas, Inc. to perform Professional Consulting Services for Graphic Design and Layout (RFQ No. PS032-17), with a not to exceed \$31,000.00.

DULY ADOPTED THIS 10TH DAY OF JULY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO

JUL 5 '17 AM 9:00

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: July 5, 2017

Re: RFQ No. PS032-17 Professional Consulting Services for Graphic Design and Layout

The Mayor needs to hire a professional firm for RFQ No. PS032-17 Professional Consulting Services for Graphic Design and Layout. Per our Procedure for Procuring Professional Services, under Variants to Procedure, the Mayor exercised option #1, choosing Jason Thomas, Inc., of Fairhope, AL.

Per Resolution No. 2761-17, City Council selected Jason Thomas, Inc., to perform the referenced services, and authorized the Mayor to negotiate a fee schedule and not-to-exceed amount.

Please place on the next available City Council Agenda this request to approve the fee schedule and not-to-exceed amount of Thirty one thousand Dollars (\$31,000.00), and authorize the Mayor to execute the associated contract.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

Dan,
Below is a scope of work for the two projects J Thomas, Inc. is being considered by the City of Fairhope for contract.

1) - Fairhope Vision Presentation Booklet
Design and Layout of 40 booklet with photographs and illustrations of Fairhope - Past, Present and Future.
Estimate \$10,000.

2) - Monthly Community Calendar
Design Layout of four page monthly calendar - from and back covers with inside spread of community events calendar/list
Estimate \$1,750 each month - estimated annual expense of \$21,000

Total annual billings not to exceed \$31,000 in a twelve month period.

Jason Thomas Creative Solutions Provider

J thomas, inc.

Advertising | Marketing | Solutions

studio: 602 Nichols Avenue

mailing: Post Office Box 257

Fairhope, Alabama 36533

telephone: 251.928.6502

mobile: 251.751.5669

facsimile: 251.928.6501

APPROVED TO USE:



7/5/17
DATE

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase One (1) John Deere Zero Turn Mower for the Golf Department from Deere & Company and the equipment is available for direct procurement through the Alabama State Purchasing Contract 4013272 T-No. T225 and therefore does not have to be let out for bid. The total cost is \$6,479.25.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

GF

City of Fairhope Project Funding Request

Issuing Date 6/26/2017

Please return this Routing Sheet to Treasurer by

6/26/2017

Project Name: Purchase 1 ea. John Deere zero turn mower from the AL State Contract 4013272 T-No. T225
 Note: Only one zero turn mower was budgeted (for \$12,000)
 However, that item was purchased under budget. Request to spend remaining budget on another mower

Project Location: Quail Creek Golf Club

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: ~~\$6,485.24~~ 6,479.25

Providers: Deere & Co.
Cary NC

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35		
	San 40		Golf 50	Golf Grounds 55	XX	Debt Service 85	

Expense Code: 001-550-50470 Revenue Code _____

Project will be: Expensed xx
Capitalized _____

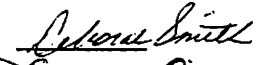
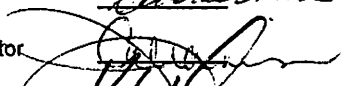
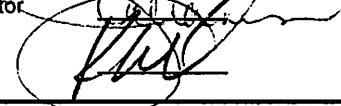
Project Financed By:
Grant: _____ Federal - not to exceed amount
State _____
City _____

Project Budgeted: \$5,683.47

(Over) Under budget amount: ~~(\$721.77)~~ (795.78)

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	
Request received by City Treasurer	<u>6/26/2017</u>	Request approved by Finance Director	
Received by Finance Department	<u>6/28/17</u>	Request approved by Mayor	
Received by Mayor	<u>6/30/17</u>		

Contact Person: Jeff Williams



Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

MEMO

To: Deborah Smith, Treasurer

From: 
Daniel P. Ames, Purchasing Manager

Date: June 27, 2017

Re: Council Approval -- request for Non-Budgeted Procurement, One (1) Zero Turn Mower for the Golf Department

The Golf Department requests approval to procure one (1) John Deere Zero Turn Mower. This procurement will be off the Alabama State Contracts list, T225, Contract number 4013272. The State Contract awarded vendor is Deere & Company, of Cary, NC., at a cost of Six Thousand Four Hundred Seventy Nine Dollars and Twenty Five Cents (\$6,479.25). Specifications determined by the Golf Department.

NOTES:

See Attached State contract printout, for details.

This is a non-budgeted item, and therefore, requires Council approval to procure.

Please compose a greensheet and forward to City Council to approve this procurement of one (1) ea., non-budgeted, Zero Turn Mower for the Golf Department, at a cost of \$6,479.25, from Deere & Company, of Cary, NC.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

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Printed on recycled paper



Quote Summary

Prepared For:
City Of Fairhope
AL

Prepared By:
Brandon Frank
SunSouth LLC
14733 State Highway 59
Foley, AL 36535
Phone: 251-943-5091
bfrank@sunsouth.com

Quote Id: 15628119
Created On: 28 June 2017
Last Modified On: 28 June 2017
Expiration Date: 30 June 2017

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2017 JOHN DEERE Z915E Commercial ZTrak - 1TC915EVHHT051718	\$ 8,884.00	\$ 6,479.25 X	1 =	\$ 6,479.25
SunSouth Service Guarantee	Prepaid	\$ 0.00 X	1 =	\$ 0.00
Never Stop Loaner Guarantee	Prepaid	\$ 0.00 X	1 =	\$ 0.00

Equipment Total **\$ 6,479.25**

Quote Summary

Equipment Total	\$ 6,479.25
Referral Gift Certificate	\$ 0.00
SubTotal	\$ 6,479.25
Est. Service Agreement Tax	\$ 0.00
Total	\$ 6,479.25
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 6,479.25

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 15628119

2017 JOHN DEERE Z915E Commercial ZTrak - 1TC915EVHHT051718

Hours:	0	Suggested List
Stock Number:	230804	\$ 8,884.00

Selling Price
\$ 6,479.25

Code	Description	Qty	Unit	Extended
2500TC	Z915E GAS 54" ISO	1	\$ 8,379.00	\$ 8,379.00
Standard Options - Per Unit				
2500TC001A	COUNTRY CODES - US/CANADA	1	\$ 0.00	\$ 0.00
2500TC1036	54-60"DK PNEUMATIC TIRE	1	\$ 0.00	\$ 0.00
2500TC1502	54" DECK	1	\$ 270.00	\$ 270.00
2500TC2001	ISO SEAT ASSEMBLY KIT	1	\$ 195.00	\$ 195.00
Standard Options Total				\$ 465.00
Value Added Services				
	SunSouth Service Guarantee	1	\$ 0.00	\$ 0.00
	Never Stop Loaner Guarantee	1	\$ 0.00	\$ 0.00
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 355.28	\$ 355.28
	MISC	1	\$ 40.00	\$ 40.00
	FRT DISC	1	\$ -355.28	\$ -355.28
Other Charges Total				\$ 40.00
Suggested Price				\$ 8,884.00
Customer Discounts				
Customer Discounts Total			\$ -2,404.75	\$ -2,404.75
Total Selling Price				\$ 6,479.25



**State of Alabama
Department of Finance
Division of Purchasing
Master Agreement
Modification**

CONTRACT INFORMATION	
MASTER AGREEMENT NUMBER: MA 012- <u>T2254013272</u>	NOT TO EXCEED AMOUNT:
Begin Date: 05/27/2015	Procurement Folder: 11061
Expiration Date: 05/26/2018	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 05/26/17	Version Number: 6

CONTACT INFORMATION		
REQUESTOR: Staars Conversion 5555555555	ISSUER: Staars Conversion 5555555555	BUYER:

CONTRACT DESCRIPTION	
Converted ATC from SNAP.Original Contract Date 2015/06/02	
Open the attached pdf to view complete contract details.Buyer InformationBuyer ID: crist.wattsBuyer Name: Crist WattsBuyer Phone Number: 867-555-5309Buyer EmailId: crist.watts@purchasing.alabama.gov	
Ship To: ALA DEPT OF TRANSPORTATION PROCUREMENT OFFICE 1409 COLISEUM BLVD. ROOM B-101 MONTGOMERY AL 36110	Bill To:
Shipping Instructions: 45-90 DAYS ARO	

REASON FOR MODIFICATION
update pricing

VENDOR INFORMATION	
Name /Address: VC000046588: Deere & Company 2000 John Deere Run Cary NC 27513	Contact: Andrew Hill 8003585010 EXT: 2 Gnsbids@Johndeere.Com

COMMODITY / SERVICE INFORMATION

MOWER; COMMERCIAL, NON-ZERO TURN RADIUS; BELLY-MOUNT MOWER DECK; MINIMUM 54" CUTTING WIDTH; MAXIMUM TURNING RADIUS 24"; GASOLINE ENGINE, COMPATIBLE WITH 10% ETHANOL FUEL; TWIN CYLINDER ENGINE, INDUSTRIAL/COMMERCIAL DESIGN; MINIMUM 25.5 HP, MAXIMUM 29 HP; AUTOMATIC OR HYDROSTATIC DRIVE; MINIMUM 4.0 GALLON FUEL TANK; MOWER DECK MINIMUM 10-GAUGE REINFORCED STEEL; CUTTER DECK TO BE DRIVEN BY SHAFT OR PULLEY AND BELT DESIGN; CUTTING HEIGHT ADJUSTMENT HAND-OR FOOT-OPERATED, OR POWER ASSISTED; HIGH BACK ADJUSTABLE SEAT; \$ _____ - _____ =
 \$ _____ MSRP DISCOUNT BID PRICE

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
6	0		\$0.000000	\$0.00			\$0.00	\$0.00

51545092678CNV - DO NOT USE: To be inactivated.
 OPTIONAL EQUIPMENT NOT OTHERWISE LISTED
 OPTIONAL EQUIPMENT NOT OTHERWISE LISTED
 UNDER SPECIFICATION TEXT:

MANDATORY OPTIONS OFFERED SHALL INCLUDE
 BUT NOT BE LIMITED TO: BAGGER/CATCHER
 MINIMUM 9-BUSHEL CAPACITY; MULCHING KIT;

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
11	0	EA	\$6,479.250000	\$0.00			\$0.00	\$0.00

51545091497CNV - DO NOT USE: To be inactivated.
 MOWER, COMMERCIAL, ZERO TURN RADIUS;
 MOWER, COMMERCIAL, ZERO TURN RADIUS;
 MID-MOUNT MOWER DECK, 50" - 54" CUTTING
 WIDTH; TRUE ZERO DEGREE TURN RADIUS;
 GASOLINE ENGINE, COMPATIBLE WITH 10%
 ETHANOL FUEL, TWIN CYLINDER ENGINE,
 INDUSTRIAL/COMMERCIAL DESIGN; MINIMUM
 22 HP, MAXIMUM 27 HP; AUTOMATIC OR
 HYDROSTATIC DRIVE; MINIMUM 6.5 GALLON
 FUEL TANK; MOWER DECK MINIMUM 10-GAUGE
 REINFORCED STEEL WITH MINIMUM 7-GA
 SKIRTS; CUTTER DECK TO BE DRIVEN BY
 SHAFT OR PULLEY AND BELT DESIGN; CUTTING
 HEIGHT ADJUSTMENT HAND- OR FOOT-
 OPERATED; MINIMUM BLADE TIP SPEED
 16,000FPM; HIGH BACK ADJUSTABLE SEAT
 WITH ARMRESTS;

TIN

\$ _____ = \$ _____
 MSRP DISCOUNT BID PRICE

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
12	0		\$0.000000	\$0.00			\$0.00	\$0.00

51545091498CNV - DO NOT USE: To be inactivated.
 OPTIONAL EQUIPMENT NOT OTHERWISE LISTED
 OPTIONAL EQUIPMENT NOT OTHERWISE LISTED
 UNDER SPECIFICATION TEXT:

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
15	0	EA	\$8,097.240000	\$0.00			\$0.00	\$0.00

51545091499CNV - DO NOT USE: To be inactivated.
 MOWER, COMMERCIAL, ZERO TURN RADIUS;
 MOWER, COMMERCIAL, ZERO TURN RADIUS; MID-MOUNT MOWER DECK, 60" - 62" CUTTING WIDTH; TRUE ZERO TURN RADIUS;
 GASOLINE ENGINE, COMPATIBLE WITH 10% ETHANOL FUEL, TWIN CYLINDER ENGINE, INDUSTRIAL/COMMERCIAL DESIGN; MINIMUM 27
 HP. MAXIMUM 34 HP, AUTOMATIC OR HYDROSTATIC DRIVE; MINIMUM 7.0 GALLON FUEL TANK; MOWER DECK MINIMUM 10-GAUGE
 REINFORCED STEEL WITH MINIMUM 7-GA. SKIRTS; CUTTER DECK TO BE DRIVEN BY SHAFT OR PULLEY AND BELT DESIGN; CUTTING
 HEIGHT ADJUSTMENT HAND- OR FOOT-OPERATED; MINIMUM BLADE TIP SPEED 16,000FPM, HIGH BACK ADJUSTABLE SEAT WITH
 ARMRESTS; \$ _____ - _____ = \$ _____ MSRP DISCOUNT BID PRICE

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
------	----------	-----	------------	----------------	--------------	------------	----------------	------------

Deborah Smith

From: Mayor Karin Wilson
Sent: Thursday, June 01, 2017 10:38 PM
To: Deborah Smith
Subject: Fwd: Zero Turn Mowers for Golf Course
Attachments: 2017 Equipment Purchases Budget.pdf

Deborah,

Please fund the other mower that the golf course needs ASAP. They requested two and will be able to acquire the 2nd one needed and remain within budget.

Karin Wilson
Karin.wilson@fairhopeal.gov
Mayor, City of Fairhope
Office: 251.990.0100
Cell: 251.422.0669

Capital Upgrades/Purchases/Repair & Maintenance/Additional Outside Services

Recreation Center & Pool			
1	Title around Outdoor Pool	8,000	001250-50360
2	Title in Locker Rooms	5,000	001250-50360
3	Sauna Heater	3,000	001250-50360
4	Fitness Equipment	85,000	001250-50470
5	Spare Pump	5,000	001250-50360
Total \$		106,000 \$	- \$

Civic Center			
1	A/C Unit	40,000	001300-50470
2	Civic Center Runway	3,000	001300-50470
3	Fire Alarm Upgrade	25,000	001300-50470
Total \$		43,000 \$	25,000 \$

Nix Center			
1	Replace Avnings/Doors/Windows	10,000	001300-50360
2	Chairs	4,000	001300-50470
3	Exterior Paint	13,000	001300-50360
4	Replace Carpet in Card Room	10,000	001300-50360
Total \$		37,000 \$	- \$

Golf Department - Golf Grounds			
1	Pro Gator	22,000	001550-50470
2	Zero Turn Mower	12,000	001550-50470
3	Range Mats/Shell Foundation	9,000	001550-50470
4	Fuel System	20,000	001550-50470
Total \$		43,000 \$	20,000 \$

Golf Department - Clubhouse			
1	Air Compressor/Pressure Washer	3,500	001500-50470
2	Furniture/Decor Clubhouse	9,000	001500-50470
3	Baking Oven	3,000	001500-50470
4	Outdoor Services Equipment	3,000	001500-50470
Total \$		18,500 \$	- \$

General Fund Total \$ 3,085,219 \$ (370,309) \$ 2,714,910

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase a Car and Body Camera System for the Fairhope Police Department from Watch Guard Video. The system is available for procurement without formal bidding, provided by the Code of Alabama 1975, 41-16-51 (a)(15). The total cost is \$124,755.00.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

CF 6/30/17

COF Project No. 1196

City of Fairhope Project Funding Request

Issuing Date 6/28/2017

Please return this Routing Sheet to Treasurer by 6/28/2017

Project Name: Procure car and body camera system for Fairhope Police Department

Project Location: Police Department

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$124,755.00

Providers: WatchGuard Video
Allen, TX

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35		
	<u>xx</u>						
	San 40	Golf 50	Golf Grounds 55	Debt Service 85			

Expense Code: 001-15-50470 Revenue Code _____

Project will be: Expensed xx
Capitalized _____


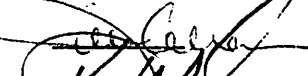
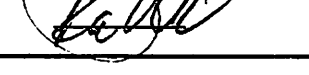
Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: \$133,000.00

(Over) Under budget amount: \$8,245.00

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	
Request received by City Treasurer	<u>6/28/2017</u>	Request approved by Finance Director	
Received by Finance Department	<u>6/28/17</u>	Request approved by Mayor	
Received by Mayor	<u>6/30/17</u>		

Contact Person: Chief Petties / Jeff Montgomery



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 27, 2017

Re: Requesting City Council approve procuring car and body camera system for Police Department

The Police Department needs to acquire a car and body camera system. Procurement without formal bidding is provided by Code of Alabama 1975, 41-16-51(a)(15), which exempts

Contractual services and purchases of products related to, or having an impact upon, security plans, procedures, assessments, measures, or systems, or the security or safety of persons, structures, facilities, or infrastructures.

The cost of procurement of the car and body camera system is One Hundred Twenty Four Thousand Seven Hundred Fifty Five Dollars (\$124,755.00), from WatchGuard Video, of Allen, TX. (see attached quotation).

Please compose a greensheet, and place on the next City Council Agenda this request for approval to procure the car and body camera system for the Fairhope Police Department from WatchGuard Video, of Allen, TX, at a cost of \$124,755.00.

Cc: file

NOTE:
NOT FOR PUBLIC.
SECURITY PROCUREMENT

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

Karin Wilson
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Jack Burrell, ACO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

Dan Ames

From: DJ White
Sent: Wednesday, June 21, 2017 1:53 PM
To: Dan Ames
Subject: WatchGuard Camera system for Police
Attachments: FAIRHOPE PD 18 - 4RE VISTA BNDL ZSL EL4 WAR ONSITE SERVER STORAGE - WHITE.pdf; WatchGuard Sole Source Letter 2014-1201.pdf

Dan ,

Attached is the quote for a in car camera system and body worn cameras. Like previous mention this was a budget capital purchase for this year. The quote is for 18 in car camera and body worn cameras. Currently right now we are working off two different in car camera systems and a separate body camera. The Watchguard system would allow us to migrate to one system for most of patrol. Hopefully in next year budget we can finish out the crossover. Right now we are done body cameras and officers use these cameras on every contact they have with the public. The body cameras also help mitigate complaints that come in by citizens.

Also attached is the Sole Source letter from Watchguard.

Need anything else or have any questions please don't hesitate to contact.

Thanks

D. J. White
Station Control Officer
Fairhope Police Department
107 North Section Street
Fairhope, Alabama 36532
251/928-2385 ext. 250





4RE/VISTA Price Quote

CUSTOMER: Fairhope Police Department

ISSUED: 6/16/2017 3:57 PM

EXPIRATION: 7/7/2017 10:00 AM

Attn: Accounts Payable,
PO Drawer 429,
Fairhope, AL, United States,
36533-0429

**TOTAL PROJECT ESTIMATED AT:
\$124,755.00**

ATTENTION: Jeff Montgomery

SALES CONTACT: DeeDee Summerville

PHONE: 251-928-2385

DIRECT: (469) 342-8945

E-MAIL: jeffm@fairhope-al.gov

E-MAIL:
DSummerville@WatchGuardVideo.com

4RE and VISTA Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-EXT-WIF-BUN	VISTA HD WiFi and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL camera, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket. It will also include the VISTA HD Wi-Fi Extended Capacity Wearable Camera with 9 hours continuous HD recording, one camera mount, 32 GB of storage, Wi-Fi docking base, Power over Ethernet Smart Switch	18.00	\$5,495.00	\$0.00	\$98,910.00
VIS-CHG-BSE-KIT	VISTA Charging Base Kit, incl. Power and USB Cables	1.00	\$95.00	\$0.00	\$95.00
VIS-VTS-DTC-001	VISTA Transfer Station Assy, for 8 Cameras, Ethernet	2.00	\$1,495.00	\$0.00	\$2,990.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-CAM-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	18.00	\$0.00	\$0.00	\$0.00

Evidence Library 4 Web Software and Licensing

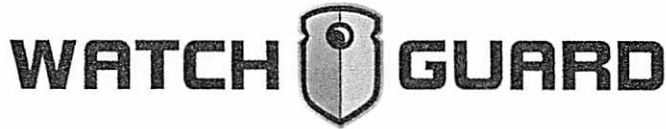
Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-004	Evidence Library 4 Web VISTA Combo-Discount Device License Key	18.00	\$75.00	\$0.00	\$1,350.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	18.00	\$150.00	\$0.00	\$2,700.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
CAM-4RE-ZSL-UWD	Front Camera, 4RE, HD Zero Sightline (ZSL)	18.00	\$0.00	\$0.00	\$0.00

Wireless Video Transfer and Networking Options

415 Century Parkway • Allen, TX • 75013
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



4RE/VISTA Price Quote

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	18.00	\$200.00	\$0.00	\$3,600.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, Sector	1.00	\$250.00	\$0.00	\$250.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	18.00	\$0.00	\$0.00	\$0.00
WAR-4RE-CAR-2ND	Warranty, 4RE, In-Car, 2nd Year (Months 13-24)	18.00	\$100.00	\$100.00	\$0.00
WAR-4RE-CAR-3RD	Warranty, 4RE, In-Car, 3rd Year (Months 25-36)	18.00	\$200.00	\$200.00	\$0.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	36.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD-SHARE - Basic	36.00	\$0.00	\$0.00	\$0.00

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-102	Server, 4RE, 16 HDD, RAID 6, 3U, 6-15 Concurrent Cars, 5CAL, Gen 3	1.00	\$7,750.00	\$0.00	\$7,750.00
HDW-4RE-JBD-012	Storage, JBOD, Nobistor 4RE, 12-bay, 2U, Includes SAS Cable Gen 3	1.00	\$2,575.00	\$0.00	\$2,575.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	\$2,500.00	\$0.00	\$2,500.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$1,035.00	\$0.00	\$1,035.00
					\$124,755.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$5,400.00
Additional Quote Discount	\$0.00
Total Amount	\$124,755.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase two (2) Vehicles (1/2 ton 2018 Ford F150 regular cab 4 x 2 pickup trucks) for the Public Works Department (Streets) from Stivers Ford Lincoln and the vehicles are available for direct procurement through the Alabama State Contract T191A and therefore does not have to be let out for bid. The total cost is \$44,206.00.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/27/2017

Please return this Routing Sheet to Treasurer by

6/27/2017

Project Name: <u>Procure 2 ea. 1/2 ton 2018 Ford F150 regular cab 4x2 pickup trucks</u>	AL State Contract List T191A
---	------------------------------

Project Location: Public Works - Street Dept.

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$44,206.00

Providers: Stivers Ford Lincoln
Montgomery, AL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	XX	Debt Service 85
	San 40		Golf 50	Golf Grounds 55			

Expense Code: <u>001-350-50470</u>	Revenue Code _____
------------------------------------	--------------------

Project will be: Expensed xx
 Capitalized _____

Project Financed By:
 Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: \$55,000.00

(Over) Under budget amount: \$10,794.00

Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>4/24/2017</u>	
Request received by City Treasurer	<u>6/27/2017</u>	Request approved by City Treasurer <i>Deborah Smith</i>
Received by Finance Department	<u>6/28/17</u>	Request approved by Finance Director <i>[Signature]</i>
Received by Mayor	<u>6/30/17</u>	Request approved by Mayor <i>[Signature]</i>

Contact Person: Arthur Bosarge



Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 27, 2017

Re: Council Approval -- request for procurement, two (2) each, .5 ton pickup trucks for the Public Works -Street Dept.

The Public Works Department requests approval to procure two (2) each, .5 ton Pickup Trucks, to replace trucks #516 and #526. This procurement will be off the Alabama State Contracts list, T191A, Contract number MA999 16000000008. The State Contract awarded vendor is Stivers Ford Lincoln, of Montgomery, AL, at a cost of Twenty Two Thousand One Hundred Three Dollars (\$22,103) each, for a **total cost of Forty Four Thousand Two Hundred Six Dollars (\$44,206)** Specifications determined by the Public Works Department.

NOTES:

See Attached State contract printout, for details.

This is a budgeted line item, over \$10,000, and therefore, requires Council approval to procure.

Please compose a greensheet and forward to City Council to approve this procurement of two (2) ea., budgeted, .5 ton Pickup Trucks for the Public Works Department, at a total cost of \$44,206, from Stivers Ford Lincoln, of Montgomery, AL

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

**STIVERS FORD LINCOLN
4000 EASTERN BLVD
MONTGOMERY, AL 36116**

2018 FORD F150 REGULAR CAB 4x2 PICKUP - FAIRHOPE

CONTRACT NUMBER: MA999 16000000008 (T191A) LINE NUMBER: 4 CONTRACT AMOUNT: \$17,709

MODEL SERIES F1C ORDER CODE 100A

INCLUDES: 3.5L V6 282 Horsepower FFV Engine, 6 Spd Auto, 4x2, 122" Wheelbase, 6.5' Box,
4 Wheel Disc Brakes w/ ABS, Tilt Wheel, Air Conditioning, Vinyl Flooring, 265/70R17AT;
AM/FM Radio, Vinyl 40/20/40 Seat, Air Bags-Front & Safety Canopy Side Curtain Airbags

SELECTED OPTIONS

STATE CONTRACT PRICE (T191A)		\$ 17,709
141	8.0' Box - Regular Cab	\$ 300
99F	5.0L V8 360 Horsepower	\$ 1,995
	XL3 - 3.31 E-Locker Axle	\$ 420
53A	Trailer Tow Package (w/ 100A Package)	\$ 595
67T	Brake Controller	\$ 275
LED	4 Corner LED Strobe Lights	\$ 539
YZ	Color Exterior: Oxford White	NC
AG	Color Interior: Medium Earth Gray	NC
DELIVERY: State Contract Provisions for \$1.50 / mile one-way		\$ 270

TOTAL COST

Each

\$ 22,103	
x	2
44,206	

STATE CONTRACT TERMS:

PAYMENT DUE AT TIME OF DELIVERY

SIGNATURE:

DATE:

PURCHASE ORDER NUMBER:

Quantity:

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase twenty-six (26) Driver's License Readers for the Police Department from Fleet Safety Equipment, Inc. and the readers are available for purchase, as quotes were obtained. The total cost is \$12,977.00.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/26/2017

Please return this Routing Sheet to Treasurer by

6/26/2017

Project Name: Procure 26 ea. drivers license readers for Police Department

Project Location: Police Department

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$12,977.00

Providers: Fleet Safety Equipment, Inc.
Pell City, AL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Debt Service 85
	<u>xx</u>						

Expense Code: 001-150-50470 Revenue Code _____

Project will be: Expensed xx Project Financed By: _____
 Capitalized _____ Grant: _____ Federal - not to exceed amount
 _____ State
 Project Budgeted: \$23,000.00 _____ City

(Over) Under budget amount: \$10,023.00 Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Funding: Operating funds Capital Lease: _____ Payment _____ Term _____

City Council prior approval	<u>4/24/2017</u>	
Request received by City Treasurer	<u>6/26/2017</u>	Request approved by City Treasurer <u>Robert Smith</u>
Received by Finance Department	<u>6/28/17</u>	Request approved by Finance Director <u>[Signature]</u>
Received by Mayor	<u>6/30/17</u>	Request approved by Mayor <u>[Signature]</u>

Contact Person: Chief Petties



MEMO

Karin Wilson
Mayer

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

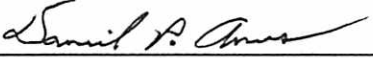
Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

To: Deborah Smith, Treasurer

From: 
Daniel P. Ames, Purchasing Manager

Date: June 19, 2017

Re: Council approval for procuring Drivers License Readers for the Police Department

The Police Department needs to procure Drivers License Readers. Quotes were obtained. The cost of the procurement will be Twelve Thousand Nine Hundred Seventy Seven Dollars (\$12,977.00). This cost exceeds the \$10,000.00 limit requiring City Council approval for budgeted items. The vendor is Fleet Safety Equipment, Inc., of Pell City, AL.

Please place on the next available City Council Agenda this request to approve procuring Drivers License Readers for the Police Dept., from, Fleet Safety Equipment, Inc., of Pell City, AL, in the amount of \$12,977.00.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36553

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

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Fleet Safety Equipment, Inc.

1613 Dowzer St.
Pell City, AL 35125

Quote

Date	Estimate #
5/24/2017	20862

Name / Address
FAIRHOPE POLICE DEPARTMENT ATTN: D.J. WHITE

P.O. No.	Terms	Rep	Project
	NET 30	NN	

Qty	Item	Description	Your Cost	Total
26	M-260	E-SEEK M-250 DRIVERS LICENSE SCANNER WITH USB CABLE	465.00	12,090.00
26	C-CSR-2	DEVMT, DATASCR, UNVMT, MULTDEV	30.00	780.00
1	*S & H - C9	Shipping and Handling	107.00	107.00

This Quote is Good for 30 Days			Subtotal	\$12,977.00
			Sales Tax (10.0%)	\$0.00
			Total	\$12,977.00
Phone #	Fax #	E-mail	Web Site	
800-245-5176	205-338-7002	nate@fleetsafety.com	www.fleetsafety.com	



200 W Monroe, 10th Floor
 Chicago, IL 60606
 Fax: 1-312-212-1800
 Direct: 1-312-610-6521
 Toll Free: 1-800-351-9962 Ext. 6521
 blathon@barcodesinc.com

QUOTATION

Quote # Q652602
 Account # 497458
 Date 5/24/2017
 Sales Rep. Brandon Lathon
 Extension 6521

Quote To:

CITY OF FAIRHOPE
 DJ White
 107 N Section St
 FAIRHOPE, AL 36532

Ship To:

CITY OF FAIRHOPE
 DJ White
 107 N Section St
 FAIRHOPE, AL 36532

	Description	Qty	Unit Price	Ext. Price
	260, 2D BARCODE & MAGNETIC CARD READER IS REQUIRED FOR THE CABLE	26.00	\$472.33	\$12,280.58
	260, CABLE, USB TYPE A, 5 ft.	26.00	\$18.00	\$468.00
	Universal computer mounting brackets, swivel, .75" high	26.00	\$23.44	\$609.44
	Free Ground Shipping			
Ground Freight Amount				\$0.00
Total				\$13,358.02

To purchase this quote:

Call Brandon Lathon direct at 1-312-610-6521 or toll-free at 1-800-351-9962 ext. 6521
 or Fax your P.O. to 1-312-212-1800
 or Email: blathon@barcodesinc.com to place your order.



Honeywell
PARTNER

Intermec
Honours Partner
Premier Partner

DATALOGIC

DATAMAX | CITIBEL
VALUED PARTNER
PLATINUM



Price does not include shipping unless specified. Price Only Valid for quantity printed. Prices valid for 30 days from the day of quote.
BARCODES TRUESUPPORT AND SERVICES NOTICE: Customer acknowledges that declining Barcodes TrueSupport or Services (staging, kitting, and installation) may incur a charge at our hourly rates. If TrueSupport or Services are not listed, please enquire for pricing.



IDScan.net

Meredith Provensal
IDScan.net
2045 Lakeshore Drive, Ste 210
New Orleans, LA 70122

May 25, 2017

Dear DJ,

You recently requested pricing information from our company for the Fairhope Police Department. This quote reflects a 15% discount per unit. Software and shipping charges are not included.

Please see the quote below.

COULD NOT SUPPLY BRACKET REQUIRED

Quantity	Description of Item	Price Per Unit	Your Price Per Unit	Total
26	E-Seek M260 ID 2D Barcode & Magnetic Stripe Card Reader	\$525.00	\$446.25	\$11,602.50
*Shipping charges are not included				\$11,602.50

Thank you for giving us the opportunity to bid for your business. We look forward to completing this order to your satisfaction.

If you would like to discuss the items in this quote, please email me at meredith@idscan.net or call 1-888-430-8936 extension 106 Monday through Friday 8:30 AM – 5:30 PM CST.

Sincerely,

Meredith Provensal

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase one (1) Vehicle (Ford Explorer SUV) for the Planning Department from Long Lewis Ford and the vehicle is available for direct procurement through the Alabama State Contract MA999 16000000023.1 T-No. T191 and therefore does not have to be let out for bid. The total cost is \$25,503.50.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/26/2017 Please return this Routing Sheet to Treasurer by 6/26/2017

Project Name: Procure 1 ea. Ford Explorer SUV from the AL State Contract MA999 1600000023.1 T-No. T191

Project Location: Planning Department

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$25,503.50 Includes delivery

Providers: Long Lewis Ford
Muscle Shoals, AL

Project Engineer: n/a

Order Date: _____ Lead Time: 120 days ARO

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Debt Service 85
xx							

Expense Code: 001-10-50470 Revenue Code _____

Project will be: Expensed xx Project Financed By: _____
Capitalized _____ Grant: _____ Federal - not to exceed amount
Project Budgeted: \$25,000.00 _____ State
_____ City

(Over) Under budget amount: (\$503.50) Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Funding: Operating funds Capital Lease: _____ Payment _____ Term _____

City Council prior approval <u>4/24/2017</u>	
Request received by City Treasurer <u>6/26/2017</u>	Request approved by City Treasurer <u>Deborah Smith</u>
Received by Finance Department <u>6/28/17</u>	Request approved by Finance Director <u>[Signature]</u>
Received by Mayor <u>6/30/17</u>	Request approved by Mayor <u>[Signature]</u>

Contact Person: Erik Cortinas



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 16, 2017

Re: City Council approval request for over \$10,000 Planning Dept. budgeted vehicle procurement

The Planning Department needs one (1) each, Ford Explorer SUV. The is available to procure from the State of Alabama Bid List Number T191, Contract Number MA999 1600000023.1, Included specifications and options determined by Fairhope Planning Department. The cost is Twenty-Five Thousand Five Hundred Three Dollars and Fifty Cents (\$25,503.50).

ALA State Contract	\$24,948.50
Delivery	<u>555.00</u>
Total	\$25,503.50

NOTES:

See Attached Vendor CUT-SHEET and STATE CONTRACT printout for details.
Delivery Approximately 120 days ARO

Please compose a greensheet and place on the next available City Council Agenda this request to approve this procurement for the Fairhope Planning Department, one Ford Explorer SUV, at a cost of \$25,503.50, from Long Lewis Ford, of Muscle Shoals, AL.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper



Long-Lewis Ford Lincoln
2800 Woodward Ave, Muscle Shoals, Alabama,
356613248
Office: 256-386-7800 Fax: 256-381-0079

Customer Proposal

Prepared for:

RANDY WEAVER
CITY OF FAIRHOPE

Prepared by:

Christina Croteau
Office: 256-386-7800
Email: christina.croteau@longlewis.net

Date: 06/16/2017

Vehicle: 2017 Explorer Base
4dr FWD

Quote ID: 61617a



Line 2

07186400000 - Utility Vehicles FWD

Delivery charges to
Fairhope AL

\$24,998.50

\$555.00

\$25,503.50



Selected Equipment & Specs

Dimensions

Exterior length: 198.3" * Exterior width: 78.9" * Exterior height: 70.0" * Wheelbase: 112.8" * Front track: 67.0" * Rear track: 67.0" * Turning radius: 19.6" * Min ground clearance: 7.8" * Front legroom: 42.9" * Rear legroom: 39.5" * 3rd row legroom: 32.0" * Front headroom: 41.4" * Rear headroom: 40.6" * 3rd row headroom: 37.8" * Front hiproom: 57.3" * Rear hiproom: 56.8" * 3rd row hiproom: 40.7" * Front shoulder room: 61.5" * Rear shoulder room: 61.0" * 3rd row shoulder room: 50.8" * Passenger volume: 151.7cu.ft. * Cargo volume: 21.0cu.ft. * Cargo volume seats folded: 43.8cu.ft. * Maximum cargo volume: 80.7cu.ft.

Powertrain

290hp 3.5L DOHC 24 valve V-6 engine with variable valve control, SMPI * Recommended fuel : regular unleaded * ULEV II * 6 speed automatic transmission with overdrive * Front-wheel drive * Fuel Economy City: 17 mpg * Fuel Economy Highway: 24 mpg * Capless fuel filler

Suspension/Handling

Front independent strut suspension with anti-roll bar, gas-pressurized shocks * Rear independent multi-link suspension with anti-roll bar, gas-pressurized shocks * Speed-sensing electric power-assist rack-pinion Steering * Front and rear 18 x 7.5 painted aluminum wheels * P245/60HR18 BSW AS front and rear tires

Body Exterior

4 doors * Driver and passenger power remote folding door mirrors * Black door mirrors * Lip rear spoiler * Body-coloured bumpers * Roof rack rails only * Clearcoat paint * Front and rear 18 x 7.5 wheels

Convenience

Manual air conditioning with air filter * Rear HVAC with separate controls * Auxiliary rear heater * Cruise control with steering wheel controls * Power windows * Driver and passenger 1-touch up * Driver and passenger 1-touch down * Remote power door locks with 2 stage unlock and illuminated entry * Manual tilt steering wheel * Manual telescopic steering wheel * Day-night rearview mirror * 911 Assist emergency S.O.S * Wireless phone connectivity * AppLink smart device integration * 2 1st row LCD monitors * Front and rear cupholders * Dual illuminated visor mirrors * Full floor console * Full overhead console * Driver and passenger door bins * Rear door bins

Seats and Trim

Seating capacity of 7 * Front bucket seats * 8-way 6-way power driver seat adjustment * Power 2-way driver lumbar support * Power height adjustable driver seat * 4-way passenger seat adjustment * Centre front armrest * 60-40 folding rear split-bench seat * 50-50 3rd row split-bench seat * Cloth seat upholstery * Metal-look instrument panel insert * Metal-look console insert * Leather/chrome gear shift knob

Entertainment Features

AM/FM/Satellite-prep radio * Single CD player * MP3 decoder * Auxiliary audio input * SYNC external memory control * Steering wheel mounted radio controls * 6 speakers * Wireless streaming * Integrated roof antenna

Lighting, Visibility and Instrumentation

LED low beam aero-composite headlights * Delay-off headlights * Fully automatic headlights * LED brakelights * Variable intermittent front windshield wipers * Speed sensitive wipers * Fixed interval rear windshield wiper * Rear window defroster * Fixed rearmost windows * Deep tinted windows * Front and rear reading lights * Tachometer * Compass * Outside temperature display * Camera(s) - rear with washer * Low tire pressure warning * Trip computer * Trip odometer

Safety and Security

4-wheel ABS brakes * Brake assist with hill hold control * 4-wheel disc brakes * AdvanceTrac w/ Roll Stability Control electronic stability * ABS and driveline traction control * Dual front impact airbag supplemental restraint system * Dual seat mounted side impact airbag supplemental restraint system * Safety Canopy System curtain 1st, 2nd and 3rd row overhead airbag supplemental restraint system * Knee airbag supplemental restraint system * Airbag supplemental restraint system occupancy sensor * Power remote door locks with 2 stage unlock and panic alarm * SecuriLock immobilizer * MyKey restricted driving mode * Manually adjustable front head restraints with tilt * 3 fixed rear head restraints

Dimensions

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: RANDY WEAVER, CITY OF FAIRHOPE
By: Christina Croteau Date: 06/16/2017



Selected Equipment & Specs (cont'd)

<i>General Weights</i>			
Curb	4443 lbs.	GVWR	6160 lbs.
<i>Trailer Type</i>			
Trailer sway control	Yes		
<i>General Trailering</i>			
Towing capacity	2000 lbs.	GCWR	6900 lbs.
<i>Fuel Tank type</i>			
Capacity	19 gal.	Capless fuel filler	Yes
<i>Off Road</i>			
Min ground clearance	8 "		
<i>Interior cargo</i>			
Cargo volume	21.0 cu.ft.	Cargo volume seats folded	43.8 cu.ft.
Maximum cargo volume	80.7 cu.ft.		
Powertrain			
<i>Engine Type</i>			
Block material	Aluminum	Cylinders	V-6
Head material	Aluminum	Ignition	Electronic
Injection	Sequential MPI	Liters	3.5L
Orientation	Transverse	Recommended fuel	Regular unleaded
Valves per cylinder	4	Valvetrain	DOHC
Variable valve control	Yes		
<i>Engine Spec</i>			
Bore	3.64"	Compression ratio	10.8:1
Displacement	213 cu.in.	Stroke	3.41"
<i>Engine Power</i>			
SAEJ1349 AUG2004 compliant	Yes	Output	290 HP @ 6,500 RPM
Torque	255 ft.-lb @ 4,000 RPM		
<i>Alternator</i>			
Amps	175		
<i>Battery</i>			
Amp hours	58	Cold cranking amps	540
Run down protection	Yes		
<i>Transmission</i>			
Electronic control	Yes	Lock-up	Yes
Overdrive	Yes	Speed	6
Type	Automatic		
<i>Transmission Gear Ratios</i>			
1st	4.484	2nd	2.872
3rd	1.842	4th	1.414
5th	1	6th	0.742
Reverse Gear ratios	2.882		
<i>Transmission Extras</i>			
Sequential shift control	SelectShift		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

<i>Drive Type</i>			
Type	Front-wheel		
<i>Drive Feature</i>			
Traction control	ABS and driveline		
<i>Drive Axle</i>			
Ratio	3.39		
<i>Exhaust</i>			
Material	Stainless steel	System type	Quasi-dual
Tailpipe finisher	Chrome		
<i>Emissions</i>			
CARB	ULEV II	EPA	Tier 2 Bin 5
<i>Fuel Economy</i>			
City	17 mpg	Highway	24 mpg
Fuel type	Gasoline	Combined	20 mpg
<i>Fuel Economy (Alternate 1)</i>			
City	13 mpg	Highway	18 mpg
Fuel type	E85	Combined	15 mpg
<i>Acceleration</i>			
0-60 mph (s)	6.97		
<i>1/4 Mile</i>			
Seconds	15.4	Speed	95 mph
<i>Skid Pad</i>			
Lateral acceleration (g)	0.8		
<i>Slalom</i>			
Speed	56 mph		
<i>Green Values</i>			
Energy Impact Score (Barrels per year)	16.5	Carbon FP / Tailpipe and upstream total GHG (CO ₂ , tons per year)	8.8
Driveability			
<i>Brakes</i>			
ABS	4-wheel	ABS channels	4
Type	4-wheel disc	Vented discs	Front and rear
<i>Brake Assistance</i>			
Brake assist	Yes	Hill hold control	Yes
<i>Suspension Control</i>			
Ride	Regular	Electronic stability	Stability control with anti-roll
<i>Front Suspension</i>			
Independence	Independent	Type	Strut
Anti-roll bar	Regular		
<i>Front Spring</i>			
Type	Coil	Grade	Regular

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

<i>Front Shocks</i>			
Type	Gas-pressurized		
<i>Rear Suspension</i>			
Independence	Independent	Type	Multi-link
Anti-roll bar	Regular		
<i>Rear Spring</i>			
Type	Coil	Grade	Regular
<i>Rear Shocks</i>			
Type	Gas-pressurized		
<i>Steering</i>			
Speed-sensing	Yes	Activation	Electric power-assist
Type	Rack-pinion		
<i>Steering Specs</i>			
# of wheels	2		
Exterior			
<i>Front Wheels</i>			
Diameter	18"	Width	7.50"
<i>Rear Wheels</i>			
Diameter	18"	Width	7.50"
<i>Spare Wheels</i>			
Wheel material	Steel		
<i>Front and Rear Wheels</i>			
Appearance	Painted	Material	Aluminum
<i>Front Tires</i>			
Aspect	60	Diameter	18"
Sidewalls	BSW	Speed	H
Tread	AS	Type	P
Width	245mm		
<i>Rear Tires</i>			
Aspect	60	Diameter	18"
Sidewalls	BSW	Speed	H
Tread	AS	Type	P
Width	245mm		
<i>Spare Tire</i>			
Mount	Inside under cargo	Type	Compact
<i>Wheels</i>			
Front track	67.0"	Rear track	67.0"
Turning radius	19.6'	Wheelbase	112.8"
<i>Body Features</i>			
Rear spoiler	Lip	Body material	Galvanized steel/aluminum
Side impact beams	Yes		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

<i>Body Doors</i>			
Door count	4	Left rear passenger	Conventional
Right rear passenger	Conventional	Rear cargo	Liftgate
<i>Exterior Dimensions</i>			
Length	198.3"	Body width	78.9"
Body height	70.0"		
Safety			
<i>Airbags</i>			
Driver front-impact	Yes	Driver side-impact	Seat mounted
Occupancy sensor	Yes	Overhead Safety Canopy System	curtain 1st, 2nd and 3rd row
Passenger front-impact	Yes	Passenger side-impact	Seat mounted
Knee	Passenger		
<i>Seatbelt</i>			
Rear centre 3 point	Yes	Height adjustable	Front
Pre-tensioners	Front	Pre-tensioners (#)	2
<i>Security</i>			
Immobilizer	SecuriLock	Panic alarm	Yes
Restricted driving mode	MyKey		
Seating			
<i>Passenger Capacity</i>			
Capacity	7		
<i>Front Seats</i>			
Split	Buckets	Type	Bucket
<i>Driver Seat</i>			
Fore/aft	Power	Height adjustable	Power
Reclining	Manual	Way direction control	8
Lumbar support	Power 2-way	Cushion tilt	Power
<i>Passenger seat</i>			
Fore/aft	Manual	Reclining	Manual
Way direction control	4		
<i>Front Head Restraint</i>			
Control	Manual	Type	W/tilt
<i>Front Armrest</i>			
Centre	Yes		
<i>Rear Seats</i>			
Descriptor	Split-bench	Facing	Front
Folding	60-40	Folding position	Tumble forward
Type	Fixed	Reclining	Manual
<i>Rear Head Restraints</i>			
Type	Fixed	Number	3
<i>Rear Armrests</i>			

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

Centre	Yes		
3rd Row Seats			
Type	Fixed	Folding	50-50
Descriptor	Split-bench	Facing	Front
Fold into floor	Manual		
3rd Row Head Restraint			
Type	Fixed	Number	2
Front Seat Trim			
Material	Cloth	Back material	Cloth
Rear Seat Trim Group			
Material	Cloth	Back material	Carpet
3rd Row Seat Trim			
Material	Cloth	Back material	Carpet
Convenience			
AC And Heat Type			
Air conditioning	Manual	Rear HVAC	With separate controls
Air filter	Yes	Underseat ducts	Yes
Auxiliary rear heater	Yes	Headliner/pillar ducts	Yes
Audio System			
CD	Single	CD location	In-dash
MP3 decoder	MP3 decoder	Auxiliary audio input	Yes
Radio	AM/FM/Satellite-prep	Radio grade	Regular
Seek-scan	Yes	External memory control	SYNC
Internet radio	Yes		
Audio Speakers			
Speaker type	Regular	Speakers	6
Audio Controls			
Speed sensitive volume	Yes	Steering wheel controls	Yes
Voice activation	Yes	Wireless streaming	Bluetooth yes
Audio Antenna			
Type	Integrated roof		
LCD Monitors			
1st row	2	Primary monitor size (inches)	4.2
Cruise Control			
Cruise control	With steering wheel controls		
Convenience Features			
Driver foot rest	Yes	Retained accessory power	Yes
12V DC power outlet	4	Emergency S.O.S	911 Assist
Wireless phone connectivity	Bluetooth	Smart device integration	App link
Door Lock Activation			
Type	Power with 2 stage unlock	Remote	Keyfob (all doors)
Integrated key/remote	Yes	Auto locking	Yes

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

<i>Door Lock Type</i>				
Rear child safety	Manual	Tailgate/rear door lock	Included with power door locks	
<i>Instrumentation Type</i>				
Display	Analog			
<i>Instrumentation Gauges</i>				
Tachometer	Yes	Engine temperature		Yes
<i>Instrumentation Warnings</i>				
Oil pressure	Yes	Engine temperature		Yes
Battery	Yes	Lights on		Yes
Key	Yes	Low fuel		Yes
Low washer fluid	Yes	Door ajar		Yes
Trunk/liftgate ajar	Yes	Service interval		Yes
Brake fluid	Yes	Low tire pressure		Tire specific
<i>Instrumentation Displays</i>				
Clock	In-dash	Compass		Yes
Exterior temp	Yes	Systems monitor		Yes
Camera(s) - rear	With washer			
<i>Instrumentation Feature</i>				
Trip computer	Yes	Trip odometer		Yes
<i>Steering Wheel Type</i>				
Material	Urethane	Tilting		Manual
Telescoping	Manual			
<i>Front Side Windows</i>				
Window 1st row activation	Power			
<i>Windows Rear Side</i>				
2nd row activation	Power	3rd row activation		Fixed
<i>Window Features</i>				
1-touch down	Driver and passenger	1-touch up		Driver and passenger
Tinted	Deep			
<i>Front Windshield</i>				
Wiper	Variable intermittent	Sun visor strip		Yes
Speed sensitive wipers	Yes			
<i>Rear Windshield</i>				
Wiper	Fixed interval	Heating		Wiper park
Defroster	Yes	Window		Fixed
Interior				
<i>Driver Visor</i>				
Illuminated	Yes	Mirror		Yes
<i>Passenger Visor</i>				
Illuminated	Yes	Mirror		Yes
<i>Rear View Mirror</i>				

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Equipment & Specs (cont'd)

Day-night	Yes		
<i>Trim Door</i>			
Trim insert	Cloth		
<i>Headliner</i>			
Coverage	Full	Material	Cloth
<i>Floor Trim</i>			
Coverage	Full	Covering	Carpet
Mats	Carpet front and rear		
<i>Trim Feature</i>			
Instrument panel insert	Metal-look	Gear shift knob	Leather/chrome
Door panel insert	Metal-look	Console insert	Metal-look
Interior accents	Metal-look		
<i>Lighting</i>			
Dome light type	Fade	Front reading	Yes
Illuminated entry	Yes	Rear reading	Yes
Variable IP lighting	Yes		
<i>Floor Console Storage</i>			
Storage	Covered	Type	Full
<i>Overhead Console Storage</i>			
Storage	Yes	Type	Full
<i>Storage</i>			
Driver door bin	Yes	Front Beverage holder(s)	Yes
Glove box	Locking	Passenger door bin	Yes
Seatback storage pockets	2	Illuminated	Yes
Rear yes	Yes	Rear door bins	Yes
<i>Cargo Space Trim</i>			
Floor	Carpet	Trunk lid/rear cargo door	Plastic
<i>Cargo Space Feature</i>			
Tie downs	Yes	Light	Yes
<i>Legroom</i>			
Front	42.9"	Rear	39.5"
Third	32.0"		
<i>Headroom</i>			
Front	41.4"	Rear	40.6"
Third	37.8"		
<i>Hip Room</i>			
Front	57.3"	Rear	56.8"
Third	40.7"		
<i>Shoulder Room</i>			
Front	61.5"	Rear	61.0"
Third	50.8"		
<i>Interior Volume</i>			
Passenger volume	151.7 cu.ft.		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Options

Description

Base Vehicle Price (K7B)

Equipment Group 100A

Includes:

- Transmission: 6-Speed SelectShift Automatic
- 3.39 Non-Limited-Slip Axle Ratio
- GVWR: 6,160 lbs
- Tires: P245/60R18 AS BSW
- Wheels: 18" Painted Aluminum
- Cloth Bucket Seats

Includes 8-way power driver's seat with power lumbar and manual recline, 4-way manual passenger manual passenger seat with manual recline and 4-way adjustable driver and front-passenger head restraints.

- Radio: AM/FM Stereo w/Single-CD/MP3 Capable
- Includes 6 speakers and speed-compensated volume.
- SYNC Communication & Entertainment System

Includes enhanced voice recognition, 911 Assist, 4.2" LCD screen in center stack, AppLink and 1 smart-charging multimedia USB port in the Media Hub. Note: SYNC AppLink lets you control some of your favorite compatible mobile apps with your voice. It is compatible with select smartphone platforms. Commands may vary by phone and AppLink software.

Engine: 3.5L Ti-VCT V6

Transmission: 6-Speed SelectShift Automatic

3.39 Non-Limited-Slip Axle Ratio

GVWR: 6,160 lbs

Tires: P245/60R18 AS BSW

Wheels: 18" Painted Aluminum

Cloth Bucket Seats

Includes 8-way power driver's seat with power lumbar and manual recline, 4-way manual passenger manual passenger seat with manual recline and 4-way adjustable driver and front-passenger head restraints.

Monotone Paint Application

113" Wheelbase

Radio: AM/FM Stereo w/Single-CD/MP3 Capable

Includes 6 speakers and speed-compensated volume.

Includes:

- SYNC Communication & Entertainment System

Includes enhanced voice recognition, 911 Assist, 4.2" LCD screen in center stack, AppLink and 1 smart-charging multimedia USB port in the Media Hub. Note: SYNC AppLink lets you control some of your favorite compatible mobile apps with your voice. It is compatible with select smartphone platforms. Commands may vary by phone and AppLink software.

Medium Light Camel

Oxford White

STATE BID DELIVERY CHARGES

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: RANDY WEAVER, CITY OF FAIRHOPE
 By: Christina Croteau Date: 06/16/2017



State of Alabama
Department of Finance
Division of Purchasing
Master Agreement
Modification

CONTRACT INFORMATION	
MASTER AGREEMENT NUMBER: MA 999 16000000023.1	NOT TO EXCEED AMOUNT:
Begin Date: 02/12/2016	Procurement Folder: 89542
Expiration Date: 02/10/2018	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 10/06/16	Version Number: 2

CONTACT INFORMATION		
REQUESTOR: Crist Watts 334-242-4291 crist.watts@purchasing.alabama.gov	ISSUER: Crist Watts 334-242-4291 crist.watts@purchasing.alabama.gov	BUYER:

CONTRACT DESCRIPTION
T191 NON-ALTERNATIVE FUEL VEHICLES

Ship To:

Bill To:

REASON FOR MODIFICATION

VENDOR INFORMATION	
Name /Address: VC000055942: Long-Lewis Of The Shoals Inc 2800 Woodward Av Muscle Shoals AL 35661	Contact: Christina Croteau 2563867800 EXT: 2258 Christina.Croteau@Longlewis.Net

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$15,833.500000	\$0.00			\$0.00	\$0.00
07006410000 - AUTOMOBILES, COMPACT, 4-DOOR SEDAN, 4 CYL. ENGINE COMPACT SEDAN, Ford Focus SE 4 door VEHICLE, COMPACT SEDAN, NON-ALTERNATIVE FUELWHEELBASE: 101" - 105.9"ENGINE: 4-CYLINDER4 WHEEL ABSA/C AND HEATAM/ FM RADIOAUTOMATIC TRANSMISSIONCRUISE CONTROLPOWER WINDOWS, LOCKS, AND MIRRORSTILT STEERINGMAKE: Ford MODEL: Ford Focus SE 4 door								
2	0	EA	\$24,948.500000	\$0.00			\$0.00	\$0.00
07180400000 - UTILITY VEHICLES, LIGHT DUTY, 4 DOOR, 2 WHEEL DRIVE, 6 CYLIN MID-SIZE SUV, Ford Explorer FWD VEHICLE, MID-SIZE SUV, NON-ALTERNATIVE FUEL, 2-WHEEL DRIVE, 7 PASSENGER MINIMUMWHEELBASE: 105" - 115.9"ENGINE: V64 WHEEL ABSA/C AND HEAT - FRONT AND REARAM/FM RADIOAUTOMATIC TRANSMISSIONCRUISE CONTROLPOWER WINDOWS, LOCKS, AND MIRRORSTILT STEERINGMAKE: Ford MODEL: Explorer FWD								
3	0	EA	\$26,749.500000	\$0.00			\$0.00	\$0.00
07180250000 - UTILITY VEHICLES, SMALL/LIGHT DUTY, 4 DOOR MID SIZE SUV, Ford Explorer AWD VEHICLE, MID-SIZE SUV, NON-ALTERNATIVE FUEL, 4-WHEEL DRIVE, 7 PASSENGER MINIMUMWHEELBASE: 105" - 115.9"ENGINE: V64 WHEEL ABSA/C AND HEAT - FRONT AND REARAM/FM RADIOAUTOMATIC TRANSMISSIONCRUISE CONTROLPOWER WINDOWS, LOCKS, AND MIRRORSTILT STEERINGMAKE: Ford MODEL: Explorer AWD								
4	0	EA	\$23,207.500000	\$0.00			\$0.00	\$0.00
07201150000 - TRUCK, PICKUP, MID SIZE CREW CAB, SINGLE REAR WHEEL, 5/6 CYL MID-SIZE CREW CAB TRUCK 4X2 Ford F-150 VEHICLE, MID-SIZE TRUCK, NON-ALTERNATIVE FUEL, CREW CAB, 4 X 2GVWR: 4,900 MINIMUMENGINE: 4-CYLINDER4 WHEEL ABSA/C AND HEATAM/FM RADIOAUTOMATIC TRANSMISSIONTILT STEERINGMAKE: Ford MODEL: MID-SIZE CREW CAB TRUCK 4X2 Ford F-150								
5	0	EA	\$20,724.500000	\$0.00			\$0.00	\$0.00
05520500751 - FOR AUTOMOBILE, 4 DOOR SEDAN, FULL SIZE, FRONT WHEEL DRIVE, FULL-SIZE SEDAN, FWD, Ford Taurus SE VEHICLE, FULL-SIZE SEDAN, FRONT-WHEEL DRIVE, NON-ALTERNATIVE FUELWHEELBASE: 110" MINIMUMENGINE: MINIMUM 231 HP4 WHEEL ABSA/C AND HEATAM/FM RADIOAUTOMATIC TRANSMISSIONCRUISE CONTROLPOWER WINDOWS, LOCKS, AND MIRRORSTILT STEERINGMAKE: Ford MODEL: FWD TAURUS								
6	0	EA	\$31,415.500000	\$0.00			\$0.00	\$0.00
07042870000 - UTILITY VEHICLE, FULL SIZE, 4 DOOR, 4 WHEEL DRIVE, GAS FULL SIZE SUV, Ford Expedition 4X4, 7-Passenger, VEHICLE, FULL-SIZE SUV, NON-ALTERNATIVE FUEL, 4-WHEEL DRIVE, 7 PASSENGER MINIMUMWHEELBASE: 116" MINIMUMENGINE: V6 MINIMUM4 WHEEL ABSA/C AND HEAT - FRONT AND REARAM/FM RADIOAUTOMATIC TRANSMISSIONCRUISE CONTROLPOWER WINDOWS, LOCKS, AND MIRRORSTILT STEERINGMAKE: Ford MODEL: Expedition 4X4								
7	0	EA	\$22,372.500000	\$0.00			\$0.00	\$0.00
07192300000 - VANS, 7-8 PASSENGER, SMALL, EXTENDED MID-SIZE VAN, 7-Passenger, Ford Transit VEHICLE, MID-SIZE VAN, NON-ALTERNATIVE FUEL, 7 PASSENGERENGINE: 4-CYLINDER MINIMUM4 WHEEL ABSA/C AND HEATAM/FM RADIOAUTOMATIC TRANSMISSIONCRUISE CONTROLPOWER WINDOWS, LOCKS, AND MIRRORSTILT STEERINGMAKE: Ford MODEL: Transit								

COMMODITY / SERVICE INFORMATION								
8	0		\$0.000000	\$0.00			\$0.00	\$0.00
06066200000 - MISCELLANEOUS PARTS, OPTIONS AND ACCESSORIES MISCELLANEOUS PARTS, OPTIONS AND ACCESSORIES								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
9	0		\$0.000000	\$0.00			\$0.00	\$0.00
40515904056 - TRUCK TRANSPORT DELIVERY TRUCK TRANSPORT DELIVERY								

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver



RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase the CodeRED emergency notification system service from the Federal GSA contract GS35F0253W, Schedule 70 for the City of Fairhope for direct procurement through the Federal GSA Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the Federal GSA bid process. The cost for the first year is \$30,445.00 and \$17,445.00 annual cost after the first year.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/26/2017

Please return this Routing Sheet to Treasurer by

6/26/2017

Project Name: Procure CodeRED emergency notification system service from Federal GSA contract GS35F0253W, Schedule 70

Project Location: City Wide

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$30,445.00 first year
\$17,445.00 annual cost after first year

Providers: Emergency Communications Network
Ormand Beach, FL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project						
Admin 10__xx__	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	
San 40	Golf 50	Golf Grounds 55	Debt Service 85			

Expense Code: 001-100-50470 Revenue Code _____

Project will be: Expensed xx
Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: No

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	<i>Deborah Smith</i>
Request received by City Treasurer	<u>6/26/2017</u>	Request approved by Finance Director	<i>[Signature]</i>
Received by Finance Department	<u>6/30/17</u>	Request approved by Mayor	<i>[Signature]</i>
Received by Mayor	<u>6/30/17</u>		

Contact Person: Jeff Montgomery



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 21, 2017

Re: City Council approval -- Request for over \$10,000 procurement of CodeRED emergency notification system service for the I.T. Department

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

The I.T. Department is requesting an emergency notification system. I am submitting the following current cost summary (see attached cut sheet). The pricing is from the Federal GSA Contract, Schedule 70, Contract Number GS35F0253W, and sole source pricing from the vendor. Included specifications and options determined by Fairhope I.T. Department.

Delivered cost with options and first year service is: Thirty Thousand Four Hundred Forty Five Dollars (\$30,445.00). Annual expense after first year, is Seventeen Thousand Four Hundred Forty Five Dollars. See attached quotation for details. The GSA contract vendor is Emergency Communications Network, of Ormond Beach, FL

First Year cost	\$30,445.00
Annual cost (after first year)	\$17,445.00

NOTES:

See Attached Vendor CUT-SHEET printout for details.
This is a non-budgeted request

Please compose a greensheet and place on the next available City Council Agenda this request to approve this procurement for the Fairhope I.T. Department, for an emergency notification system service (CodeRED), at a cost of \$30,445.00 for the first year, and an annual cost after the first year of \$17,445.00, from Emergency Communications Network, of Ormond Beach, FL

•

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper



ECN[®]

Emergency Communications Network[®]

THE INDUSTRY LEADER IN CRITICAL COMMUNICATIONS.



**GSA Cost Proposal presented to
City of Fairhope, Alabama
June 13, 2017.**

JILL MASON ACCOUNT REPRESENTATIVE

TEL 866 939 0911 x 1311
EMAIL jmason@ecnetwork.com
WEB ecnetwork.com
OFFICE 780 W. Granada Blvd.
Ormond Beach, FL 32174

 **CodeRED**[®]

Alert. Inform. Affect Lives.



780 West Granada Blvd | Ormond Beach, FL 32174

866 939 0911 | onsolve.com

June 21, 2017

Dan Ames, Purchasing Director
City of Fairhope
161 North Section Street
Fairhope, AL 36532

Re: ONSOLVE, LLC ("ONSOLVE") CodeRED® Service

Dear Mr. Ames:

The CodeRED Emergency Notification System allows our clients to deliver high-speed, customized mass notifications. The CodeRED system utilizes many features that individually and in combination make ONSOLVE and CodeRED a unique sole provider. No other service provider may sell, license or provide custom development for the CodeRED system, which is solely owned and operated by ONSOLVE. Accordingly, ONSOLVE is the sole source for providing the CodeRED service in Alabama, and throughout the world. Below are several of the unique features of CodeRED, a service of Emergency Communications Network, which cannot be duplicated by any other system:

Data

ONSOLVE provides our clients with initial geo-coded calling data for immediate use as the foundation of your database, to ensure an expedient implementation process. Data is acquired through various commercial sources and includes residential and business data. We source our data from the best providers, geocode the data ourselves, complete all updates without requiring client involvement, perform extensive de-duplication processes, integrate all 9-1-1- data while scrubbing the records, geocode community opt-in entries on the fly, and clean all data. Simply put, CodeRED features more records and more highly accurate data, ensuring more successful connection rates.

Simultaneous Notifications / True Blast Dialing

In order to maximize the speed of each notification, all contacts are alerted simultaneously for each type of launch. We have found that creating an infrastructure robust enough to handle simultaneous launches ensures emergency messages reach their intended audience as quickly as possible.

RealCall® Messaging (*Unique process, Patented U.S. Patent 6324262 B1*)

ONSOLVE is the only emergency notification system provider authorized to utilize RealCall® patented technology. This proprietary functionality enables CodeRED to deliver accurate messages in their entirety to answering machines and other voicemail devices without looping or repeating the message. RealCall® has been proven to maximize the efficiency of the local telephone infrastructure when telephone circuits are in high demand. Other technologies leave partial, truncated or repeated messages—wasting valuable telephone circuit resources when they are most needed.

Universal ANI® Caller Identification (*Unique ability and technology*)

CodeRED utilizes a unique Universal ANI®, which is a toll-free call back number for residents to call in order to hear the last message delivered to their phone number. This technology optimizes telephone circuit demand and reduces the resources needed to successfully complete each notification.

Validata® Process (*Unique ability and technology*)

CodeRED leverages ONSOLVE's unique Validata® telephone number validation process to confirm every number in the customer's database. This proprietary methodology is used to verify the validity of entries and identify addresses lacking valid phone numbers.



Cost Proposal (PRICING GOOD FOR 90 DAYS FROM 6/13/2017)

The Web-based CodeRED® service, from Emergency Communications Network LLC (ECN), was designed specifically to enable clients to rapidly record, send and track personalized voice, email, text and social media messages. The dedicated, triple redundant network and patented delivery methods employed by ECN add to the value of this affordable, high-speed notification system that has been in operation since 1998 and is currently used every day by clients from coast to coast.

A license includes 24/7/365 uninterrupted CodeRED system access and the following:

Anytime Minutes Calling Plan:

- CodeRED system set-up and training
- 37,500 system Minutes (Emergency & Non-Emergency messages)
- 1Unlimited Text Messages
- Unlimited Email and Social Media Messages
- Initial residential / business calling database records supplied by ECN
- Unlimited Contact Groups and List
- Unlimited CodeRED Mobile App use
- Unlimited Use of Launcher App (User)
- Team Builder Solution
- Quick Launch solution
- Quick Text solution
- Integration and geocoding of customer supplied data (911 data, utility data, etc.)
- ECN ESRI-based mapping and geocoding
- Customer supplied custom mapping layers
- Unlimited 24/7/365 technical and training/customer support
- Complementary "All Call" to your entire database
- Design and hosting of custom Web page for community enrollment
- Marketing assistance to promote community enrollment in system and APP

\$ 5,445= Annual Cost
GSA Contract # GS35F0253W
(based on a population of 18,730)

Alternative Annual Calling Options:

\$ 9,140 -Unlimited Emergency Calling plus 37,500 system minutes for general calling:

\$ 9,622 -Limitless Calling Plan- Unlimited Use for Emergency and Non-Emergency Calling

Non GSA Items:

CodeRED Weather Warning –Unlimited Automatic Polygon calling – No Cost- Included

Develop Custom Branded App For the City of Fairhope - 1st year = \$25,000

Host Custom App and updates/annually after 1st year = \$12,000

Total First year for CR & App = \$30,445

Total every year after 1st/yr = \$17,445

JILL MASON ACCOUNT REPRESENTATIVE

CodeRED Weather Warning® (*Unique ability and technology*)

CodeRED offers the option to add CodeRED Weather Warning®, which delivers automated severe weather warnings to residents in the direct path of a storm within seconds of the alert being issued by the National Weather Service. Weather Warning is the only early warning system available to utilize the NOAA Storm Based Warning system's polygon data to pinpoint a storm and automatically call those who will be impacted first.

CodeRED® Mobile Alert App (*Unique ability and technology*)

The CodeRED Mobile Alert app is used to maximize the reach of any given notification. Utilizing advanced geo-aware technology, the app provides an additional location-based method for clients to deliver CodeRED-initiated notifications. The CodeRED Mobile Alert app, which is unique to ONSOLVE, allows clients to reach not only residents, but also visitors passing through the area. It also serves to protect citizens when they travel outside their primary coverage area.

Full IPAWS Capabilities (*Unique ability and technology*)

CodeRED includes a fully functional Message Alert Origination application for launching Integrated Public Alert and Warning System (IPAWS) messages in support of FEMA's program. Unique to CodeRED, this function is activated directly within the same system interface as all other notification methods to streamline the creation of messages disseminated to the public.

ONSOLVE Launcher App (*Unique ability and technology*)

CodeRED provides a stand-alone app which allows authorized system users to send notifications directly from their smartphone or tablet when away from their office. Within seconds users can create and send notifications to contacts within specific geo-targeted areas without requiring the use of a computer; providing enhanced real-time situational awareness and updates.

As you can see from the list of unique features above, the City of Fairhope has multiple reasons to sole source ONSOLVE's CodeRED service. Many of our clients are able to immediately purchase the system through the sole-source method by leveraging the totality of these and other benefits.

Please feel free to contact me if you have any questions.

Sincerely,




Leanne Siegfried
General Counsel

leanne.siegfried@onsolve.com
866 939 0911 x 1208 Office
onsolve.com

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase a one (1) Altec Model DH50 Derrick Truck for the Electric Department in the amount of Two Hundred Seventeen Thousand Seven Hundred Sixty-Six Dollars and Zero Cents (\$217,766.00), and the vehicle is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

GF

City of Fairhope Project Funding Request

Issuing Date 6/26/2017

Please return this Routing Sheet to Treasurer by 6/26/2017

Project Name: <u>Procure 1 ea. Altec Model DH50 Derrick Truck</u>	NJPA Contract # <u>031014-ALT</u>
---	-----------------------------------

Project Location: Electric Department

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$217,766.00
from the NJPA buying group

Providers: Altec Industries, Inc.
Birmingham, AL

Project Engineer: n/a

Order Date: _____ Lead Time: 330-360 days ARO

Department Funding This Project							
General	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact
		xx					

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35		
	San 40		Golf 50	Golf Grounds 55		Debt Service 85	

Expense Code: <u>003-16030</u>	Revenue Code _____
--------------------------------	--------------------

Project will be: Expensed _____ Capitalized <u>xx</u>	Project Financed By: Grant: _____ Federal - not to exceed amount State City
Project Budgeted: <u>\$200,000.00</u>	

(Over) Under budget amount: <u>(\$17,766.00)</u>	Bond: _____ Title _____ Year _____
Funding: <u>Operating funds</u>	Loan: _____ Title _____ Year _____
	Capital Lease: _____ Payment _____ Term _____

City Council prior approval <u>4/24/2017</u>	Request approved by City Treasurer <u>Debra Smith</u>
Request received by City Treasurer <u>6/26/2017</u>	Request approved by Finance Director <u>[Signature]</u>
Received by Finance Department <u>6/28/17</u>	Request approved by Mayor <u>[Signature]</u>
Received by Mayor <u>6/30/17</u>	

Contact Person: Joe Wolchina



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 19, 2017

Re: Council Approval -- request for over \$10,000 Procurement, One (1) Derrick Truck for the Electric Department

The Electric Department requests approval to procure one (1) Altec Model DH50 Derrick Truck. This procurement will be through NJPA buying group previously bid, and awarded contract (NJPA Contract No.031014-ALT). Specifications determined by Electric Department. The vendor will be Altec Industries, Inc., of Birmingham, AL.

Derrick Truck:	
List Price:	\$ 219,468.00
NJPA price	<u>\$ 217,766.00</u>
Savings	\$ 1,702.00

NOTES:
See Attached Vendor Quotation printout, for details.

Please compose a greensheet and forward to City Council to approve this procurement of one (1) ea., Derrick Truck for the Electric Department, at a cost of \$217,766.00, from Altec Industries, Inc., of Birmingham, AL.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper



Opportunity Number: 722128

Quotation Number: 350764

NJPA Contract #: 031014-ALT

Date: 6/8/2017

Quoted for: City of Fairhope

Customer Contact:

Phone: /Fax: /Email:

Quoted by: Scott Wilkinson

Phone: /Fax: /Email: 816-236-1339 / 816-236-1393 / scott.wilkinson@altec.com

Altec Account Manager: Brant Youngblood

REFERENCE ALTEC MODEL

DH50	60' Fully Hydraulic derrick, rear mount Per NJPA Specifications plus Options below	\$204,606
------	---	-----------

(A.) NJPA OPTIONS ON CONTRACT (Unit)

1		DH48 ILO DH50	-\$700
2			
3			
4			

(A1.) NJPA OPTIONS ON CONTRACT (General)

1	HRS	HOSE REEL. Spring Loaded for Mounting 25' Conductive Hoses with HTMA Quick Couplings that Come with the Lower Tool Circuit. When it is an available option, Lower Tool Circuit Must be Ordered Separately.	\$1,135
2	LTC	LOWER TOOL CIRCUIT	\$352
3	MHW	Drive Winch with Extended Shaft to Curbside. Bumper Package Includes a Four-Way Roller, Gravel	\$7,746
4	UA18	18" Diameter Dirt Auger Full Flight	\$1,152
5	D1	DRIVER CONTROLLED LOCKING DIFFERENTIAL	\$1,447
6	TBE	Plug Next to Pintle Hook	\$224
7			
8			

NJPA OPTIONS TOTAL: \$215,962

(B.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT		
2	UNIT & HYDRAULIC ACC		
3	BODY		
4	BODY & CHASSIS ACC		
5	ELECTRICAL		
6	FINISHING		
7	CHASSIS	Model year 2018 Freightliner Chassis ILO 2014 model year International chassis in contract	0
8	OTHER		

OPEN MARKET OPTIONS TOTAL: \$0

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$215,962

Delivery to Customer: \$1,804

TOTAL FOR UNIT/BODY/CHASSIS: \$217,766

(C.) ADDITIONAL ITEMS (items are not included in total above)

1			
2			
3			
4			

****Pricing valid for 45 days****

NOTES

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Service) Limited Lifetime Structural Warranty. Chassis to include standard warranty, per the manufacturer. (Parts only warranty on mounted equipment for overseas customers)

TO ORDER: To order, please contact the Altec Inside Sales Representative listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: No later than 330-360 days ARO, FOB Customer Location

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

TRADE-IN: Equipment trades must be received in operational condition (as initial inspection) and DOT compliant at the time of pick-up. Failure to comply with these requirements, may result in customer bill-back repairs.

BUILD LOCATION: Saint Joseph, MO



June 6, 2017
Our 88th Year

Ship To:
CITY OF FAIRHOPE
4004 CREEK RIDGE RD
GUNTERSVILLE, AL 35976
US

Bill To:
CITY OF FAIRHOPE
PO BOX 429
FAIRHOPE, AL 36532-0000
United States

Attn:
Phone:
Email:

(LIST PRICE QUOTE)
PAGE 9

Attec Quotation Number: 350764 - 1
Account Manager: Brant W. Youngblood
Technical Sales & Support: Scott M Wilkinson

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	<u>Unit</u>		
1.	ALTEC Model DH48B Hydraulic Derrick, built in accordance with ALTEC'S standard specifications and to include the following features:	1	
	A. Maximum Sheave Height: 48.5 ft		
	B. Maximum Horizontal Reach : 38.9 ft		
	C. Maximum Digging Radius: 27.6 ft		
	D. Articulation: 80 degrees above horizontal to 20 degrees below horizontal		
	E. Winch: 15,000 pound bare drum capacity turntable winch with 8.625 inch diameter drum to comply with ANSI 10.31 Section 4.10.4 for synthetic rope or 15,000 pound bare drum capacity boom tip winch. High torque hydraulic motor drives a self-locking worm gear winch. Counterbalance valves on motor provide reliable load holding.		
	F. Insulated: 46 kV and below		
	G. Hydraulic Overload Protection System: activates when unit is exposed to overload condition. System prevents actuation of all functions that could add to the overload condition including:		
	- Boom Lower		
	- Intermediate Boom Extend		
	- Third Stage Boom Extend		
	- Winch Raise		
	- Auger Dig System automatically resets when overload condition is relieved		
	H. Hydraulic Side Load Protection: relieves overload conditions by allowing rotation system to back drive.		
	I. System pressure gauges mounted on main control stations.		
	J. Passive zone rating system with visual light indicators to show instability of unit (only when mounted on single axle chassis)		
	K. Transferable Boom Flares include adjustable alignment guides.		
	L. Fiberglass Boom Tip with provisions for platform attachment.		
	M. Two-part load line attachment point on intermediate boom.		
	N. Full capacity fiberglass upper boom is round and is fabricated using a Centrifically Cast process that provides a smooth surface finish inside and out that is easy to		

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	clean and is highly resistant to damage.		
O.	Hydraulic Dump Valve installed in pedestal: Provides extra protection by diverting hydraulic flow away from the main control valve when unit is idle. Dump valve solenoid is electronically activated when a function is operated.		
P.	Boom Storage Protection System: switch on main boom activates hydraulic overload protection system to prevent operator from inadvertently placing excessive down force on boom stow bracket.		
Q.	Continuous rotation including planetary drive rotation gearbox. With booms horizontal and fully extended, unit is able to rotate a 500 lbs load on winch line at boom tip up a 5 degree slope.		
R.	Manual Override of Hydraulic Functions at main control valve.		
S.	Two (2) Operator's and Maintenance/Parts Manuals containing instructional markings indicating hazards inherent in the operation of an aerial device		
T.	Painted white with Altec Powder Coat Paint Process which provides a finish-painted surface that is highly resistant to chipping, scratching, abrasion and corrosion. Paint is electro-statically applied to the inside as well as outside of all fabricated parts then high temperature cured prior to assembly ensuring maximum coverage and protection.		
U.	Unit meets or exceeds ANSI 10.31-2006. Unit serial number placard clearly states compliance.		
V.	Unit is designed and manufactured in facilities that are certified to meet ISO 9001 requirements.		
2.	Rear Mount Over Rear Axle for DH	1	
3.	173 - Rear Mount Altec Opti-View Control Seat, installed on curb side of turntable, includes twin multi-function joystick controls and foot throttle.	1	
4.	Electric-Hydraulic Control System: Closed Center hydraulic system with maximum flow of 43 gpm for simultaneous operation of multiple functions	1	
A.	Flow is provided by a variable displacement, pressure compensated, piston pump.		
B.	This 'flow on demand' system optimizes the overall system efficiency.		
C.	System is designed with compensators in each valve section for smooth transitions between functions.		
D.	Maximum system pressure is 3000 psi.		
E.	Maximum flow is available to any combination of functions including simultaneous operation of the boom and digger/winch functions and flow combining is not necessary.		
5.	8 - Turntable Winch	1	
6.	11 - Normal winch speed (15,000 lbs)	1	
7.	94 - Digger, Two-Speed Mechanical Shift, 12,000 ft-lbs, includes all of the components necessary to operate digger, installed	1	
8.	2.50 in Hex Output Shaft With 2.50 in Hex Extension Shaft	1	
9.	88 - Digger - right-hand storage, viewing from boom tip - streetside for rear and corner mount, curbside for behind cab mount - normal. Includes Auger Overstow Protection System	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
10.	175 - ANSI use criteria, Digger Derrick use only (no Personnel Handling)	1	
11.	No Platform	1	
12.	No Derrick Tong Protectors	1	
13.	Foot throttle.	1	
14.	No hard wired upper controls and NO TOOL CIRCUIT at boom tip	1	
15.	Standard Pole Guides for 18.00 in Dia Pole Maximum	1	
16.	Hydraulic Side Load Protection: relieves overload conditions by allowing rotation system to back drive.	1	
17.	450 - Outriggers, A-frame, folding shoe, 153 maximum spread, for use as auxiliary outriggers on all units or primary outriggers on select units	1	
18.	450 - Outriggers, A-frame, folding shoe, 153 maximum spread, for use as auxiliary outriggers on all units or primary outriggers on select units, includes:	1	
	A. Maximum Spread: 153 inches measured from centerline of shoe pins		
	B. Penetration at maximum extension: 6.5 inches (for standard installation on a 40 inch frame height)		
	C. Standard Shoe Dimensions: 14 x 15.25 inches		
	D. Hydraulic Outrigger Control Valves		
	E. Outrigger/Unit Selector Control: Reduces the potential for inadvertent outrigger movement during machine operation if outrigger controls are bumped.		
	F. Outrigger motion alarms		
	G. Outrigger Interlocks: Will not allow the unit to be operated until the outriggers have been at least partially deployed.		
19.	Powder coat unit Altec White.	1	
<u>Unit & Hydraulic Acc.</u>			
20.	Unit Installation Components.	1	
21.	Dirt Auger, 18" Dia., With 2-1/2" Hex X 104" Long	1	
22.	Winch Rope For Turntable Winch	1	
23.	Load Line Swivel Hook, 8-1/2 Ton (Crosby)	1	
24.	Standard 1" Space between Subbase and frame for hose routing and ease of maintenance.	1	
25.	DH Series Derrick Subbase (Rigid)	1	
26.	Subbase Storage With Drop Down Door (Paddle Latch) At Rear	1	
27.	Reservoir, 60 Gallon, (Altec Standard)	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
28.	Hydraulic components needed when locating reservoir more than 86" from pump.	1	
29.	HVI-22 Hydraulic Oil (Standard).	65	
30.	Piston Pump, Pressure Compensated, right hand rotation, provides 46 gpm max system flow at 3000 psi max system pressure.	1	
31.	Hot shift PTO for automatic transmission	1	
32.	Muncie PTO (Altec Standard)	1	
33.	Winch Recovery Option, Winch Operates In Neutral, First And Reverse (Automatic Transmissions Only) PTO is allowed to engage in Neutral, First and Reverse (Winch Recovery). When Park Brake is applied, chassis is forced to Neutral (normal machine operation). PTO will disengage when RPM limits are exceeded (chassis speed of approximately 5 mph).	1	
34.	Braden PD18 Hydraulic Front Winch And Bumper Package. 20,000 LB Planetary, Single-Speed Winch With Tool Box And RH Extended Shaft	1	
35.	250' Of 1/2" Winch Cable	1	
36.	Shackle Screw Pin 12.5 TON	1	
37.	Winch Controls, Dual Location (In-Cab And Remote Mounted), Air, Single Axis Control Levers (Semi-Meterable)	1	
38.	Altec recommends any connection made to the tool circuit be done with Non-Conductive hose. If ordering a Hose reel, Altec recommends ordering a hose reel with Non-Conductive hose. The lower tool circuit hoses may be, or become, conductive. Death or serious injury could occur if the unit becomes energized while lower tool circuit is in use.	1	
39.	Spring Loaded Hose Reel, 50 FT Hose Capacity * Install CS rear.	1	
40.	Install Tool Circuit For Hose Reel Installation, Below Rotation (Male Pressure, Female Return)	1	
41.	50' Non-Conductive Hose Kit, Orange, Includes Quick Disconnects and Dust Caps (Male Pressure, Female Return)	1	
<u>Body</u>			
42.	Altec Body	1	
43.	Steel Body	1	
44.	Platform/Flatbed	1	
45.	134" Estimated Flatbed Length (Engineering To Determine Final Length)	1	
46.	1/8" (12 Gauge) Treadplate Floor	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
47.	96" Body Width	1	
48.	Finish Paint Body Altec White (Applies To Steel And Aluminum)	1	
49.	Finish Paint T-Box/Saddle Box Altec White	1	
50.	Undercoat Body	1	
51.	Undercoat T-Box/Saddle Box	1	
52.	4 High Flatbed (No Cross Storage Available)	1	
53.	3 Inch High Flatbar Retaining Rails, Corners Notched For Clean-Out	1	
54.	Gripstrut (Preferred) Recessed Flatbed Curbside (Preferred) Access Steps With One (1) U-Shaped Grab Handles (The Second Grab Handle Will To Be Mounted On Rear Panel Of The T-Box/Saddlebox)	1	
55.	Outrigger Cutout Required	1	
56.	Unit Cutout Required	1	
57.	Light Channels Installed At Rear Of Flatbed	1	
58.	Notch Outside Rails for Tire Clearance	1	
59.	Altec T-Box/Saddle Box	1	
60.	Steel T-Box/Saddle Box	1	
61.	T-42 Thru Box	1	
62.	Standard Doors With Door Post(s) And Partitions Between Compartments	1	
63.	42 Inch Overall Body Length	1	
64.	96 Body Width	1	
65.	46 Inch Body Compartment Height	1	
66.	18 Body Compartment Depth	1	
67.	4" High Punched Metal Retaining Rails Around Sides And Front Of Body	1	
68.	Stainless Steel Rotary Paddle Latches With Keyed Locks	4	
69.	All Locks Keyed Alike Including Accessories (Preferred Option)	1	
70.	Gas Shock (Gas Spring) Rigid Door Holders On All Vertical Doors	1	
71.	Standard Master Body Locking System (Located At Front)	4	
72.	1st Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall	2	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
73.	1st Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall	2	
74.	1st Vertical (SS) - Full Transverse Compartment Extending Through the Curbside Vertical	1	
75.	1st Vertical (SS) - Transverse Shelf	1	
76.	2nd Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall	2	
77.	2nd Vertical (SS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall	2	
78.	2nd Vertical (SS) - Full Transverse Compartment Extending Through the Curbside Vertical	1	
79.	1st Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Left Wall	2	
80.	1st Vertical (CS) - Locking Swivel Hooks On An Adjustable Rail - Right Wall	2	
81.	2nd Vertical (CS) - Adjustable Shelf With Removable Dividers On 4 Inch Centers	3	
<u>Body and Chassis Accessories</u>			
82.	ICC (Underride Protection) Bumper Installed At Rear	1	
83.	T-125 Style Pintle Hitch (30,000 LB MGTW with 6,000 LB MVL)	1	
84.	Set Of Eye Bolts for Trailer Safety Chain, installed one each side of towing device mount.	1	
85.	Glad Hands At Rear, Straight Type	1	
86.	Rigid Step Mounted Beneath Side Access Steps (Installed To Extend Approx. 2" Outward)	1	
87.	Riding Seat Access Step (For Derricks)	1	
88.	Lower Boom Rest Weldment	1	
89.	Mounting Brackets for Lights, Located on Lower Boom Rest	1	
90.	Outrigger Pad Holder, 25" L x 25" W x 5" H, Fits 24.5" x 24.5" x 4" And Smaller Pads, Bolt-On, Bottom Washout Holes, 3/4" Lip Retainer	4	
91.	Pendulum Retainers For Outrigger Pad Holders	4	
92.	Mud Flaps With Altec Logo (Pair)	1	
93.	Wheel Chocks, Rubber with Metal Hairpin Style Handle, 9.75" L X 7.75" W X 5.00" H (Pair)	1	
94.	Wheel Chock Holders (Pair), For Installation Under Flatbed Or Dump Body	1	
95.	Dock Bumpers (Pair), Fixed Mounting (Rectangular Bumper), Installed At Rear	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
96.	Slope Indicator Assembly For Machine With Outriggers	1	
97.	Wood Outrigger Pad, 24" x 24" x 2.5", with Rope Handle	4	
98.	Triangular Reflector Kit, Installed	1	
99.	Vinyl manual pouch for storage of all operator and parts manuals	1	
100.	Outrigger Valve Handle Guards	1	
<u>Electrical Accessories</u>			
101.	Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights)	1	
102.	Altec Standard Amber LED Strobe Light with Brush Guard * Install one each side of the boom stow.	2	
103.	Dual Tone Back-Up With Outrigger Motion Alarm	1	
104.	Altec Standard Multi-Point Grounding System	7	
105.	Copper U Shaped Grounding Lug (Threaded) * (1) CS front * (1) CS rear	2	
106.	7-Way Trailer Receptacle (Pin Type) Installed At Rear	1	
107.	Relocate Trailer Receptacle Supplied With Chassis	1	
108.	Electric Trailer Brake Controller (Tekonsha Voyager #9030)	1	
109.	PreWire Power Distribution Module (Includes Operators Manual)	1	
110.	Altec Modular Panel System (AMPS) - Includes Mounting Panel and Accessory Switches	1	
<u>Finishing Details</u>			
111.	Finish Paint Body Accessories Above Body Floor Altec White	1	
112.	Altec Standard; Components mounted below frame rail shall be coated black by Altec. i.e. step bumpers, steps, frame extension, pintle hook mount, dock bumper mounts, D-rings, receiver tubes, accessory mounts, light brackets, under-ride protection, etc. Components mounted to under side of body shall be coated black by Altec. i.e. Wheel chock holders, mud flap brackets, pad carriers, boxes, lighting brackets, steps, and ladders.	1	
113.	Apply Non-Skid Coating to all walking surfaces	1	
114.	English Safety And Instructional Decals	1	
115.	Vehicle Height Placard - Installed In Cab	1	
116.	Placard, HVI-22 Hydraulic Oil	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
117.	Dielectric test unit according to ANSI requirements.	1	
118.	Stability test unit according to ANSI requirements.	1	
119.	Focus Factory Build	1	
120.	Delivery Of Completed Unit	1	
121.	DH48B-TR FA Installation	1	
<u>Chassis</u>			
122.	Chassis	1	
123.	Altec Supplied Chassis	1	
124.	2018 Model Year	1	
125.	Freightliner M2-106	1	
126.	4x2	1	
127.	122 Clear CA (Round To Next Whole Number)	1	
128.	Regular Cab	1	
129.	Chassis Cab	1	
130.	Cummins ISB	1	
131.	250 HP Engine Rating	1	
132.	Allison 3500 RDS Automatic Transmission	1	
133.	GVWR 33,000 LBS	1	
134.	13,300 LBS Front GAWR	1	
135.	21,000 LBS Rear GAWR	1	
136.	Air Brakes	1	
137.	Park Brake In Rear Wheels	1	
138.	016-1C3 - Freightliner Horizontal Exhaust (Right-Horizontal-Under Cab-Horizontal)	1	
139.	Freightliner - Rear Cab Crossmember Flush With Back Of Cab (561-010)	1	
140.	Freightliner Transmission Dipstick Relocated to RH Side of Transmission (346-013)	1	
141.	Freightliner/Allison Body Builder Connection with Pre-Wire (34C-002)	1	
142.	Freightliner - Pre-Wire Chassis with Cab Backwall Pass-Thru (33U-001)	1	

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<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
143.	No Idle Engine Shut-Down Required	1	
144.	50-State Emissions	1	
145.	Clean Idle Certification	1	
146.	204-215 Freightliner 50 Gallon Fuel Tank (Left Hand Under Cab)	1	
147.	23U-001, 43X-002 Freightliner 6 Gallon DEF Tank (Under Cab Left Hand)	1	
148.	Chassis Without Front Frame Extensions	1	
149.	Battery Under Cab Left Hand	1	
150.	Air Horn Under Cab	1	
151.	AM/FM Radio	1	
152.	Trailer Air Brake Package	1	
153.	Vinyl Bucket Seat	1	
154.	Vinyl Split Bench Seat	1	

Additional Pricing

155.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1	
156.	Freightliner PTO Throttle Wiring for Automatic Transmission with Pre-Wire (163-001), (148-074), (87L-003)	1	

Unit / Body / Chassis Total

219,468.00

2157

Altec Industries, Inc.

BY

Scott M Wilkinson

Notes:

1 Altec Standard Warranty:

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One (1) year parts warranty.

One (1) year labor warranty.

Ninety (90) days warranty for travel charges.

Warranty on structural integrity of the following major components is to be warranted for so long as the initial purchaser owns the product: Booms, boom articulation links, hydraulic cylinder structures, outrigger weldments, pedestals, subbases and turntables.

Altec is to supply a self-directed, computer based training (CBT) program. This program will provide basic instruction in the safe operation of this aerial device. This program will also include and explain ANSI and OSHA requirements related to the proper use and operation of this unit.

Altec offers its standard limited warranty with the Altec supplied components which make up the Altec Unit and its installation, but expressly disclaims any and all warranties, liabilities, and responsibilities, including any implied warranties of fitness for a particular purpose and merchantability, for any customer supplied parts

Altec designs and manufactures to applicable Federal Motor Vehicle Safety and DOT standards

2 Altec takes pride in offering solutions that provide a safer work environment for our customers. In an effort to focus on safety, we would encourage you to consider the following items:

- Outrigger pads (When Applicable)
- Fall Protection System
- Fire extinguisher/DOT kit
- Platform Liner (When Applicable)
- Altec Sentry Training
- Wheel Chocks

The aforementioned equipment can be offered in our new equipment quotations. If you find that any of these items have not been listed as priced options in the body of your quotation and are required by your company, we would encourage you to contact your Altec Account Manager and have an updated quotation developed for you. These options must be listed as individual options in the body of the quotation for them to be supplied by Altec.

3 Altec Extended Warranty Option:

Labor/Material/Expense for 1 Year. Price to be quoted

An Altec Extended Warranty is an extension of Altec's Limited Warranty, that protects you from the repair cost associated with defects of materials and workmanship beyond the first year of ownership.

A number of packages are available and can be quoted upon request.

4 Unless otherwise noted, all measurements used in this quote are based on a 40 inch (1016mm) chassis frame height and standard cab height for standard configurations.

5 F.O.B. - Customer Site

6 Changes made to this order may affect whether or not this vehicle is subject to F.E.T. A review will be made at the time of invoicing and any applicable F.E.T. will be added to the invoice amount.

7 Price does not reflect any local, state or Federal Excise Taxes (F.E.T). The quote also does not reflect any

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local title or licensing fees. All appropriate taxes will be added to the final price in accordance with regulations in effect at time of invoicing.

8 Interest charge of 1/2% per month to be added for late payment.

9 Delivery: 330-360 days after receipt of order PROVIDING:

A. Order is received within 14 days from the date of the quote. If initial timeframe expires, please contact your Altec representative for an updated delivery commitment.

B. Chassis is received a minimum of sixty (60) days before scheduled delivery.

C. Customer approval drawings are returned by requested date.

D. Customer supplied accessories are received by date necessary for compliance with scheduled delivery.

E. Customer expectations are accurately captured prior to releasing the order. Unexpected additions or changes made at a customer inspection will delay the delivery of the vehicle.

Altec reserves the right to change suppliers in order to meet customer delivery requirements, unless specifically identified, by the customer, during the quote and or ordering process.

10 Trade-in offer is conditional upon equipment being maintained to DOT (Department of Transportation) operating and safety standards. This will include, but is not limited to tires, lights, brakes, glass, etc. All equipment, i.e., jibs, winches, pintle hooks, trailer connectors, etc., are to remain with unit unless otherwise agreed upon in writing by both parties. ALTEC Industries reserves the right to re-negotiate its trade-in offer if these conditions are not met.

All reasonable and necessary expenses required of ALTEC Industries to execute transportation of the trade-in will be invoiced to the customer for payment if these conditions are not met to maintain DOT standards.

Customer may exercise the option to rescind this agreement in writing within sixty (60) days after receipt of purchase order. After that time ALTEC Industries will expect receipt of trade-in vehicle upon delivery of new equipment as part of the terms of the purchase order unless other arrangements have been made.

11 This quotation is valid until MAR 30, 2017. After this date, please contact Altec Industries, Inc. for a possible extension.

12 After the initial warranty period, Altec Industries, Inc. offers mobile service units, in-shop service and same day parts shipments on most parts from service locations nationwide at an additional competitive labor and parts rate. Call 877-GO-ALTEC for all of your Parts and Service needs.

13 Please email Altec Capital at finance@altec.com or call 888-408-8148 for a lease quote today.

14 Please direct all questions to Brant W. Youngblood at (816) 364-2244

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase a 2018 Freightliner M2 106 Chassis and Loader Body for the Public Works Department (Sanitation) and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process. The total cost is \$148,625.04.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

GF

COF Project No. 1192

City of Fairhope Project Funding Request

Issuing Date 6/26/2017

Please return this Routing Sheet to Treasurer by

6/26/2017

Project Name: Procure 1 ea. 2018 Freightliner M2 106 Chassis and Loader Body

Project Location: Public Works, Sanitation Dept.

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$148,625.04
from NJPA buying group, contract No. 07013-PII

Providers: Petersen Industries, Inc.
Lake Wales, FL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35		
San 40	XX	Golf 50	Golf Grounds 55	Debt Service 85			

Expense Code: 001-40-50470 Revenue Code _____

Project will be: Expensed xx
Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: \$158,250.00

(Over) Under budget amount: \$9,624.96

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	<u>Debra Smith</u>
Request received by City Treasurer	<u>6/26/2017</u>	Request approved by Finance Director	<u>[Signature]</u>
Received by Finance Department	<u>6/28/17</u>	Request approved by Mayor	<u>[Signature]</u>
Received by Mayor	<u>6/30/17</u>		

Contact Person: Dale Linder



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 21, 2017

Re: Council Approval -- request for over \$10,000 Procurement, One (1) Chassis and Loader Body for the Public Works Sanitation Department

The Public Works Department requests approval to procure one (1) One (1) Chassis and Loader Body. This procurement will be through NJPA buying group previously bid, and awarded contract (NJPA Contract No.07013-P11). Specifications determined by Public Works Department. The vendor will be Petersen Industries, Inc., of Lake Wales, FL. The price of the delivered unit is One Hundred Forty Eight Thousand Six Hundred Twenty Five Dollars and Four Cents (\$148,625.04).

NOTES:

See Attached Vendor Quotation printout, for details.

This unit, that fits our standard fleet, is not available on the Alabama contracts list

Please compose a greensheet and forward to City Council to approve this procurement of one (1) ea., Chassis and Loader Body for the Public Works Department, at a cost of \$148,625.04, from ~~Alfa Industries, Inc.~~ Petersen Industries, Inc., of Lake Wales, FL.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

Quote



Quote No	Quote Date	Page
20170154	2/24/2017	1

NJPA Contract No: 07013-PII

Bill To

CITY OF FAIRHOPE
 P. BOX DRAWER 429
 FAIRHOPE, AL 36533
 US

Ship to

CITY OF FAIRHOPE
 555 S. Section Street
 FAIRHOPE, AL 36533
 US

END USER: FAIRHOPE, CITY OF (AL)

No Chassis Before: JUNE

Customer No	Sispsn	Payment terms
2387	19	Net 30

Loc	PPD/COL	Ship via	Ship Date
03		DRIVE AWAY	A.S.A.P.

Qty Ordered	UOM	Item No	Unit price	Disc	Extended price
-------------	-----	---------	------------	------	----------------

1.00	EA	LOADER	45,543.00	2.00	44,632.14
------	----	--------	-----------	------	-----------

AS CONFIGURED BELOW

Feature/Kit Components- LOADER

1.00	EA	0.TL3	1.00		41,790.00
		MODEL TL3 BASE LOADER			
1.00	EA	03.11SAI	1.00		0.00
		HEAVY DUTY SWING MOTOR			
1.00	EA	01.11MQCA	1.00		2,648.00
		QUADSTICK MECH CONTROLS (UPGRADE)			
1.00	EA	01.24	1.00		249.00
		GRATING HEAT SHIELD (FOR DUAL CONTROLS ONLY)			
1.00	EA	07.10SB60	1.00		0.00
		STANDARD BUCKET 60"			
1.00	EA	10.04 BUWL	1.00		0.00
		BOOM-UP WARNING LIGHT/AUDIBLE ALARM			
1.00	EA	12.05 HG	1.00		268.00
		HOSE GUARDS- HEAD & VALVE BANK			
1.00	EA	8.41 TB TFM	1.00		588.00
		TOOL BOX, TRUCK FRAME MOUNTED UNDER BODY (ADD-ON)			
1.00	EA	11.02 LBPIO	1.00		0.00
		LOADER SINGLE COLOR PI ORANGE			

1.00	EA	8.0 DUMP BODY	19,389.00	2.00	19,001.22
------	----	---------------	-----------	------	-----------

AS CONFIGURED BELOW

Feature/Kit Components- 8.0 DUMP BODY

1.00	EA	8.11 1824-TBS	1.00		18,237.00
		MODEL TB-1824 TRASH BODY STANDARD 18FT X 24 CU. YD.			
1.00	EA	8.36 PISWLCD	1.00		828.00
		PI SELF-WINDING LOAD COVERING DEVICE (ADD-ON)			
1.00	EA	8.40 S-BD	1.00		0.00
		STANDARD BARN DOORS FOR BODY			
1.00	EA	8.47 WL-BW	1.00		0.00
		WIRE LOOM FOR BODY WIRING			
1.00	EA	10.09 LED	1.00		0.00
		LED TYPE BODY LIGHTS, 15 EA.			
1.00	EA	10.10 LED FLASH	1.00		324.00
		AMBER LED FLASHERS IN REAR CORNER POST			
1.00	EA	8.77ANSI	1.00		0.00
		ANSI Z245 PACKAGE			
1.00	EA	11.02B	1.00		0.00
		BODY COLOR: BLACK			

Quote



Quote No 20170154 Quote Date 2/24/2017 Page 2

NJPA Contract No: 07013-PII

Bill To

CITY OF FAIRHOPE
P. BOX DRAWER 429
FAIRHOPE, AL 36533
US

Ship to

CITY OF FAIRHOPE
555 S. Section Street
FAIRHOPE, AL 36533
US

END USER: FAIRHOPE, CITY OF (AL)

No Chassis Before: JUNE

Customer No 2387 Slpsn 19 Payment terms Net 30

Loc 03 PPD/COL Ship via DRIVE AWAY Ship Date A.S.A.P.

Table with columns: Qty Ordered, UOM, Item No, Unit price, Disc, Extended price. Row 1: 1.00 EA CHASSIS-OTHER 2018 FREIGHTLINER M2 106 85,366.00 2.00 83,658.68

DALE LINDER / 251 928 8003

Signature

Date

SubTotal 147,292.04
Delivery 1,333.00
Tax 0.00
Total Quote 148,625.04

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase one (1) ea., Automatic Transfer Switch for the Fire Department from Thompson Tractor Company. This item is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process. The total cost is \$9,325.00.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

GF

City of Fairhope Project Funding Request

Issuing Date 6/27/2017

Please return this Routing Sheet to Treasurer by

6/27/2017

Project Name: **Procure 1 ea. Automatic Transfer Switch**
Note: 2 different auto switchovers for generators were budgeted for \$5,700
Request permission to purchase this switch instead of those 2 switches

Project Location: Fire Department

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$9,325.00
from the NJPA Contract

Providers: Thompson Tractor Co., Inc.
Spanish Fort, AL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	xx	Rec 25	Adult Rec 30	Street 35	
	San 40		Golf 50		Golf Grounds 55	Debt Service 85	

Expense Code: 001-2⁰0-50470 Revenue Code _____

Project will be: Expensed xx
Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: \$5,700.00

(Over) Under budget amount: (\$3,625.00)

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	<u>Deborah Smith</u>
Request received by City Treasurer	<u>6/26/2017</u>	Request approved by Finance Director	<u>[Signature]</u>
Received by Finance Department	<u>6/28/17</u>	Request approved by Mayor	<u>[Signature]</u>
Received by Mayor	<u>6/30/17</u>		

Contact Person: John Saraceno



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 26, 2017

Re: Council Approval -- request for non-budgeted procurement, One (1) Automatic Transfer Switch for the Fire Department

The Fire Department requests approval to procure one (1) Automatic Transfer Switch, accessories, and installation, startup and commissioning. This procurement will be through NJPA buying group previously bid, and awarded contract (NJPA Contract No.0806613). Specifications determined by Fire Department. The vendor will be Thompson Tractor Company, Inc., of Spanish Fort, AL The cost of the installed unit will be Nine Thousand Three Hundred Twenty Five Dollars (\$9,325.00). This is over the \$5,000 limit for non-budgeted items, and therefore requires City Council approval.

NOTES:

See Attached Vendor Quotation printout, for details.

Please compose a greensheet and forward to City Council to approve this procurement of one (1) ea., Automatic Transfer Switch for the Fire Department, at a cost of \$9,325.00, from Thompson Tractor Company, Inc., of Spanish Fort, AL.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

Thompson



Thompson Power Systems

P.O. Box 2083
Mobile, AL 36652
251-626-5100
cluishowell@thompsoncontractor.com

June 5, 2017

City of Fairhope
ATS Replacement
Fire House # 1

Generator info
1ML01337
61-2222
63KW/120/208V/219 AMP

NJPA Contract #0806613

Jimmy,

We are pleased to offer the following quote for ATS at the Fire House listed below.

FIRE HOUSE #1: 400 amp ATS, open transition, 208/120V, 3 phase, NJPA Member price is \$3,406.86

ATS Pricing

- List Price.....\$4,088.23
- NJPA Discount (20%).....\$681.37
- NJPA Sell Price.....\$3,406.86
- Panel Source Controller (Auto start and stop).....\$1,800.00
- Labor to install controller.....\$1,300.00

1. ATS Start-up and Commissioning provided by Thompson Power Systems.....\$1,200.00
2. SENS Battery Charger 12/24 volt 120/208/240 10amp.....\$1,250.00

Total cost for above Items.....\$9,325.00
Includes Freight and fees.

NOTE** The City of Fairhope will be responsible for installation of the ATS's

Quote is good for 30 days.

Taxes not included

We appreciate the opportunity to quote this work and look forward to serving you.

Cluis Howell
EPG, Industrial Engines PSSR
251-331-6451 cell

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope approves the procurement of Neptune Water Meters and Neptune Water Meter Heads for the Water Department to be purchased as needed from Consolidated Pipe & Supply Co., Inc. as Sole Source Provider in the State of Alabama for Neptune Technology Group, Inc. The units must fit into our existing standardized system; and are exempt from formal bid pursuant to Code of Alabama 1975, Section 41-16-51(b)(7). The estimated number of units is 220 Meters at \$175.00 per unit at a not to exceed annual cost of \$38,500.00; and 90 Meter Heads at \$175.00 per unit at a not to exceed annual cost of \$15,750.00. The total estimated annual cost is \$54,250.00.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

CF

COF Project No. 1195

City of Fairhope Project Funding Request

Issuing Date 6/27/2017

Please return this Routing Sheet to Treasurer by

6/27/2017

Project Name: Additional 2017 Purchase of Neptune water meters and Neptune water meter heads - to be purchased as needed

Project Location: Water Dept. - City Wide

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: 220 ea. meters @ \$175 per unit. Not to exceed annual total of \$38,500
90 ea. meter heads @ \$175 per unit. Not to exceed annual total of \$15,750

\$54,250.00 Estimated additional 2017 amount

Providers: Consolidate Pipe & Supply Co., Inc.
Mobile, AL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General	Gas	Electric	Water xx	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35		
	San 40		Golf 50	Golf Grounds 55	Debt Service 85		

Expense Code: <u>004-16050</u>	Revenue Code _____
<u>Const - Water System Improvement</u>	

Project will be: Expensed _____
Capitalized xx

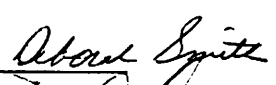


Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: Yes

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	
Request received by City Treasurer	<u>6/27/2017</u>	Request approved by Finance Director	
Received by Finance Department	<u>6/28/17</u>	Request approved by Mayor	
Received by Mayor	<u>6/30</u>		

Contact Person: Dan McCrory



MEMO

To: Deborah Smith, Treasurer
From: Daniel P. Ames, Purchasing Manager

Date: June 27, 2017

Re: Placing on City Council agenda approval to procure water meters for the Water Department, over \$10,000

Per Resolution No. 2599-16, on October 24, 2016, City Council approved procuring water meters and meter heads (registers) for the fiscal year 2017, in the estimated amount of \$157,500. The Water Department has the need to procure additional water meters, over the remainder of this fiscal year. The units must fit into our existing, standardized system. These units are exempt from formal bidding per Code of Alabama 1975, Section 41-16-51(b)(7), which states:

The purchase of equipment, supplies, or materials needed, used, and consumed in the normal and routine operation of any waterworks system, sanitary sewer system, gas system, or electric system, or any two or more thereof, that are owned by municipalities, counties, or public corporations, boards, or authorities that are agencies, departments, or instrumentalities of municipalities or counties and no part of the operating expenses of which system or systems have, during the then current fiscal year, been paid from revenues derived from taxes or from appropriations of the state, a county, or a municipality.

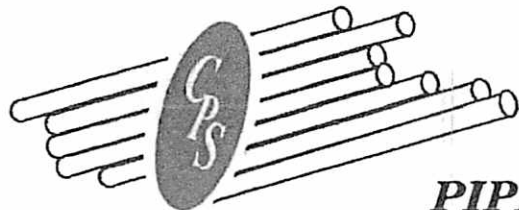
The estimated numbers of units needed for the remainder of the fiscal year are:

Table with 4 columns: ITEM, QNTY, UNIT PRICE, EXTENDED PRICE. Rows include 5/8 x 3/4 T10 meters, 5/8 R900i registers, and a Total row.

The not-to-exceed cost of this procurement will be \$54,250.00. This is over the \$10,000.00 City Council approval limit.

Please compose a greensheet, and move forward to the next available City Council agenda, this procurement approval request for water meters, at a not-to-exceed cost of \$54,250.00.

Cc: file



Consolidated

PIPE & SUPPLY COMPANY, INC.

4180 Halls Mill Road • Mobile, AL 36693

Ph: 251-666-6691 • Fax: 251-666-5311

October 3, 2016

City of Fairhope Water & Sewer
P. O. Box 429
Fairhope, Alabama 36533

Attn: Clint Steadham

Please see below items in which Consolidated Pipe will hold the prices as they are now from October 3, 2016 thru October 2, 2017:

5/8 x ¾ Neptune T-10 W/R900I Register \$175.00

5/8 x ¾ R900I Register Only \$175.00

Thank you for this opportunity to provide this product for you.

Sincerely,

Micha Lambert
Sales

October 6, 2016

To Whom It May Concern:

At this time Consolidated Pipe and Supply Co. is the only Neptune distributor authorized in the state of Alabama to sell RF meter reading equipment and Neptune water meters and parts. Consolidated Pipe and Supply is authorized by Neptune to submit an offer for Neptune water meters and related products.

Neptune Technology Group is the only manufacturer of Neptune meters. Our headquarters and manufacturing facility is located in Tallassee, Alabama. Additional company information can be found at our website www.neptunetg.com.



Thank you for your interest in Neptune products. If you have any questions, please contact your local Consolidated Pipe & Supply representative, Micha Lambert 251-533-5239 or your local Neptune representative, Kevin Smith at 334-799-3760.

Regards,

A handwritten signature in cursive script that reads "Chris Knapp".

Chris Knapp
Field Support Manager

NEPTUNE
TECHNOLOGY GROUP INC.

1600 Alabama Highway 229, Tallassee, AL 36078 • 334.283.6555 • www.neptunetg.com

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open an RFQ for Hydrofluorosilicic Acid for the Water Department (RFQ Number 003-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Hydrofluorosilicic Acid for the Water Department

[3] After evaluating the bid proposals with the required bid specifications, Water and Waste Specialties, LLC, with the total bid proposal of \$330.00 per 55-gallon drum is now awarded the RFQ for Hydrofluorosilicic Acid for the Water Department.

Adopted on this 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/26/2017

Please return this Routing Sheet to Treasurer by

6/26/2017

Project Name: Award Contract for Supply of Hydrofluorosilicic Acid

Project Location: Water System

Presented to City Council: 7/10/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$330.00 per 55 gallon drum
same price as prior year

Providers: Water and Waste Specialties, LLC
Theodore, AL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

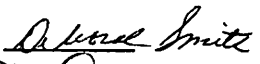


Department Funding This Project							
General	Gas	Electric	Water xx	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Golf 50

Expense Code: 4-10-53010 Revenue Code _____
Chemicals and Testing

Project will be: Expensed xx Project Financed By:
 Capitalized _____ Grant: _____ Federal - not to exceed amount
 State
 Project Budgeted: Yes City

(Over) Under budget amount: _____ Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Funding: Operating funds Capital Lease: _____ Payment _____ Term _____

City Council prior approval	<u>4/24/2017</u>	
Request received by City Treasurer	<u>6/26/2017</u>	Request approved by City Treasurer 
Received by Finance Department	<u>6/28/17</u>	Request approved by Finance Director 
Received by Mayor	<u>6/30/17</u>	Request approved by Mayor 

Contact Person: Dan McCrory



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 15, 2017

Re: City Council approval of RFQ No. 003-17, Hydrofluorosilicic Acid

On June 6, 2017, RFQ No. 003-17, Hydrofluorosilicic Acid was issued, and was opened on June 14, 2017. The Water Department recommends awarding the bid to the lowest responsive and responsible bidder, Water and Waste Specialties, LLC, of Theodore, AL. The cost is Three Hundred Thirty Dollars (\$330.00) per 55 Gallon Drum. See attached Bid Tabulation and Recommendation

Please place on the next available City Council Agenda this Bid Tab And Recommendation to have RFQ No. 003-17, Hydrofluorosilicic Acid, awarded to the lowest responsive and responsible bidder, Water and Waste Specialties, LLC., of Theodore, AL, in the amount of \$330.00 per 55 gallon drum.

Cc: file,

CITY OF FAIRHOPE
 RFQ TABULATION
 RFQ NO. 003-17
 RFQ NAME: HYDROFLUOROSILICIC ACID
 RFQ ISSUED: JUNE 6, 2017
 RFQ OPENED: JUNE 14, 2017 9:00 AM
 Note: Bid Bond waived.

VENDOR	Industrial Chemicals, Inc	SOLVAY FLUORIDES, LLC	DPC Enterprises	Pencco, Inc	Water and Waste Specialists, LLC	Kemper Industries	J.H. Wright and Associates, Inc	Harcros Chemicals, Inc.	Thornton Musso Bellemine, Inc.	EVOQUA	SOLEN (Solution Engineering Inc)	US FILTER-SIEMENS	CHEM STATION GULF COAST	F2 Industries LLC	NORIT AMERICAS, INC.
RFQ Executed / Signed /Notarized	YES				YES										
PRICE PER GALLON (approx 1500 gals)		NO QUOTE	NO QUOTE	NO QUOTE		NO RESPONSE	NO RESPONSE	NO RESPONSE	NO RESPONSE	NO RESPONSE	NO RESPONSE	NO RESPONSE	NO RESPONSE	NO RESPONSE	NO RESPONSE
BULK DELIVERY	NO QUOTE		NO QUOTE	NO QUOTE											
1.Price Break Quantity / Price per Gallon															
2.Price Break Quantity / Price per Gallon															
3.Price Break Quantity / Price per Gallon															
4.Price Break Quantity / Price per Gallon															
55 GALLON DRUM DELIVERY			NO QUOTE	NO QUOTE											
Price per gallon in 55 gallon drums	\$36.43				\$6.00										
Price per 55 gal drum	203.40*				\$330.00										
Compliance 1-8 Yes/no	6 yes 2 blank														

*Extended price incorrect, calculated from Unit price= \$ 2003.65

Recommendation: Award Bid to Water and Waste Specialties LLC in the amounts as listed on their RFQ Quotation Sheet.

Jay C. Whitman 6/15/17

Dep. McCrory, Superintendent of Water & Sewer Dept.
 by Jay Whitman Asst. Superintendent Water & Sewer Dept

To the best of my knowledge this is an accurate bid tabulation

Daniel P. Ames 6/15/17

Daniel P. Ames, Purchasing Manager

RESOLUTION NO. _____

WHEREAS, the City Council adopted on April 24, 2017, a resolution approving and adopting the proposed Budget for the FY 2016-2017, Resolution No. 2727-17; and

WHEREAS, the Meter Department has had several employees resign and/or retire in the past few years and needs a Meter Reader; and

WHEREAS, the Revenue Enforcement Officer position should be part of the Police Department and APOST certified to be able write citations and tickets; and

WHEREAS, the City of Fairhope is desirous to amend the Budget by adding a Meter Reader in the Meter Department; and removing the Revenue Enforcement Officer. Both positions are a Grade 19.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Budget for the FY 2016-2017 is hereby amended by adding a Meter Reader in the Meter Department; and removing the Revenue Enforcement Officer. Both positions are a Grade 19.

ADOPTED THIS 10TH DAY OF JULY, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk



CITY OF FAIRHOPE

Uniform Job Description

Position Title: **Meter Reader** Salary Range: **\$30,806.19-
\$40,048.05-
\$49,289.91**

Department: Revenue & Billing Pay Grade: 19

Reports To: Utility Billing Supervisor Effective Date: 10/01/2015

Supervises: N/A Supercedes: _____

Approvals: _____		_____	
Supervisor		Human Resources Director	
_____		_____	
Date		Date	
FLSA Exempt: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Safety Sensitive: <input type="checkbox"/> Yes <input type="checkbox"/> No	DOT Regulated: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

I BASIC PURPOSE OF THE POSITION

To physically observe, read, and record utility meter numbers on assigned routes or areas; to turn on/off service to customers as required.

II DISTINGUISHING CHARACTERISTICS OF THIS POSITION

The principal function of an employee in this classification is to perform daily tasks of reading customer utility meters, creates daily job work orders for customer utility services, create new utility accounts to be read, loads and unloads hand held utility meter reading systems, changes utility meters for customers, The work is performed under the supervision and direction of the General Superintendent, but considerable leeway is granted for the exercise of independent judgment and initiative. The nature of the work performed requires that an employee in this position establish and maintain effective working relationships with the Revenue and Billing Superintendent, Customer Service Representatives, other City employees, business owners and managers, and the general public.

VII EXTENT OF PUBLIC CONTACT

An employee in this position must be able to communicate effectively with fellow City of Fairhope employees, outside vendors and the general public.

VIII PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required use hands to handle, feel or operate objects, tools, or controls; reach, stretch with hands and arms. The employee frequently is required to sit, stand, walk, talk and hear. The employee is occasionally required to balance, stoop, kneel, or crouch.

The employee must frequently lift and/or move up to 15 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Employees in this position must have:

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, to permit the employee to communicate effectively and to understand department rules and regulations;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, to permit the employee to read and scan a wide variety of materials in electronic or hardcopy form;
- Sufficient manual dexterity, with or without reasonable accommodation, to permit the employee to operate a personal computer, typewriter, telephone, copier, and other similar or related office equipment;
- Sufficient strength, personal mobility and physical reflexes, with or without reasonable accommodation, to permit the employee to sit, walk, stand and talk in order to perform required tasks.

IX WORKING CONDITIONS AND ENVIRONMENT

Normal working hours 8:00 A.M. to 5:00 P.M.

Working in extreme heat and cold

Standing for long periods of time

This job description does not constitute either a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change this job description, as the City deems necessary.

III ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Knowledge of Fairhope utility customer streets and subdivisions
Ability to walk, stoop and bend for up to eight (8) hours per day
Ability to interact with utility customers
Ability to manage and maintain a comprehensive and detail record keeping system
Knowledge of Munis computer software
Knowledge of data entry computer skills

IV OTHER DUTIES AND RESPONSIBILITIES

Performs duties of Customer Service Representative as required; and
Performs related duties and responsibilities as required.

V REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

To perform this job successfully, the person in this position must be able to perform each essential duty satisfactorily. Experience having performed the essential functions is desired. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Extensive knowledge of the policies, procedures, rules and regulations of the City of Fairhope pertaining to utilities.

VI ACCEPTABLE EDUCATION, EXPERIENCE AND TRAINING

- High school diploma or GED;
- Must obtain and maintain an Operating Qualification Training (OQT) certificate every three (3) years required by Pipeline Safety;
- Possess and maintain a valid Alabama Driver's License
- Ability to obtain insurance under City's vehicle insurance carrier
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities to perform the work.

RESOLUTION NO. _____

**A RESOLUTION OF THE FAIRHOPE CITY COUNCIL TO
CONTRIBUTE TO THE TWENTY (20%) LOCAL MATCH REQUIREMENT
FUNDING A DOWNTOWN TRAFFIC, PEDESTRIAN SAFETY AND
WAYFINDING SIGNAGE AND PARKING STUDY**

WHEREAS, the City of Fairhope is a member of the Eastern Shore Metropolitan Planning Organization (MPO) and desires to hire a consultant to complete a traffic diversion and calming, wayfinding signage, and parking study; and

WHEREAS, Federal law requires a twenty percent (20%) local match for projects utilizing Federal funds; and

WHEREAS, the estimated total Project cost is \$30,000.00; and

WHEREAS, the estimated local match for the Project is \$6,000.00; and

WHEREAS, the MPO requires a resolution from sponsoring local governments committing the sponsoring governments to providing the 20% local match for Project funds as set forth above.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that the City Council request the Eastern Shore Metropolitan Planning Organization to fund the Project to hire a consultant to complete a traffic diversion and calming, wayfinding signage, and parking study and commits to provide the required local match of \$6,000.00; and authorizes Mayor Karin Wilson to execute the necessary documents for this project.

ADOPTED THIS 10TH DAY OF JULY, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

YAH



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 28, 2017

Re: Requesting City Council approve payment of \$6,000 as the City's match for an MPO Downtown Traffic, Pedestrian Safety and Wayfinding Signage and Parking Study grant.

The Eastern Shore Metropolitan Planning Organization (MPO) has authorized:

"... the City of Fairhope to use FY 2017 MPO Planning Funds not to exceed \$30,000 (\$24,000 MPO, \$6,000 City of Fairhope) to hire a consultant to prepare a traffic diversion and calming, wayfinding signage, and parking study."

(Please see attached MPO resolution No. 2017-10, dated 6/7/17.

Please place on the next City Council Agenda this request to approve the City to receive the Downtown Traffic, Pedestrian Safety and Wayfinding Signage and Parking Study grant, approve a payment in the amount of \$6,000.00 as the City of Fairhope's 20% matching share of the referenced grant, and to authorize the City Treasurer to issue the check.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, A.C.M.O.

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

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Fairhope, Alabama 36533

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EASTERN SHORE METROPOLITAN PLANNING ORGANIZATION

RESOLUTION NO. 2017-10

**Approving the Use of MPO Planning Funds to Hire a Consultant for
Downtown Fairhope Study**

WHEREAS, the Eastern Shore Metropolitan Planning Organization (MPO) is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 amended by FAST Act, Sections 1201 and 1202, December 2015); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

WHEREAS, the Eastern Shore MPO is expected to operate under budget during fiscal year 2017, resulting in excess Planning Funds; and

WHEREAS, the City of Fairhope is a member government of the Eastern Shore MPO and desires to hire a consultant to complete a downtown traffic diversion and calming, wayfinding signage, and parking study; and

WHEREAS, excess MPO Planning Funds are eligible for use by member governments to complete planning activities; and

WHEREAS, MPO Planning Funds require a 20% local match; and

WHEREAS, the City of Fairhope has requested \$30,000, with federal funds not to exceed \$24,000 and a minimum match of \$6,000 to be paid by the City; and

WHEREAS, the City of Fairhope agrees to pay all over-runs; now

THEREFORE, BE IT RESOLVED that the Eastern Shore Metropolitan Planning Organization (MPO) authorizes the City of Fairhope to use FY 2017 MPO Planning Funds not to exceed \$30,000 (\$24,000 MPO, \$6,000 City of Fairhope) to hire a consultant to prepare a traffic diversion and calming, wayfinding signage, and parking study.

BE IT FURTHER RESOLVED that the Policy Board authorizes MPO staff to take all necessary actions, including amendment of the FY 2017 Unified Planning Work Program (UPWP), to allocate the funds to the City of Fairhope to complete the aforementioned study.

The foregoing resolution was adopted and approved on the 3rd day of May 2017, by the Eastern Shore Metropolitan Planning Organization Policy Board.

 Date: 6/7/17
T. Christopher Elliott, Chairperson

ATTEST:

 Date: 6/7/17

RESOLUTION NO. _____

WHEREAS, the City of Fairhope owns and operates Quail Creek Golf Course and the Quail Creek Snack Bar; and

WHEREAS, the City of Fairhope desires to authorize the Director of Golf to establish the selling prices of food and beverages at the Quail Creek Snack Bar; and to establish the standard published daily green fees, cart fees, and range fees. This excludes annual members' dues.; and

WHEREAS, the City of Fairhope also authorizes the Director of Golf to discount greens fees at his/her discretion during off-peak periods up to 40% without Council approval.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Director of Golf is hereby authorized to establish the selling prices of food and beverages at the Quail Creek Snack Bar; and to establish the standard published daily green fees, cart fees, and range fees. This excludes annual members' dues; and to discount greens fees at his/her discretion during off-peak periods up to 40% without Council approval.

Adopted this the 10th day of July, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk