



Human Resources Department  
Forms And Documents

HRP-03 Effective Date: 11/14/12

*This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.*

**POSITION ANNOUNCEMENT**

The following position is now open. Current employees interested in this position must submit an application within ONE WEEK of the announcement date. Applications for Employment are available at the 555 So Section Street, Monday through Friday, from 7:00 a.m. to 4:00 p.m. or online at [www.cofairhope.com](http://www.cofairhope.com). Completed applications and resumes can be mailed to City of Fairhope, ATTN: Human Resources, P.O. Drawer 429, Fairhope, AL 36533. Applications received after the closing date will not be considered. **NO PHONE CALLS**

**Position Information**

Job Title: Assistant Sewer Plant Operator Department: Sewer

Job Status:  Regular Full-Time  Temporary Full-Time *If temporary, give required dates of service:*

Regular Part-Time  Temporary Part-Time *From: \_\_\_\_\_ To: \_\_\_\_\_*

Standard Scheduled Hours: 7:00 a.m. – 4:00 p.m. Days to be Worked: M – F

Starting Pay Rate: \$15.92 - \$20.70/hour **May include shift work**

**Pay Grade 20**

**Position Description**

General nature/purpose of work:

**Under general supervision operation and maintenance of a municipal sewage treatment plant.**

**Minimum Qualification Standards (Additional qualification standards are found on the job description.)**

Knowledge, skills and abilities:

- Measures and records quantity and temperature of waste to plant;
- Checks physical and chemical composition of sewage as required;
- Collects samples of waste for laboratory analysis;
- Makes routine simple laboratory tests of sewage and waste;
- Maintains records of tests, meter readings, temperatures and volumes;
- Performs necessary operations as required of directed in conjunction with electrical panel controls, electric, hydraulic or mechanical valves, pumps or gates to insure proper operation of the settling, aeration and sludge digestion processes;
- Performs routine repairs and maintenance to sewer treatment plant and related equipment;
- Working knowledge of the operation of a sewage treatment plant;
- Working knowledge of physical chemical testing methods and elementary laboratory procedures;
- Knowledge of basic trades such as plumbing and electrical;
- Ability to prepare and maintain records according to a prescribed format;
- Ability to establish and maintain effective working relationships with other employees and the public.

Education, experience and training:

- High school diploma or GED ; and
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.
- **A minimum four (4) years experience in a municipal sewage treatment plant; and**
- **Must possess a Grade 4 Waste water treatment operator certificate issued by the State of Alabama;**
- **Must possess or be able to obtain a Commercial Drivers License.**
- **INCLUDE SHIFT WORK (NIGHTS, WEEK-ENDS & HOLIDAYS)**

Date of Announcement: 02/13/2017 Closing Date for Applications: When Filled

*Patricia Heathcote*

Human Resources

*The City of Fairhope is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising.*