



CITY OF FAIRHOPE

CITY COUNCIL PACKET

DISCLAIMER

PLEASE TAKE NOTICE:

**THE INFORMATION IN THIS PACKET IS IN
PRELIMINARY FORM.**

**IT IS SUBMITTED TO THE CITY COUNCIL FOR
CONSIDERATION AND DISCUSSION.**

**THIS PACKET DOES NOT CONTAIN
FINAL AND/OR APPROVED
MINUTES, RESOLUTIONS OR ORDINANCES.**

**CITY OF FAIRHOPE
CITY COUNCIL WORK SESSION AGENDA**

MONDAY, 26 JUNE 2017 – 4:30 P.M. – COUNCIL CHAMBERS

1. Budget Discussions: Golf and Public Works
2. Committee Updates
3. Department Head Updates

Next Regular Meeting Monday, July 10, 2017 Same Time and Place

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

MONDAY, 26 JUNE 2017 - 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve minutes of 12 June 2017 Regular City Council Meeting, minutes of 12 June 2017 Work Session, and minutes of 12 June 2017 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items – (3 minutes maximum)
4. Council Comments
5. Resolution – That the City Council approves the reduction of the amount designated for Active Boards and the increase of the amount for a full-time Math Coach/Teacher instead of two part-time for J. Larry Newton School and amends “Addendum A” as requested.
6. Resolution – That the City Council approves the selection of Stewart Engineering, Inc. to perform Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry (RFQ No. PS029-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm.
7. Resolution – That the City Council approves the selection of Satterwhite & Associates for Professional Legal Services (PS033-17) for representation of the Office of Mayor limited to his work thus far which started on June 9, 2017 and participation in a mediation concerning provision of future legal services for the Office of Mayor; and further authorizes Mayor Karin Wilson to sign an Engagement Letter between the City of Fairhope and Satterwhite & Associates for such purposes as well as with a mediator to be mutually selected by the Mayor and the City Council; and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit of \$15,000.00.
8. Resolution – To Reject all Bids for Equipment for Outfitting Five (5) Police Vehicles for the Police Department (Bid No. 017-017).
9. Resolution – That the City of Fairhope has voted to purchase Two (2) Dump Trucks for the Public Works Department and the type of vehicle needed is on the Alabama Department of Transportation (ALDOT) surplus equipment list. The total cost not to exceed \$97,400.00.
10. Resolution – That the City of Fairhope has voted to purchase One (1) Arm Mower Tractor for the Public Works Department and the type of vehicle needed is on the Alabama Department of Transportation (ALDOT) surplus equipment list. The total cost not to exceed \$72,330.00 which includes freight.

11. Resolution – That the City of Fairhope has voted to purchase Seven (7) Computer Tablets for the Building Department and the equipment is available for direct procurement through the National Cooperative Purchasing Alliance (“NCPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NCPA’s bid process. The total cost is \$12,901.00.
12. Resolution – That the City of Fairhope has voted to purchase Fourteen (14) Laptop Computers for the Police Department and the equipment is available for direct procurement through the TCPN Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the TCPN’s bid process. The total cost is \$14,910.00.
13. Resolution – That the City of Fairhope has voted to purchase a John Deere Out Front Mower and Discharge Deck for the Public Works Department (Streets) and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process. The total cost is \$21,731.12.
14. Resolution – That the City of Fairhope has voted to purchase One (1) Kubota Zero Turn Mower for the Recreation Department and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The total cost is \$13,068.97.
15. Resolution – That the City of Fairhope has voted to purchase Upgrade to the Kronos Timekeeping System for the City of Fairhope and the type of software upgrade needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The total cost is \$17,280.00.
16. Resolution – That the City of Fairhope has voted to purchase Upgrade to the City’s Enterprise Resource Planning Software and the type of software upgrade needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The total cost is \$25,349.53.
17. Resolution – That the City of Fairhope has voted to purchase Single Phase Pad Mount Transformers for the Electric Department (2 each 167kVA); and authorizes procurement without formal bid based on the option allowed by the Code of Alabama 1975, Section 41-16-51(b)(7). The cost will be \$7,338.00.
18. Resolution – That the City Council approves the negotiated pricing for Zinc Orthophosphate and TKKP Chemicals; and authorizes Mayor Karin Wilson to execute a contract with Thornton, Musso & Bellemin with an annual cost not-to-exceed \$51,000.00. These are materials needed, used and consumed in the operation of our waterworks system; and authorized for procurement using the option allowed by Code of Alabama 1975, Section 41-616-51(b)(7).
19. Resolution – To Award Bid for a Bulldozer for the Public Works Department (Bid No. 029-17 was for a Used Bulldozer) to Thompson Tractor Co., Inc., with a total bid proposal of \$101,857.00 for a New 2017 D5K5 Caterpillar Bulldozer.

20. Resolution – To Award Bid for Fitness Equipment for the Recreation Center (Bid No. 018-17) to Johnson Health Tech North America, Inc., with a total bid proposal of \$62,760.00.
21. Resolution – That the Budget for the FY 2016-2017 is hereby amended by funding a Warehouse Supply Clerk (Grade 19) to be filled and trained prior to the retirement of employee in that full-time position.
22. Reappointment – Recreation Board
23. Public Participation – (3 minutes maximum)
24. Adjourn

**City Council Work Session - 4:30 p.m.
on Monday, June 26, 2017 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.
on Monday, June 26, 2017 – Council Chamber**

Next Regular Meeting – Monday, July 10, 2017 - Same Time and Place

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 12 June 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order at 6:13 p.m. The invocation was given by Deacon George Yeend of St. Lawrence Catholic Church and the Pledge of Allegiance was recited.

Council President Burrell stated there was a need to add on one agenda item after Agenda Item Number 18: a Resolution that Andrew Richard Craze and Zachary Brendon Regan be added to the Fairhope Police Reserve.

Councilmember Boone moved to add on the above-mentioned item **not** on the printed agenda. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Councilmember Conyers moved to approve minutes of the 18 May 2017, regular meeting; minutes of the 18 May 2017, work session; and minutes of the 18 May 2017, agenda meeting. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Mayor Wilson addressed the City Council and said she would be attending the U. S. Conference of Mayors in Miami Beach from June 23, 2017 to June 26, 2017. Mayor Wilson mentioned one of the session would be on broadband connectivity.

Economic and Community Development Director Sherry-Lea Botop addressed the City Council regarding the Gulf of Mexico Alliance grant proposal. She commented the Tatumville Gulley Watershed area will be our focus; and our match can be given with in-kind services. Ms. Botop announced a community resilience index meeting being held Thursday evening which will run by someone from NOAA. She said this meeting will be to identify needs and opportunities for the community.

Lieutenant John Hamrick introduced Raymond Clark and Ashley Carlisle to the City Council and Mayor as our newest Fairhope Police Officers.

12 June 2017

The following individuals spoke during Public Participation for Agenda Items:

- 1) Debbie Quinn, 7172 Taylor Street, addressed the City Council on Agenda Item No. 6: an ordinance to amend Zoning Ordinance No. 1253 and to rezone the property of Burgess A. Thomasson, Jr. from R-1 to PUD. Ms. Quinn said that the residents worked tirelessly with Mr. Thomasson to get this PUD as it is now. She thanked Mr. Chason and Mr. Thomasson for all of their help with this development.
- 2) T. J. Murphy, 204 Tensaw Avenue, addressed the City Council on Agenda Item No. 7: an ordinance to amend Ordinance No. 1588 to extend Moratorium of the filing of Subdivision and Multiple Occupancy Project Applications for 90 days. He read over several reasons for the moratorium; requested more information on agenda items prior to meeting; and the need to adopt a Master Plan.

Planning Director Wayne Dyess stated our major issue is utility capacity and lift stations; Master Comprehensive Plan updated; ordinances and regulations for stormwater; and review process. Mr. Murphy said we are losing the character of the City. Mr. Dyess said the Comprehensive Plan is a guide and will be used in our review process. He reiterated our basic concern is our utilities.

- 3) Maggie Mosteller, resident of Fairhope, addressed the City Council and thanked everyone on the dais. Ms. Mosteller said we need a prayer for conflict resolution. She said we voted for change; and need to respect changes that the Mayor will make toward responsible growth. She said we need to find a common ground to focus on for the City of Fairhope and move beyond the bickering; and work together in harmony. Ms. Mosteller said God has blessed us with a beautiful town.

Councilmember Robinson announced that on Thursday, Friday, and Saturday Fairhope will be hosting an All-Star Baseball Tournament. He said another tournament will also be held the following weekend and we need volunteers.

Councilmember Robinson stated that nobody has been perfect up here the last six months. He said the citizens voted for change and for doing away with a stagnant government; and we need to help with rapid growth. Councilmember Robinson said the biggest concern was rapid growth; and we need to take what we have and make it better. He said the State, County, and region look at us as an example; and we need to try and be respectful at all times.

Councilmember Conyers said he reiterates that the citizens voted for change, but we need to find a balance; a common ground. He mentioned the Fairhope Environmental Advisory Board wants the Clean Marina policy included in the leases at the marina and boatyard when these are redone. Councilmember Conyers stated that the Library Board will meet next week.

Councilmember Brown mentioned the City is looking at using the Dan Burden program for traffic issues. He said we need building maintenance for our long-range plans with a maintenance schedule.

12 June 2017

Councilmember Boone announced the Personnel Board meeting will be held Thursday at 7:15 a.m. and invited everyone to join them.

Bill Nixon with Pioneer Athletics presented Recreation Director Tom Kuhl with the “Field of Excellence” award for the third year. Mr. Nixon stated there are over 5,000 entities that Pioneer Athletics does business with each year; and 1,500 entities apply for this designation. He said Fairhope’s field is the best field he has ever walked on; and has been in Pioneer’s calendar twice already.

Planning Director Wayne Dyess addressed the City Council and explained the proposed rezone from R-1 to a Planned Unit Development. He stated Staff supports the PUD, but does not agree with the adoption of the ordinance being contingent with the conservation easement. Mr. Dyess stated the “Site Plan” would take care of this issue which is between the developer and the residents.

Councilmember Boone moved for final adoption of Ordinance No. 1596, an ordinance to Amend Zoning Ordinance No. 1253 and Request to rezone the property of Burgess A. Thomasson, Jr. from R-1 Low Density Single Family Residential District to PUD (Planned Unit Development). This property is generally located on the west side of Adams Street to just south of Ledyard Street, Fairhope, Alabama. Parcels No. 05-43-09-32-0-000-058.000, 05-43-09-32-0-000-059.000, 05-43-09-32-0-000-064.000, 05-43-09-32-0-000-066.000, and 05-43-09-43-0-000-023.000. (Introduced at the May 18, 2017 City Council Meeting) The motion was seconded by Councilmember Conyers not contingent upon the conservation easement. Council President Burrell asked Councilmember Boone if he would like to amend his motion as stated by Councilmember Conyers.

Councilmember Boone withdrew his initial motion; and moved to amend the ordinance by removing number 5 from the Planning Commission’s recommendation as a contingency: “the City Attorney shall review the conservation easement to assure it is kept in perpetuity as a park.” The motion was seconded by Councilmember Conyers as amended.

Council President Burrell stated he appreciated the residents working with the developers; and how Ms. Quinn helped steer the community with how they wanted this developed. He said this eliminated ingress and egress for the subdivision; and the Comprehensive Plan is being ignored. Ms. Quinn responded that it would have required streets in Montrose to be widened; and the one-way streets would be eliminated. She said the 60 foot right-of-ways would have been reduced to 30 foot right-of-ways. Councilmember Robinson commented that variations for this development were not pretty; and this is a great compromise for all involved.

After further discussion, motion for final adoption passed by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY - None.

12 June 2017

Councilmember Robinson introduced in writing Ordinance No. 1597, an ordinance to Amend Ordinance No. 1588 to extend Moratorium of the filing of Subdivision and Multiple Occupancy Project Applications for 90 days. Planning Director Dyess addressed the City Council and stated too long of a moratorium could be an issue, so we have requested it be extended for 90 more days.

Council President Burrell requested that staff bring forth changed in ordinances and regulations for early discussions. Councilmember Brown said we need objectives; and public input to weigh in during extension. Councilmember Robinson stated if we meet objectives earlier than needed, we can suspend moratorium. Council President Burrell commented we must extend because we have not met objectives.

In order to take immediate action, Councilmember Boone moved for immediate consideration. Seconded by Councilmember Conyers, motion for immediate consideration passed unanimously by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY - None. Councilmember Boone then moved for final adoption of Ordinance No. 1597. Seconded by Councilmember Conyers, motion for final adoption passed by the following voice votes: AYE – Burrell, Robinson, Conyers, Brown, and Boone. NAY - None.

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing the Submission of a Grant Application to the Gulf of Mexico Alliance (“GOMA”) for implementation of high priority actions identified in existing community plans, such as Storm Water Management plans, to help protect the City’s watersheds; and authorizing Mayor Karin Wilson to sign all required grant application documents on behalf of the City. This is a 50/50 match with a total project cost estimate of \$45,000.00 (City match with be \$22,500.00 cash or “in-kind” contributions). The motion was seconded by Councilmember Conyers.

Economic and Community Development Director Botop addressed the City Council and said this grant will help define a plan for the Tatumville Gulley Watershed. Kim Burmeister with the Planning Department addressed the City Council and said the Public Works Building is in this watershed. Ms. Burmeister said the watershed begins a Magnolia Beach; and its head at Morphy Avenue and Young Street. Both Ms. Botop and Ms. Burmeister recommended demonstration projects within the watershed with a possible regional detention at our own facilities.

Councilmember Conyers mentioned the Fairhope Single Tax Corporation’s proposal for a Park with Low Impact Designs being used within the Tatumville Gulley Watershed. After further discussion, motion passed unanimously by voice vote.

12 June 2017

RESOLUTION NO. 2759-17

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO
THE GULF OF MEXICO ALLIANCE**

WHEREAS, there is grant funding available for implementation of high priority actions identified in existing community plans, such as storm water management plans, through the Gulf of Mexico Alliance (GOMA); and

WHEREAS, there is a need for the City of Fairhope to implement actions outlined in the City's Storm Water Management Program Plan (SWMPP) to help protect the City's watersheds; and

WHEREAS, the maximum grant amount is \$45,000 and a 50% match or \$22,500 in "in-kind" contributions from the City, such as staff time, equipment and supplies is required;

THEREFORE, BE IT RESOLVED BY THE City of Fairhope, IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Fairhope authorizes submission of a grant application requesting \$45,000 from GOMA and authorizes the Mayor to sign the required grant application on behalf of the City.

DONE, under the Seal of the City of Fairhope this 12th day of June, 2017.

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that a Blower (PTO Driven) is declared surplus and the Mayor and City Treasurer are hereby authorized and directed to dispose of personal property owned by the City of Fairhope by receiving bids and being sold to the highest bidder. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

12 June 2017

RESOLUTION NO. 2760-17

WHEREAS, the City of Fairhope, Alabama, has certain items of personal property which are no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Code of Alabama of 1975 authorizes the municipal governing body to dispose of unneeded personal property;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF FAIRHOPE, ALABAMA, AS FOLLOWS:

SECTION 1. That the following personal property owned by the City of Fairhope, Alabama, is not needed for public or municipal purposes, and hereby declared surplus:

No. 57 - Blower PTO Driven from Golf Department
(inadvertently left off the initial list)

SECTION 2. That the Mayor and City Treasurer are hereby authorized and directed to dispose of the personal property owned by the City of Fairhope, Alabama, described in Section 1, above, by receiving bids for such property. All such property shall be sold to the highest bidder, provided, however, that the City Council shall have the authority to reject all bids when, in its opinion, it deems the bids to be less than adequate consideration for the personal property.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

12 June 2017

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Jason Thomas, Inc. to perform Professional Consulting Services for Graphic Design and Layout (RFQ No. PS032-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm. Seconded by Councilmember Brown, motion passed unanimously by voice vote. Mayor Wilson said that this firm would help with all graphic design, website, and strategic needs.

RESOLUTION NO. 2761-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Jason Thomas, Inc. to perform Professional Consulting Services for Graphic Design and Layout (RFQ No. PS032-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm.

DULY ADOPTED THIS 12TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Keet Consulting Services, LLC to perform Professional Consulting Services to Upgrade City's GIS with Online Mapping System (RFQ No. PS026-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm. The motion was seconded by Councilmember Robinson.

Planning Director Dyess addressed the City Council and stated the online mapping system will be modernizing our GIS system. Information Technology Director Jeff Montgomery addressed the City Council and said GPS points would help with service requests; and would also integrate with Utility billing. After further discussion, motion passed unanimously by voice vote.

12 June 2017

RESOLUTION NO. 2762-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Keet Consulting Services, LLC to perform Professional Consulting Services to Upgrade City's GIS with Online Mapping System (RFQ No. PS026-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm.

DULY ADOPTED THIS 12TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Mott MacDonald, LLC to perform Professional Engineering Services for Storm Water Outfall Study (RFQ No. PS017-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm. The motion was seconded by Councilmember Conyers. John Peterson with Mott MacDonald addressed the City Council and explained the next phase of the Storm Water Outfall Study which included mapping. Mayor Wilson commented these services are part of the moratorium. After further discussion, motion passed unanimously by voice vote.

RESOLUTION NO. 2763-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Mott MacDonald, LLC to perform Professional Engineering Services for Storm Water Outfall Study (RFQ No. PS017-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm.

DULY ADOPTED THIS 12TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

12 June 2017

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to purchase Firearms for the Police Department and authorizes procurement without formal bidding based on the option allowed by the Code of Alabama 1975, Section 41-16-51(a)(15). The cost will be \$17,039.70. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 2764-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

That the City of Fairhope has voted to purchase Firearms for the Police Department and authorizes procurement without formal bidding based on the option allowed by the Code of Alabama 1975, Section 41-16-51(a)(15):

Contractual services and purchases of products related to, or having an impact upon, security plans, procedures, assessments, measures, or systems, or the security or safety of persons, structures, facilities, or infrastructures.

The cost will be \$17,039.70.

Adopted on this 12th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to purchase a John Deere Out Front Mower for the Public Works Department (Streets) in the amount of Twenty-One Thousand Seven Hundred Thirty-One Dollars and Twelve Cents (\$21,731.12), and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

12 June 2017

RESOLUTION NO. 2765-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase a John Deere Out Front Mower for the Public Works Department (Streets) in the amount of Twenty-One Thousand Seven Hundred Thirty-One Dollars and Twelve Cents (\$21,731.12), and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process.

Adopted on this 12th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution to purchase a John Deere 5065E Utility Tractor for the Recreation Department in the amount of Twenty-One Thousand Seven Hundred Sixteen Dollars and Eighty-One Cents (\$21,716.81), and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Council President Burrell commented that both Agenda Items No. 14 and No. 15 were under the budgeted amount.

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12 June 2017

RESOLUTION NO. 2766-17

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF
FAIRHOPE, ALABAMA, as follows:**

[1] That the City of Fairhope has voted to purchase a John Deere 5065E Utility Tractor for the Recreation Department in the amount of Twenty-One Thousand Seven Hundred Sixteen Dollars and Eighty-One Cents (\$21,716.81), and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process.

Adopted on this 12th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution to purchase One Vehicle (2017 Ford F250 Super Cab ¾ Ton Pickup Truck) for the Gas Department and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid. The total cost is \$25,365.00. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

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12 June 2017

RESOLUTION NO. 2767-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase One (1) Vehicle (2017 Ford F250 Super Cab ¾ Ton Pickup Truck) for the Gas Department and the type of vehicle needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T191A

F250 Super Cab ¾ Ton Pickup Truck \$25,365.00 each

Adopted on this 12th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Kevin Boone (Councilmember) of the City of Fairhope is hereby appointed to serve as the City of Fairhope's AMEA Election Committee Representative. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

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12 June 2017

RESOLUTION NO. 2768-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Kevin Boone (Councilmember) of the City of Fairhope is hereby appointed to serve as the City of Fairhope's AMEA Election Committee Representative.

ADOPTED THIS 12TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Council President Burrell read the request of Joe Reimer and Anne Brooks with the Baldwin Pops requesting that the sign ordinance be waived regarding the banner rule for their remaining events in 2017. Mayor Wilson stated that City Clerk Lisa Hanks had found a provision that may exempt the Baldwin Pops. City Clerk Hanks explained that the City Council could vote to declare the Baldwin Pops a Citywide event or celebration. She said this would exempt them from having to deal with sign permits under Temporary Event Signs or Banners. Council President Burrell replied that would exempt them all year for banners. City Clerk Hanks suggested putting this in the yearly contract we do for use of City facilities. Mayor Wilson said that the provision only allows two permits for the same premises each year, but they have more. Council President Burrell said we need to grant the request and waive Section (8) Provision (b) for Temporary Event Signs or Banners.

Councilmember Robinson moved to grant the request of Joe Reimer and Anne Brooks with the Baldwin Pops and waive Section (8) Provision (b) for Temporary Event Signs or Banners of the Sign Ordinance. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

12 June 2017

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Andrew Richard Craze and Zachary Brendon Regan be added to the Fairhope Police Reserve. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 2769-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Andrew Richard Craze and Zachary Brendon Regan be added to the Fairhope Police Reserve.

Adopted on this 12th day of June, 2012

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Jeremy Sasser with Goodwyn Mills and Cawood, Inc. addressed the City Council regarding the Professional Engineering Capacity Study for Gas, Water and Sewer Utilities. Mr. Sasser stated the goal is to present at the July 10, 2017 Work Session of what we found, what you have and what you need to do.

The following individuals addressed the City Council during Public Participation for Non-Agenda Items:

- 1) Rob Fargason, 908 Sea Cliff Drive, addressed the City Council regarding the safety on Sea Cliff Drive and the marinas at Fly Creek. Mr. Fargason said with no sidewalks the children play in the street and bicycle in the street. He asked the City Council to consider when redoing the leases to have more signage, speed bumps, and a sidewalk on Sea Cliff.
- 2) Bob Watts, 853 Sea Cliff Drive, addressed the City Council and said Fly Creek is a quaint area and he has a boat docked at Eastern Shore Marine. Mr. Watts mentioned three individuals drinking in his neighbor's backyard. He said there is garbage on the beach which needs to be cleaned up.

12 June 2017

- 3) Sonja Bennett, 81 Magnolia, addressed the City Council and commented this is the most productive meeting she has attended. She said unity is everything; and congratulates the City Council tonight. Ms. Bennett said, "there is hope."
- 4) Cliff McCullom, The Courier, addressed the City Council regarding the keylogging tracking software on seven computers. He questioned why those seven employees; was the City Council notified of the expense to the City; and sensitive data released off City Treasurer and Human Resources computers. Mayor Wilson responded that this was a monitoring program for extra protection to the City. She commented that he was biased for certain articles that were written; and said secret sources not good for reporting.

At the request of the City Attorney, Marion E. Wynne, the City Council will rise from the meeting to go into Executive Session to discuss pending and/or potential litigation; and the consideration the City is willing to offer or accept when considering the purchase, sale, exchange, lease, or market value of real property. The discussions could have a detrimental effect upon the competitive position of the City in the negotiations if the matter was discussed in public. The approximate time to be in Executive Session is 45 minutes. Councilmember Boone moved to go into Executive Session. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Exited the dais at 7:45 p.m. Returned at 8:52 p.m.

Councilmember Conyers moved to adjourn the meeting. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 8:53 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

Ms. Maser commented there is not another City on the Gulf Coast that leases its marina. She mentioned fuel sales, dockage fees, and rental fees are sources of income; and the possibility of reestablishing the fish market.

Councilmember Boone said that one lease proposal for both would generate more money. Councilmember Robinson also stated combining the leases makes sense; and commented he would like to see apples to apples: leased out figures to City run figures. He said we need to maintain at a high standard for Fairhope.

Council President Burrell commented he agreed with Councilmember Robinson and Mayor Wilson to bring the marina up to a minimum standard and maintain it there; and he is in favor of combining leases. He said we should put out for bid and have them bring back their proposals for marina and boatyard. He mentioned an Executive Session during the City Council meeting to discuss what is reasonable and what we expect for the leases.

- Quail Creek Clubhouse was next on the agenda. Lawrence Wilson and David Mugg with Engineering Design Technologies, Inc. addressed the City Council and briefly went over the findings for the Clubhouse. Mr. Mugg stated the caulking on the windows failed; and concrete slab has issues. He said the proposal for correcting is estimated is under \$250,000.00; insulation, and then aluminum panel and hardie board to cover. Also mentioned was EPS Board, hurricane clips; and energy efficient windows. Councilmember Brown said he met with Mr. Mugg and these are just interior renovations with not expansions yet. Mr. Wilson said this estimate is to repair the façade and replace the windows. Council President Burrell commented we have a lot to consider.

Mayor Wilson stated she would like to see an open area with employees handling both the golf shop and the snack bar. We want to create an ambiance for more to enjoy and can create more revenue.

Golf Director Bobby Hall addressed the City Council and commented there is also an issue with the A/C unit; patio and deck deteriorating; ADA non-compliant issues; pillars out front; and more issues outside. He said drink sales are up and food sales are down. He suggested expanding concrete slab for patio.

Council President Burrell said we need a vision for the interior of clubhouse. Councilmember Brown stated we need to do the exterior renovations with value engineering; and repair minor ADA compliant issues at this time.

- Sanitation Supervisor Dale Linder addressed the City Council regarding recycling and looking at revenue; and will come back with numbers at a later date.
- Assistant Electric Superintendent Joe Wolchina addressed the City Council regarding the Distribution Model and looking at the worst-case scenarios for each substation. He stated that the model said we are sitting good right now.
- Purchasing Manager Dan Ames addressed the City Council regarding the painting of the water tower; and said he needs to get with Operations Manager Richard Peterson. He said specifications are already prepared; but need tweaking.

- Operations Director Richard Peterson addressed the City Council regarding the substations. He said we need to move the fence and ground equipment; and hire an inspector. Mr. Peterson said that he would be the Engineer of Record; and temporary locations are needed for the project. Mr. Dyess commented his department is helping with this.

Mr. Peterson discussed the swim advisories on Mobile Bay. He stated the City needs to do a Water Quality Study for the issues causing the advisories. The study would monitor stormwater events and outfalls. Mr. Peterson gave the City Council several handouts to review.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:05 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)(

The City Council met in an Agenda Meeting at 5:30 p.m.,
Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 12 June 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson,
Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney
Marion E. Wynne, and City Clerk Lisa A. Hanks.

Due to the Work Session Agenda Items needing more time for an extensive
discussion, the Agenda Meeting was not held.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, on March 9, 2017 the Fairhope City Council accepted the recommendations of Fairhope’s Education Advisory Committee for use of \$342,089.00 in the five schools via Resolution No. 2698-17; and

WHEREAS, on June 26, 2017 the Fairhope City Council has now received a request to amend “Addendum A” from J. Larry Newton School to reduce the amount for Active Boards and increase the amount for one full-time Math Coach/Teacher instead of two part-time with total amount approved remaining the same.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the reduction of the amount designated for Active Boards and the increase of the amount for a full-time Math Coach/Teacher instead of two part-time for J. Larry Newton School and amends “Addendum A” as requested.

ADOPTED ON THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Lisa A. Hanks, MMC

From: Patrice Krueger <pkrueger@bcbe.org>
Sent: Monday, June 12, 2017 4:03 PM
To: Lisa A. Hanks, MMC; Brad Summersell
Cc: Patrice Krueger; Jenny Breazeale
Subject: Important Info regarding EAC approved funds-revisions to categories :)

Hi Lisa,
I am emailing with information about my request to adjust the amounts spent on the approved items for J. Larry Newton Elementary.

Approved items and amount:

Active Boards	JLN	12	\$5,250	\$63,000
Math Intervention Teacher	JLN	2	\$15,000	\$30,000
				Total \$93,000

Proposed items and amount:

Active Boards	JLN	6	\$5,250	\$31,000 (The amount is actually \$31,500 so I will pay excess.)
Math Coach/Teacher	JLN	1	\$62,000	\$62,000
				Total \$93,000

NOTE: The EAC already approved the same amount (\$63,000) for a full time position at both the High School and the Intermediate School.

Reading Coach	FIS	1	\$62,000
Math Coach	FHS	1	\$62,000

As a recap, we will still be using the funds on math instruction and promethean boards but the amounts will be altered, so more funds are spent on the Math Coach/Teacher and professional development and less money on promethean boards. Two part-time teachers will be replaced by one full time teacher/coach. The total amount approved by the EAC will remain the same.

Thank you so much!
Patrice Wolfe
Principal
J. Larry Newton Elementary



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“ADDENDUM A”

Non-Personnel Group				
Active Boards	FMS	4	\$5,250	\$21,000
Active Boards	JLN	12	\$5,250	\$63,000
Ruby Payne PD	Feeder Pattern	1		\$14,000
Ruby Payne Books/Shipping	Feeder Pattern	380	\$48.60	\$18,468
Computer	FMS	12	\$1,050.00	\$15,750
Travel to Birmingham, Optional	Feeder Pattern	5	\$310.00	\$1,550
Conference-English	FMS	3	\$1,300	\$3,900
Conference-Math	FMS	3	\$1,807	\$5,421
Conference-Social Studies	FMS	3	\$2,292	\$6,875
Conference-STEM	FMS	3	\$2,055	\$6,165
Conference-Science	FMS	1	\$1,960	\$1,960
Subtotal				\$158,089
Personnel Group				
Reading Coach	FIS	1		\$62,000
EWW	FES			\$15,000
Math Coach	FHS	1		\$62,000
Math InterventionTeacher-EWW	JLN	1		\$30,000
Math InterventionTeacher-EWW	FMS	1		\$15,000
Subtotal				\$184,000
Grand Totals				\$342,089

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Stewart Engineering, Inc. to perform Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry (RFQ No. PS029-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm.

DULY ADOPTED THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO



To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 15, 2017

Re: RFQ No. PS029-17, Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry

The Electric Department needs to hire a professional consulting firm for RFQ No. PS029-17, Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry.

Per our 'Procedure for Procuring Professional Services for Projects Over \$100K', an RFQ (Request for Qualifications) for the project was issued to those firms chosen by the Mayor to participate in the RFQ. The RFQ responses were received and evaluated by two department heads, and myself, and the results forwarded to the Mayor (see attached Evaluation Summary). The Mayor chose Stewart Engineering, Inc., of Anniston, AL, for this task (see attached memo).

Please move this procurement of professional services forward to the City Council to approve the selection of Stewart Engineering, Inc., of Anniston, AL, for RFQ No. PS029-17, Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry; and authorize the Mayor to negotiate a fee schedule, and establish a not-to-exceed limit with that firm.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

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RFQ PS029-17 PROFESSIONAL ENGINEERING SERVICES TO UPGRADE FAIRHOPE ELECTRICAL SUBSTATIONS AND DISTRIBUTION CIRCUITRY	EVALUATOR NO. 1	EVALUATOR NO. 2	EVALUATOR NO. 3	AVERAGE SCORES
EVALUATION SUMMARY				
Engineering Design Technologies, Inc.	218	224.5	177	207
Hargrove Engineers+ Constructors	226	220.5	233	227
Stewart Engineering, Inc.	263	294.5	311	290

45-89 =poor
 90-134 =fair
 135-179 = good
 180-224 = excellent
 225 = superior



MEMO

To: Deborah Smith, Treasurer
From: Daniel P. Ames
Daniel P. Ames, Purchasing Manager

Date: June 12, 2017

Re: RFQ No. PS029-17, Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry

The ^{ELECTRIC} Planning Department needs to hire a professional consulting firm for RFQ No. PS029-17, Professional Engineering Services to Upgrade Fairhope Electrical Substations and Distribution Circuitry.

Per our Procedure for Procuring Professional Services, I routed a short list through you, to the Mayor, who chose three firms to receive the RFQ. The RFQ response was received and evaluated by two department heads, and myself. The evaluation summary supports recommending Stewart Engineering, Inc., of Anniston, AL, for this task (see attached Evaluation Summary). Please move this procurement of professional services forward to the Mayor for her choice of a professional service provider.

[Mayor, please initial and date your selection]

 DW 6/14/17

Stewart Engineering, Inc.
Anniston, AL
Contact: Lance Junkin
Phone 256-237-0891

_____ / /

Hargrove Engineers + Constructors
Mobile, AL
Contact: Tom Nelson
Phone 251-476-0605

_____ / /

Engineering Design Technologies, Inc.
Spansh Fort, AL
Contact: Lawrence Wilson
Phone 770-988-0400

_____ / /

none (send another list)

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

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RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Satterwhite & Associates for Professional Legal Services (PS033-17) for representation of the Office of Mayor limited to his work thus far which started on June 9, 2017 and participation in a mediation concerning provision of future legal services for the Office of Mayor; and further authorizes Mayor Karin Wilson to sign an Engagement Letter between the City of Fairhope and Satterwhite & Associates for such purposes as well as with a mediator to be mutually selected by the Mayor and the City Council; and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit of \$15,000.00.

DULY ADOPTED THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO

JUN 14 '17 PM 3:46

To: Deborah Smith, Treasurer
From: Daniel P. Ames
Daniel P. Ames, Purchasing Manager
Date: June 13, 2017
Re: RFQ No. PS033-17, On-Call Professional

Not to Exceed
\$15,000⁰⁰

The Mayor has requested hiring a professional firm for RFQ No. PS033-17, On-Call Professional Legal Services. Per our Procedure for Procuring Professional Services, under Variants to Procedure, the Mayor exercised option #1, choosing Satterwhite & Associates, LLC, of Mobile AL.

Please place on the next available City Council Agenda this request to select Satterwhite & Associates of Mobile, AL, for RFQ No. 033-17, On-Call Professional Legal Services, and authorize the Mayor to negotiate a fee schedule and not-to-exceed amount.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

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Fairhope, Alabama 36533

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MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 13, 2017

Re: RFQ No. PS033-17, On-Call Professional Legal Services

The Mayor has stated an interest in hiring a professional consulting firm for RFQ No. PS033-17, On-Call Professional Legal Services. Per our Procedure for Procuring Professional Services, Variants to Procedure, Option #1, I am routing this short list through you, to the Mayor. Please move this procurement of professional services forward to the Mayor for selection of a professional service provider.

The short list is:

[Mayor, please initial and date your selection]

DS 6/14/17 Satterwhite & Associates, LLC
Contact: Harry Satterwhite
Mobile, AL
Phone: 251-432-8120

_____ / / _____ None. Submit another list

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACPM

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

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RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Equipment for Outfitting Five (5) Police Vehicles for the Police Department (Bid No. 017-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] After evaluation of the bid responses resulted in the discovery that the errors in bid submission and a small response, left only one valid, the recommendation from the Police Department is to reject all bids for Bid No. 017-17.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO

JUN 16 '17 AM 9:32

DP

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 16, 2017

Re: City Council award Bid No. 017-17, Equipment for Outfitting 5 Police Vehicles

On May 30, 2017, Bid No. 017-17, Equipment for Outfitting 5 Police was issued, and was opened on June 13, 2017. Errors in bid submission and a small response, left only one valid bid. The Police Department recommends rejecting all bids.

Please place on the next available City Council Agenda this request to reject all bids for Bid No. 017-17, Equipment for Outfitting 5 Police Vehicles.

Cc: file,

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

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Fairhope, Alabama 36533

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CITY OF FAIRHOPE
 BID TABULATION AND RECOMMENDATION
 BID NO: 017-17
 BID NAME: Equipment for Outfitting 5 Police Vehicles
 DATE OPENED AND TABULATED: JUNE 13, 2017--9:00 am
 Bid Bond Waived

VENDOR:	Non-Collusion/ proposal Proposal Executed /Signed / Notarized	ARO DAYS	Addenda: 1	Manufacturer	Number of items	Price per unit	Extended price
---------	---	----------	------------	--------------	-----------------	----------------	----------------

EMERGENCY LIGHTING BY HAYNES	YES	30	YES		\$41,085.00		
Setina 1OVS/RP 3-Piece Horizontal Self-Locking Sliding Center SUV Partition with Lower Ext. Panel				Pro-Gard P58P5704TISA	5	\$595.00	\$2,975.00
Setina Dual Rail Weapon System T-Panel with Shotgun and Universal Lock #GK10301S1USVSCA				Pro-Gard GUPM5715D-H	4	\$350.00	\$1,400.00
Setina #12 VS Rear Cargo Partition with Expanded Metal, Vinyl Coated				Pro-Gard B5705T15	5	\$340.00	\$1,700.00
Federal 51" Integrity LED Light Bar with Alley Lights, Takedown Lights with Rear Amber Traffic Advisor Bar and Full Front Flood and All Mounting Hardware, Color: Blue				Whelen Legacy Duo 54" lightbar GB25P3B	4	\$2,025.00	\$8,100.00
Federal #SSP2000B Smart Siren/Controller				Whelen CCSRO3 included in #13	4	\$0.00	\$0.00
Federal ES10OC Dyna-Max 100 Watt Speaker with Bracket				Whelen SA315P included in #13	4	\$0.00	\$0.00
Superior Signal SYFLAT6B LED (Running Boards)				Superior Signal	20	\$40.00	\$800.00
Whacker WT-LH81BB 2 each side rear windows				Whelen WIONR	20	\$75.00	\$1,500.00
Whacker "L" Brackets for WT-LH81				included in #17	20	\$0.00	\$0.00
Sound Off#ETHHTAH0-07+ Plug & Play Headlight Flasher				Soundoff	3	\$55.00	\$165.00
Sho/Me #14.0553 3-Accessory Outlets				American Tech 1dv3	4	\$12.50	\$50.00
Star #274-DLXT-6-RL License Plate Mount Bracket				Whelen IonBRTI	5	\$17.50	\$87.50
Star #DLX-6B Versa Star LED Grille Module Light with Black Bezel Color: Blue				Whelen WION B	20	\$75.00	\$1,500.00
Federal MPS600-U-BB Microplus LED Light Heads (6-LED's per Head) Rear Spoiler Kit complete with MP5M6-TARS Installation Kit 2016 Tahoe				Wheleon MCENSB (6) with Tahoe Spoiler BKT	5 pr	\$395.00	\$1,975.00
HAVIS C-1810 Console's with Tahoe Tunnel Mount with Base, Accessory Pocket, Arm Rest Cup Holder and All Hardware and Face Plates				HAVIS	5	\$512.75	\$2,563.75
Havis C-HDM-204 Computer Stand with Heavy Duty Swing Arm C-MD-102 and C-3090 Universal Laptop Tray				HAVIS	5	\$467.25	\$2,336.25
Havis C-MC Radio mic clip				HAVIS	10	\$10.25	\$102.50
Havis C-MCB Radio mic clip bracket				HAVIS	10	\$8.00	\$80.00
American Aluminum SUV Tahoe Law Enforcement Storage Vault with two drawers, Dividers & Slide Out Tray and All Mounting Hardware				American Aluminum	5	\$1,850.00	\$9,250.00
Python III FS dash mounted radar system with front and rear antenna				MPH	5	\$1,300.00	\$6,500.00

FIREHOUSE SALES & SERVICE				NON-RESPONSIVE ¹			
¹ Bid Response unsigned							

Recommendation: Reject all bids.

To my knowledge this is an accurate Bid Tabulation.

Joseph Petties, Chief of Police

John Hamrick 5/15/17
 John Hamrick 5/15/17

Daniel P. Ames 5/15/17
 Daniel P Ames, Purchasing Manager

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Two (2) Dump Trucks for the Public Works Department and the type of vehicle needed is on the Alabama Department of Transportation (ALDOT) surplus equipment list. The total cost not to exceed \$97,400.00.

Adopted on this 26th day of June, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

JUN 14 '17 PM 4:00

Issuing Date 6/7/2017

Please return this Routing Sheet to Treasurer by

6/7/2017

Project Name: Purchase 2 ea. used dump trucks from the ALDOT surplus equipment list

Project Location: Public Works

Presented to City Council: 6/27/2017 Approved _____ Changed _____ Rejected _____

24

Project Cash Requirement Submitted for Approval: Cost: \$97,400.00 Not to exceed

Providers: ALDOT

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project

General XX Gas Electric Water Sewer Gas Tax Cap. Proj. Impact

Division of General Fund Funding This Project

Admin 10 _____ Police 15 _____ Fire 20 _____ Rec 25 _____ Adult Rec 30 _____ Street 35 XX _____
San 40 _____ Golf 50 _____ Golf Grounds 55 _____ Debt Service 85 _____

Expense Code: 001-350-50470 Revenue Code _____

Project will be: Expensed xx
Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: \$130,000.00

(Over) Under budget amount: \$32,600.00

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval 4/24/2017

Request received by City Treasurer 6/7/2017

Received by Finance Department 6/8/17

Received by Mayor 6/7/17

Request approved by City Treasurer

Request approved by Finance Director

Request approved by Mayor

Contact Person: Tim Bung



Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

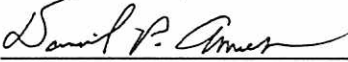
Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

MEMO

To: Deborah Smith, Treasurer

From: 
Daniel P. Ames, Purchasing Manager

Date: June 6, 2017

Re: City Council approval for procuring two (2) used dump trucks for the Public Works Street Department

The Public Works Street Department requests approval to procure two (2) Used Dump Trucks, off the Alabama Department of Transportation (ALDOT) surplus equipment list. The amount budgeted for this procurement was One Hundred Thirty Thousand Dollars (\$130,000.00). Fleet Manager, Tim Bung, visited the surplus site, and if approved, the actual cost of the trucks will be a not-to-exceed total of Ninety Seven Thousand Four Hundred Dollars (\$97,400.00).

Lead time: Pick trucks up at ALDOT surplus yard

Please compose a greensheet and place on the next available City Council Agenda this request to approve this procurement of two (2) each, ALDOT surplus dump trucks, for a total cost not-to-exceed \$97,400.00.

161 North Section Street
P.O. Drawer 429
Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

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Asset Maintenance Row: 1 of 1 Jun-06-2017 1:56:42 pm

Asset Selection Criteria
 Assets > \$500 Recent Modifications Select Parent-Child Assets **Clear Options**

New Asset **Copy Asset** **View Filter Options**

Inventory No.	ST	011187	Replaced	Manufacturer	STERLING		
Barcode	DOT203425		Invoiced	Make	STERLING		
Location Code	099	Suspense Locn.		Model/Year	M8500 ACTERRA		
Class	1600	DUMP DIESEL 5T AUTO TRANSMISSION		Serial Number	2FZHCHDC65AV05570		
Basic Code	1600	DUMP DIESEL 5T AUTO TRANSMISSION		Tag Number 5-	003137A		
Physical Location				Status	ACTIVE		
Area	C.O.	00	Rptg Area	03	Active Date	05/17/2005	Acctg Ac
Bureau/District	Salvage Yard - Montgomery, AL			Fed. Equip. Ind.	STATE AGENCY		
Account Num.	4007	07		Repair Ind.	<input type="checkbox"/>		
Fund / Activity	0531	0537		Repair Begin	00/00/0000	Repair E	
Obj/Subobject	130090	TRANSP. EQUIPMENT BETTERMENTS		ECID Indicator	<input checked="" type="checkbox"/>		

Summary Attachments Accounting Equipment SD-1 Replacements Replace / Xfer History CEMS History Old History

SD-1 Number		Buyer No		For Accounting Use C
ALDOT SD-1 Num.		Lot No		Invoice Paid Indicator
Wrecked Veh In	No	Sale Date		Surplus Invoice #
Sales Price	\$5.00	SD-1 Date		State Agency
As-Is_price	\$5.00	Web Surplus Date	04/21/2017	Previous Web Days
Detailed Price	\$48,900.00	For Auction	<input type="checkbox"/>	
Sold Price	\$0.00			

I do not have photos of ST-11187 because it is still in detail.

Asset Maintenance Row: 1 of: 2 Jun-06-2017 1:55:30 pm

Asset Selection Criteria
 Assets > \$500 Recent Modifications Select Parent-Child Assets **Clear Options**

New Asset **Copy Asset** **View Filter Options**

Inventory No.	ST	011160	Replaced	Manufacturer	STERLING		
Barcode	DOT114162		Invoiced	Make	STERLING		
Location Code	099	Suspense Locn.		Model/Year	M8500 ACTERRA		
Class	1600	DUMP DIESEL 5T AUTO TRANSMISSION		Serial Number	2FZHCHDC05AU56849		
Basic Code	1600	DUMP DIESEL 5T AUTO TRANSMISSION		Tag Number S-	003824A		
Physical Location				Status	ACTIVE		
Area	C.O.	00	Rptg Area	07	Active Date	01/26/2006	Acctg Ac
Bureau/District	Salvage Yard - Montgomery, AL			Fed. Equip. Ind.	STATE AGENCY		
Account Num.	4007	07		Repair Ind.	<input type="checkbox"/>		
Fund / Activity	0531	0537		Repair Begin	00/00/0000	Repair E	
Obj/Subobject	130004	HEAVY EQUIPMENT		ECID Indicator	<input checked="" type="checkbox"/>		

Summary Attachments Accounting Equipment SD-1 Replacements Replace / Xfer History CEMS History Old History

SD-1 Number		Buyer No		For Accounting Use
ALDOT SD-1 Num.		Lot No		Invoice Paid Indicator
Wrecked Veh In		Sale Date		Surplus Invoice #
Sales Price	\$0.00	SD-1 Date		State Agency
As-Is_price	\$0.00	Web Surplus Date	04/27/2017	Previous Web Days
Detailed Price	\$48,500.00	For Auction	<input type="checkbox"/>	
Sold Price	\$0.00			



RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase One (1) Arm Mower Tractor for the Public Works Department and the type of vehicle needed is on the Alabama Department of Transportation (ALDOT) surplus equipment list. The total cost not to exceed \$72,330.00 which includes freight.

Adopted on this 26th day of June, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/7/2017

Please return this Routing Sheet to Treasurer by

JUN 14 '17 10:00

Project Name: Procure 1 ea. Used Arm Mower Tractor from the ALDOT surplus equipment list

Project Location: Public Works

Presented to City Council: 6/27/2017 Approved _____ Changed _____ Rejected _____

2b

Project Cash Requirement Submitted for Approval: Cost: \$72,330.00 Includes freight _____

Providers: ALDOT Surplus equipment list

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General XX	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	XX	Debt Service 85
	San 40	Golf 50	Golf Grounds 55				

Expense Code: 001-350-50470 Revenue Code _____

Project will be: Expensed xx
Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
State
City

Project Budgeted: \$137,000.00

(Over) Under budget amount: \$64,670.00

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval <u>4/24/2017</u>	Request approved by City Treasurer <u>[Signature]</u>
Request received by City Treasurer <u>6/7/2017</u>	Request approved by Finance Director <u>[Signature]</u>
Received by Finance Department <u>6/8/17</u>	Request approved by Mayor <u>[Signature]</u>
Received by Mayor <u>6/9/17</u>	

Contact Person: Tim Bung / Arthur Bosarge



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 6, 2017

Re: City Council approval for procuring one (1) Arm Mower Tractor for the Public Works Department off ALDOT Surplus Equipment List

The Public Works Department requests approval to procure one (1) Arm Mower, John Deere Model 7130, total hours 268, off the Alabama Department of Transportation (ALDOT) surplus equipment list. The amount budgeted for this procurement was One Hundred Thirty Seven Thousand Dollars (\$137,000.00). Fleet Manager, Tim Bung, visited the surplus site, and determined a service would be needed to transport the unit to Fairhope. If approved, the actual cost of the arm mower will be a not-to-exceed total of Seventy-Two Thousand Three Hundred Thirty Dollars (\$72,330.00).

Arm Mower cost	\$70,980.00
Transport to Fairhope	<u>\$ 1,350.00</u>
Total Cost	\$72,330.00

Lead time: Pick up arm mower at ALDOT surplus yard

Please compose a greensheet and place on the next available City Council Agenda this request to approve this procurement of one (1) each, ALDOT surplus Arm Mower, for a total cost not-to-exceed \$72,330.00.



8326 Nichols Ave. Ext. Fairhope, AL 36532
Fairhope (251) 928-7334 - Daphne/Spanish Fort (251) 626-7339

June 6, 2017

To whom it may concern:

The quote to move a (1) John Deere 7130 Arm mower from State of Alabama surplus in Montgomery, Al to City of Fairhope Shop will be \$1,350.00. Any questions regarding this please feel free to call.

Thanks,

John Wade
Tony's Towing, Inc.

Asset Maintenance Row: 1 of: 1 Jun-06-2017 1:59:11 pm

Asset Selection Criteria
 Assets > \$500 Recent Modifications Select Parent-Child Assets **Clear Options**

New Asset **Copy Asset** **View Filter Options**

Inventory No.	SE	009360	Replaced	Manufacturer	JOHN DEERE
Barcode	SE009360		Invoiced	Make	JOHN DEERE
Location Code	099	Suspense Locn.		Model/Year	JD7130
Class	9200	TRACTOR MOWER BOOM/BRUSH		Serial Number	07130H614174
Basic Code	9200	TRACTOR MOWER BOOM/BRUSH		Tag Number 5-	
Physical Location				Status	ACTIVE
Area	C.O.	00	Rptg Area	03	Active Date 07/15/2009 Acctg Ac
Bureau/District	Salvage Yard - Montgomery, AL			Fed. Equip. Ind.	STATE AGENCY
Account Num.	4007	07		Repair Ind.	<input type="checkbox"/>
Fund / Activity	0531	0537		Repair Begin	00/00/0000 Repair E
Obj/Subobject	130002	AGRICULTURE EQUIPMENT		ECID Indicator	<input checked="" type="checkbox"/>

Summary Attachments Accounting Equipment SD-1 Replacements Replace / Xfer History CEMS History Old History

SD-1 Number		Buyer No		For Accounting Use C
ALDOT SD-1 Num.		Lot No		Invoice Paid Indicator
Wrecked Veh In		Sale Date		Surplus Invoice #
Sales Price	\$0.00	SD-1 Date		State Agency
As-Is price	\$0.00	Web Surplus Date	04/21/2017	Previous Web Days
Detailed Price	\$70,980.00	For Auction	<input type="checkbox"/>	
Sold Price	\$0.00			

This is NOT your item in the photo. Your item is in detail. This is a similar unit. The photos are in the attachment.

Michael Anderson
 Equipment Repair Supervisor
 Bureau of Equipment, Procurement & Services
 1409 Coliseum Boulevard, F101
 Montgomery, AL 36110
 Office: (334) 242-6680
 SL Cell: (334) 239-6961
 Fax: (334) 353-6611
 E-Mail: andersonmi@dot.state.al.us





RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Seven (7) Computer Tablets for the Building Department and the equipment is available for direct procurement through the National Cooperative Purchasing Alliance (“NCPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NCPA’s bid process. The total cost is \$12,901.00.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

JUN 14 '17 PM 4:00

ZAH

City of Fairhope Project Funding Request

Issuing Date 6/7/2017

Please return this Routing Sheet to Treasurer by

6/7/2017

Project Name: Procure 7 ea. computer tablets for the Building Dept.

Project Location: Building Dept.

Presented to City Council: 6/27/2017 Approved _____ Changed _____ Rejected _____
26

Project Cash Requirement Submitted for Approval: Cost: \$12,901.00
from the NCPA buying group

Providers: SHI International Corp
Somerset NJ

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General XX	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10__XX__	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Debt Service 85

Expense Code: 001-100-50470 Revenue Code _____

Project will be: Expensed xx
Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: \$8,600.00

(Over) Under budget amount: (\$4,301.00)

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval <u>4/24/2017</u>	
Request received by City Treasurer <u>6/7/2017</u>	Request approved by City Treasurer <u><i>Debra Smith</i></u>
Received by Finance Department <u>6/9/17</u>	Request approved by Finance Director <u><i>[Signature]</i></u>
Received by Mayor <u>6/9/17</u>	Request approved by Mayor <u><i>[Signature]</i></u>

Contact Person: Jeff Montgomery / Erik Cortinas



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 5, 2017

Re: Council Approval -- request for over \$15,000 Procurement Tablets for Building Department

The I.T. Department requests approval to procure seven (7) needed computer tablets for the Building Department. This procurement will be through a National Cooperative Purchasing Alliance (NCPA) buying group previously bid and awarded contract, number 01-65. Specifications determined by I.T. Department. The vendors will be SHI International Corp., of Somerset, NJ.

MSRP cost:	\$ 14,664.37
CDW-G quote	\$ 13,072.29
SHI NCPA quote	\$ 12,901.00

NOTES:

See Attached Vendor Quotation printout for details.

Leadtime: 2 weeks ARO

Not currently available off Ala State Contract list

Please compose a greensheet and forward to City Council to approve this procurement of seven (7) computer tablets for the Building Department, from SHI International Corp., of Somerset, NJ, for a cost of \$12,901.00.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOM

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer



NCPA

Pricing Proposal
Quotation #: 13414200
Created On: 5/3/2017
Valid Until: 5/31/2017

City of Fairhope AL

Jeff Montgomery

555 South Section street
P.O. Drawer 429
Fairhope, Al 36533
UNITED STATES
Phone: (251) 990-0135
Fax:
Email: jeff.montgomery@cofairhope.com

IAE

Kevin Mariano

300 Davidson Avenue
Somerset, NJ 08873
Phone: 732-564-8516
Fax: 732-564-8224
Email: Kevin_Mariano@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Surface Pro 4 - Education Bundle - tablet - with detachable keyboard - Core i5 6300U / 2.4 GHz - Win 10 Pro 64-bit - 8 GB RAM - 256 GB SSD - 12.3" touchscreen 2736 x 1824 - HD Graphics 520 - Wi-Fi - silver - kbd: English - North America - acad Microsoft - Part#: TZ7-00001	7	\$1,160.00	\$8,120.00
2 Microsoft Surface Dock - Docking station - GigE - commercial - for Surface Book, Book with Performance Base, Pro 3, Pro 4 Microsoft - Part#: PF3-00005	7	\$165.00	\$1,155.00
3 24In Lcd Mva 1920X1080 3000:1 Hdmi Usb Min-Dp Vga 5Ms ViewSonic - Part#: VG2449	7	\$200.00	\$1,400.00
4 Microsoft Surface Keyboard - Keyboard - Bluetooth - English - North American layout - gray - commercial Microsoft - Part#: 3YJ-00022	7	\$94.00	\$658.00
5 Microsoft Surface Mouse - Mouse - optical - wireless - Bluetooth 4.0 - gray - commercial Microsoft - Part#: 3YR-00001	7	\$45.00	\$315.00
6 Microsoft Surface Pro 4 Type Cover with Fingerprint ID - Keyboard - with trackpad, accelerometer - English - North American layout - onyx - commercial Microsoft - Part#: RH9-00001	7	\$129.00	\$903.00
7 OtterBox Symmetry Series Microsoft Surface Pro 4 - ProPack "Each" - protective case for tablet - polycarbonate, synthetic rubber - slate gray - for Microsoft Surface Pro 4 OtterBox - Part#: 77-53490	7	\$50.00	\$350.00

*Tax	\$0.00
Total	\$12,901.00

*Tax is estimated. Invoice will include the full and final tax due.

Optional Items For: 2. Microsoft Surface Dock - Docking station - GigE - commercial - for Surface Book, Book with Performance Base, Pro 3, Pro 4

Microsoft Designer Bluetooth Desktop - Keyboard and mouse set - Bluetooth - English - North American layout - for Surface Microsoft - Part#: 7N9-00001	7	\$69.61	\$487.27
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Additional Comments

 NCPA (National Cooperative Purchasing Alliance) - SHI is an authorized reseller under Synnex Corporation - Contract Number: 01-65

- SHI International Corp. quote proposal is valid through the expiration date listed above.
- The pricing offered on this quote proposal is based on Net 30 Terms, unless there is an existing agreement between SHI and the customer.
- The Products offered under this quote proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy unless there is an existing agreement between SHI and the Customer.
- All purchase orders or awards received in response to SHI's quotation are subject to SHI's Terms and Conditions of Sale, unless there is an existing agreement between SHI and the Customer.
- Available quantities reflect stock at the time of quotation and are not guaranteed availability at time of order.
- Freight cost, if applicable, is an estimate for planning purposes only and the actual freight amount will be displayed on the final invoice.
- Tax calculation, if applicable, is an estimate for planning purposes only and actual tax will be displayed on the final invoice.
- When issuing a PO to SHI please include applicable Contract Number, if any, SHI Quote Number, End-user Name, Email and Phone Number
- SHI International Corp. is 100% Minority Owned; Woman Owned Business TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



MSRP

Pricing Proposal
Quotation #: 13566265
Created On: 6/1/2017
Valid Until: 7/1/2017

City of Fairhope AL

Jeff Montgomery

555 South Section street
P.O. Drawer 429
Fairhope, Al 36533
UNITED STATES
Phone: (251) 990-0135
Fax:
Email: jeff.montgomery@cofairhope.com

IAE

Kevin Mariano

300 Davidson Avenue
Somerset, NJ 08873
Phone: 732-564-8516
Fax: 732-564-8224
Email: Kevin_Mariano@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Microsoft Surface Pro 4 - Education Bundle - tablet - with detachable keyboard - Core i5 6300U / 2.4 GHz - Win 10 Pro 64-bit - 8 GB RAM - 256 GB SSD - 12.3" touchscreen 2736 x 1824 - HD Graphics 520 - Wi-Fi - silver - kbd: English - North America - acad Microsoft - Part#: TZ7-00001	7	\$1,207.00	\$8,449.00
2 Microsoft Surface Dock - Docking station - GigE - commercial - for Surface Book, Book with Performance Base, Pro 3, Pro 4 Microsoft - Part#: PF3-00005	7	\$199.99	\$1,399.93
3 24In Lcd Mva 1920X1080 3000:1 Hdmi Usb Min-Dp Vga 5Ms ViewSonic - Part#: VG2449	7	\$278.00	\$1,946.00
4 Microsoft Surface Keyboard - Keyboard - Bluetooth - English - North American layout - gray - commercial Microsoft - Part#: 3YJ-00022	7	\$99.99	\$699.93
5 Microsoft Surface Mouse - Mouse - optical - wireless - Bluetooth 4.0 - gray - commercial Microsoft - Part#: 3YR-00001	7	\$49.99	\$349.93
6 Microsoft Surface Pro 4 Type Cover with Fingerprint ID - Keyboard - with trackpad, accelerometer - English - North American layout - onyx - commercial Microsoft - Part#: RH9-00001	7	\$159.99	\$1,119.93
7 OtterBox Symmetry Series Microsoft Surface Pro 4 - ProPack "Each" - protective case for tablet - polycarbonate, synthetic rubber - slate gray - for Microsoft Surface Pro 4 OtterBox - Part#: 77-53490	7	\$99.95	\$699.65

*Tax	\$0.00
Total	\$14,664.37

*Tax is estimated. Invoice will include the full and final tax due.

Optional Items For: 2. Microsoft Surface Dock - Docking station - GigE - commercial - for Surface Book, Book with Performance Base, Pro 3, Pro 4

Microsoft Designer Bluetooth Desktop - Keyboard and mouse set - Bluetooth - English - North American layout - for Surface Microsoft - Part#: 7N9-00001	7	\$69.61	\$487.27
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The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.

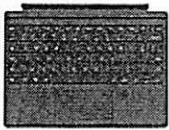


800.808.4239

Shopping Cart

! 1BR1ZD3 - Any modifications made to your original quote will be subject to your CDW Account Manager's review before your order ships.

Item	Quantity	Availability	Unit Price	Item Total
 <p>Microsoft Surface Pro 4 Docking Station MFG Part#: PF3-00005 CDW Part#: 3862762 UNSPSC: 43211602 Pricing Option Applied: Extranet Price</p>	7	<u>In Stock</u>	\$191.00	\$1,337.00
 <p>ViewSonic VG2449 - LED monitor - 24" MFG Part#: VG2449 CDW Part#: 4316883 UNSPSC: 43211902 Pricing Option Applied: TCPN Technology & IWB Solutions Products Services</p>	7	<u>In Stock</u>	\$203.17	\$1,422.19
 <p>Microsoft Surface Keyboard - keyboard - English - North America MFG Part#: 3YJ-00022 CDW Part#: 4418255 UNSPSC: 43211706 Pricing Option Applied: NJPA 100614#CDW Technology Catalog</p>	7	<u>In Stock</u>	\$88.12	\$616.84
 <p>Microsoft Surface Wireless Mouse - Gray MFG Part#: 3YR-00001 CDW Part#: 4418264 UNSPSC: 43211708 Pricing Option Applied: NJPA 100614#CDW Technology Catalog</p>	7	<u>In Stock</u>	\$50.09	\$350.63
<p>Microsoft Surface Pro 4 Type Cover with Fingerprint ID Keyboard</p>	7	<u>In Stock</u>	\$147.87	\$1,035.09



MFG Part#: RH9-00001
 CDW Part#: 3862766
 UNSPSC: 4321706
 Pricing Option Applied: NJPA 100614#CDW Technology Catalog



OtterBox Symmetry Series Microsoft Surface Pro 4 – ProPack "Each" – protect 7 4-6 days \$36.18 \$253.26

MFG Part#: 77-53490
 CDW Part#: 4051702
 UNSPSC: 53121705
 Pricing Option Applied: NJPA 100614#CDW Technology Catalog

! The items below are not part of your quote.

Item	Quantity	Availability	Unit Price	Item Total
 <p>Microsoft Surface Pro 4 12.3" Core i5-6300U 256 GB SSD 8 GB Windows 10 Pro</p> <p>MFG Part#: 7AX-00001 CDW Part#: 3862819 UNSPSC: 43211509 Pricing Option Applied: NJPA 100614#CDW Technology Catalog</p>	7	<u>In Stock</u>	\$1,151.04	\$8,057.28

Subtotal: \$13,072.29
Lease Option (\$367.20 /month)

Tax and shipping will be calculated in checkout.



Customers Who Bought This Also Bought (12)



Microsoft Complete Extended Service Agreement for Surface...

Microsoft Surface Pro 4 Type Cover Keyboard

Zagg InvisibleSHIELD GLASS Screen Protector for Microsoft...

Microsoft Universal Foldable Keyboard – keyboard – English...

Microsoft Surface Pro 4 Docking Station

<

\$221.49
SYNNEX GSA
SCHEDULE (SLED)

Add to Cart

\$119.97
NJPA 100614#CDW
Technology Catalog

Add to Cart

\$30.86
NJPA 100614#CDW
Technology Catalog

Add to Cart

\$85.34
NJPA 100614#CDW
Technology Catalog

Add to Cart

\$191.00
Invoice Pricing

Add to Cart

>

Customers Who Viewed These Items Also Viewed (12)



Microsoft Surface Ergonomic Keyboard - keyboard - English -...

\$115.02
NJPA 100614#CDW
Technology Catalog

Add to Cart



Griffin Survivor Slim - Protective Case for Surface Pro 4

\$44.52
NJPA 100614#CDW
Technology Catalog

Add to Cart



Microsoft Arc Touch Mouse - Surface Edition - mouse -...

\$62.14
NJPA 100614#CDW
Technology Catalog

Add to Cart



Microsoft Surface Pro 4 Core i5 128 GB SSD 4 GB RAM Windows...

\$959.04
NJPA 100614#CDW
Technology Catalog

Add to Cart



Microsoft Surface Pro 4 Core i7 256 GB SSD 16 GB RAM...

\$1,631.04
NJPA 100614#CDW
Technology Catalog

Add to Cart

This page was printed on 5/4/2017 9:23:56 AM.



**State of Alabama
Department of Finance
Division of Purchasing
Master Agreement
Modification**

CONTRACT INFORMATION	
MASTER AGREEMENT NUMBER: MA 999 T5254013297	NOT TO EXCEED AMOUNT:
Begin Date: 07/07/2015	Procurement Folder: 11944
Expiration Date: 07/06/2018	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 04/18/17	Version Number: 4

CONTACT INFORMATION		
REQUESTOR: Jennifer Loretz 334-242-7370 jennifer.loretz@purchasing.alabama.gov	ISSUER: Jennifer Loretz 334-242-7370 jennifer.loretz@purchasing.alabama.gov	BUYER:

CONTRACT DESCRIPTION	
Converted STC from SNAP. Original Contract Date 2015/07/13	
Original SNAP solicitation number: 2272557	
Ship To:	Bill To:

Shipping Instructions: 7 DAYS ARO SNAP Location code is R1-STATEWIDE

REASON FOR MODIFICATION

VENDOR INFORMATION	
Name /Address: VC000115334: Softchoice Corporation 314 West Superior Street Suite 400 Chicago IL 60654	Contact: James Kman 8773337638 Sledus@Softchoice.Com

COMMODITY / SERVICE INFORMATION								
Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00
20511052912CNV - DO NOT USE: To be inactivated.								
PERSONAL COMPUTER, TABLET								
PERSONAL COMPUTER, MICROSOFT SURFACE PRO								
TABLET COMPUTER 7%								
ACCESSORIES 24.5%								
OPTIONS 12%								

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved: *Michael A. Jones*

Purchasing Director

APPROVALS			
Date	Status Before	Status After	Approver

13

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Fourteen (14) Laptop Computers for the Police Department and the equipment is available for direct procurement through the TCPN Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the TCPN's bid process. The total cost is \$14,910.00.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/7/2017 Please return this Routing Sheet to Treasurer by 6/7/2017

Project Name: Procure 14 ea. laptop computers for the Police Department

Project Location: Police Department

Presented to City Council: 6/27/2017 Approved _____ Changed _____ Rejected _____
24

Project Cash Requirement Submitted for Approval: Cost: \$14,910.00

Providers: CDW-G
from the TCPN buying group

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General XX	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Debt Service 85
	<u>XX</u>						

Expense Code: 001-150-50470 Revenue Code _____

Project will be: Expensed xx Project Financed By: _____
 Capitalized _____ Grant: _____ Federal - not to exceed amount
 State
 City

Project Budgeted: \$15,000.00

(Over) Under budget amount: \$90.00 Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Funding: Operating funds Capital Lease: _____ Payment _____ Term _____

City Council prior approval <u>4/24/2017</u>	Request approved by City Treasurer <i>Deborah Smith</i>
Request received by City Treasurer <u>6/7/2017</u>	Request approved by Finance Director <i>[Signature]</i>
Received by Finance Department <u>6/8/17</u>	Request approved by Mayor <i>[Signature]</i>
Received by Mayor <u>6/9/17</u>	

Contact Person: Jeff Montgomery / Chief Petties



MEMO

To: Deborah Smith, Treasurer
From: Daniel P. Ames, Purchasing Manager

Date: June 6, 2017

Re: Council Approval -- request for over \$10,000 Procurement of Laptop Computers for the Police Department

The I.T. Department requests approval for procurement of fourteen (14) needed laptop computers for the Police Department. This procurement will be through a TCPN buying group previously bid and awarded contract, number R160201. Specifications determined by I.T. Department. The vendors will be CDW-G., of Vernon Hills, IL.

Table with 3 columns: Item, Per each, Per fourteen. Rows include Newegg Business, SHI, MSRP cost, and CDW-G quote.

NOTES: See Attached Vendor Quotation printouts for details. Not currently available off Ala State Contract list

Please compose a greensheet and forward to City Council to approve this procurement of fourteen (14) laptop computers for the Police Department, from CDW-G, of Vernon Hills, IL, for a cost of \$14,910.00.

Cc: file



800.808.4239

Quote # 1BR181N

Quote #: 1BR181N
 Quote Date: 5/1/2017
 Requested By: JEFF MONTGOMERY
 Status: Open
 Description: PDLAPTOPS QUOTE

NATIONAL IPA CONTRACT # A160201

Billing & Shipping Information

Billed From

CDW Government Inc.
 230 N. Milwaukee Ave.
 Vernon Hills, IL 60061
 P (800) 594-4239

Billed To

CITY OF FAIRHOPE
 ATTN: ACCTS PAYABLE
 555 S SECTION ST
 PO DRAWER 429
 FAIRHOPE, AL 36532-1609
 P (251) 928-8003

Shipping To

THE CITY OF FAIRHOPE
 ATTN:JEFF MONTGOMERY
 555 SOUTH SECTION ST
 FAIRHOPE, AL 36532

Payment Method

Net 30 Days-Govt State/Local

Shipping Method

FedEx Ground

Quote Summary

CDW #	Description	Contract	MFG #	QTY	Unit Price	Ext. Price
4484286	Lenovo ThinkPad T470 20HD - 14" - Core i5 7200U - 8 GB RAM - 256 GB SSD MSRP \$1,159.00	Tcpn Technology & Iwb Solution	20HD000WUS	14	\$1,065.00	\$14,910.00

Subtotal: \$14,910.00
 Shipping: \$0.00
 Grand Total: \$14,910.00



Pricing Proposal
 Quotation #: 13398501
 Created On: 5/1/2017
 Valid Until: 5/31/2017

City of Fairhope AL

Jeff Montgomery

555 South Section street
 P.O. Drawer 429
 Fairhope, Al 36533
 UNITED STATES
 Phone: (251) 990-0135
 Fax:
 Email: jeff.montgomery@cofairhope.com

IAE

Kevin Mariano

300 Davidson Avenue
 Somerset, NJ 08873
 Phone: 732-564-8516
 Fax: 732-564-8224
 Email: Kevin_Mariano@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Lenovo ThinkPad T470 20HD - Core i5 7200U / 2.5 GHz - Win 10 Pro 64-bit - 8 GB RAM - 256 GB SSD TCG Opal Encryption 2, NVM Express (NVMe) - 14" IPS 1920 x 1080 (Full HD) - HD Graphics 620 - Wi-Fi, Bluetooth - WWAN upgradable - black Lenovo - Part#: 20HD000WUS	11	\$1,270.00	\$13,970.00
		Subtotal	\$13,970.00
		Total	\$13,970.00

$\$1,270.00 \times 14 = \$17,780.00$

Additional Comments

Please note that all returns are subject to manufacturer/distributor approval and must be within 30 days of invoice date & factory sealed, unless defective.

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



Help: (888) 482-6678

My Account

35 Cart

Home > PCs & Laptops > Laptops / Notebooks > Laptops / Notebooks > Lenovo > Item #: 9B-34-332-845



Lenovo ThinkPad T470 20HD000WUS 14" LCD Notebook - Intel Core i5 (7th Gen) i5-7200U Dual-core (2 Core) 2.50 GHz - 8 GB DDR4 SDRAM - 256 GB SSD - Windows 10 Pro 64-bit (English) - 1920 x 1080 - In-plane Switching (IPS) Technology - Black

Item #: 9B-34-332-845 | Mfr. Part #: 20HD000WUS | UNSPSC: 43211503

Have product questions?

Chat live with Lenovo

Be the first to review this product...

\$1,339.00

Earn BizPoints as a member. Learn how.

Intel Core i5 2.50 GHz
8 GB Memory
HD Graphics 620
1920 x 1080
Windows 10 Pro

Out Of Stock

Sold and shipped by: Newegg

Protect Your Investment More Options

2 Year AIG Extended Repair Coverage Plan **\$100.00**

Coming soon! Sign up for notification when this product becomes available.

NOTIFY ME WHEN IN STOCK

1,339.00 * 11 = \$14,729

~~\$1,339~~ * 14 = ~~\$18,746.00~~

Share:

Specifications

Warranty & Returns

Reviews

Learn more about the Lenovo

Model

Brand: Lenovo

Series: ThinkPad

Quick Info

Color Black

CPU

CPU Type Intel Core i5

CPU Speed 2.50 GHz

Display

Screen Size 14.0"

Resolution 1920 x 1080

Operating System

Operating System Windows 10 Pro

Graphics

GPU/VPU HD Graphics 620

Memory

Memory 8 GB

Communications

WLAN IEEE 802.11ac

Bluetooth Yes

Ports

HDMI 1 x HDMI

Power

Battery 3-cell lithium ion

Dimensions & Weight

Weight 3.59 lb

Manufacturer Warranty

Parts 3 Year

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase a John Deere Out Front Mower and Discharge Deck for the Public Works Department (Streets) and the equipment is available for direct procurement through the National Joint Powers Alliance (“NJPA”) Buying Group Contract; and therefore, does not have to be let out for bid. This has been nationally bid through the NJPA’s bid process. The total cost is \$21,731.12.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/12/2017

Please return this Routing Sheet to Treasurer by

6/12/2017

Project Name: Procure 1 ea. John Deere out front mower and discharge deck

Project Location: Public Works Dept. - Streets

Presented to City Council: 6/26/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$21,731.12

Providers: Beard Equipment Co.
 from the NJPA buying group

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

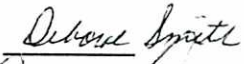

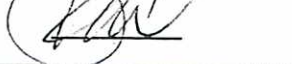
Department Funding This Project							
General XX	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	XX	Debt Service 85
San 40	Golf 50	Golf Grounds 55					

Expense Code: 001-350-50470 Revenue Code _____

Project will be: Expensed xx Project Financed By: _____
 Capitalized _____ Grant: _____ Federal - not to exceed amount
 Project Budgeted: \$27,500.00 _____ State
 _____ City

(Over) Under budget amount: \$5,768.88 Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Funding: Operating funds Capital Lease: _____ Payment _____ Term _____

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	
Request received by City Treasurer	<u>6/12/2017</u>	Request approved by Finance Director	
Received by Finance Department	<u>6/14/17</u>	Request approved by Mayor	
Received by Mayor	<u>6/16/17</u>		

Contact Person: Arthur Bosarge



MEMO

To: Deborah Smith, Treasurer
From: Daniel P. Ames, Purchasing Manager

Date: June 12, 2017

Re: Council Approval -- request for over \$16,000 Procurement, One (1) Out Front Mower for the Public Works Department

The Public Works Department requests approval to procure one (1) John Deere Out Front Mower. This procurement will be through NJPA buying group previously bid, and awarded contract {NJPA Contract No. 070313-DAC (PG NB)}. Specifications determined by Public Works Department. The vendor will be Beard Equipment Company, of Mobile, AL., who is a John Deere NJPA distributor for this region.

Table with 3 columns: Out Front Mowers, MOWER, DECK. Rows: MSRP, NJPA price.

Summary table with 2 columns: Description, Amount. Rows: Total MSRP price, Total NJPA price, Savings.

NOTES: See Attached Vendor Quotation printout, for details.

Please compose a greensheet and forward to City Council to approve this procurement of one (1) ea., Out Front Mower for the Public Works Department, at a cost of \$21,731.12, from Beard Equipment Company, of Mobile, AL.

Cc: file



JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Beard Equipment Company
2480 E 165 Service Road N
Mobile, AL 36617
251-456-1993
JohnDeereEmails@beardequipment.com

Quote Summary

Prepared For:

City Of Fairhope
Paul Merchant
Po Box 429
Fairhope, AL 36533
Business: 205-990-2136

Delivering Dealer:

Beard Equipment Company
Joseph Ecker
2480 E 165 Service Road N
Mobile, AL 36617
Phone: 251-456-1993
jecker@beardequipment.com

Quote ID: 15364141
Created On: 17 May 2017
Last Modified On: 23 May 2017
Expiration Date: 30 June 2017

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 1550 TerrainCut Commercial Front Mower (Less Mower Deck) Contract: NJPA Landscaping and Grounds 070313-DAC (PG NB) Price Effective Date: May 17, 2017	\$ 23,423.23	\$ 18,035.89 X	1 =	\$ 18,035.89
JOHN DEERE 72 In. Fastback Commercial Rear Discharge Deck Contract: NJPA Landscaping and Grounds 070313-DAC (PG NB) Price Effective Date: May 17, 2017	\$ 4,799.00	\$ 3,695.23 X	1 =	\$ 3,695.23
Equipment Total				\$ 21,731.12

Quote Summary

Equipment Total	\$ 21,731.12
Trade In	
SubTotal	\$ 21,731.12
Est. Service Agreement Tax	\$ 0.00
Total	\$ 21,731.12
Balance Due	\$ 21,731.12

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 15364141 Customer Name: CITY OF FAIRHOPE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Beard Equipment Company
2480 E 165 Service Road N
Mobile, AL 36617
251-456-1993
JohnDeereEmails@beardequipment.com

JOHN DEERE 1550 TerrainCut Commercial Front Mower (Less Mower Deck)

Contract: NJPA Landscaping and Grounds 070313-DAC
(PG NB)

Suggested List *
\$ 23,423.23

Price Effective Date: May 17, 2017

Selling Price *
\$ 18,035.89

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
2400TC	1550 TerrainCut Commercial Front Mower (Less Mower Deck)	1	\$ 18,420.00	23.00	\$ 4,236.60	\$ 14,183.40	\$ 14,183.40
Standard Options - Per Unit							
001A	United States and Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1019	23x10.50-12 4PR Turf Drive Tires	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1191	Four Wheel Drive (Full Time or On Demand)	1	\$ 2,913.00	23.00	\$ 669.99	\$ 2,243.01	\$ 2,243.01
2011	Comfort Adjust Suspension Seat with Armrests	1	\$ 390.00	23.00	\$ 89.70	\$ 300.30	\$ 300.30
Standard Options Total			\$ 3,303.00		\$ 759.69	\$ 2,543.31	\$ 2,543.31
Dealer Attachments/Non-Contract/Open Market							
BTC10334	4-Post ROPS Conversion Kit with Canopy	1	\$ 1,700.23	23.00	\$ 391.05	\$ 1,309.18	\$ 1,309.18
Dealer Attachments Total			\$ 1,700.23		\$ 391.05	\$ 1,309.18	\$ 1,309.18
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Suggested Price							\$ 18,035.89
Total Selling Price			\$ 23,423.23		\$ 5,387.34	\$ 18,035.89	\$ 18,035.89

JOHN DEERE 72 In. Fastback Commercial Rear Discharge Deck



JOHN DEERE

Selling Equipment

Quote Id: 15364141 Customer Name: CITY OF FAIRHOPE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Beard Equipment Company
2480 E 165 Service Road N
Mobile, AL 36617
251-456-1993
JohnDeereEmails@beardequipment.com

Contract: NJPA Landscaping and Grounds 070313-DAC							Suggested List *
(PG NB)							\$ 4,799.00
Price Effective Date: May 17, 2017							Selling Price *
							\$ 3,695.23
* Price per item - includes Fees and Non-contract items							
Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0553TC	72 In. Fastback Commercial Rear Discharge Deck	1	\$ 4,799.00	23.00	\$ 1,103.77	\$ 3,695.23	\$ 3,695.23
Standard Options - Per Unit							
001A	United States and Canada	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Suggested Price							\$ 3,695.23
Total Selling Price			\$ 4,799.00		\$ 1,103.77	\$ 3,695.23	\$ 3,695.23

City of Fairhope Project Funding Request

JUN 16 '17 PM 12:02

YAH

Issuing Date 6/15/2017

Please return this Routing Sheet to Treasurer by

6/15/2017

Project Name: Purchase 1 ea. Kubota Zero Turn Mower from the AL State Contract 4013275 T-No. T225

Project Location: Recreation Dept.

Presented to City Council: 6/26/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$13,068.97

Providers: Capital Tractor, Inc.
Montgomery, AL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	xx	Adult Rec 30	Street 35	
San 40		Golf 50		Golf Grounds 55		Debt Service 85	

Expense Code: 001-250-50470 Revenue Code _____

Project will be: Expensed xx Project Financed By: _____
 Capitalized _____ Grant: _____ Federal - not to exceed amount
 Project Budgeted: \$13,500.00 State _____
 City _____
 (Over) Under budget amount: \$431.03 Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Funding: Operating funds Capital Lease: _____ Payment _____ Term _____

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	<i>Deborah Smith</i>
Request received by City Treasurer	<u>6/15/2017</u>	Request approved by Finance Director	<i>[Signature]</i>
Received by Finance Department	<u>6/15/17</u>	Request approved by Mayor	<i>[Signature]</i>
Received by Mayor	<u>6/16/17</u>		

Contact Person: Tom Kuhl



Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 15, 2017

Re: Council Approval -- request for Budgeted Procurement, One (1) Zero Turn Mower for the Recreation Department

The Recreation Department requests approval to procure one (1) John Deere Zero Turn Mower. This procurement will be off the Alabama State Contracts list, T225, Contract number 4013275. The State Contract awarded vendor is Capital Tractor, Inc., of Montgomery, AL. The cost is Thirteen Thousand Sixty Eight Dollars and Ninety Seven Cents (\$13,068.97). Specifications determined by the Recreation Department.

NOTES:

See Attached State contract printout, for details.

This is a budgeted item, over \$10,000, and therefore, requires Council approval to procure.

Please compose a greensheet and forward to City Council to approve this procurement of one (1) ea., budgeted, Zero Turn Mower for the Recreation Department, at a cost of \$13,068.97, from Capital Tractor, Inc., of Montgomery, AL.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

QUOTATION OR SALES AGREEMENT

SOLICITATION:

FROM: CAPITAL TRACTOR, INC. 1498 FURNACE STREET MONTGOMERY, AL 36104 PHONE 334-264-0086/1-800-239-3112	TO: City of Tairhope Tom.Kuhl@fairhopeal.gov 251-990-0151
--	--

DATE: 14-Jun-17	DELIVERY: 30 Days
TERMS:	PRICES QUOTED ARE F.O.B.:

WE ARE PLEASED TO QUOTE YOU ON YOUR ORDER AS FOLLOWS:

QUANTITY	DESCRIPTION	PRICE	NET
	State Contract 4013275		
	T-Number T225		
Line 00039	ZD326H-72 Kubota Zero Turn Mower	\$15,677.00	\$12,384.83
Line 00040	Options Less 21%		
	Delete 326H, add 1211	\$866.00	\$684.14
Quoted By:	Caleb Greer	SUBTOTAL:	\$13,068.97
		TAX	Exempt
		TOTAL W/TAX:	\$13,068.97

Comments:	Delivered, 2 keys, manuals. Quote good for 30 days.
------------------	---

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Upgrade to the Kronos Timekeeping System for the City of Fairhope and the type of software upgrade needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T00A

Upgrade Kronos Timekeeping System Cost \$17,280.00

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

JUN 16 '17 PM 12:02

JMA

City of Fairhope Project Funding Request

Issuing Date 6/14/2017

Please return this Routing Sheet to Treasurer by

6/14/2017

Project Name: Approve procurement of upgrade to the Kronos timekeeping system

Project Location: City Wide

Presented to City Council: 6/26/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$17,280.00
Purchased of St of AL Contract T00A4012568

Providers: Kronos, Inc.
Chelmsford, MA

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project											
General XX	Gas	xx	Electric	xx	Water	xx	Sewer	xx	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project											
Admin 10	xx	Police 15	xx	Fire 20	_____	Rec 25	_____	Adult Rec 30	_____	Street 35	_____
		San 40	_____	Golf 50	_____	Golf Grounds 55	_____	Debt Service 85	_____		

Expense Code:		Revenue Code
GF Admin	001-100-50300	_____
Police Dept.	001-150-50300	
Gas	002-50300	
Electric	003-50300	
Water	004-10-50300	
Sewer	004-20-50300	

Project will be: Expensed xx
Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: \$17,500.00

(Over) Under budget amount: \$220.00

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>4/24/2017</u>	
Request received by City Treasurer	<u>6/14/2017</u>	Request approved by City Treasurer <i>Deborah Smith</i>
Received by Finance Department	<u>6/14/17</u>	Request approved by Finance Director <i>[Signature]</i>
Received by Mayor	<u>6/16/17</u>	Request approved by Mayor <i>[Signature]</i>

Contact Person: Jeff Montgomery



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 14, 2017

Re: Council Approval – request for over \$10,000 Kronos timekeeping system upgrade

The I.T. Department requests approval to upgrade the Kronos timekeeping system for the City. This will be off the State of Alabama contract list T00A, Contract. The cost of the timekeeping system upgrade will be Seventeen Thousand Two Hundred Eighty Dollars (\$17,280.00). The vendor is Kronos Incorporated, of Chelmsford, MA.

NOTE:
See Attached Vendor Quote for details.

Please compose a greensheet and forward to City Council to approve this procurement of an upgrade to the Kronos timekeeping system in the amount of \$17,280.00

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

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ORDER FORM

Quote#: 571594 - 1
Expires: 01-JUL-2017
Sales Executive: Lesniewski, Ian

Order Type: Upgrade US
Date: 30-MAY-2017
Page: 1/2

Bill To: CITY OF FAIRHOPE
PO DRAWER 429
FAIRHOPE
AL 36533
United States

Ship To: Attn:JEFF MONTGOMERY
CITY OF FAIRHOPE
555 SOUTH SECTION ST
FAIRHOPE
AL 36532
United States

Solution ID: 6109223

Contact: Jeff Montgomery
Email: jeff.montgomery@fairhopeal.gov
Ship To Phone: 1 251 990-0135

Payment Terms: N30
Currency: USD
Customer PO Number:

FOB: DESTINATION
Ship Method:
Freight Term: Prepay & Add

Order Notes:

This order is subject to the terms and conditions of that certain Sales, Software License and Services Agreement (the "Agreement") between Kronos and the State of Alabama dated 02/13/2013. Customer is a public sector entity based in Alabama. By signing and entering into an Order Form that expressly references the Agreement, each Kronos and Customer agree to be bound by the terms and conditions of this Agreement and all references in the Agreement to "Customer" shall be references to the applicable Customer entity entering into the order.

PROFESSIONAL SERVICES / EDUCATIONAL SERVICES

Item	Quantity	Unit Price	Total Price
PARAGON ONLINE REMOTE TEAM	96 Hours		17,280.00
Project Manager	16 Hours	180.00	
Technology Consultant	32 Hours	180.00	
Solution Consultant	48 Hours	180.00	
	Total Price		17,280.00

QUOTE SUMMARY

Description	Total Price
Subtotal	17,280.00
Deposit	
Tax	0.00
Grand Total	17,280.00



**State of Alabama
 Department of Finance
 Division of Purchasing
 Master Agreement
 Modification**

CONTRACT INFORMATION	
MASTER AGREEMENT NUMBER: MA 999 T00A4012568	NOT TO EXCEED AMOUNT:
Begin Date: 03/06/2013	Procurement Folder: 11544
Expiration Date: 03/05/2018	Procurement Type: Master Agreement
Solicitation Number:	Replaces Award Document:
Award Date:	Replaced by Award Document:
Modification Date: 01/17/17	Version Number: 3

CONTACT INFORMATION		
REQUESTOR: Staars Conversion 5555555555	ISSUER: Staars Conversion 5555555555	BUYER:

CONTRACT DESCRIPTION	
Converted STC from SNAP. Original Contract Date 2013/03/11	
Open the attached pdf to view complete contract details. Buyer Information Buyer ID: jaeri.ellis Buyer Name: Jaeri Ellis Buyer Phone Number: 867-555-5309 Buyer EmailId: Jaeri.Ellis@purchasing.alabama.gov	

Ship To: _____ **Bill To:** _____

Shipping Instructions: 28 DAYS ARO SNAP Location code is R1-STATEWIDE

REASON FOR MODIFICATION
Renewal of 5th and final contract term. See original bid file for written documentation.

VENDOR INFORMATION	
Name /Address:	Contact:
VC000040224: Kronos	Ryan Hammond
Attn Ryan Hammond	8649679960
17 Dapple Gray Ct	Ryan.Hammond@Kronos.Com
Simpsonville SC 29680	

COMMODITY / SERVICE INFORMATION

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
1	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

19568061670CNV - TIME CLOCKS, AND RELATED HARDWARE.
 TIME CLOCKS, AND RELATED HARDWARE.
 TIME CLOCKS, AND RELATED HARDWARE.

Line	Quantity	UOM	Unit Price	Service Amount	Service From	Service To	Line Sub Total	Line Total
2	0	EA	\$0.000000	\$0.00			\$0.00	\$0.00

20556051756CNV - SOFTWARE, TIME & ATTENDANCE.
 SOFTWARE, TIME & ATTENDANCE.
 SOFTWARE, TIME & ATTENDANCE.

All terms, conditions, and any amendments to solicitation are part of this contract as if fully reproduced herein .

Approved:



Purchasing Director

APPROVALS

Date	Status Before	Status After	Approver



RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Upgrade to the City's Enterprise Resource Planning Software and the type of software upgrade needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Bid Number: T497

Upgrade City's Enterprise Resource Planning Software	Cost \$25,349.53
---	------------------

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 14, 2017

Re: City Council approval -- Request for over \$10,000 procurement to update our Enterprise Resource Planning software for the I.T. Department

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, A.C.M.O.

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

The I.T. Department needs to update our Enterprise Resource Planning software. I am submitting the following current cost summary (see attached cut sheet). The pricing is from the State of Alabama Bid Number T497, Contract Number 4012464, Included specifications and options determined by Fairhope I.T. Department.

Delivered cost with options is: Twenty Five Thousand Three Hundred Forty Nine Dollars and Fifty Three Cents (\$25,349.53). The State contract vendor is SHI International Corp, of Somerset, NJ.

ALA State Contract \$25,349.53

NOTES:

See Attached Vendor CUT-SHEET and STATE CONTRACT printout for details.

Please compose a greensheet and place on the next available City Council Agenda this request to approve this procurement for the Fairhope I.T. Department, to update our Enterprise Resource Planning software, at a cost of \$25,349.53, from SHI International Corp, of Somerset, NJ.

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper



Pricing Proposal
Quotation #: 13627124
Created On: 6/13/2017
Valid Until: 7/13/2017

City of Fairhope AL

Jeff Montgomery

Fairhope, AL 36533
UNITED STATES
Phone: (251) 990-0135
Fax:
Email: jeff.montgomery@cofairhope.com

IAE

Kevin Mariano

300 Davidson Avenue
Somerset, NJ 08873
Phone: 732-564-8516
Fax: 732-564-8224
Email: Kevin_Mariano@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 WinSvrDCCore 2016 SNGL MVL 2Lic CoreLic Microsoft - Part#: 9EA-00270 Note: License only	24	\$495.88	\$11,901.12
2 SQLSvrStd SNGL LicSAPk MVL Microsoft - Part#: 228-04538 Coverage Term: 6/13/2017 – 10/1/2019 Note: L+ SA for 28 months (can be split annually)	3	\$915.97	\$2,747.91
3 SQLCAL SNGL SA MVL UsrCAL Microsoft - Part#: 359-00993 Coverage Term: 6/13/2017 – 10/1/2019 Note: L+ SA for 28 months (can be split annually)	50	\$214.01	\$10,700.50
		Subtotal	\$25,349.53
		Total	\$25,349.53

Additional Comments

AL state contract - 4012464 - T497

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.

PROG ID: POCNBK3A

DATE: 08/26/16

STATE OF ALABAMA
DEPARTMENT OF FINANCE
DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

SOFTWARE, PERSONAL COMPUTER
CONTRACT

T-NUMBER..... : T497

USAGE..... : STATEWIDE CONTRACT
PERIOD..... : NOVEMBER 1, 2012 TO OCTOBER 31, 2017
SOLICITATION NO : 2239256

CONTRACT BUYER..... : JENNIFER LORETZ

BUYER PHONE.. : (334) 242-7370 PURCHASING NUMBER..... : (334) 242-7250
FAX NUMBER... : (334) 242-4419
DATE PRINTED. : 08/26/16

DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

TERMS AND CONDITIONS

PAGE: 2

FAMILIARIZE YOURSELF WITH THIS CONTRACT AND THE TERMS AND CONDITIONS REGARDING THE RESPONSIBILITIES OF THE STATE AND THE VENDORS.

- * * * * *
- * IT IS THE RESPONSIBILITY OF THE ORDERING AGENCY TO MAKE SURE THAT *
- * ALL OF THE INFORMATION SUBMITTED ON THEIR REQUISITION IS CORRECT. *
- * ALWAYS BE SURE TO RECHECK YOUR COMMODITY NUMBERS. AS SOON AS YOUR *
- * PURCHASE ORDER ARRIVES, CHECK IT FOR ACCURACY. IF THERE ARE ANY *
- * DISCREPANCIES, PLEASE NOTIFY THE VENDOR FIRST, THEN CONTACT THE *
- * BUYER LISTED ON THE FRONT OF THIS CONTRACT AS SOON AS POSSIBLE. *
- * IN MOST INSTANCES, PROBLEMS CAN BE CORRECTED. *
- * * * * *
- * COMPLAINTS MUST BE DOCUMENTED & SUBMITTED TO THE BUYER IN WRITING. *
- * * * * *

SOLICITATION NUMBER : 2239256

ADMINISTRATIVE FEE:

AWARDED BIDDER(S) SHALL PAY THE STATE AN ADMINISTRATIVE FEE FOR ALL SALES MADE UNDER THIS CONTRACT. THIS FEE SHALL BE 1 % (0.01) OF THE TOTAL DOLLAR AMOUNT FOR ALL SALES. THE FEE WILL BE PAID EACH MONTH BEFORE THE 20TH AND WILL REPRESENT A SINGLE, ONE-TIME PAYMENT FOR ALL SALES MADE IN THE PRIOR MONTH AND AS ADJUSTED FOR ERRORS ASSOCIATED WITH EARLIER MONTHS. THIS FEE SHALL NOT BE LISTED AS A SEPARATE COST ON INVOICES. THE AWARDED BIDDER(S) WILL BE REQUIRED TO

DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

TERMS AND CONDITIONS

PAGE: 3

PROVIDE A SUMMARY REPORT EACH MONTH BEFORE THE 20TH LISTING SALES MADE DURING THE PRIOR CALENDAR MONTH. THIS REPORT IS TO INCLUDE THE CONTRACT NUMBER, PURCHASING ENTITY, SALES AMOUNT, AND FEE AMOUNT. A REPORT IS DUE EVEN WHEN THERE IS NO ACTIVITY. THIS REPORT SHALL BE SENT ELECTRONICALLY TO TELECOM.ADMIN@ISD.ALABAMA.GOV. A COPY OF THE THE SUMMARY REPORT SHALL ALSO ACCOMPANY THE PAYMENT.

REMITTANCE SHALL BE PAYABLE TO THE "STATE OF ALABAMA DEPARTMENT OF FINANCE" AND BE SENT TO:

ALABAMA DEPARTMENT OF FINANCE
DIVISION OF ACCOUNTING AND ADMINISTRATION
PO BOX 300658
MONTGOMERY ALABAMA 36130-0658

FOR INTERNAL INFORMATION ONLY: FEE DISTRIBUTION 1/2 % TO THE STATE PROCUREMENT FUND AND 1/2 % TO THE FINANCE ISD REVOLVING FUND.

FREIGHT:
BID IS F.O.B. DESTINATION. ANY FREIGHT CHARGES MUST BE INCLUDED IN THE BID PRICES. DO NOT SHOW FREIGHT AS A SEPARATE COST.

CONTRACT PERIOD:
ESTABLISH A 12 MONTH CONTRACT WITH AN OPTION TO EXTEND FOR A SECOND, THIRD, FOURTH, AND FIFTH 12 MONTH PERIOD WITH THE SAME PRICING, TERMS AND CONDITIONS. THE SECOND, THIRD, FOURTH, OR FIFTH 12 MONTH PERIOD, IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER THE FIRST, SECOND, THIRD, OR FOURTH 12 MONTH PERIOD EXPIRES. ANY SUCCESSIVE EXTENSION MUST HAVE WRITTEN APPROVAL OF BOTH THE STATE AND VENDOR NO

LATER THAN 30 DAYS PRIOR TO EXPIRATION OF THE PREVIOUS 12 MONTH PERIOD.

NON-APPROPRIATION OF FUNDS:
CONTINUATION OF ANY AGREEMENT BETWEEN THE STATE AND A BIDDER BEYOND A FISCAL YEAR IS CONTINGENT UPON CONTINUED LEGISLATIVE APPROPRIATION OF

DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

TERMS AND CONDITIONS

PAGE: 4

FUNDS FOR THE PURPOSE OF THIS BID AND ANY RESULTING AGREEMENT. NON-AVAILABILITY OF FUNDS AT ANY TIME SHALL CAUSE ANY AGREEMENT TO BECOME VOID AND UNENFORCEABLE AND NO LIQUIDATED DAMAGES SHALL ACCRUE TO THE STATE AS A RESULT. THE STATE WILL NOT INCUR LIABILITY BEYOND THE PAYMENT OF ACCRUED AGREEMENT PAYMENT.

PRORATION:
ANY PROVISION OF A CONTRACT RESULTING FROM THIS BID TO THE CONTRARY NOTWITHSTANDING, IN THE EVENT OF FAILURE OF THE STATE TO MAKE PAYMENT HEREUNDER AS A RESULT OF PARTIAL UNAVAILABILITY, AT THE TIME SUCH PAYMENT IS DUE, OF SUCH SUFFICIENT REVENUES OF THE STATE TO MAKE SUCH PAYMENT (PRORATION OF APPROPRIATED FUNDS FOR THE STATE HAVING BEEN DECLARED BY THE GOVERNOR PURSUANT TO SECTION 41-4-90 OF THE CODE OF ALABAMA 1975), THE CONTRACTOR SHALL HAVE THE OPTION, IN ADDITION TO THE OTHER REMEDIES OF THE CONTRACT, OF RENEGOTIATING THE CONTRACT (EXTENDING OR CHANGING PAYMENT TERMS OR AMOUNTS) OR TERMINATING THE CONTRACT.

PURPOSE:
ESTABLISH A CONTRACT FROM THE ITEMS LISTED FOR ALL STATE AGENCIES. CONTRACT PRICES ARE AVAILABLE TO ALL LOCAL GOVERNMENTAL AGENCIES AND SCHOOLS.

DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

CONTRACT VENDORS

PAGE: 5

CONTRACT NUMBER	VENDOR NUMBER NAME AND ADDRESS	CONTACT PERSON PHONE NUMBERS/FAX	TERMS AND DELIVERY
4012464	223009648-00 SHI INTERNATIONAL CORP 290 DAVIDSON AVE SOMERSET NJ 08873	MICHAEL_BENCH@SHI.COM	NET 2 DAYS ARO
4012465	203350351-00 STRATEGIC ALLIED TECHNOLOGIES SAT 8650 MINNIE BROWN ROAD SUITE 101 MONTGOMERY AL 36117	K MCDANIEL 334-294-1911	NET 4 WKS ARO

DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

CONTRACT INFORMATION

PAGE: 6

CONTRACT NUMBER	VENDOR NUMBER/VENDOR NAME KNOA DESCRIPTION
4012464	22300964800 SHI INTERNATIONAL CORP PRICING FOR THIS CONTRACT IS BASED ON DISCOUNTS FROM CATALOG CONTACT THE VENDOR FOR PRICING SOUTH EAST TEAM (800) 715-3197 OR EMAIL: SOUTHEASTTEAM@SHI.COM
4012465	20335035100 STRATEGIC ALLIED TECHNOLOGIES PRICING FOR THIS CONTRACT IS BASED ON DISCOUNTS FROM CATALOG CONTACT THE VENDOR FOR PRICING KEVIN MCDANIEL (334) 294-1911 OR EMAIL: KMCDANIEL@SAT-INC.NET

DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

COMMODITY LISTING

PAGE: 7

CONTRACT NUMBER/LINE #	COMMODITY NUMBER COMMODITY DESCRIPTION	UNIT PRICE MEASURE	VENDOR # NAME	TERMS
4012464 00001	205-56-051749 SOFTWARE, SYMANTEC:	.00	223009648-00 SHI INTERNATIONAL CORP	NET

SOFTWARE - 23%
 MAINTENANCE - 23%
 OPTIONS - 60%
 4012464 00002 205-56-051746 .00 % 223009648-00 NET
 EA SHI INTERNATIONAL CORP
 SOFTWARE, ATTACHMATE:
 SOFTWARE - 52%
 MAINTENANCE - 52%
 OPTIONS - 65%
 4012464 00003 205-56-051752 .00 % 223009648-00 NET
 EA SHI INTERNATIONAL CORP
 SOFTWARE, ADOBE:
 SOFTWARE - 13%
 MAINTENANCE - 12.5%
 OPTIONS - 55%
 4012464 00004 205-56-051754 .00 % 223009648-00 NET
 EA SHI INTERNATIONAL CORP
 SOFTWARE, MCAFEE:
 SOFTWARE - 32%
 MAINTENANCE - 32%
 OPTIONS - 50%
 4012464 00005 205-56-050483 .00 % 223009648-00 NET
 EA SHI INTERNATIONAL CORP

DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

COMMODITY LISTING

PAGE: 8

CONTRACT NUMBER/LINE #	COMMODITY NUMBER COMMODITY DESCRIPTION	UNIT PRICE MEASURE	VENDOR # NAME	TERMS
------------------------	---	-----------------------	------------------	-------

SOFTWARE, NUANCE:

SOFTWARE - 50%
 MAINTENANCE - 67%
 OPTIONS - 59%

4012464 00007	205-56-050325 SOFTWARE, MICROSOFT, SELECT AGREEMENT	.00 % EA	223009648-00 SHI INTERNATIONAL CORP	NET
	SOFTWARE - 17.9% MAINTENANCE - 18.5% OPTIONS - 50%			

4012464 00008	205-56-050365 SOFTWARE, MICROSOFT, ENTERPRISE AGREEMENT	.00 % EA	223009648-00 SHI INTERNATIONAL CORP	NET
	SOFTWARE - 18.6% MAINTENANCE - 18.6% OPTIONS - 50%			

4012465 00009	205-56-050481 SOFTWARE, VMWARE	.00 % EA	203350351-00 STRATEGIC ALLIED TECHNOLOGIES SAT	NET
	SOFTWARE - 19.6% MAINTENANCE - 4% OPTIONS - 50%			

DIVISION OF PURCHASING
CONTRACT NOTICE OF AWARD

 IF YOU NEED ASSISTANCE CONCERNING THIS CONTRACT, PLEASE CONTACT THE
 BUYER LISTED ON THE COVER PAGE.

THIS CONTRACT CONTAINS 9 PAGES.

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Single Phase Pad Mount Transformers for the Electric Department (2 each 167kVA); and authorizes procurement without formal bid based on the option allowed by the Code of Alabama 1975, Section 41-16-51(b)(7). The cost will be \$7,338.00.

Adopted on this 26th day of June, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding Request

JUN 16 '17 PM 12:02

Issuing Date 6/14/2017

Please return this Routing Sheet to Treasurer by

6/14/2017

Project Name: Purchase 2 ea. single phase padmount transformers 167kVA

Project Location: Electric System

Presented to City Council: 6/26/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$7,338.00

Providers: Gresco Utility Supply Inc.
Forsyth, GA

Project Engineer: n/a

Order Date: _____ Lead Time: 8-10 weeks ARO

Department Funding This Project							
General	Gas	Electric xx	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	Golf 50	Debt Service 85

Expense Code: <u>003-14015</u>	Revenue Code: _____
--------------------------------	---------------------

Project will be: Expensed _____
Capitalized xx

Project Budgeted: No

(Over) Under budget amount: _____

Funding: Operating funds

Project Financed By:
Grant: _____ Federal - not to exceed amount
State
City

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	<u>Deborah Smith</u>
Request received by City Treasurer	<u>6/14/2017</u>	Request approved by Finance Director	<u>[Signature]</u>
Received by Finance Department	<u>6/14/17</u>	Request approved by Mayor	<u>[Signature]</u>
Received by Mayor	<u>6/16/17</u>		

Contact Person: Joe Wolchina



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 12, 2017

Re: City Council approval for procuring Pad Mount Transformers

The Electric Department needs two each, of single phase, padmount transformers, 167kVA. The procurement of these items is allowed without formal bid by Code of Alabama 1975, Section 41-16-51(b)(7). Quotes were obtained (see attached).

The Electric Department recommends the lowest quotation be approved, at a total cost of Seven Thousand Three Hundred Thirty Eight Dollars (\$7,338.00). This is under the \$7,500 benchmark for Greensheet approval, but over the \$5,000 limit for City Council approval of unbudgeted items. The vendor is Gresco Utility Supply, Inc., of Forsyth, GA. See attached quotations.

Lead time: 8-10 Weeks, ARO (after receipt of order)

Please compose, and have approved, a greensheet for this procurement, and move this request forward for City Council approval to procure 2 each, unbudgeted, 167Kva, single phase, pad mount transformers from Gresco Utility Supply, Inc., of Forsyth, GA, in the amount of \$7,338.00.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

CUSTOMER COPY

QUOTE # 465920-00
QUOTED DATE 5/31/17

BILL TO:
GRESKO UTILITY SUPPLY, INC.
1135 RUMBLE ROAD

SHIP TO:
CITY OF FAIRHOPE
PO DRAWER 429
555 SOUTH SECTION ST

ATTN= ACCOUNTS PAYABLE
FORSYTH GA31029

FAIRHOPE AL36532

DESCRIPTION PRODUCT NUMBER QTY UNIT PRICE EXT PRICE

TRANSFORMER LOSS DATA IS BASED ON ANSI C57.12.00:

LOSS GRT: AVE VOLT% : 100

NL TEMP BASIS: 85 LL TEMP BASIS: 85

*QUOTED PER TECHNICAL SPECIFICATIONS FOR SINGLE PHASE PADMOUNT TRANSFORMERS.

-QUOTED 167KVA ANSI TYPEIII PADMOUNT,12470GRDY/7200 95BIL PRIMARY WITH WELLS AND INSERTS, NO TAPS, 240/120 SECONDARY WITH THREE LOW VOLTAGE BUSHINGS PROVIDING BAYONET FUSING WITH ISOLATION LINK.

-TANK WILL HAVE 2 PARKING STANDS.

-PROVIDING (IFD) INTERNAL FUALT DETECTOR.

-FILLED WITH FR3 FLUID.

-PRIMARY BUSHINGS WILL BE EXTERNALLY CLAMPED.

-UNITS ARE DESIGNED TO MEET DOE 2016 EFFICIENCY REQUIREMENTS.

2ND QTR 2017 INDEX

PRICING IS FIRM ON AN ORDER RECEIVED WITHIN 30 DAYS FROM BID DATE AND SHIPMENT WITHIN THE QUOTED THE LEAD TIME

PRICING IS SUBJECT TO ESCALATION/DESCALATION FOR ORDERS PLACED AFTER THE 30 DAY BID VALIDITY OR FOR SHIPMENTS DELAYED BEYOND THE QUOTED LEADTIME AT THE CUSTOMERS REQUEST. ESCALATION IS CALCULATED ON THE DIFFERENCE IN THE ERMCO MATERIAL COST FROM TIME OF QUOTE VERSUS REQUESTED TIME OF SHIPMENT. THE BASE INDEX FOR THIS QUOTE IS 2ND QTR 2017 MATERIAL COSTS. PLEASE NOTE:LEADTIME IS SUBJECT TO CHANGE WITHOUT NOTICE!! 3PH PADMOUNTS 8-10 WEEKS ARO

ITEM 1
PADMOUNT DIST. TRANSFORMER PADMOUNT

ITEM# : 1.00
NL= 228 LL= 1449 IZ=2.100 TL= 1677

OPTIONS BEGIN.....

TYP2D TYPEIII W/2 SINGLE PARKING STANDS
L LOOP FEED WITH 200 AMP STRAP
167 167 KVA
001 12470GRDY/7200 95BIL 1BU
001 NO TAPS
441 240/120 (3 LVBU ONLY) LHL
E50 GENERIC DUAL ELEM (DE) BAYO & ISO
A00 ECI ISOLATION LINK BY CONFIGURATOR

2 3669.00 7338.00

5/31/17 13:51:35

ERMCO QUOTE

PAGE 2

CUSTOMER COPY

QUOTE # 465920-00
QUOTED DATE 5/31/17

BILL TO:
GRESKO UTILITY SUPPLY, INC.
1135 RUMBLE ROAD

SHIP TO:
CITY OF FAIRHOPE
PO DRAWER 429
555 SOUTH SECTION ST

ATTN= ACCOUNTS PAYABLE
FORSYTH GA31029

FAIRHOPE AL36532

<u>DESCRIPTION</u>	<u>PRODUCT NUMBER</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXT PRICE</u>
003	ECI HV BUSHING WELL (3-3-90)			
100	ERMCO STANDARD INSERTS			
000	COPPER STUD SECONDARY BUSHINGS.			
000	NO CONNECTORS REQUIRED			
014	14GA MILD STEEL DOOR			
B	STD PLT OPT'N FOR THE UNSTACKABLES			
8	ENVIROTEMP-FR3			
OPTIONS END.....				

100% CTR @ TIME OF SHIPMENT

24 HOUR NOTICE

Joe Wolchina

From: Hensley, Christopher <CHensley@wescodist.com>
Sent: Friday, May 26, 2017 2:26 PM
To: Joe Wolchina
Subject: RE: Transformer Quote

Good Afternoon Joe,

Your cost on this Transformer is \$3839.00 EA and the current lead time is 8 weeks. Please feel free to contact me with any questions you may have.

Have a great weekend!

	<p><i>Chris Hensley</i> Inside Sales Associate WESCO DISTRIBUTION, INC 610 B. Bohannon Road Fairburn, GA 30213 Direct: (770) 477-3875 Office: (770) 477-3861 Fax: (770) 477-3880</p>
---	--

3839.00
x 2
7678.00

All quotes are per Wesco Distribution terms/conditions.
[http://www.wesco.com/terms and conditions of sale.pdf](http://www.wesco.com/terms_and_conditions_of_sale.pdf)

From: Joe Wolchina [mailto:joe.wolchina@cofairhope.com]
Sent: Wednesday, May 24, 2017 4:40 PM
To: Hensley, Christopher
Subject: [EXTERNAL] Transformer Quote

See attachment. Thanks

Joe Wolchina
Asst. Superintendent
Fairhope Public Utilities
555 South Section Street
P.O. Drawer 429
Fairhope, Alabama 36533
251-928-8003
251-990-0156 Fax
www.cofairhope.com
Joe.Wolchina@fairhopeal.gov

Quote

T & C SPECIALTY DISTRIBUTORS INC
 P O BOX 111
 148 RUSSELL DRIVE
 WAYNESBORO MS 39367
 6017359040

Order Number: 0010972

Order Date: 6/5/2017

Salesperson: WJON

Customer Number: 00-FAICIT

Sold To:
 CITY OF FAIRHOPE
 P O DRAWER 429
 FAIRHOPE, AL 36533
 (251) 928-8003
 Confirm To:

Ship To:
 CITY OF FAIRHOPE
 555 S. SECTION STREET
 DAN AMES 251-928-8003
 FAIRHOPE, AL 36532

Customer P.O.	Ship VIA	F.O.B.	Terms
			NET 30 DAYS

Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
-------------	------	---------	---------	------------	-------	--------

167 FAIRHOPE	EACH	2.00	0.00	0.00	5,165.0000	10,330.00
--------------	------	------	------	------	------------	-----------

167 KVA 1 PHASE PADMOUNT ANSI C57.12.25 TYPE 2 Whse: 000

DEAD FRONT SINGLE VOLTAGE

HV: 12470 GRDY/7200 95KV BIL

LV: 240/120 30KV BIL 3 BUSHINGS

TAPS: NO TAPS

TANK: MILD STEEL

LOSSES: NO LOAD = 271, LOAD = 1306, TOTAL = 1577

OIL TYPE: ENVIRO TEMP

LOOP FEED, WELLS AND INSERTS, BAYONET FUSING

WITH ISOLATION LINK, DRAIN VALVE WITH SAMPLER,

IFD

PER CUSTOMER SPEC DATED 5/27/17

NON-EVALUATED

MEETS DOE REQUIREMENTS

AT AN ADDITIONAL COST, HI CAN PROVIDE THE NEW

HI-LIFT(TM) DESIGN FOR SINGLE

PHASE PAD-MOUNTED TRANSFORMERS. THE

TRANSFORMER FEATURES A RAISED LOCKING

ASSEMBLY LOCATED HIGH ON THE TRANSFORMER

HOOD RATHER THAN ON THE BASE SILL AT

GROUND-LEVEL. THE SECURITY BOLT AND PAD LOCK

ARE LOCATED WELL ABOVE GROUNDLEVEL

CONTAMINANTS AND CONSEQUENTLY ARE MUCH LESS

LIKELY TO BE AFFECTED BY ANT MOUNDS OR

ACCUMULATION OF DIRT, SAND, ICE OR SNOW. PAD

LOCKS CAN HANG STRAIGHT DOWN INSIDE THE LOCK

POCKET AND ARE BETTER PROTECTED FROM THE

ELEMENTS.

QUOTE EA-2961 ITEM 1

LEAD TIME 8 - 10 WEEKS

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the negotiated pricing for Zinc Orthophosphate and TKKP Chemicals; and authorizes Mayor Karin Wilson to execute a contract with Thornton, Musso & Bellemin with an annual cost not-to-exceed \$51,000.00. These are materials needed, used and consumed in the operation of our waterworks system; and authorized for procurement using the option allowed by Code of Alabama 1975, Section 41-616-51(b)(7).

DULY ADOPTED THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding Request

Issuing Date 6/14/2017

Please return this Routing Sheet to Treasurer by

JUN 16 '17 PM 12:01
6/14/2017 *JAN*

Project Name: Approve contract to purchase zinc orthophosphate and TKKP chemical 2017

Project Location: Water System

Presented to City Council: 6/26/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$45,000 / year (approximate) zinc orthophosphate
\$6,000 / year (approximate) TKKP chemicals

Providers: Thornton, Musso & Bellemin, Inc.
Zachary, LA

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General	Gas	Electric	Water xx	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35		
San 40	Golf 50	Golf Grounds 55	Debt Service 85				

Expense Code: 004-10-53010 Revenue Code _____
Chemicals and testing

Project will be: Expensed xx Project Financed By: _____
Capitalized _____ Grant: _____ Federal - not to exceed amount
Project Budgeted: Yes State _____
City _____

(Over) Under budget amount: _____ Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Funding: Operating funds Capital Lease: _____ Payment _____ Term _____

City Council prior approval	<u>4/24/2017</u>	Request approved by City Treasurer	<i>Deborah Smith</i>
Request received by City Treasurer	<u>6/14/2017</u>	Request approved by Finance Director	<i>[Signature]</i>
Received by Finance Department	<u>6/14/17</u>	Request approved by Mayor	<i>[Signature]</i>
Received by Mayor	<u>6/16/17</u>		

Contact Person: Dan McCrory



MEMO

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, A.C.M.O.

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

To: Deborah Smith, City Treasurer

From: 
Daniel P. Ames, Purchasing Manager

Date: June 12, 2017

Re: Request for City Council to approve procurement of, Zinc Orthophosphate and TKKP Chemicals

The Water Department needs Zinc Orthophosphate and TKKP chemicals. These are materials needed, used and consumed in the operation of our waterworks system. Per resolution No. 2734-17, the City Council approved negotiating a price for the product with the current vendor, (Thornton, Musso, & Bellemin, Inc., of Zachary, LA); and procuring the materials using the option allowed by Code of Alabama 1975, Section 41-16-51(b)(7),

The negotiated pricing for the two materials came in below the prices quoted in RFQ No. 002-17, Supply Zinc Orthophosphate and TKPP Chemicals 2017 (the RFQ was previously rejected by City Council). See attached quotation.

Zinc Orthophosphate	\$1.03 per Pound -- approx. \$45,000 per year.
TKPP	\$1.34 per Pound -- approx. \$ 6,000 per year

Estimated annual cost \$51,000

Please place on the next available City Council Agenda this Recommendation to approve the negotiated pricing of and authorize the Mayor to sign the associated contract with Thornton, Musso, & Bellemin, of Zachary, LA., with an annual not-to-exceed amount of \$51,000.

Cc: file,



Thornton, Musso, & Bellemin, Inc.

WATER TREATMENT CONSULTANTS

(225) 654-4955
FAX: (225) 654-9533

Post Office Box 181
Zachary, LA 70791

June 6, 2017

Dan McCrory
Fairhope Utilities
P.O. Drawer 429
Fairhope, AL 36533

Subject: New Contract Proposed Pricing

Dan,

As we discussed, our new contract proposed pricing is as follows:

TMB-455 ZINC ORTHOPHOSPHATE \$1.03 POUND
TMB 460 TKPP \$1.34 POUND

Regards,

David Oliver, CWT
Regional Manager
Water Treatment Consultant
Thornton, Musso, and Bellemin, Inc.

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for a Bulldozer for the Public Works Department (Bid Number 029-17 was for a Used Bulldozer) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Bulldozer for the Public Works Department

[3] After evaluating the bid proposals with the required bid specifications, Thompson Tractor Co., Inc., with the total bid proposal of \$101,857.00, is now awarded the bid for a New 2017 D5K5 Caterpillar Bulldozer for the Public Works Department.

Adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 6/14/2017

Please return this Routing Sheet to Treasurer by

JUN 16 '17 PM 12:02
6/14/2017 *AM*

Project Name: Award Bid No. 029-17 Used bulldozer 2017 D5K5 Caterpillar Bulldozer
 Note: The lowest bid was for a new bulldozer, not a used one. Therefore, this purchase is for a new bulldozer.

Project Location: Public Works

Presented to City Council: 6/26/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$101,857.00

Providers: Thompson Tractor Co., Inc.
Spanish Fort, AL

Project Engineer: n/a

Order Date: _____ Lead Time: 10 days ARO

Department Funding This Project							
General XX	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	XX	Debt Service 85
	San 40		Golf 50	Golf Grounds 55			

Expense Code: 001-350-50470 Revenue Code: _____

Project will be: Expensed xx
 Capitalized _____

Project Financed By:
 Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: \$100,000.00

(Over) Under budget amount: (\$1,857.00)

Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval <u>4/24/2017</u>	Request approved by City Treasurer <i>Richard Smith</i>
Request received by City Treasurer <u>6/14/2017</u>	Request approved by Finance Director <i>[Signature]</i>
Received by Finance Department <u>6/14/17</u>	Request approved by Mayor <i>[Signature]</i>
Received by Mayor <u>6/16/17</u>	

Contact Person: Arthur Bosarge



Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, A.C.M.O.

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 13, 2017

Re: City Council Approval – Award Bid No. 029-17 Used Bulldozer

The Public Works Department needs a used bulldozer. Bid No. 029-17 Used Bulldozer, was issued on May 24, 2017, and opened on June 8, 2017 at 9:00 a.m. The recommendation is to award the bid to the lowest responsive and responsible bidder, Thompson Tractor Company, Inc., of Spanish Fort, AL, in the amount of One Hundred One Thousand Eight Hundred Fifty Seven Dollars (\$101,857.00) (see attached Bid Tabulation and Recommendation). Specifications determined by Public Works Department. Thompson Tractor Company, Inc. bid a new tractor, as they did not have a used one available to specifications.

NOTES:

See Attached Bid Tabulation and Recommendation, for details.
Leadtime: 10 days ARO

Please compose a greensheet and forward to City Council this request to award Bid No. 029-17 Used Bulldozer, at a cost of \$101,857.00, to Thompson Tractor Company, Inc., of Spanish Fort, AL.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

CITY OF FAIRHOPE

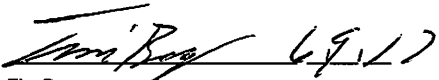
BID TABULATION


Bid Name: USED BULLDOZER
 Bid Number: 029-17
 Date Opened: 6/8/2017 9:00 AM

Vendor	Bid Proposal Executed / Signed / Notarized/Non-Collusion Statement Signed / Notarized	ARO	Hours of Use	Year/ Model / MANUFACTURER/	Total Price
Thompson Tractor Company, Inc.	YES	10 DAYS	5 hrs	2017 / D5K5 / Caterpillar, Inc.	\$101,857.00
Beard Equipment	YES	10 Days	1350 hrs	2015 / 650K / John Deere	\$109,000.00

Recommendation: Award bid to Thompson Tractor Company, Inc. in the amount of \$101,857 as stated on their Bid Response Form.

To my knowledge this is an accurate Bid Tabulation


 Tim Bung
 Fleet Supervisor


 Daniel P Ames
 Purchasing Manager

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open a bid for Fitness Equipment for the Recreation Center (Bid Number 018-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Fitness Equipment for the Recreation Center

[3] After evaluating the bid proposals with the required bid specifications, Johnson Health Tech North America, Inc., with the total bid proposal of \$62,760.00, is now awarded the bid for Fitness Equipment for the Recreation Center.

adopted on this 26th day of June, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

JAW

Issuing Date 6/14/2017

Please return this Routing Sheet to Treasurer by

6/14/2017

Project Name: Award Bid No. 018-17 Fitness Equipment for Recreation Center 2017

Project Location: Recreation Center

Presented to City Council: 6/26/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$62,760.00

Providers: Johnson Health Tech North America, Inc.
Cottage Grove, WI

Project Engineer: n/a

Order Date: _____ Lead Time: 28 days ARO

Department Funding This Project

General XX Gas Electric Water Sewer Gas Tax Cap. Proj. Impact

Division of General Fund Funding This Project

Admin 10 _____ Police 15 _____ Fire 20 _____ Rec 25 X _____ Adult Rec 30 _____ Street 35 _____
San 40 _____ Golf 50 _____ Golf Grounds 55 _____ Debt Service 85 _____

Expense Code: 001-1250-50470 Revenue Code _____

Project will be: Expensed xx
 Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: \$85,000.00

(Over) Under budget amount: \$22,240.00

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval 4/24/2017

Request received by City Treasurer 6/14/2017

Received by Finance Department 6/14/17

Received by Mayor 6/16/17

Request approved by City Treasurer *Deborah Smith*

Request approved by Finance Director *[Signature]*

Request approved by Mayor *[Signature]*

Contact Person: Tom Kuhl



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: June 12, 2017

Re: City Council Approval – Award Bid No. 018-17 Fitness Equipment for Recreation Center 2017

The Recreation Department needs fitness equipment for the Recreation Center. Bid No. 018-17 Fitness Equipment for Recreation Center 2017, was issued on May 26, 2017, and opened on June 8, 2017 at 9:00 a.m. The recommendation is to award the bid to the lowest responsive and responsible bidder, Johnson Health Tech North America, Inc., of Cottage Grove, WI, in the amount of Sixty-Two Thousand Seven Hundred Sixty Dollars (\$62,760.00) (see attached Bid Tabulation and Recommendation). Specifications determined by Recreation Department.

NOTES:

See Attached Bid Tabulation and Recommendation, for details.

Leadtime: 28 days ARO

Please compose a greensheet and forward to City Council this request to award Bid No. 018-17, Fitness Equipment for Recreation Center 2017, at a cost of \$62,760.00, to Johnson Health Tech North America, Inc., of Cottage Grove, WI.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
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251-928-2136

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Printed on recycled paper

CITY OF FAIRHOPE
 BID TABULATION and RECOMMENDATION

Bid Name:
 Bid Number:
 Date Opened:

Fitness Equipment for Recreation Center 2017
 018-17
 6/8/2017 9:00 AM

Vendor	Bid Proposal Executed / Signed / Notarized/Non-Collusion Statement Signed / Notarized	ARO DAYS	MANUFACTURER	No. of ITEMS	PRICE PER ITEM	TOTAL PRICE	
Johnson Health Tech North America	YES	28					
T7xe (or equivalent) Treadmills			Matrix Fitness	3	\$5,295.00	\$15,885.00	
R7xe (or equivalent) Recumbent Bikes			Matrix Fitness	3	\$3,395.00	\$10,185.00	
U7xe (or equivalent) Upright Bikes			Matrix Fitness	3	\$3,195.00	\$9,585.00	
A7xe (or equivalent) Ascent Trainer			Matrix Fitness	4	\$5,295.00	\$21,180.00	
VS-S74 Hip (or equivalent) Abductor/Adductor			Matrix Fitness	1	\$2,265.00	\$2,265.00	
VS-S531 (or equivalent) Ab/lower back			Matrix Fitness	1	\$2,165.00	\$2,165.00	
Krankcycle (or equivalent)			Matrix Fitness	1	\$1,495.00	\$1,495.00	
					TOTAL	\$62,760.00	
FITNESS MASTER	YES	21					
T7xe (or equivalent) Treadmills			TRUE CS 650 E15	3	\$5,286.00	\$15,858.00	
R7xe (or equivalent) Recumbent Bikes			TRUE CS 400R E15	3	\$2,685.00	\$8,055.00	
U7xe (or equivalent) Upright Bikes			TRUE CS 400U E-15	3	\$2,410.00	\$7,230.00	
A7xe (or equivalent) Ascent Trainer			OCTANE XT-1 S CT	4	\$6,725.00	\$26,900.00	
VS-S74 Hip (or equivalent) Abductor/Adductor			TRUE PSFS 52- R	1	\$1,845.00	\$1,845.00	
VS-S531 (or equivalent) Ab/lower back			TRUE PSFS 57- R	1	\$1,685.00	\$1,685.00	
Krankcycle (or equivalent)			FIRST DEGREE E-720 CYCLE XT	1	\$2,525.00	\$2,525.00	
					TOTAL	\$64,098.00	See Note 1

See Note 1 Corrected Total (Vendor quoted \$67,084.48, incorrectly including assembly)

Recommendation: Award to Johnson Health Tech North America in the amount of \$62,760.00 as stated on their Bid response.

 6/9/17
 Tom Kuhl
 Director of Parks and Recreation

To my knowledge this is an accurate Bid Tabulation.

 6/9/17
 Daniel P Ames
 Purchasing Manager

RESOLUTION NO. _____

WHEREAS, the City Council adopted on April 24, 2017, a resolution approving and adopting the proposed Budget for the FY 2016-2017, Resolution No. 2727-17; and

WHEREAS, the City of Fairhope is desirous to amend the Budget by funding a Warehouse Supply Clerk (Grade 19) to be filled prior to the retirement of employee in that full-time position. This will allow the new Clerk to learn the new system now and be additional help for the conversion to new program.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Budget for the FY 2016-2017 is hereby amended by funding a Warehouse Supply Clerk (Grade 19) to be filled and trained prior to the retirement of employee in that full-time position.

ADOPTED THIS 26TH DAY OF JUNE, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk



CITY OF FAIRHOPE

Uniform Job Description

Position Title: Warehouse Supply Clerk Pay Range: \$30,806.19-
\$40,048.05-
\$49,289.91

Department: Purchasing Pay Grade: 19

Reports To: Purchasing Manager Effective Date: 07-01-12

Supervises: Warehouse Staff Supercedes: _____

Approvals: _____	
Supervisor	Human Resources Director
_____	_____
Date	Date
FLSA Exempt: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Safety Sensitive: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No DOT Regulated: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

I BASIC PURPOSE OF THE POSITION

This is responsible manual and clerical work in the operation of a central supply office.

II DISTINGUISHING CHARACTERISTICS OF THIS POSITION

The Employees in this class perform manual and clerical tasks in the receiving, storing, care and dispensing of stock and other equipment. Work includes routine activities in maintenance of stock materials used by the City of Fairhope. Work includes the use of equipment to help in the disposition of such work as fork lifts and other equipment.

III ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

(All duties listed may not be found in each position, nor does the list include all tasks which may be assigned to positions in this class). Receives, checks and records receipt of stock; stores stock in proper storage places; receives deliveries, initiate paper work and orders on computer, dispenses stock, checks for required stock levels maintained and maintains stock levels. All shipping tickets and stock out reports are entered in Computer Program. Takes physical inventory of stock; initiates requisition on computer to purchasing department. Purchasing department will determine amounts to be purchased and any future need of such items. Employee understands limited function of products in warehouse. Provide a high level

Warehouse Supply Clerk

of customer service at all times. Project and maintain a positive image on behalf of the City of Fairhope with those contacted in the course of work. Prepare various reports on operations and activities.

IV. OTHER DUTIES AND RESPONSIBILITIES

Perform related duties and responsibilities as required.
Remain subject to recall to work during hurricane or other emergency incidents.

V. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

1. Considerable knowledge of storeroom methods and procedures.
2. Considerable knowledge of kinds and grades of supplies used.
3. Some knowledge of transportation agencies and shipment methods.
4. Ability to follow oral or written instructions.
5. Ability to use computer and be familiar with inventory program and word processing.
6. Ability to erect shelving and maintain warehouse storage areas.
7. Good physical condition to permit lifting and moving of heavy objects.
8. Maintain accurate records and controls.
9. Work effectively with others to achieve personal, team, department and Citywide goals. Demonstrate respect and cooperation in all interactions; support and reinforce Management decisions.
10. Anticipate customer needs and give high priority to customer service and satisfaction.
11. Communicate effectively, both orally and in writing.
12. Establish and maintain cooperative-working relationships with those contacted in the course of work.
13. Be insured by the City's vehicle liability insurance carrier.

VI. ACCEPTABLE EDUCATION, EXPERIENCE AND TRAINING

Any combination of training and experience equivalent to:

Warehouse Supply Clerk

Graduation from a standard senior high school or vocational trade school. Some experience in clerical or stockroom work, preferable including routine experience.

Possession and maintenance of a valid Alabama Drivers' License is required.

VII EXTENT OF PUBLIC CONTACT

An employee in this position must be able to communicate effectively with fellow City of Fairhope employees, outside vendors and the general public.

VIII PHYSICAL DEMANDS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

While performing the duties of this job, the employee is regularly required use hands to handle, feel or operate objects, tools, or controls; reach and stretch with hands and arms. The employee frequently is required to sit, stand, walk, talk and hear. The employee is occasionally required to balance, stoop, kneel, or crouch.

The employee must frequently lift and/or move up to 15 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Employees in this position must have:

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, to permit the employee to communicate effectively and to understand department rules and regulations;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, to permit the employee to read and scan a wide variety of materials in electronic or hardcopy form;
- Sufficient manual dexterity, with or without reasonable accommodation, to permit the employee to operate a personal computer, typewriter, telephone, copier, and other similar or related office equipment;
- Sufficient strength, personal mobility and physical reflexes, with or without reasonable accommodation, to permit the employee to sit, walk, stand and talk in order to perform required tasks.

IX WORKING CONDITIONS AND ENVIRONMENT

The work environment characteristics described herein are representative of those an employee may encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

Work in a warehouse, shipping and receiving, inside and outside environment; work at public counter; repeatedly rise, sit and bend in a confined area in order to retrieve and replace inventory and files; work with computer equipment for prolonged periods of time; deal with unfriendly customers in a courteous manner.

This job description does not constitute either a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change this job description, as the City deems necessary.

Lisa A. Hanks, MMC

To: Leslie Green
Subject: RE: Maurice

From: Mayor Karin Wilson
Sent: Thursday, June 22, 2017 12:05 PM
To: Leslie Green <leslie.green@fairhopeal.gov>
Cc: Gayle Fogarty <gayle.fogarty@cofairhope.com>
Subject: Re: Maurice

Approved. Thank you

Karin Wilson
Karin.wilson@fairhopeal.gov
Mayor, City of Fairhope
Office: 251.990.0100
Cell: 251.422.0669

From: Leslie Green
Sent: Thursday, June 22, 2017 11:06:22 AM
To: Mayor Karin Wilson
Subject: RE: Maurice

Good Morning Karin –

Please verify that you would like to offer _____ a full-time position of Warehouse Supply Clerk, with the City of Fairhope at an annual rate of \$35,500 (hourly rate of \$17.07).

Thanks –



Human Resources Department
Forms And Documents

Effective Date - 02/18/13 Rev. #5

This document must be completed after selecting an individual to hire. Complete the Applicant and Position Information Section and submit to the Mayor for approval.

AUTHORIZATION TO HIRE

Applicant's Name: _____
Last Name First Name Middle Name

Job Title: Warehouse Supply Clerk Budgeted Position: Yes XX No

Job Status: Full-Time XXX Part-Time _____ Pay Grade: 19 Dept Number: 1017

Replacement For: Jeff Jimenez New Position: _____

Reason for Replacement: Retired XXX Resigned _____ Promoted _____ Dismissed _____ Transferred _____

Starting Pay: \$ 17.07 Type Pay: Hourly XXX Salary _____

Probationary Period Start Date: _____ Probationary Period End Date: _____

Lives in Fairhope City Limits: Yes _____ No _____ Police Jurisdiction: _____ Outside Fairhope _____

EMPLOYEE ID # _____ BADGE # _____

SEX: M OR F ASSIGNED SCHEDULE: _____

(CIRCLE ONE) ASIAN AFRICAN AMER. CAUCASIAN HISPANIC PACIFIC ISLANDER

RSA STATUS (CIRCLE ONE) T1 -5% T1 -6% T2 -6% T2 -7%

TAXES / DIRECT DEPOSIT

FEDERAL TAX W/H (W-4 FORM) _____ STATE TAX W/H (A-4 FORM) _____

BANK INFORMATION FOR DIRECT DEPOSITS _____

INSURANCE/OTHER VOLUNTARY DEDUCTIONS

DEP CHILD CARE _____ WOODMEN AFT TAX _____ SOUTHLAND DENTAL PRETAX _____

AFLAC AFT TAX _____ BCBS DENTAL AFT TAX _____ CHRISTMAS SAVINGS _____

FLEX MEDICAL _____ LIB NATIONAL AFT TAX _____ AMERICAN GEN _____

SUPERIOR VISION PRE TAX _____ OTHER DEDUCTIONS _____ BCBS MEDICAL _____

Department Head

Date

Human Resources

Date

City Treasurer

Date

Mayor

Date

Payroll

Date

RECREATION BOARD

NOMINEE (S)

4 – Year Term

APPOINTMENTS

REAPPOINTMENTS – CLASS of 2016

1. Bob Keyser

Term ended April 2017

The new Term shall end April 2021

Lisa A. Hanks, MMC

From: Gayle Fogarty
Sent: Tuesday, June 20, 2017 4:15 PM
To: Lisa A. Hanks, MMC
Subject: Agenda June 26

Hi Lisa,

Would you please add to the June 26, 2017 City Council agenda.

A motion was made to reappoint Bob Keyser for an additional 4-year term to the Fairhope Recreation Board, on a motion by Charlie Langham, and seconded by Mary Gammer, none opposed.

Thank you,

Gayle Fogarty
Mayor's Office
City of Fairhope
P.O. Drawer 429
Fairhope, AL 36533
251.990.0100 phone