



Human Resources Department
Forms And Documents

HRP-03 Effective Date: 4/2/01

Date Posted: 06/05/2017

This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.

POSITION ANNOUNCEMENT

The following position is now open. Current employees interested in this position must submit an application within ONE WEEK of the announcement date.

Applications for Employment will be accepted at the Fairhope Public Works Complex, 555 South Section St., Fairhope, Ala. 36532, Monday through Friday, from 8:00 AM to 3:00 PM. Applications may be faxed to (251) 990-0156 or mailed to City of Fairhope, P.O. Drawer 429, Fairhope, AL 36533 ATTN: Human Resources.

Position Information

Job Title: P/T Snack Bar Attendant Department: Golf - Operations

Job Status: Regular Full-Time Temporary Full-Time *If temporary, give required dates of service:*

XXX Regular Part-Time Temporary Part-Time *From:* _____ *To:* _____

Standard Scheduled Hours: 19 Hours Per Week Days to be Worked: Mon – Sun, week-ends and holidays

Pay Grade or Range: \$8.50/hour

Position Description: Maintain and assist snack bar/grill operations at the Quail Creek Golf Course.

Minimum Qualification Standards (Additional qualification standards are found on the job description.)

Knowledge, skills and abilities:

Short order grill attendant for daily food operations
Responsible for daily food preparations and serving the general public
Knowledge of food storage and food handling operations
Ability to keep kitchen and work environment clean and within the guidelines of the policies of the Quail Creek Snack Bar
Applicant must be 21 years of age and required to serve alcoholic beverages
Ability to work well in a public environment
Responsible for handling cash and credit card transactions
Daily reports and accounting statements
Substantial knowledge food and beverage operations.
Knowledge of basic computer skills
Report directly to Director of Golf operations

Education, experience and training:

High school diploma or GED; OR
Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Background in food and beverage operations a plus.
Baldwin County Food Handlers Certificate issued through Serve Safe a plus but not required

Valid Alabama driver's license

Date of Announcement: 06/05/2017 Closing Date for Applications: Until Filled

Pandora Heathcote
Human Resources

The City of Fairhope is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising.