



Human Resources Department  
Forms And Documents

HRP-03 Effective Date: 4/2/01

Date Posted: 05/25/2017

*This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.*

**POSITION ANNOUNCEMENT**

The following position is now open to **current employees only**. Current employees interested in this position must submit an application within ONE WEEK of the announcement date.

Applications for Employment will be accepted at the Fairhope Public Works and Utilities Building, 555 South Section St. Fairhope, AL, Monday through Friday, from 8:00 AM to 3:00 PM, or mailed to the City of Fairhope, ATTN: Human Resources, P.O. Drawer 429, Fairhope, AL 36533. Applications may be faxed to (251) 990-0156.

Requests and applications received after the closing deadline date will not be considered.

**Position Information**

Job Title: Water Service Tech I Department: Water

Job Status:  Regular Full-Time  Temporary Full-Time *If temporary, give required dates of service:*  
 Regular Part-Time  Temporary Part-Time *From: \_\_\_\_\_ To: \_\_\_\_\_*

Standard Scheduled Hours: 7:00 AM – 4:00 PM Days to be Worked: M – F

Starting Pay Rate: \$12.82 - \$16.66/ hr, DOE Shift work and week-ends when  
GRADE 17 necessary

**Position Description**

General nature/purpose of work:

This position prepares the employee to become certified by ADEM as a Waste Water Treatment Operator IV.

**Minimum Qualification Standards** (Additional qualification standards are found on the job description.)

Knowledge, skills and abilities:

- Ability to listen to instructions and carry them out
- Ability to acquire substantial knowledge of the operation of a sewage treatment plant;
- Ability to gain a working knowledge of chemical testing methods and laboratory procedures;
- Ability to lift 50 lbs, and to stand, stoop and bend as required
- Ability to prepare and maintain mandatory written records;
- Ability to establish and maintain effective working relationships with other employees and with the public.
- Basic knowledge of plumbing and electrical circuitry;

Education, experience and training:

Valid Alabama, Class A Commercial drivers' license or ability to obtain one within six (6) months; AND

High school diploma or GED; OR

Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Date of Announcement: 05/26/2017 Closing Date for Applications: Until Filled

*Paundra Heathcote*

Human Resources Director

*The City of Fairhope is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising.*