



Human Resources Department
Forms And Documents

HRP-03 Effective Date: 4/2/01

Date Posted: 05/30/2017

This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.

POSITION ANNOUNCEMENT

The following position is now open. Current employees interested in this position must submit an application within ONE WEEK of the announcement date. Applications for Employment are available at the 555 So Section Street, Monday through Friday, from 7:00 a.m. to 3:00 p.m. or online at www.cofairhope.com. Completed applications and resumes can be mailed to City of Fairhope, ATTN: Human Resources, P.O. Drawer 429, Fairhope, AL 36533. Applications received after the closing date will not be considered.

Position Information

Job Title: Collection System Operator Department: Water & Sewer
 Job Status: Regular Full-Time Temporary Full-Time *If temporary, give required dates of service:*
 Regular Part-Time Temporary Part-Time *From: _____ To: _____*
 Standard Scheduled Hours: 7:00 AM – 4:00 PM Days to be Worked: M – F; some weekends and shift
 Starting Pay Rate: \$13.78 - \$22.04 **Work; other hours as needed**

Position Description

General nature/purpose of work: This is routine unskilled manual labor in the operation and maintenance of a municipal sewage collection system. This is non-supervisory work in repairing, maintaining, cleaning and inspecting sanitary sewer pumping stations and sanitary sewer lines essential to the sewage collection system. The incumbent is responsible for assisting in the work of skilled and semi-skilled personnel in sanitary sewage TV inspection, sewage pumping station, operation, maintenance and repair. Work is performed under the general supervision of the Wastewater Collection Foreman however, independent judgment and direction are exercised in determining the proper methods, personnel and equipment allocation required to complete job tasks

Minimum Qualification Standards (Additional qualification standards are found on the job description.)

Knowledge, skills and abilities:

Assist and helps workers in the skilled and semi-skilled area in the televising, cleaning and maintenance of sanitary sewer lines and pumping stations. Assist personnel in the use of closed circuit TV equipment and high pressure water trucks to maintain and clear Sanitary sewer lines. Operates, maintains, and repairs sewage system pumping station machinery and equipment. Informs supervisor of problems in the sewer system. Assures the adherence to proper safety procedures and practices; insures proper safety equipment is available.

Education, experience and training:

High School diploma or GED;
 Two (2) years experience in the installation, operation, maintenance and repair of pumps and related pumping machinery. Sufficient experience in the operation of construction equipment and preferably experience in the maintenance and/or construction of a sanitary sewer system to clearly indicate that an individual can perform the duties assigned.

Must possess or be able to obtain a commercial drivers license. Some experience in performing heavy manual work.

Date of Announcement: 05/30/2017 Closing Date for Applications: Until filled

Pandora Heathcote

Human Resources

The City of Fairhope is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising.

Form # HRP-03