

**CITY OF FAIRHOPE
CITY COUNCIL WORK SESSION AGENDA**

MONDAY, 13 FEBRUARY 2017 – 4:30 P.M. – COUNCIL CHAMBERS

1. Fairhope Single Tax Corporation (FSTC) – Tatumville Development
2. Recreation Board Presentation of 5-Year Plan - Bob Keyser
3. Committee Updates
4. Department Head Updates

Next Regular Meeting Thursday, February 23, 2017 Same Time and Place

Fairhope Recreation Board Five Year Plan (2016-2021)

The Fairhope Recreation Board updates its Five Year Plan biannually to provide recommendations to the Fairhope City Council on capital investments in recreational facilities. The Plan was developed with input from the recreational community, including concerned individuals and league officials operating sanctioned recreational programs at recreational areas. Among organizations providing input were Fairhope Youth Football, Fairhope Youth Baseball, Fairhope Tennis Association, Fairhope Soccer League, Fairhope Youth Softball, Fairhope Master Swimmers, Fairhope Youth Basketball, and the Fairhope Pirate Booster Club.

Much work has been done in making capital improvements to city recreation facilities over the past several years. Investments and improvements include, while the Five Year Plan laid out below identifies a potential path forward for investment in capital improvements in recreation facilities, it should be noted that progress in this arena has been ongoing. In the past 2 years, the following investments have been made:

1. Design and award of a construction contract for a new concession and restrooms at Manley Soccer Complex by the Fairhope Soccer Club.
2. In partnership with the Fairhope Pirate Booster Club and the Fairhope Rotary Club, construction of a new main concession stand at Majors Field.
3. Construction of a new 9-field soccer complex on 40 acres at the city's Manley Road site. Construction is ongoing, with estimated completion in Winter 2016.
4. In partnership with the Fairhope Soccer Club and the Pirate Booster Club, acquisition of 6 new pairs of goals and repair to 7 damaged goals to support program growth at Founders Park soccer fields.
5. Renovation of Fairhoppers Community Park to meet ADA accessibility needs, eliminate safety issues and provide a splash-pad.
6. Municipal stadium buildings have been painted and a new metal roof was installed on the concession stand.
7. Pickleball courts have been incorporated into the existing tennis courts at Stimpson as well as the basketball court at the Recreation Center.
8. Acquisition of \$90,000 in goals by Fairhope Soccer Club for the new Manley Road Complex.
9. Construction of 6 new Hydro tennis courts at the Mike Ford Tennis Center at Stimpson Park.
10. Installation of air conditioning in the visitors' concession stand at Majors Field.
11. Construction of a new playground at the Youth Baseball fields at Volanta Park.
12. Replacement of fences at the Founders Park softball complex with netting which reaches higher to better contain foul balls.

Routine operation and maintenance activities continue to be strained by program growth within the city's recreation programs. Current registrations show baseball with over 800 participants, soccer with over 1000, football with over 300, softball over 200, and basketball over 150. The Fairhope Area Swim Team, Fairhope Master Swimmers and Fairhope High School Swim Team keep the city pool in constant demand. The high volume of users of facilities has produced a nearly year round need for facilities. The Volanta baseball and Founders softball fields are used throughout the spring and early summer, and resume in September with fall ball. The Barnwell football fields are used from mid-summer to early winter, and then are used in the early spring to support high school and middle school soccer tournaments hosted in Fairhope. The soccer fields at Founders Park are used year round with

approximate 2 week breaks in June and December for maintenance and refurbishment. This heavy usage drives more frequent mowing, painting and minor repair of equipment, which will be difficult, if not unsustainable, given level or diminishing resources. The Stimpson Tennis courts are experiencing steady usage, and are inadequate to support participation in league play.

In recognition of program growth, as well as opportunities for recreational tourism, the Recreation Board recommends the following investments be made in recreational facilities. The investments have been prioritized based on what the board believes to be both the most urgent needs as well as greatest potential benefit. Costs are estimated.

Priority 1. Complete an engineering study of Volanta Park. Projected start date 2016. Youth baseball participation has exceeded field capacity at Volanta Park. However, topography, proximity of both the new dog park and the disc golf course, and parking, limit the current feasibility of expansion. An engineering study is needed to assess the existing property and identify modifications and improvements that would allow for the addition of at least one baseball field, additional parking, and improved drainage and storm water management, without compromising the aesthetic qualities that make Volanta Park such an attractive venue. It would also improve the safety of the site.

Priority 2. Refurbish the visitors concession stands at Majors Field. Projected start date – Winter 2016. The concession stands in the municipal stadium have been undersized, underpowered, outdated and unfinished. In the past year, a new home concession stand was constructed to better accommodate both the crowds during football games, and provide more effective and efficient preparation and service areas for the volunteer staff. The visitors concession still requires renovation, as it does not have running water and has limited electrical service. The existing sink needs to be connected to a potable water supply and sewer, and additional electrical capacity needs to be provided to accommodate multiple heat lamps, food warmers, coolers, and the AC system.

Priority 3. Renovate Volanta Park consistent with results of the engineering study. As a follow-on to our Priority 1 project, this project would implement the recommendations of the engineering study previously performed. Anticipated outcomes from this project would be the addition of at least one more baseball field to accommodate program growth, relocation of an isolated field which currently presents safety issues due to being surrounded by parking and driveways, additional parking to support events both at the baseball fields as well as at the municipal stadium, and improved drainage and storm water management. The study may also recommend modifications to the existing disc golf course to accommodate field expansion.

Priority 4. Complete a master plan for the buildout of the municipal pool. Projected start 2017. Usage of the municipal pools has grown significantly in the past two years. Daily usage has risen to in excess of 600 people, taxing the ability of the treatment systems to keep up. Additional pools and/or splash pads are needed to meet ongoing use, and to support swimming competitions for youth, school and master swim organizations. A master plan should be developed to provide facilities that will meet future needs and optimize the use of space and current assets.

Priority 5. Implement Phase 1 of the municipal pool master plan. Projected start date 2017/18. It is anticipated that the master plan will result in a recommendation for addition of a splash pad/water park as well as the addition of a second lap pool, potentially Olympic sized, with a diving well. It is recommended that the less expensive addition be constructed to alleviate the immediate strain on the existing pools.

Priority 6. Repairs and Improvements to Founders Park Softball Complex. Projected start date 2017. The softball complex is 15 years old and in need of updating and repair. There is a need for 2 additional batting cages, and pitching/warmup areas (bullpens) for each field. Brick knee-walls and netting need to replace chain link backstops. Parking along the east side of the fields needs to be paved. The concession stand and press boxes need to be evaluated for space utilization, with consideration of the vacancy of the soccer concession and meeting room at Founders Park.

Priority 7. Prepare a Master Plan for growth of Disc Golf. Projected start date 2018. The Volanta Park disc golf course continues to grow in popularity and has hosted multiple tournaments. The engineering study may recommend improvements or alterations to the existing course, and consideration may be recommended for the construction of an additional Disc Golf Course. A master plan should be developed which will allow for continued growth of the sport in the community.

Priority 8. Develop a Master Plan for Colony Nature Park. The Colony Nature Park has been transferred to the City by the Single Tax Colony. A master plan needs to be developed for space utilization of this land, including possible walking trails, disc golf course and other improvements.

Priority 9. Expand the Barnwell concession stand. Projected start date – 2019. The current concession is becoming too small to service the growth in youth football. Expansion would allow concession space, additional storage on the second floor and additional restroom stalls to accommodate the sizeable crowds at the venue. Along with the expansion would be installation of a new, properly sized HVAC unit that can treat the air in both the concession and in the storage/meeting area to prevent degradation of the stored equipment.

Priority 10. Add a new racquetball court at the Recreation Center. Needed immediately, the racquetball court is difficult to schedule due to its popularity. Given anticipated growth in the area, this addition is needed.

Priority 11. Implement recommendations of Colony Nature Park master plan. This will provide additional recreational opportunities for the community and relieve the loading on other recreation facilities.

Priority 12. Construct an Olympic-sized swimming pool (50m x 25 yds) with diving well adjacent to the existing indoor pool. Projected start date – 2020. This will provide Olympic regulation pool lengths of 25 yds in the winter and 50 m in the summer. In addition to competition length requirements, this size pool will accommodate a variety of water related activities, and allow for both regional and national swimming events. The addition of the pool could relieve the overloading of the existing outdoor pools.

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 23 January 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order at 6:06 p.m. The invocation was given by Reverend Henry Crawford of Good Samaritan Sanctuary and the Pledge of Allegiance was recited.

Council President Burrell stated there was a need to add on three agenda items: two after Agenda Item Number 21 and one after Public Participation: a Resolution that the City Council approves the selection of Goodwyn Mills Cawood, Inc. to perform a Professional Engineering Capacity Study for Gas, Water and Sewer Utilities for RFQ No. PS013-17 (Project No. SEW001-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm; Appointment of Jerry Barnett to the Recycling Committee; and an Executive Session to Discussion Pending Litigation.

Councilmember Boone moved to add on the above mentioned items **not** on the printed agenda. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Councilmember Boone moved to approve minutes of the 9 January 2017, regular meeting; minutes of the 9 January 2017, work session; and minutes of the 9 January 2017, agenda meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Mayor Wilson addressed the City Council regarding the Fairhope Sunset Rotary winning the People Choice Award for the Fire Department's Barbecue Cook-off. She commented about attending the 85th Annual U. S. Mayors Conference which was the largest gathering of Mayors in U. S. history; and one of the best forums was the Google Fiber forum. Mayor Wilson said that Sherry Sullivan was helping her with the Community/Town Hall meetings which will be bi-monthly to discuss plans for the City and what is going on.

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The following individuals spoke during Public Participation for Agenda Items:

- 1) Erik Cortinas, speaking on behalf of the Fairhope Pirate Booster Club, addressed the City Council regarding Agenda Items No. 13 and No. 20: a Resolution to authorize Mayor Wilson to execute a contract between the City of Fairhope and the Fairhope Pirate Booster Club and the application for a Non-Profit Tax Exempt License for the Fairhope Pirate Booster Club 22nd Annual Drawdown and Silent Auction on March 4, 2017. Mr. Cortinas thanked the City Council for their support with both items. He also announced the Winter and Spring Sports Pancake Breakfast scheduled for Saturday 28, 2017 at Fairhope Middle School beginning at 8:00 a.m.
- 2) Joe Hedy, resident in Summer Lake Subdivision, addressed the City Council regarding Agenda Item No. 18: a Resolution to purchase landscaping plants for the City's landscaping portion of Project No. REC001-15, New Fairhope Soccer Complex Project 2015. He stated the plan including adequate screening which would be visual and a sound barrier. He stated the Manley Road side is the issue.
- 3) Ed Hammele, on behalf of the Fairhope-Point Clear Rotary Youth Club, addressed the City Council regarding Agenda Item No. 12: a Resolution to authorize Mayor Wilson to execute a contract between the City of Fairhope and the Fairhope-Point Clear Rotary Youth Club. Mr. Hammele thanked the City Council for the appropriation which helps run the after school program and the summer enrichment academy.

Councilmember Robinson commented on the Smoke'em if You Got'em Barbecue and being a judge for the competition. He said the turnout for this event was great.

Councilmember Conyers mentioned the Fairhope Public Library's 10-year anniversary was this past Saturday and it too was a great event. He said that the Library is a tremendous asset for the City.

Councilmember Boone also commented on the Smoke'em if You Got'em Event; and said for a first time event it was a fine event. Councilmember Boone said was also a judge and the next day paid the price.

Council President Burrell recognized Joey Leavitt and the Volunteer Fire Department for the Smoke'em if You Got'em Event. Council President Burrell mentioned he had a great time at the Barbecue Event and the Library Event. He too was a judge for the barbecue competition; and stated you only take a few bites and not the entire rib when tasting. Joey Leavitt thanked the City Council for their help with the event; and presented the Councilmembers who were judges for the event with engraved cutting boards. Mr. Leavitt said this was the largest event ever that the Fire Department has put on; and he thanked City staff of helping especially Sherry Sullivan. He announced next event will be October 14, 2017.

23 January 2017

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute an Intergovernmental Funding Agreement between the City of Fairhope and the Baldwin County Commission regarding a Sidewalk Project located along Gayfer Road Extension East from Bishop Road to Meadowbrook Drive; and funding for this project was approved by Resolution No. 2547-16 on June 20, 2016 for \$13,300.00 to be paid through the Eastern Shore Metropolitan Planning Organization. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2659-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that Mayor Karin Wilson is hereby authorized to execute an Intergovernmental Funding Agreement between the City of Fairhope and the Baldwin County Commission regarding a Sidewalk Project located along Gayfer Road Extension East from Bishop Road to Meadowbrook Drive; and funding for this project was approved by Resolution No. 2547-16 on June 20, 2016 for \$13,300.00 to be paid through the Eastern Shore Metropolitan Planning Organization.

Adopted on this 23rd day of January, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute the first extension of the Contract with Riverbend Enterprises, d/b/a East Bay Engraving, for the contract unit prices quoted, for an estimated amount of Forty-Five Thousand Dollars (\$45,000.00) per year for Bid No. 008-16, Employee Uniform, for an additional one year as per the terms and conditions of the original contract. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

23 January 2017

RESOLUTION NO. 2660-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute the first extension of the Contract with Riverbend Enterprises, d/b/a East Bay Engraving, for the contract unit prices quoted, for an estimated amount of Forty-Five Thousand Dollars (\$45,000.00) per year for Bid No. 008-16, Employee Uniform, for an additional one year as per the terms and conditions of the original contract.

Adopted on this 23rd day of January, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute a contact with Goodwyn Mills Cawood, Inc. to perform Engineering Services for C&D Landfill ADEM Permit Renewal for RFQ No. PS009-17 with a not-to-exceed amount of \$7,500.00. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 2661-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a contact with Goodwyn Mills Cawood, Inc. to perform Engineering Services for C&D Landfill ADEM Permit Renewal for RFQ No. PS009-17 with a not-to-exceed amount of \$7,500.00.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

23 January 2017

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope endorses and supports the efforts of the Alabama Bicentennial Commission in Montgomery, Alabama and hereby resolves to aid the Commission in promoting, planning, and executing the Commission's historic, educational, celebratory, and cultural initiatives by forming a Community Celebration Committee to support the Statewide and local observances and celebrations of the Bicentennial of the State of Alabama. Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 2662-17

**A RESOLUTION OF THE CITY OF FAIRHOPE ENDORSING
AND SUPPORTING THE EFFORTS OF THE ALABAMA BICENTENNIAL
COMMISSION IN MONTGOMERY, ALABAMA**

WHEREAS, the United States Congress created the Alabama Territory from the eastern half of the Mississippi Territory on March 3, 1817; and,

WHEREAS, by 1819, the birth and growth of cities, towns, and communities in the Alabama Territory ensured that the population of the Territory had developed sufficiently to achieve the minimum number of inhabitants required by Congress to qualify for Statehood; and,

WHEREAS, the United States Congress and President James Monroe approved Statehood for the Alabama Territory on December 14, 1819 making it the nation's 22nd state; and,

WHEREAS, the Alabama Legislature approved a resolution in 2013 establishing the Alabama Bicentennial Commission to mark the 200th anniversary of Statehood; and,

WHEREAS, constitutional officers and other officials appointed Commission members to organize and execute a Bicentennial celebration intended to improve the education and understanding of all Alabamians and visitors regarding the state's history and heritage; and to create and promote lasting initiatives designed to benefit the State and its citizens; and

WHEREAS, the Bicentennial period of reflection and commemoration, 2017 to 2019, has been divided into three thematic years to acknowledge distinctly; the environment, both natural and constructed, including especially the cities, towns, and communities which compose the State; the people, regardless of race, culture, or background; and the history, both ancient and recent, of the State of Alabama; and,

23 January 2017

WHEREAS, commemorations and celebrations will enable and encourage Alabamians of all ages and backgrounds, as well as visitors from around the United States and beyond, to experience Alabama's rich and diverse cultural, historic, and natural resources, thereby stimulating the economy of Alabama through local economic growth; and,

WHEREAS, full participation and contributory efforts by the localities of the State through their various councils, committees, and congregations, are paramount to the success of this historic endeavor; and,

WHEREAS, participation in Alabama's Bicentennial is a unique opportunity to celebrate and uplift the state during a very specific historical milestone;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that by this action, they do endorse the efforts of the Alabama Bicentennial Commission and hereby resolve to aid the Alabama Bicentennial Commission in promoting, planning, and executing the Commission's historic, educational, celebratory, and cultural initiatives by forming a Community Celebration Committee to support the Statewide and local observances and celebrations of the Bicentennial of the State of Alabama.

ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and Mobile Bay National Estuary Program for an appropriation of \$5,000.00 to support activities related to Stormwater education and watershed management. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

23 January 2017

RESOLUTION NO. 2663-17

WHEREAS, a contract shall be executed between the City of Fairhope and the Mobile Bay National Estuary Program, making an appropriation of \$5,000.00 to support expanded activities related to Stormwater education and watershed management. The Mobile Bay National Estuary Program recently partnered with the City of Fairhope for the Volanta Gulley Watershed Management Plan and projects at the Fairhope ball fields, Dog Park, and Jasmine Park.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2016 and ending 30 September 2017; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$5,000.00 from the Utility Funds.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Mobile Bay National Estuary Program.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Baldwin County Trailblazers for an appropriation of \$5,000.00 to support the Smart Walks and the Walking School Bus Program. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

23 January 2017

RESOLUTION NO. 2664-17

WHEREAS, a contract shall be executed between the City of Fairhope and the Baldwin County Trailblazers, making an appropriation of \$5,000.00 to help people shape their communities to be vigorous, healthy, and flourishing for generations to come by implementing a model Walking School Bus program that can positively reduce the soaring rate of childhood obesity by giving parents a supportive solution for assisting their children with walking to school instead of taking a bus or riding in a car.

WHEREAS, Baldwin County Trailblazers will continue its monthly Smart Walks to area schools that involves over 100 students and an equal number of parents and grandparents. The Smart Walk program has been a success.

WHEREAS, the outcome the program will achieve is to have a significant percentage of students participate in the daily Walking School Program and to be a model for use with other schools.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2016 and ending 30 September 2017; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the amount of \$5,000.00 from the three Utility Funds of the City of Fairhope.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Baldwin County Trailblazers.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

23 January 2017

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and The Fairhope Film Festival for an appropriation of \$8,000.00 to help bring sustained economic growth from the film industry to the Alabama Gulf Coast through its Fairhope Film Festival. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 2665-17

WHEREAS, a contract shall be executed between the City of Fairhope and the Fairhope Film Festival, making an appropriation of \$8,000.00, to help bring sustained economic growth from the film industry to the Alabama Gulf Coast through its Fairhope Film Festival.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2016 and ending 30 September 2017; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$8,000.00 from the Utility Funds.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Fairhope Film Festival.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Fairhope -Point Clear Rotary Youth Club for an appropriation of \$50,000.00 to help manage and operate the Fairhope-Point Clear Rotary Youth Club facility. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

23 January 2017

RESOLUTION NO. 2666-17

WHEREAS, the Fairhope-Point Clear Rotary Youth Club serves a public purpose and the programs and activities that the Fairhope-Point Clear Rotary Youth Club gives the City of Fairhope are a public service; and,

WHEREAS, the Fairhope-Point Clear Rotary Youth Club, agrees to work with the Mayor, and/or her agent(s), to better meet the needs of our community's youth through programs and activities; i.e. quality after school and summer programs which is an absolute necessity for our community.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2016 and ending 30 September 2017; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made quarterly in the amount of \$12,500.00 from the Utility Funds; or \$50,000.00 annually, until contract either expires or is cancelled.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute contract between the City of Fairhope and the Fairhope-Point Clear Rotary Youth Club to support the programs and activities to better serve our community and its youth by helping to manage and operate the Fairhope-Point Clear Rotary Youth Club facility and for facility maintenance.

ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Fairhope Pirate Booster Club for an appropriation of \$35,000.00 pledged to assist in the construction of the new multi-purpose facility and an indoor training facility which helps to improve our students physically and preparing them for scholastic competitions while creating healthy lifestyles. Seconded by Councilmember Brown, motion passed unanimously by voice vote. Council President Burrell commented this is the last year of the City's pledge.

23 January 2017

RESOLUTION NO. 2667-17

WHEREAS, a contract shall be executed between the City of Fairhope and the Fairhope Pirate Booster Club, Inc., making an appropriation of \$35,000.00 to be used to assist in the construction of the new multi-purpose facility located on the campus of Fairhope High School; an indoor training facility that will improve our students physically, preparing them for today's scholastic competitions while creating healthy lifestyles that will serve them a lifetime. This will improve athletic programs in public schools attended by Fairhope students and fund capital projects for those schools not furnished by the Baldwin County Board of Education.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2016 and ending 30 September 2017; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made quarterly in the amount of \$8,750.00 from the Utility Funds; or \$35,000.00 annually, until contract either expires or is cancelled.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Fairhope Pirate Booster Club, Inc.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson stated he was recusing himself from Agenda Item Number 14 due to his wife works for the Fairhope Business Association. Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and the Downtown Fairhope Business Association for an appropriation of \$20,000.00 to advertise and promote the City of Fairhope. Seconded by Councilmember Boone, motion passed by the following voice votes: AYE – Burrell, Conyers, Brown, and Boone. NAY – None. ABSTAIN - Robinson.

23 January 2017

RESOLUTION NO. 2668-17

WHEREAS, the Downtown Fairhope Business Association serves a public purpose and the publicity that the Downtown Fairhope Business Association gives the City of Fairhope is a public service; and,

WHEREAS, We, the Downtown Fairhope Business Association agree to work with the Mayor, and/or her agent(s); advertise regionally and promote the City of Fairhope.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2016 and ending 30 September 2017; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$20,000.00 from the Utility Funds.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA that Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Downtown Fairhope Business Association.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and Baldwin County Economic Development Alliance for an appropriation of \$15,000.00 to support economic development facilitation within the City of Fairhope. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

23 January 2017

RESOLUTION NO. 2669-17

WHEREAS, a contract shall be executed between the City of Fairhope and the Baldwin County Economic Development Alliance, Inc., making an appropriation of \$15,000.00 to assist with economic development facilitation within the City of Fairhope. BCDEA is pleased to continue its 20-year relationship with the City of Fairhope. BCEDA's charge is to develop and facilitate new job creation opportunities for all communities in Baldwin County. BCEDA will work with City Leadership to continue to develop new job creation opportunities in but not limited to the following: IT, Software Development, Aerospace, Aviation and Medical sectors. We will continue to work with the Mayor, City Staff and City Council to identify, develop and promote designated areas of Fairhope for future job creation. BCEDA will continue to promote and market the City of Fairhope, advising national and international corporate decision makers of all that Fairhope has to offer them as a top site-selection location. BCEDA will continue to advise and assist the Mayor and City Leaders in developing a place and atmosphere in Fairhope that encourages, fosters and facilitates entrepreneurship. BCEDA will work with local, regional and statewide workforce development partners to communicate current and future training and education requirements to Coastal Alabama Community College and The Academy at the Fairhope Airport.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2016 and ending 30 September 2017; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$15,000.00 from the Utility Funds.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Baldwin County Economic Development Alliance, Inc.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

23 January 2017

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Contract between the City of Fairhope and Thomas Hospital Foundation for use of the City facilities and for an appropriation of \$50,000.00 pledged to assist in the construction of the new Birth Center; to include an enhanced Special Care Nursery. Seconded by Councilmember Boone, motion passed unanimously by voice vote. Council President Burrell commented that this was either the second or third year of the City's pledge.

RESOLUTION NO. 2670-17

WHEREAS, a contract shall be executed between the City of Fairhope and the Thomas Hospital Foundation, Inc., making an appropriation of \$50,000.00 to assist in the construction of the new Birth Center which will include an enhanced Special Care Nursery. This Special Care Nursery will allow babies who are currently transferred out of the county to stay local. A new Birth Center is both the community's and the hospital's most important need.

WHEREAS, the term of said contract shall be for one (1) year, beginning 1 October 2016 and ending 30 September 2017; but the contract shall be cancelled at any time upon notice.

WHEREAS, payment shall be made in the total amount of \$50,000.00 from the Utility Funds.

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT Mayor Karin Wilson is hereby authorized to sign a contract between the City of Fairhope and the Thomas Hospital Foundation, Inc.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

23 January 2017

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Karin Wilson to execute a Water Tower Lease Agreement between the City of Fairhope and New Cingular Wireless PCS, LLC (AT&T Mobility Corporation) for the water tower located on Nichols Avenue. The motion was seconded by Councilmember Conyers. City Treasurer Deborah Smith explained the new lease, any lease issues, and the terms negotiated. Council President Burrell mentioned the clause for renewing and option to renegotiate at each term with an automatic three percent increase. After further discussion, motion passed unanimously by voice vote.

RESOLUTION NO. 2671-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is authorized to execute a Water Tower Lease Agreement between the City of Fairhope and New Cingular Wireless PCS, LLC (AT&T Mobility Corporation) for the water tower located on Nichols Avenue.

Adopted on this 23rd day of January, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown stated he was recusing himself from Agenda Items Number 18 and Number 19 due to being a member of the Soccer Board. Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Purchase Landscaping Plants for the City's landscaping portion of Project No. REC001-15, New Fairhope Soccer Complex Project 2015 with a cost not to exceed \$17,465.00. Seconded by Councilmember Robinson, motion passed by the following voice votes: AYE – Burrell, Robinson, Conyers, and Boone. NAY – None. ABSTAIN - Brown.

23 January 2017

RESOLUTION NO. 2672-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Landscaping Plants for the City's landscaping portion of Project No. REC001-15, New Fairhope Soccer Complex Project 2015, from Waters Nursery, LLC with a cost not to exceed \$17,465.00.

[2] That this procurement is allowed pursuant to Resolution No. 1650-10 adopted in May 2010 that declares flowers as Unique "Like Items" and the extension of this categorization to include any cultivated varieties, differentiated by scientific name.

Adopted on this 23rd day January, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Purchase Ready Mix Concrete for the City's Sidewalk portion of Project No. REC-0015 New Fairhope Soccer Complex Project 2015 with a cost not to exceed \$21,964.00. Seconded by Councilmember Robinson, motion passed by the following voice votes: AYE – Burrell, Robinson, Conyers, and Boone. NAY – None. ABSTAIN - Brown.

*

*

23 January 2017

RESOLUTION NO. 2673-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Ready Mix Concrete for the City's Sidewalk portion of Project No. REC-0015 New Fairhope Soccer Complex Project 2015.; and procurement will be off of Bid No. 017-16, Ready Mix Concrete Re-bid, from Delta Industries, Inc. d/b/a Gulf States Ready Mix with a cost not to exceed \$21,964.00.

Adopted on this 23rd day January, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City Council reviewed an application for a Non-Profit Tax Exempt License (Alcoholic Beverage License) by Erik Cortinas for The Fairhope Pirate Booster Club, Inc., for the 22nd Annual Drawdown and Silent Auction located at 161 North Section Street, Fairhope, Alabama on March 4, 2017. Councilmember Conyers moved to approve the issuance of the license. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Mayor Wilson explained the need for an additional Planner position for current employee after filling the position of Planning Director. Council President Burrell stated this position is in the prior proposed budget as well as the Mayor's proposed budget to come. Councilmember Robinson moved to grant the request to approve a new position of Planner for the Planning Department with a Pay Grade of 24 (\$21.26 - \$34.02). Seconded by Councilmember Boone, motion passed unanimously by voice vote.

23 January 2017

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Goodwyn Mills Cawood, Inc. to perform a Professional Engineering Capacity Study for Gas, Water and Sewer Utilities for RFQ No. PS013-17 (Project No. SEW001-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2674-17

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Goodwyn Mills Cawood, Inc. to perform a Professional Engineering Capacity Study for Gas, Water and Sewer Utilities for RFQ No. PS013-17 (Project No. SEW001-17), and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed limit with this firm.

DULY ADOPTED THIS 23RD DAY OF JANUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson moved to appoint Jerry Barnett to the Recycling Committee for a four-year term which will expire in January 2021. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

The following individuals spoke during Public Participation:

- 1) Charlene Jenkins, South Ingleside, addressed the City Council regarding drainage issues; more specifically flooding with the problem getting worse.
- 2) Paul Ripp, 22985 High Ridge Road, addressed the City Council regarding a previous lawsuit by four individuals against the Publix Project with silt into Fly Creek. He brought up Mosher being denied to speak at the Work Session. Council President Burrell commented there is no public participation during the Work Session. Mr. Ripp also brought up Mr. Boone and the LLCs he is involved with. Mr. Boone stated that none of the active LLCs have done any business since September 2009.

23 January 2017

- 3) Kellie Eady, Cherry Avenue, addressed the City Council regarding the vote to approve the land remaining with the Airport Authority and the need to wean the Airport off of the appropriation; and a need for a plan for the Airport. Council President Burrell replied there will be more hangars, increase in rents, marketing the Westside land. He stated this would be a major liability for the City. Ms. Eady stated the \$320,000.00 pledge is not motivating the Airport and there should be a more aggressive plan.
- 4) Joey Leavitt addressed the City Council and introduced Pauline McDowell who raised \$240.00 at the Barbecue Event with her snow cone machine. He mentioned she had already been presented an engraved cutting board from the Fairhope Volunteer Fire Department for this donation.

Council President Burrell mentioned the person who lost his house and played the drums at the Barbecue Event. He stated an individual has come forward who is going to help this person out.

At the request of the City Attorney, Marion E. Wynne, the City Council will rise from the meeting to go into Executive Session Section 36-25A-7(a)(3) to discuss the legal ramifications of and legal options for pending litigation. The approximate time to be in Executive Session is 45 minutes. Councilmember Conyers moved to go into Executive Session. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Exited the dais at 6:58 p.m. Returned at 8:25 p.m.

Councilmember Robinson moved to adjourn the meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 8:25 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

MONDAY, 13 FEBRUARY 2017 - 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve Minutes of 23 January 2017 Regular City Council Meeting, minutes of 23 January 2017 Work Session, and minutes of 23 January 2017 Agenda Meeting.
2. Report of the Mayor
3. Public Participation – Agenda Items
4. Council Comments
5. **Public Hearing** - Ordinance - Amend Zoning Ordinance No. 1253.
Request to rezone the property of Cliff Pitman from RA Residential/Agriculture District to R-2 Medium Density Single Family Residential District This property is generally located at 19940 County Road 13, Fairhope, Alabama. Parcel No. 05-46-05-22-0-000-001.565.
6. Resolution – That Mayor Karin Wilson is hereby authorized to approve Amendment No. 1 to the Contract for Professional Engineering Services, for RFQ No. PS001-17 (Project No. PW001-17) for Fly Creek Marina Seawall Improvements 2017, with FMS Engineering Services, Inc., at a cost of the amendment not to exceed \$3,800.00.
7. Resolution – That Mayor Karin Wilson is hereby authorized to approve Amendment No. 1 to the Contract for Professional Engineering Services, for RFQ No. PS008-17, On-call for Planning Department Projects, with S.E. Civil Engineering, LLC, at a cost of the amendment not to exceed \$15,000.00.
8. Resolution – To Award Bid for Lift Station Odor Control Chemicals for the Sewer Department (Bid No. 008-17) with an annual cost of \$224,475.00.
9. Resolution – That the City of Fairhope has voted to purchase 25,000 feet of 2-inch Gas Pipe for the Gas Department; and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51(b)(7) to obtain quotes. The total cost will be \$16,494.75.
10. Resolution – That Mayor Karin Wilson is hereby authorized to execute Extension No. 1 of the Contract with Galls, LLC for the Police Department Uniforms 2016 (Bid Number 019-16) for an additional one year as per the terms and conditions of the original contract. The approximate annual cost will be \$13,000.00.
11. Resolution – To Award RFQ for Resurfacing Fairhope Library Entrance Walkway 2017 for the Fairhope Public Library (Project No. PW008-17), with a total proposal of \$16,261.50.
12. Resolution – To Award Bid for Sludge Removal Services for the Waste Water Treatment Plant (Bid No. 010-17), with a total bid proposal of \$85.00 per cubic yard.

13. Resolution – That the City Council approves the selection of Goodwyn Mills Cawood, Inc. to perform Professional Architectural Services for (Project No. PW007-17) Repairs to Library Structure 2017, and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed figure.
14. Resolution – That Mayor Karin Wilson is hereby authorized to execute and Extension of Agreement concerning Tolling of the Statute of Limitations between the Utilities Board of the City of Daphne and the City of Fairhope regarding jointly owned gas lines.
15. Resolution – That Mayor Karin Wilson is hereby authorized to execute a Contract for Professional IT Services for the Police Department with Elias Technologies, a/k/a Cyber Forensics 360, with a cost not to exceed \$35,000.00.
16. Request to Approve a new position of Building Inspector for the Building Department with a Pay Grade of 21 (\$35,000.00 annually depending on qualifications).
17. Application for Restaurant Liquor License by Fish River Grill by the Bay, LLC, located at 9270 Scenic Hwy 98, Fairhope, Alabama.
18. Application for Restaurant Liquor License by Chive Talk'n Catering, LLC, located at 556 South Section Street, Fairhope, Alabama moving to 821 South Mobile Street, Fairhope, Alabama.
19. Application for Restaurant Liquor License by Agnes Henry Hospitality, LLC, d/b/a Fairhope's Grill and Bar, located at 210 Eastern Shore Shopping Center, Fairhope, Alabama.
20. Appointments/Reappointments – Sister Cities Committee
21. Public Participation
22. Executive Session – Discuss Pending Litigation
23. Adjourn

**City Council Work Session - 4:30 p.m.
on Monday, February 13, 2017 – Council Chambers**

**City Council Agenda Meeting - 5:30 p.m.
on Monday, February 13, 2017 – Council Chambers**

Next Regular Meeting – Thursday, February 23, 2017 - Same Time and Place

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

The City Council met in a Work Session at 4:30 p.m.,
Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 23 January 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

Council President Burrell called the meeting to order at 4:30 p.m.

The following topics were discussed:

- Bob Riggs with the Harbor Board gave an update on the need to dredge channel dredging. He stated we have 500 boats moored with multiple visiting sailboats. He mentioned that the Yacht Club and Fly Creek Marina were already dredging, repairs need to be done at our facilities, and the City needs to take responsibility of the dredging.

Council President Burrell stated if the City took the lead, would everyone do their fair share. Margaret Meyers, member of Harbor Board, said if the Fly Creek Basin fills in; then no one would want to lease. Mayor Wilson commented part of the plan is to revitalize marina areas with possibly a grant or BP monies.

Skip Jones, member of Harbor Board, mentioned the amendment to the original proposal. Ed Wall's son Julius Wall addressed the City Council and stated they do not plan on leaving Fairhope and wish to renew lease. Council President Burrell suggested the Mayor to prepare letter with Council support for dredging. Mr. Wall stated the slips sustain themselves, but the channel needs dredging.

Mr. Jones said that the Harbor Board wants to review leases and make recommendations. Council President Burrell said we need fair and equitable funding. Councilmember Brown commented we need to verify the Corps of Engineers will not help; and get proposals for dredging. Councilmember Boone said that Ms. Paradise has a permit for dredging materials; and explained the Hopper Barge for dredging. He also stated this needs to be a four to five-year cycle for dredging.

- Economic and Community Development Director Sherry-Lea Botop and Stacey McKean addressed the City Council regarding the National Endowment of the Arts, Art Works FY18 Grant Application. The purpose will be to hold charrette for the community and to prepare a cultural report. This is a nationally competitive grant for FY2018. Ms. McKean stated this is a 50/50 match which would be \$20,00.000 for the City (cash or in-kind). Ms. Botop commented the City would partner with a company similar to Gulf Coast Community Design Studio. Ms. Botop said this grant would bolster our tourism. The consensus of the City Council was to move forward with the application.

Work Session
Monday, 23 January 2017
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- Scott Hutchinson with Hutchinson, Moore & Rauch, LLC addressed the City Council regarding his firm handling the Professional Engineering Capacity Study for Gas, Water and Sewer Utilities. Mr. Hutchinson was asked to read the entire letter which was given to the Mayor and City Council earlier today. The following is the letter read and requested to be part of these minutes:

The Honorable Karin Wilson
Mayor, City of Fairhope
PO Drawer 429
Fairhope, AL 36533

RE: Professional Engineering Capacity Study for Gas, Water and Sewer Utilities

Dear Mayor Wilson:

On behalf of Hutchinson, Moore & Rauch, LLC, I would like to thank the City of Fairhope for selecting our firm to provide the referenced Study. After the Council's vote on January 10, 2017, I was provided a scope of work for the Study. The scope appeared clear that we would be evaluating the current collection and distribution infrastructure, and making recommendations for improvements. The revised scope that we received on today's date goes into much greater detail. We are more than qualified and capable of achieving that, but it will require a greater level of effort and, therefore, a higher fee than originally anticipated. Also present are a few items that, in my professional opinion, probably don't need to be included in this particular scope. For example, there is an item in the revised scope (2.10) that requires HMR to make staffing recommendations. I humbly ask, does the City really need an engineering firm to make staffing recommendations for its Utility Department?

Because I was not present, I viewed the recording of the Council Work Session where this item was discussed and found it very uncomfortable to watch. At that time, I was afraid that it would become some sort of political football and, unfortunately, my fears have not relinquished. Since the night of the Council meeting, I have received numerous phone calls and have had numerous conversations about this job. Rather than congratulatory, the conversations are more like "how on earth did you get in the middle of that mess".

Our firm strives for what we call "Total Project Success". Simply put, for us to achieve Success, our client has to be happy with our services and we have to be happy working with our client. Unfortunately, the more we hear and learn about this project, the more we realize that it is unlikely that we will make our client happy in this particular situation. Therefore, we do not see a clear path to success.

On a personal note, I am a long-time Fairhope resident. My wife and I graduated from FHS in 1987. In addition, my mother and my in-laws reside in Fairhope City Limits and my in-laws even graduated from FHS. Also, many of you know that both of my children attend FHS today. Trust me when I say that I always want what is best for Fairhope. But, I also want what is best for HMR. Although HMR is more than qualified, after many hours of consideration, I don't think HMR performing this Study would be in our best interest. Therefore, I respectfully and regretfully withdraw our firm, Hutchinson, Moore, and Rauch, LLC, from consideration for this project. We appreciate the work that we have received from the City of Fairhope over the past 16 years, and I hope that you will not hold this decision against us when future engineering and/or survey work are needed.

I wish you, the Council, and the staff complete success with this project. Sincerely,

Scott A. Hutchinson, P.E.
President

Council President Burrell thanked Mr. Hutchinson for bringing this to the City Council Work Session. Councilmember Conyers said he would like to recommend Volkert who is familiar with the system and best prepared. Councilmember Robinson stated he would like a firm that is qualified and best for Fairhope. Councilmember Brown questioned when did the scope of work change. Purchasing Manager Dan Ames replied when Scott Sligh was here, he made changes to the scope of work. Mr. Ames stated we could go back to the prequalification list and said the Engineer of Record would only supervise the work.

Councilmember Boone suggested Goodwyn, Mills and Cawood or Neel-Schafer. Councilmember Brown said we need someone qualified and local who supports our community. Council President Burrell said the "GMC" is on Agenda Item No. 7; and we can approve selection tonight and authorize to negotiate the fee schedule. Mayor Wilson commented she was good with either one.

Council President Burrell stated we need to amend the agenda to add on the resolution for the Professional Engineering Capacity Study for Gas, Water and Sewer Utilities; the Executive Session for pending litigation; and the Appointment to Recycling Committee.

- Councilmember Boone mentioned the upcoming Personnel Board meeting being moved to Thursday, February 3, 2017 at 7:30 a.m.
- Councilmember Brown said the Education Advisory Committee will be meeting with principals on February 1, 2017. He commented that the City's funds have helped the Elementary School by providing the reading program for all classrooms. The Recreation Board discussed the Volanta Park, Master Plan, Soccer Complex, and swim lessons at the municipal pool.

- Councilmember Conyers mentioned the 10th anniversary at the Fairhope Public Library. He also mentioned the upcoming meetings for the Historic Preservation Committee, and the Fairhope Environmental Advisory Board (“FEAB”). He said the FEAB is working toward getting Fairhope clean marine status.
- Councilmember Robinson mentioned the Recreation Board too; Tree Committee working on Arbor Day which is February 11, 2017; and the Recycling Committee’s new member appointment Jerry Barnett.
- Council President Burrell mentioned the Industrial Development Board meeting; and the Airport Authority refinancing was discussed; and he took Ms. Botop to tour the Airport.
- Purchasing Manager Dan Ames addressed the City Council and stated he has been working on Fire Works. He said the Scott Sligh enhanced the scope of work for global not small on the Professional Engineering Capacity Study for Gas, Water and Sewer Utilities.
- Planning Director Jonathan Smith addressed the City Council and said that Planning Commission is working on moratorium items.
- Water and Sewer Superintendent Dan McCrory addressed the City Council and stated the Waste Water Treatment Plan Upgrades has made it to two magazines and is now in national competition. He stated we need to secure an engineer for the water tank project and notify the cellular companies.
- Economic and Community Development Director Sherry-Lea Botop addressed the City Council and mentioned the Airport tour, the Restore Act Proposals, and attending the MPO Board Work Session.
- Chief Ellis addressed the City Council regarding the first annual Smoke’em if You Got’em Event and its success.
- Building Official Erik Cortinas addressed the City Council regarding the Building Summit to held on February 16, 2017 at the Nix Center from 6:00 p.m. to 7:30 p.m.
- Recreation Director Tom Kuhl addressed the City Council and commented we will have a busy Spring. He said that 62 soccer goals were purchased by the Fairhope Soccer League.
- Public Works Director Jennifer Fidler addressed the City Council and gave an update on the wind and rain event which cause minor damage to the Pier Street boat ramp; the C&D landfill permit; storm water construction project on Fairwood. She also stated that the Tree Ordinance and the Zoning Ordinance need to be tweaked to comply with each other.
- Electric Superintendent Jimmy Cluster addressed the City Council and reported that there were no outages from the wind and rain event.

Work Session
Monday, 23 January 2017
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- Mechanic Supervisor Tim Bung addressed the City Council regarding the Flower Clock repair; and the new card swiping system.
- Gas Superintendent Robert Rohm addressed the City Council regarding the meeting with the Mobile Infirmary CEO regarding rates for the new facility at the intersection of Highway 181 and Highway 90.

There being no further business to come before the City Council, the meeting was duly adjourned at 5:55 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)

The City Council met in an Agenda Meeting at 5:30 p.m.,
Fairhope Municipal Complex Council Chamber,
161 North Section Street, Fairhope, Alabama 36532,
on Monday, 23 January 2017.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

Due to the Work Session Agenda Items needing more time for an extensive discussion, the Agenda Meeting was not held.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

ORDINANCE NO. ____

**AN ORDINANCE AMENDING ORDINANCE NO. 1253
KNOWN AS THE ZONING ORDINANCE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIRHOPE,
ALABAMA as follows:

The ordinance known as the Zoning Ordinance (No. 1253), adopted 27 June 2005,
together with the Zoning Map of the City of Fairhope, be and the same hereby is
changed and altered in respect to that certain property described below:

After the appropriate public notice and hearing of the Planning Commission of the
City of Fairhope, Alabama has forwarded a favorable recommendation,

The property of Cliff Pitman generally located at 19940 County Road 13, Fairhope,
Alabama.

TAX PARCEL 05-46-05-22-0-000-001.565

Legal Description: (Case number ZC 16.09)

COMMENCE AT A RAILROAD SPIKE AT THE NORTHWEST CORNER OF SECTION
22, TOWNSHIP 6 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA AND
RUN THENCE SOUTH 00 DEGREES 26 MINUTES 31 SECONDS WEST, ALONG THE
WEST LINE OF SAID SECTION, A DISTANCE OF 240.05 FEET; THENCE RUN
SOUTH 89 DEGREES 33 MINUTES 04 SECONDS EAST, A DISTANCE OF 33.00 FEET
TO A REBAR FOUND ON THE EAST MARGIN OF BALDWIN COUNTY HIGHWAY
13 FOR A POINT OF BEGINNING; THENCE CONTINUE SOUTH 89 DEGREES 33
MINUTES 04 SECONDS EAST, A DISTANCE OF 1282.05 FEET TO A CAPPED
REBAR; THENCE RUN SOUTH 00 DEGREES 24 MINUTES 47 SECONDS WEST, A
DISTANCE OF 424.05 FEET TO A CRIMP TOP IRON PIPE; THENCE RUN NORTH 89
DEGREES 37 MINUTES 44 SECONDS WEST, A DISTANCE OF 1282.72 FEET TO A
CAPPED REBAR ON THE AFOREMENTIONED EAST MARGIN OF BALDWIN
COUNTY HIGHWAY 13; THENCE RUN NORTH 00 DEGREES 30 MINUTES 11
SECONDS EAST, ALONG SAID EAST MARGIN, A DISTANCE OF 425.79 FEET TO
THE POINT OF BEGINNING. TRACT CONTAINS 12.51 ACRES, MORE OR LESS,
AND LIES IN THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 6 SOUTH,
RANGE 2 EAST, BALDWIN COUNTY, ALABAMA.

A map of the property to be zoned is attached as Exhibit A

**The property is hereby rezoned from RA Residential / Agriculture District to R-
2 Medium Density Single Family Residential District.** This property shall
hereafter be lawful to construct on such property any structures permitted by
Ordinance No. 1253 and to use said premises for any use permitted or building
sought to be erected on said property shall be in compliance with the building laws of
the City of Fairhope and that any structure shall be approved by the Building Official
of the City of Fairhope and that any structure be erected only in compliance with such
laws, including the requirements of Ordinance No. 1253.

Ordinance No. _____

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Severability Clause - if any part, section or subdivision of this ordinance shall be held unconstitutional or invalid for any reason, such holding shall not be construed to invalidate or impair the remainder of this ordinance, which shall continue in full force and effect notwithstanding such holding.

Effective Date – This ordinance shall take effect immediately upon its due adoption and publication as required by law.

ADOPTED THIS 13TH DAY OF FEBRUARY, 2017

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

**CITY OF FAIRHOPE
CITY COUNCIL COVER SHEET**

December 14, 2016

ZC 16.09	Public Hearing to consider the request of Dewberry/Preble-Rish, LLC to rezone property from RA Residential/Agriculture District to R-2 Medium Density Single Family Residential District. The property is located on the east side of County Road 13, just south of Pecan Park, at 19940 County Road 13.
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STAFF INTERPRETATION:

The subject property is currently zoned R-A (Residential/Agriculture District). The applicant wishes to rezone the property to R-2 (Medium Density Single Family Residential District). The total area of the property is approximately 12.51 acres.

Mr. Cliff Pittman is the property owner. If rezoned, the owner plans on adding a future phase to the Fox Hollow Subdivision.

The property is bordered to the north by R-6 (Mobile Home Park District) property, to the south and west by R-2 and un-zoned property in Baldwin County, and to the east by property zoned R-2.

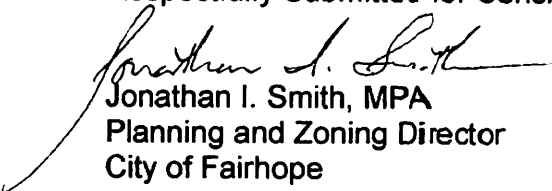
The request does not appear to be contrary to the City's Comprehensive Plan or the criteria in the Zoning Ordinance for a Zoning Amendment (Article II, Section C. (1) – Zoning Amendments). The request is consistent with what the City has approved in the area in previous years.

If the property is brought before the Planning Commission for subdivision in the future, all applicable regulations shall apply.

STAFF RECOMMENDATION:

On November 10, 2016 the Planning Commission unanimously recommended the City Council approve the proposed zoning change from R-A to R-2.

Respectfully Submitted for Consideration,


Jonathan I. Smith, MPA
Planning and Zoning Director
City of Fairhope

The Planning Commission met Monday, November 10, 2016 at 5:00 PM at the City Municipal Complex, 161 N. Section Street in the Council Chambers.

Present: Lee Turner, Chairperson; George Roberds, Vice-Chair; Ralph Thayer; Jennifer Fidler; Bob Clark; Bernie Fogarty; David Martin; Hollie MacKellar; Jimmy Conyers; Jonathan Smith, Planning Director; Emily Boyett, Secretary; and Tut Wynne, City Attorney

Absent: None

Chairman Turner called the meeting to order at 5:02 PM and announced the meeting is being recorded. Mr. Turner welcomed Dr. Thayer, Mr. Martin, and Councilman Conyers to the Planning Commission.

The minutes of the October 3, 2016 meeting were considered and George Roberds moved to accept the minutes as written and was 2nd by Bob Clark. The motion carried with the following abstentions: Ralph Thayer, Jennifer Fidler, Bernie Fogarty, David Martin, and Jimmy Conyers.

X

ZC 16.09 Public hearing to consider the request of Dewberry/Preble-Rish, LLC to rezone property from RA Residential/Agriculture District to R-2 Medium Density Single Family Residential District, Steve Pumphrey. The property is located on the east side of County Road 13, just south of Pecan Park, at 19940 County Road 13. Mr. Smith gave the staff report saying the property is approximately 12.51 acres and if rezoned the property owner plans on adding a future phase to the Fox Hollow subdivision. Staff recommendation is to approve the proposed zoning change from RA to R-2.

Mr. Pumphrey addressed the Commission saying the site would provide an access to County Road 13 for the Fox Hollow subdivision if it is rezoned.

Mr. Turner opened the public hearing. Having no one present to speak, Mr. Turner closed the public hearing.

Jennifer Fidler made a motion to accept the staff recommendation to approve the proposed zoning change from RA to R-2. Bernie Fogarty 2nd the motion and the motion carried unanimously.

David Martin recused himself and left the room.

SD 16.21 Request of St. Lucia Properties, LLC for Multiple Occupancy Project approval of St. Lucia Cottages, a 3-unit project, Jeremy Lee. The property is located on the west side of S. Mobile Street, just south of Fels Avenue, at 206 S. Mobile Street. Mr. Smith gave the staff report saying the property is located in the City of Fairhope and is zoned B-3a Tourist Resort Lodging District. The site is approximately .27 acres and 3 units are proposed. Due to the small size of the site the applicant is requesting a waiver to the LID requirements. Staff recommendation is to approve contingent upon the following conditions:

1. The Operations and Maintenance Plan and Agreement shall be revised and resubmitted, and recorded within 60 days, if approved.



APPLICATION FOR ZONING DISTRICT CHANGE

Property Owner / Leaseholder Information
 Name: CLIFF PITMAN Phone Number: 928-4052
 Street Address: 9320 GAYFER AVENUE
 City: FAIRHOPE State: AL Zip: 36532

Applicant / Agent Information
 If different from above.
 Notarized letter from property owner is required if an agent is used for representation.
 Name: DEWBERRY/PREBLE-RISH Phone Number: 251-990-9950
 Street Address: 9949 BELLATON AVENUE
 City: DAPHNE State: AL Zip: 36526

Current Zoning of Property: R-A
 Proposed Zoning/Use of the Property: R-2 SINGLE-FAMILY
 Property Address: _____
 Parcel Number: 05-46-05-22-D-000-001.565
 Property Legal Description: SEE ATTACHED
 Reason for Zoning Change: PROPOSED EXTENSION TO THE FOX HOLLOW DEVELOPMENT.

- Property Map Attached YES NO
- Metes and Bounds Description Attached YES NO
- Names and Address of all Real Property Owners within 300 Feet of Above Described Property Attached. YES NO

Character of Improvements to the Property and Approximate Construction Date: _____
PROPOSED INFRASTRUCTURE FOR SINGLE FAMILY DEVELOPMENT.
APPROXIMATE CONSTRUCTION DATE - 2017

Zoning Fee Calculation:
 Reference: Ordinance 1269

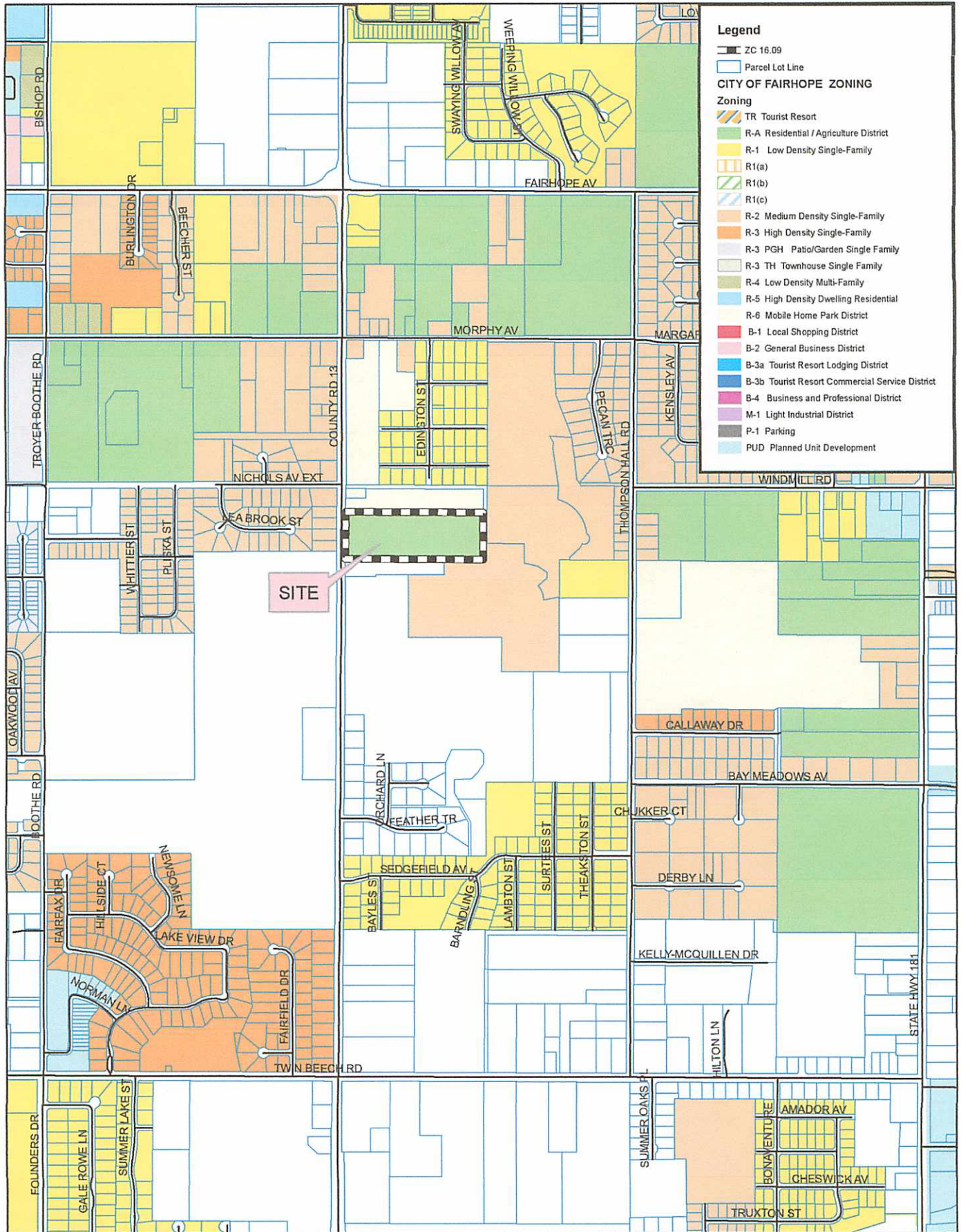
I certify that I am the property owner/leaseholder of the above described property and hereby submit this application to the City for review. *If property is owned by Fairhope Single Tax Corp. an authorized Single Tax representative shall sign this application.

CLIFF PITMAN
 Property Owner/Leaseholder Printed Name
09.26.16
 Date

[Signature]
 Signature
[Signature]
 Fairhope Single Tax Corp. (If Applicable)

RECEIVED
 SEP 27 2016
 EB

ZC 16.09 19940 County Road 13



ZC 16.09 19940 County Road 13
 Parcel No.: 05-46-05-22-0-00-001.565



ZC 16.09 19940 County Road 13



ZC 16.09 19940 County Road 13
Parcel No.: 05-46-05-22-0-00-001.565

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to approve Amendment No. 1 to the Contract for Professional Engineering Services, for RFQ No. PS001-17 (Project No. PW001-17) for Fly Creek Marina Seawall Improvements 2017, with FMS Engineering Services, Inc., at a cost of the amendment not to exceed \$3,800.00.

DULY ADOPTED THIS 13TH DAY OF FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 1/30/2017

Please return this Routing Sheet to Treasurer by 1/30/2017

Project Name: Contract for Professional Engineering Services for Fly Creek Marina Seawall Improvements project PW001-17
CHANGE ORDER NO. 1

Project Location: Fly Creek Marina

Presented to City Council: 2/13/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: Not to exceed \$3,800 Prev amount = \$5,200
Total contract - not to exceed \$9,000

Providers: FMS Engineering Services, Inc.

Project Engineer: FMS Engineering Services, Inc.

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	XX Impact

Division of General Fund Funding This Project						
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	

Expense Code 103-55867 Revenue Code _____

Project will be: Expensed xx
 Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: _____

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Capital Projects Funds

City Council prior approval	<u>n/a</u>	Request approved by City Treasurer	<u>Deborah Smith</u>
Request received by City Treasurer	<u>1/30/2017</u>	Request approved by Finance Director	<u>[Signature]</u>
Received by Finance Department	<u>1/31/17</u>	Request approved by Mayor	<u>[Signature]</u>
Received by Mayor	_____		

Contact Person: Jennifer Fidler



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: January 26, 2017

Re: Requesting greensheet and City Council approving amendment No. 1 to the contract for RFQ No. PS001-17, Professional Engineering Services for Fly Creek Marina Seawall Improvements 2017

The Public Works Department has requested amending the contract for RFQ No. PS001-17, Professional Engineering Services for Fly Creek Marina Seawall Improvements 2017 (see attached), with FMS Engineering Services, Inc. The purpose of this amendment is to extend the consulting services to cover additional needed engineering services for Project No. PW001-17, Fly Creek Marina Sea Wall Improvements 2017. The cost of this amendment is not to exceed **Three Thousand Eight Hundred Dollars (\$3,800.00)**. The original contract was executed on January 10, 2017, in the amount of Five Thousand Two Hundred Dollars (\$5,200.00). If approved, the amended contract total will be Nine Thousand Dollars (\$9,000.00).

Please compose a greensheet and move this forward to the next available City Council agenda to approve amendment No. 1 to the contract for RFQ No. PS001-17, Professional Engineering Services for Fly Creek Marina Seawall Improvements 2017, at a cost of the amendment not to exceed \$3,800.00; and to authorize the Mayor to execute the contract amendment.

Cc: file

Karin Willson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

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FMS

ENGINEERING, LLC

January 25, 2017

City of Fairhope Purchasing Dept.
Attn: Dan Ames, Purchasing Manager
P.O. Drawer 429
Fairhope, Alabama 36533

Subject: **ADDENDUM for Engineering Services**
 RFQ PS001-17 Fly Creek Marina Seawall Repair
 FMS Proposal No. 16211

Mr. Ames:

FMS Engineering, LLC appreciates the opportunity to provide this proposal addendum for structural engineering services.

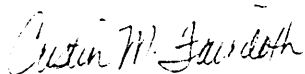
Scope Addendum: With regard to the scope described in my proposal of October 31, 2016, the Scope should be amended to include the following:

- Include repairs to mooring piles and finger piers (as described in the attached Exhibit 1);
- Dredging of slips 1 thru 30 to a depth of 6 ft at mean low water;
- Repair and enhancement of the fuel dock to include a fuel pump overhead covering

Budget : The proposed budget addendum is being submitted for approval on a time and materials not-to-exceed format. The requested budget for additional engineering services as described herein is **\$ 3,800.**

FMS Engineering, LLC appreciates the opportunity to provide this proposal. If you have any questions or require additional information, please do not hesitate to contact me.

Kindest Regards,



Cristin Faircloth, P.E.
Principal Engineer / LLC Member
FMS Engineering, LLC

EXHIBIT 1
Description of Repairs to City of Fairhope Fly Creek Marina

Repairs to piling, deck and catwalks (beginning at south end at fuel dock) are as follows. All decking to be 2x6 non-ground-contact material. Piling to be as specified by FMS Engineering.

1. Replace all fuel dock deck and joists and stringers and joists as necessary:
32'x12', plus 4'x22 elevated deck under fuel pumps
Replace catwalk to east and straighten at west end of slip 1. 18'x4' with three new piling.
Build shelter with metal roof over fuel pumps 8'x22' with 8' eave height, See concept drawing attached.
Erect screen at north side of shelter to support "Welcome to Fairhope" and information signs. Screen to be 5/4 RED 1/6.
2. Repair finger pier at Slip 6. Two outboard piling to be re-set.
3. At slip 6, remove approx. 6' of damaged bulkhead and two damaged piling.
4. Additional piling between slips 7 and 8 at east end.
5. Finger pier at slips 8/9 to be re-decked and one piling replaced. Outboard piling on north side of skip 9 to be repositioned.
6. Finger pier at slips 11/12 to be repaired and reconnected to outboard piling.
7. At slip 11, mooring piling added at bulkhead. Outboard piling on north side to be repositioned east 10'.
8. Additional piling for mooring at slip 12 at bulkhead.
9. At slip 14, two mooring piling at bulkhead.
10. At slip 16, one mooring piling at bulkhead and one midway outboard.
11. At slip 18, one low piling at bulkhead and two mooring piling. Repair finger pier, including one piling replaced and damaged piling cut off.
12. At slip 19, replace one mooring piling at bulkhead.
13. At slip 20, cut off two damaged piling.
14. At slip 21, remove piling on south side.
15. At slips 21/22, finger pier decking to be repaired.
16. Remove and replace approximately 86' of bulkhead as per specifications by FMS Engineering.
17. Dredge slips 1 through 30 to 6' at mean low water. (Disposal of all or part of spoil possible at Fly Creek Marina on east side of creek. Suggest contacting them to determine.)

AMENDMENT TO CONTRACT

This amendment to contract is made and entered into by and between the CITY OF FAIRHOPE, ALABAMA and _____, on this _____ day of month, 2017.

Recitals

WHEREAS, FMS Engineering Services, LLC, was awarded a Contract to perform Professional Engineering Services to Fairhope on January 10, 2017; and

WHEREAS, the City of Fairhope, Alabama has need for additional related Professional Engineering Services for:
RFQ PS001-17, Engineering Services for Fly Creek Marina Seawall Improvements 2017
Project No. PW001-17, Fly Creek Marine Sea Wall Improvements 2017, as described in Exhibit 1: and

WHEREAS, FMS Engineering Services, LLC, has submitted a request for compensation of the additional related Professional Engineering Services, not to exceed Three Thousand Eight Hundred Dollars, (\$3,800.00) to Fairhope for those additional related Professional Engineering Services for:
RFQ PS001-17, Engineering Services for Fly Creek Marina Seawall Improvements 2017
Project No. PW001-17, Fly Creek Marine Sea Wall Improvements 2017;

Agreement

NOW, THEREFORE, the parties hereto agree, covenant and promise as follows:
AMEND this Contract to include increasing the contracted not-to-exceed amount from Five Thousand Two Hundred Dollars (\$5,200.00) by an additional Three Thousand Eight Hundred Dollars (\$3,800.00), to a new total not-to-exceed amount of Nine Thousand Dollars (\$9,000.00).

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date stated.

CITY SIGNATURE

CITY OF FAIRHOPE, ALABAMA

BY: _____
Karin Wilson, Mayor

ATTEST: _____
**Lisa A. Hanks, MMC
City Clerk**

NOTARY FOR THE CITY OF FAIRHOPE:

STATE OF ALABAMA]
COUNTY OF BALDWIN]

I, _____, a Notary Public in and for said State and County, hereby certify that Karin Wilson, whose name as Mayor of the City of Fairhope, is signed to the foregoing conveyance and who is known to me, acknowledged before me on this day, that, being informed of the contents of the conveyance, she as such officer and with full authority, executed the same voluntarily on the day the same bears date.

Given under my hand and notarial seal on this the ____ day of _____ 2017

Notary Public _____
My Commission Expires ____ / ____ / ____

CONSULTANT SIGNATURE

If not a Corporation

BY: _____
(CONSULTANT SIGNATURE)

ATTEST: _____

If a Corporation

(CORPORATION NAME)

BY: _____
(CONSULTANT SIGNATURE)

ATTEST: _____

As Its: _____

NOTARY FOR CONSULTANT:

STATE OF _____]
COUNTY OF _____]

I, _____, a Notary Public in and for said State and County,

hereby certify that _____, whose title as _____

of _____ is signed to the foregoing conveyance and who is
(Company name)

known to me, acknowledged before me on this day, that, being informed of the contents of the conveyance, they as such officer and with full authority, executed the same voluntarily on the day the same bears date.

Given under my hand and notarial seal on this the ____ day of _____, 2017.

Notary Public _____

My Commission Expires ____/____/____

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to approve Amendment No. 1 to the Contract for Professional Engineering Services, for RFQ No. PS008-17, On-call for Planning Department Projects, with S.E. Civil Engineering, LLC, at a cost of the amendment not to exceed \$15,000.00.

DULY ADOPTED THIS 13TH DAY OF FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

JAN 31 '17 AM 9:43 *JF*

City of Fairhope Project Funding Request

Issuing Date 1/19/2017

Please return this Routing Sheet to Treasurer by

1/19/2017

Project Name: Professional Engineering Services for Planning Dept., as needed Amendment No. 1	PS 008-17
\$15,000 previously approved on 10/24/16	

Project Location: Planning Department

Presented to City Council: 2/6/2017 Approved _____ Changed _____ Rejected _____

2/13/17

Project Cash Requirement Submitted for Approval: Cost: Hourly rates per schedule. Not to Exceed additional \$15,000
Total \$30,000 - \$15,000 in Oct 16, \$15,000 Jan 17

Providers: S.E. Civil Engineering, LLC
Fairhope, AL

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General XX	Gas	Electric	Water	Sewer	Gas Tax	Cap, Proj.	Impact

Division of General Fund Funding This Project					
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35
XX					
	San 40	Golf 50		Debt Service 85	

Expense Code <u>001-100-50290</u>	Revenue Code _____
-----------------------------------	--------------------

Project will be: Expensed xx Project Financed By: _____
 Capitalized _____ Grant: _____ Federal - not to exceed amount
 _____ State

Project Budgeted: Provided for in the original proposed 2017 Budget _____ City

(Over) Under budget amount: _____ Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Funding: General Fund Capital Lease: _____ Payment _____ Term _____

City Council prior approval	<u>n/a</u>	Request approved by City Treasurer	<i>Jonathan Smith</i>
Request received by City Treasurer	<u>1/19/2017</u>	Request approved by Finance Director	<i>[Signature]</i>
Received by Finance Department	<u>1/19/17</u>	Request approved by Mayor	<i>[Signature]</i>
Received by Mayor	<u>1/23/17</u>		

Contact Person: Jonathan Smith



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Karin Wilson
Mayor

Date: January 18, 2017

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

Re: Requesting greensheet and City Council approving amendment No. 1 to the contract for RFQ No. PS008-17, On-call Professional Engineering Services for Planning Department Projects

The Planning Department has requested amending the contract for RFQ No. PS008-17, On-call Professional Engineering Services for Planning Department Projects (see attached), with S.E. Civil, LLC. The purpose of this amendment is to extend the consulting services to cover additional needed engineering services for the Planning Department. The cost of this amendment is not to exceed **Fifteen Thousand Dollars (\$15,000.00)**. The original contract was also for fifteen thousand dollars, and continues through November 1, 2017.

Please compose a greensheet and move this forward to the next available City Council agenda to approve amendment No. 1 to the contract for RFQ No. PS008-17, On-call Professional Engineering Services for Planning Department, at a cost not to exceed \$15,000.00.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36553

251-928-2136

251-928-6776 Fax

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Dan Ames

From: Jonathan I Smith
Sent: Wednesday, January 18, 2017 2:04 PM
To: Dan Ames
Cc: Dee Dee Brandt
Subject: RE: Contract for PS008-17 On-call Professional Engineering Services for Planning Department Projects

Dan,

Larry Smith, P.E. with S.E. Civil has done a very good job for us and I simply want to be able to use him for future reviews. If I do not have any money to work with, we will not have "our" own engineer looking at these projects from start to finish.

Whatever we need to do, let's please get it going.

Thanks as always,

Jonathan I. Smith, MPA
Planning and Zoning Director
City of Fairhope
555 S. Section Street
P.O. Box 429
Fairhope, AL 36533
Phone: 251-990-2884
Fax: 251-990-2879

From: Dan Ames
Sent: Wednesday, January 18, 2017 8:12 AM
To: Jonathan I Smith <jonathan.smith@cofairhope.com>
Cc: Dee Dee Brandt <deedee.brandt@cofairhope.com>
Subject: RE: Contract for PS008-17 On-call Professional Engineering Services for Planning Department Projects

Jonathan,

Amending the contract will put the amount at \$30,000, which is over the \$15,000 threshold for City Council approval. It needs an email from you requesting the amendment, a memo from me requesting the greensheet and City Council approval. A greensheet from Deborah, with the Mayor's signature, and City Council approval to execute the amendment.

Daniel P. Ames
Purchasing Manager
City of Fairhope
P.O. Drawer 429
Fairhope, Al 36533
Ph 251-928-8003
Email dan.ames@fairhopeal.gov

From: Jonathan I Smith
Sent: Wednesday, January 18, 2017 7:30 AM
To: Dan Ames <dan.ames@COFairhope.com>

AMENDMENT #1 TO CONTRACT

RFQ PS008-17 ON-CALL PROFESSIONAL ENGINEERING SERVICES FOR PLANNING DEPARTMENT

This Amendment #1 to the Contract is made and entered in to by, and between, the CITY OF FAIRHOPE, AL. and S.E. Civil LLC, of 1 S. School Street, Fairhope, AL 36532 on this ____ day of _____, 2017.

RECITALS

WHEREAS, S.E. CIVIL, LLC was awarded a Contract to perform On-Call Professional Engineering Services to the Planning Department for the City of Fairhope on November 1, 2016, and

WHEREAS, S.E.CIVIL, LLC has submitted a Fee Schedule, Exhibit A, **Not-To-Exceed FIFTEEN THOUSAND DOLLARS (\$15,000)** to Fairhope for those additional related On-Call Professional Engineering Services for the Planning Department;

WHEREAS, the City of Fairhope, Alabama has need for additional related On-Call Professional Engineering Services for the Planning Department; and

AGREEMENT

NOW, THEREFORE, the parties hereto agree, covenant and promise as follows:

AMEND this CONTRACT to increase the **Not-To-Exceed** amount from FIFTEEN THOUSAND DOLLARS to **THIRTY THOUSAND DOLLARS**.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date stated.

CITY SIGNATURE

CITY OF FAIRHOPE, ALABAMA

BY: _____
Karen Wilson, Mayor

ATTEST: _____
Lisa A. Hanks, MMC, City Clerk

Date _____

Date _____

NOTARY FOR THE CITY OF FAIRHOPE:

STATE OF ALABAMA]
COUNTY OF BALDWIN]

I, _____, a Notary Public in and for said State and County, hereby certify that **Karin Wilson**, whose name as Mayor of the City of Fairhope, is signed to the foregoing conveyance and who is known to me, acknowledged before me on this day, that, being informed of the contents of the conveyance, she as such officer and with full authority, executed the same voluntarily on the day the same bears date.

Given under my hand and notarial seal on this the ____ day of _____ 2017

Notary Public _____

My Commission Expires ____ / ____ / ____

CONSULTANT SIGNATURE

If a Corporation _____
(CORPORATION NAME)

BY: _____
(CONSULTANT SIGNATURE)

ATTEST: _____

As Its: _____

NOTARY FOR CONSULTANT:

STATE OF _____]

COUNTY OF _____]

I, _____, a Notary Public in and for said State and County,

hereby certify that _____, whose title as _____

of _____, is signed to the foregoing conveyance and who is
(Company name)

known to me, acknowledged before me on this day, that, being informed of the contents of the conveyance, they as such officer and with full authority, executed the same voluntarily on the day the same bears date.

Given under my hand and notarial seal on this the ____ day of _____, 2017.

Notary Public _____

My Commission Expires ____/____/____

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open a bid for Lift Station Odor Control Chemicals for the Sewer Department (Bid Number 008-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Lift Station Odor Control Chemicals for the Sewer Department

[3] After evaluating the bid proposals with the required bid specifications, Biomagic, Inc., with the total bid proposal of \$6.00 per metered gallon, for an annual cost of \$224,475.00, is now awarded the bid for Lift Station Odor Control Chemicals for the Sewer Department.

Adopted on this 13TH day of FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

JAN 31 '17 AM 9:44 *JF*

Issuing Date 1/25/2017

Please return this Routing Sheet to Treasurer by

1/26/2017

Project Name: Award Bid No. 008-18 Lift Station Odor Control Chemical for Sewer Dpt.

Project Location: Waste Water Treatment Plant

Presented to City Council: 2/13/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: Approximately \$224,750 - annual estimate
\$6.00 per metered gallon

Providers: BioMagic, Inc.

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General	Gas	Electric	Water	Sewer XX	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35		
	San 40		Golf 50		Debt Service 85		

Expense Code 004-4020-53010 Revenue Code _____

Project will be: Expensed xx
 Capitalized _____

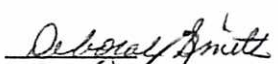


Project Financed By:
 Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: Provided for in the
 2017 proposed budget

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>n/a</u>	Request approved by City Treasurer	
Request received by City Treasurer	<u>1/25/2017</u>	Request approved by Finance Director	
Received by Finance Department	<u>1/25/17</u>	Request approved by Mayor	
Received by Mayor	_____		

Contact Person: Dan McCrory



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: January 25, 2017

Re: Placing Bid No. 008-17, Lift Station Odor Control Chemical for Sewer Department, on City Council agenda

An Invitation to Bid (ITB) for Bid No 008-17, Lift Station Odor Control Chemical, for the Sewer Department, was issued on January 10, 2017, to multiple vendors from the bidder's list, and advertised to the general public. Responses were received until 10:00 a.m. on Tuesday, January 24, 2017. A Bid Tabulation and Recommendation was composed (see attached).

The Sewer Department recommends the award be made to BioMagic, Inc., in the amount of SIX DOLLARS (\$6.00) per metered gallon, for an annual cost of TWO HUNDRED TWENTY FOUR THOUSAND FOUR HUNDRED SEVENTY FIVE DOLLARS (\$224,475.00). (see attached bid tabulation and recommendation).

Please compose a greensheet and move forward to be placed on the next City Council Agenda, this request to award Bid No 008-17 Lift Station Odor Control Chemical to BioMagic, Inc., in the amount of SIX DOLLARS (\$6.00) per metered gallon, for an annual cost of TWO HUNDRED TWENTY FOUR THOUSAND FOUR HUNDRED SEVENTY FIVE DOLLARS (\$224,475.00).

Cc: D. McCrory, file

Timothy M. Kant, ACOMO
Mayor

Council Members

Kevin G. Boone

Diana J. Brewer

Jack Burrell, CMO

Michael A. Ford, ACOMO

Richard A. Mueller, Sr.

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

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CITY OF FAIRHOPE

BID TABULATION and Recommendation

BID NO: 008-17

BID NAME: LIFT STATION ODOR CONTROL CHEMICAL

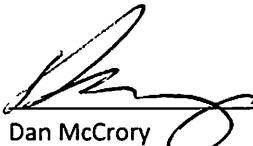
BID OPENED: January 24, 2017 10:00 a.m.

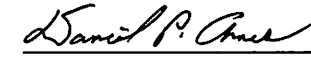
Note: Bid Bond REQUIRED

VENDOR	BID BOND SUBMITTED	Addenda 1 & 2	Bid Proposal Executed / Signed / Notarized	COST PER METERED GALLON	DOLLARS PER SITE PER YEAR	ANNUAL TOTAL
BioMagic, Inc.	yes	yes	yes			\$224,475.00
Twin Beech PS				\$6.00	\$37,230.00	
Carya Point PS				\$6.00	\$4,380.00	
Woodlands PS				\$6.00	\$32,850.00	
Quail Creek PS #1				\$6.00	\$28,470.00	
East of the Sun PS				\$6.00	\$15,330.00	
White Grove PS				\$6.00	\$15,330.00	
Thompson Hall PS				\$6.00	\$26,280.00	
Grand Hotel PS				\$6.00	\$21,900.00	
Baldwin 1 PS				\$6.00	\$10,950.00	
Point Clear Court PS				\$6.00	\$10,950.00	
Southland Place PS				\$6.00	\$9,855.00	
Rohr Street				\$6.00	\$10,950.00	
Evoqua Water Technologies, LLC	yes	yes	yes			\$ 364,166.70
Twin Beech #1				\$5.71	\$56,696.20	
Carya Point PS				\$5.71	\$9,377.50	
Woodlands PS				\$5.71	\$55,624.54	
Quail Creek PS #1				\$5.71	\$29,853.54	
East of the Sun PS				\$5.71	\$37,329.68	
White Grove PS				\$5.71	\$12,247.60	
Thompson Hall PS				\$5.71	\$46,362.28	
Grand Hotel PS				\$5.71	\$56,760.76	
Baldwin 1 PS				\$5.71	\$6,858.66	
Point Clear Court				\$5.71	\$3,827.38	
Southland Place				\$5.71	\$29,879.05	
Rohr PS Street				\$5.71	\$19,349.51	
USP Technologies, LLC						NO BID
Twin Beech #1						
Carya Point PS						
Woodlands PS						
Quail Creek PS #1						
East of the Sun PS						
White Grove PS						
Thompson Hall PS						
Grand Hotel PS						
Baldwin 1 PS						
Point Clear Court						
Southland Place						
Rohr PS Street						

Thornton, Musso, Bellemin	no response					
US Water Services, Inc.	no response					
US Filter Company, Inc	no response					
Water and Waste Specialties, LLC	no response					
ChemStation Gulf Coast	no response					
Industrial Chemical	no response					
PENCCO, Inc	no response					
F2 Industries, LLC	no response					
DPC Enterprises	no response					
Norit Americas, Inc.	no response					
J.H. Wright & Associates, Inc.	no response					
North American Commercial	no response					
Kemper Industries, Inc.	no response					
ACT Specialty Chemicals, Inc.	no response					
North American MANTEK	no response					
Thatcher Chemical of Florida	no response					
Water Treatment & Controls Company	no response					
ALTIVA Chemicals	no response					
NRP Group, Inc.	no response					
Harrington Industrial Plastics	no response					

RECOMMENDATION: Award Bid to BioMagic, Inc. in the amounts listed above.

 1/25/17
 Dan McCrory
 Superintendent Water and Sewer
 City of Fairhope

 1/25/17
 Daniel P. Ames, Purchasing Manager
 Purchasing Manager
 City of Fairhope

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase 25,000 feet of 2 inch Gas Pipe for the Gas Department; and authorizes procurement, from Southern Pipe & Supply, Inc. based on the option allowed by the Code of Alabama 1975, Section 41-16-51(b)(7) to obtain quotes. The total cost will be \$16,494.75.

Adopted on this 13TH day of FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

JAN 31 '17 AM 9:44 *JF*

City of Fairhope Project Funding Request

Issuing Date 1/25/2017

Please return this Routing Sheet to Treasurer by 1/26/2017

Project Name: Purchase 2" IPS 2708 PE tubing for Gas Dept.

Project Location: Gas System

Presented to City Council: 2/13/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$16,494.75

Providers: Southern Pipe & Supply Inc.
Mobile, AL

Project Engineer: n/a

Order Date: _____ Lead Time: _____

Department Funding This Project								
General	Gas	XX	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Golf 50

Expense Code 2-16050 Revenue Code _____
Const. - Gas System Improvements

Project will be: Expensed _____
 Capitalized xx

Project Financed By: _____
 Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: Provided for in the 2017 proposed budget

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Funding: Operating funds Capital Lease: _____ Payment _____ Term _____

City Council prior approval	<u>n/a</u>	Request approved by City Treasurer	<i>Deborah Smith</i>
Request received by City Treasurer	<u>1/25/2017</u>	Request approved by Finance Director	<i>[Signature]</i>
Received by Finance Department	<u>1/25/17</u>	Request approved by Mayor	<i>[Signature]</i>
Received by Mayor	_____		

Contact Person: Robert Rohm



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: January 23, 2017

Re: Greensheet and Council approval for procuring 2 inch IPS 2708 PE tubing for the Gas Department.

The Gas Department needs to procure 25,000 feet of 2 inch gas tubing. The procurement of this pipe is allowed without formal bid by Code of Alabama 1975, Section 41-16-51(b)(7). Quotes were obtained (see attached). The Gas Department recommends the lowest quotation be approved, at a cost of Sixteen Thousand Four Hundred Ninety Four Dollars and Seventy Five Cents (\$16,494.75). This is over the \$15,000 benchmark for City Council approval. The vendor is Southern Pipe & Supply of Mobile, AL Please construct a greensheet and move this procurement forward to the next available City Council agenda.

Please place on the next available City Council Agenda this request to approve procuring 2 inch gas tubing for the Gas Dept., from, Southern Pipe & Supply, Inc., in the amount of \$16,494.75.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36535

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOM

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer



Bill To
City of Fairhope
P.O. Drawer 429

Fairhope, AL
36533

Requisition 00001799-00 FY 2017

Acct No:
002 -000-000-14015 -
Review:
Buyer: clint
Status: Released

Vendor
SOUTHERN PIPE & SUPPLY
2760 MACMAE DRIVE

Ship To
MAIN WAREHOUSE
555 SOUTH SECTION STREET
FAIRHOPE, AL 36532

MOBILE, AL 36606
USA
Tel#251-479-6524
Fax 251-479-6475

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
01/18/17	001340				Purchasing Department

LN Description / Account	Qty	Unit Price	Net Price
001 G-38130 TUBING 2" IPS 2708 PE	25000.00 EACH	0.65979	16494.75
1 002 -000-000-14015 - <u>Requisition Link</u>			16494.75
	Requisition Total		16494.75

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
002 -000-000-14015 -	16494.75	

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	01/18/17	Robert Rohm	
Queued	01/18/17	Deborah Smith	
Pending		Deborah Smith	

Southern Pipe & Supply
Document: Proposal

Page: 1

Date: 01/18/17

Quote No: 245082

Name: City of Fairhope
Attn: Accounts Payable
PO Drawer 429
Fairhope

AL 36532

Project: CITY OF FAIRHOPE GAS

Terms:
Contact:

Starts:
Expires: 02/12/17

Line	Grp	Product	Unit	Quantity	Price	Ext Price
#	ID	Description				
1		SDR112708PN 2" SDR11 PE2708 GAS PIPE 500FT ROLL	each	25000.00	0.65979	16494.75
2		SDR112708PF 3/4 SDR11 PE2708 GAS PIPE 500 FT ROLL	each	25000.00	0.20619	5154.75
3		TOTAL:				21649.50

Last Page

CONSOLIDATED PIPE AND SUPPLY CO., INC.
CUSTOMER QUOTE

4180 Hall Mill Road
PO Box 191057
Mobile AL 36619
0029 - MICHA LAMBERT
Office 251-666-6691
WATS 800-699-6691
Fax 251-666-5311

Quote Nbr: 166030 000
Quote Date: 1/17/2017
Job: GAS PIPE FOR FAIRHOPE
Engineer: FAIRHOPE
Bid Date: 1/17/2017

Page 1

Good Until: 2/17/2017
To: MICHA
Email: MLAMBERT@CONSOLIDATEDPIPE.COM

Qty	Size/Wall/Description	Price	Extended Price
24500.0	2 POLYPIPE IPS PE2708 GAS PIPE 500 **** truck load quantity price for 2" complete **** *****	0.68 FT	16,660.00
20000.0	3/4 POLYPIPE SDR11 PE 2708 GAS PIPE	0.20 FT	4,000.00
Total:			20,660.00

FORT CITY PIPE, INC.
P.O. BOX 850356 36685
921 DYKES ROAD SOUTH 36608
MOBILE, AL
US

Voice: 251-633-6921
Fax: 251-607-0358

QUOTATION

Quote Number: 01122017-RS-1230
Quote Date: Jan 12, 2017
Page: 1

Quoted To:
FAIRHOPE GAS DEPT, CITY OF
P.O. BOX 429
FAIRHOPE, AL 36532

Customer ID	Good Thru	Payment Terms	Sales Rep
FAIRHOPE GAS DEPT	2/11/17	Net 30 Days	RS

Quantity	Item	Description	Unit Price	Amount
24,500.00	GP-2-2406-500	2 IPS GAS TUBE PE 2406 X 500 FT ROLL *****DELIVERED***** PIPE IS STOCK—FACTORY. ALLOW 1 WEEK	0.68	16,660.00
			Subtotal	16,660.00
			Sales Tax	
			Freight	
			TOTAL	16,660.00

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute Extension No. 1 of the Contract with Galls, LLC in Lexington, KY for the Police Department Uniforms 2016 (Bid Number 019-16) for an additional one year as per the terms and conditions of the original contract. The approximate annual cost will be \$13,000.00.

Adopted on this 13TH day of FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

JAN 31 '17 AM 9:43 *AF*

Issuing Date 1/25/2017

Please return this Routing Sheet to Treasurer by

1/26/2017

Project Name: <u>Extension No. 1 - Purchase of Police Department Uniforms 2016</u> <u>1st of 2 extensions</u>	Bid <u>019-16</u>
--	-------------------

Project Location: Police Department

Presented to City Council: 2/13/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$13,000.00 Approximate annual cost

Providers: Galls, LLC
Lexington, KY

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap, Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Golf 50
	<u>xx</u>						

Expense Code <u>001-150-50460</u>	Revenue Code _____
-----------------------------------	--------------------

Project will be: Expensed xx
 Capitalized _____

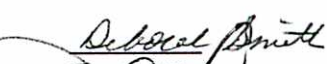


Project Financed By:
Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: Provided for in the
 2017 proposed budget

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: General Fund

City Council prior approval	<u>n/a</u>	Request approved by City Treasurer	
Request received by City Treasurer	<u>1/25/2017</u>	Request approved by Finance Director	
Received by Finance Department	<u>1/25/17</u>	Request approved by Mayor	
Received by Mayor	_____		

Contact Person: Chief Petties



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Karin Wilson
Mayor

Date: January 23, 2017

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

Re: Requesting City Council approval of Extension No.1 of Bid No. 019-16, Police Department Uniforms 2016

The Mayor has requested the first extension of to Bid No. 019-16, Police Department Uniforms 2016 for one additional year beginning with the expiration of the original time period, and will end on July 19, 2018. All existing terms and conditions, including pricing, will remain the same as the original contract. The original contract allows two such extensions.

If approved, the first extension will be with the assigned vendor, Galls LLC, of Lexington, KY, for the contract unit prices awarded, for an estimated amount of approximately Thirteen Thousand Dollars (\$13,000.00) per year. The vendor is in agreement with the extension (see attached).

Please place on the next available City Council Agenda this request to approve Extension No. 1 of Bid No. 019-16, Police Department Uniforms 2016, and authorize the Mayor to execute contract Extension No. 1 with Galls, LLC, of Lexington, KY.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper



January 20, 2017

via electronic mail

Galls | Quartermaster
1340 Russell Cave Road
Lexington, KY 40505
859-266-7227

Daniel P. Ames
Purchasing Manager
City of Fairhope
P.O. Drawer 429
Fairhope, AL 36533
dan.ames@fairhopeal.gov

RE: Bid No. 019-16 Police Department Uniforms 2016- Request for Renewal

Dear Dan Ames:

Galls, LLC ("Galls") is happy to renew Bid No. 019-16 on the same terms & conditions and pricing as the original contract held by McCain Uniforms. With this renewal, the contract will run through July 19, 2018.

Please direct all questions to the undersigned.

Regards,

A handwritten signature in black ink, appearing to read 'R. Michael Andrews Jr.', with a large, sweeping flourish extending to the right.

R. Michael Andrews Jr.
CFO
Galls, LLC

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request and receive RFQs for Resurfacing Fairhope Library Entrance Walkway 2017, (Project No. PW008-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following RFQs were received and tabulated as follows:

Please see attached RFQ Tabulation
for Resurfacing Fairhope Library Entrance Walkway 2017

[3] At the appointed time and place; after evaluating the RFQ proposal with the required specifications, Renu Hard Surface Restorations, LLC, of Fairhope, AL, with a total proposal of \$16,261.50, is now awarded the RFQ for Resurfacing Fairhope Library Entrance Walkway 2017.

Adopted on this 13TH day of FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 2/2/2017

Please return this Routing Sheet to Treasurer by

2/3/2017

Project Name: <u>Resurfacing Fairhope Library Entrance Walkway 2017</u>	PW 008-17
---	-----------

Project Location: Fairhope Public Library

Presented to City Council: 2/13/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$16,261.50

Providers: Renu Hard Surface Restorations, LLC
Fairhope, AL

Project Engineer: n/a

Order Date: _____ Lead Time: one week (ARO)

Department Funding This Project							
General xx	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10__XX__	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35		
	San 40	Golf 50		Debt Service 85			

Expense Code <u>001-50375</u>	Revenue Code _____
-------------------------------	--------------------

Project will be: Expensed xx
 Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: _____

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: General Fund Operating

City Council prior approval	<u>n/a</u>	Request approved by City Treasurer	<u>Deborah Smith</u>
Request received by City Treasurer	<u>2/2/2017</u>	Request approved by Finance Director	<u>[Signature]</u>
Received by Finance Department	<u>2/3/17</u>	Request approved by Mayor	<u>[Signature]</u>
Received by Mayor	_____		

Contact Person: Dan Ames



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: February 2, 2017

Re: Request City Council award Project No. PW008-17, Resurfacing Fairhope Library Entrance Walkway 2017, for the Public Works Department.

The Fairhope Public Works Department has requested the procurement of services to resurface the entrance to the Fairhope Public Library, Public Works Project No. PW008-17, Resurfacing Fairhope Library Entrance Walkway 2017. Quotations were requested, a site survey conducted, and quotations opened February 2, 2017. The total cost of the procurement is Sixteen Thousand Two Hundred Sixty One Dollars and Fifty Cents (\$16,261.50) (see attached tabulation). The recommended vendor is Renu Hard Surface Restorations, LLC, of Fairhope, AL.

Lead time: one week (ARO)
Completion time: five days, weather permitting

Please place on the next available City Council Agenda this request to award Project No. PW008-17, Resurfacing Fairhope Library Entrance Walkway 2017 to Renu Hard Surface Restorations, LLC, of Fairhope, AL, in the amount of \$16,261.50.

Cc, file



CONTACT US:
 Phone 251. 979. 1549
 info@renuhardsurface.com | www.renuhardsurface.com

Proposal
 ORIGINAL

City of Fairhope		Public Library Ext Overlay	
NAME			
501 Fairhope Ave			
ADDRESS			
Fairhope	AL	36532	
CITY	STATE	ZIP	

HOME PHONE WORK PHONE EMAIL

5 day estimated project completion time frame. Please see attached product data sheets and warranty info

CUSTOMER ASSISTANCE RELEASE

SERVICE DATE Estimate	PERSONNEL Chris Lipscomb	EMPLOYEE # 4209	VEHICLE #		
FIBER RINSE	PRE-SPRAY	SEALER	ARRIVAL TIME	DEPARTURE TIME	TOTAL TIME
DEFOAMER	SUPER PUNCH	WATER BASE	METER START	METER END	TOTAL HOURS
HDT&GC	TXCON	CITRASOLV	ADV REF	TOTAL ADD ONS	OTHER

- EST RES COMM CNTR ACCT TRADE COUPON RLTR
 CASH CHECK VISA M/C DISC AMEX DEFRL ESCR

	SIZE	SQ. FT.	PRICE	TOTAL
1558 sf of existing slate tile located on the exterior of the south entrance of the library removed and properly disposed of.	x	1,558		\$1,850
Existing thin set properly removed and existing concrete slab substrate cleaned by means of high pressure cleaning with extraction. A polymer modified cement thin finish coat applied to the entire surface area. Once dry an additional 1/8" thin finish skim coat applied. While still wet a 1/4" texture pave coat applied. Once dry an 1/8" lightly broom finish final thin finish coat applied. Once dry a 48" diamond shape scoring pattern laid out diagonally and cut to a depth of 3/16". Area cleaned and prepped for Stain. A chemically reactive acid Stain applied to entire area, color to be approved before application. Area neutralized and cleaned. Once dry, a minimum of 3 coats of a 53% solid emulsion sealer applied.	x			
Existing bench anchors re-set by means of Hilti Gun and 2 part epoxy.	x	1,558	\$9.25/sf	\$14,411.50

Check Number: _____ Amount Paid: _____
 Bank: _____
 Driver License Number: _____

We appreciate your business!

SUBTOTAL	\$ -
SALES TAX	\$ -
TOTAL	\$16,261.50

Comments:
 Time expected to complete project is 5 full days.
 Lead time to start project is one week.

Your Next Service Date:

Initial Here _____
 Above read and understood Work satisfactorily completed Customer or Authorized Agent

PI.211 – PRODUCT INFORMATION: CSS EMULSION™

Revised: 1.29.16

CSS EMULSION™ is a VOC compliant (in most areas), concentrated, premium quality, durable, solvent borne, clear sealer for protecting conventional concrete, polymer modified concrete overlays, polished concrete, stained concrete and colored concrete and concrete walls.

1. DESCRIPTION and USES:

CSS EMULSION™, which stands for Concentrated Solvent Sealer is engineered and formulated for sealing new, old, interior or exterior concrete and polymer modified concrete overlays where a clear finish is desired.

CSS EMULSION™ is a concentrated, premium, clear coating that must be diluted before use with a VOC compliant solvent. Check with local, state and federal VOC laws before choosing a solvent.

CSS EMULSION™ protects and reduces staining from materials such as oil, grease, food spills, deicing salts, UV radiation, many chemicals and weather by producing a low maintenance, abrasion resistant film.

CSS EMULSION™ is excellent for protecting conventional concrete, stamped concrete, concrete walls, colored concrete and polymer modified concrete overlays.

CSS EMULSION™ is highly effective when used over concrete or polymer modified concrete overlays which have been colored with CHEM-STONE™ Reactive Stain or ULTRA-STONE Antiquing Stain, which produce uneven, variegated and translucent coloring similar to that of natural stone. CSS EMULSION™ enhances the appearance as well as protects the surface from normal use.

CSS EMULSION™ must be applied in thin coats. When applying CSS EMULSION™ surfaces with little or no texture, a slip resistant additive may be needed to increase skid resistance.

2. LIMITATIONS:

CSS EMULSION™ must only be used on concrete that is well drained and is not subject to hydrostatic pressure. Alkali stains may form at edges, cracks and expansion joints.

CSS EMULSION™ is not recommended for concrete subject to continuous water submersion, chemical exposure or high abrasion such as metal wheeled traffic.

CSS EMULSION™ must be allowed to dry completely prior to being exposed to water.

CSS EMULSION™ is a high quality sealer and may require occasional maintenance and re-application to maintain premium performance and gloss.

CSS EMULSION™ is not recommended for interior or poorly ventilated areas as it is flammable.

3. CHEMICAL COMPOSITION:

CSS EMULSION™ is a 53% solution of an acrylic copolymer and methyl methacrylate dissolved in an aromatic VOC compliant solvent (in most areas). Solids reduction is to be accomplished with a VOC compliant aromatic or oxygenated solvent such as DMC or PCBTF. It is not recommended to use such solvents as xylene or lacquer thinner as they are not VOC compliant solvents. Check with local, state and federal VOC laws before use.

4. APPLICABLE STANDARDS:

CSS EMULSION™ may not comply with all applicable air quality management regulations including those restricting VOC content to less than 100 g/L.

5. PACKAGING:

CSS EMULSION™ is available from stock in 1 gallon cans, 5 gallon pails and 55 gallon drums.

6. COVERAGE:

CSS EMULSION™ must be diluted prior to application to reduce solids and vary performance to meet the needs of the application.

Coverage will vary depending on method of application and the texture and porosity of the surface. Although two to three coats are typical, user must determine application needs.

7. SHELF LIFE:

When stored in temperature controlled areas, shelf life is one year for unopened containers. It is recommended to rotate stock as formula improvements may be made when technology becomes available.

8. CAUTIONS:

CSS EMULSION™ should only be used with adequate ventilation. Keep away from heat, sparks and flame. Vapors may cause flash fire. Do not smoke. Extinguish all flames and pilot lights and turn off stoves, heaters, electric motors and other sources of ignition during use until all vapors are gone. Prevent build-up of vapors by opening all windows and doors to achieve cross-ventilation.

Avoid contact with eyes and skin. DO NOT TAKE INTERNALLY. KEEP OUT OF REACH OF CHILDREN. Ensure fresh air entry during application. If you experience watering eyes, headaches, or dizziness or if air monitoring demonstrates vapor levels are above applicable limits, wear a properly fitted respirator (NIOSH/MSHA TC 23C approved) during and after application. Follow respirator manufacturer's directions for use.

Read the Material Safety Data Sheet – MSDS.414 CSS EMULSION™ for additional information.

9. CHEMICAL and STAIN RESISTANCE:

Chemical and stain resistance may vary depending on the condition of the surface, surface preparation, method of application, surface texture and exposure time.

10. TEXTURE and SLIP RESISTANCE:

CSS EMULSION™ should only be applied to slip resistant surfaces such as broom finished, stamp imprinted and splatter textured surfaces unless a non-skid additive is included.

For safety a sample area should be applied to ensure product suitability. The entire project should be inspected after completion to approve the adequacy of the wet and dry slip resistance.

11. DETERMINING SOLIDS REDUCTION:

CSS EMULSION™ is specifically engineered and packaged as a high solid sealer emulsion. The user can vary film build, viscosity and overall performance.

Solids reduction is to be accomplished with a VOC compliant aromatic or oxygenated solvent such as DMC or PCBTF. It is not recommended to use such solvents as xylene or lacquer thinner as they are not VOC compliant solvents. Check with local, state and federal VOC laws before use.

Use the chart below to help determine the level of performance needed for the project in mind.

PROTECTION	DILUTION	COATS
Light Duty with Minimal Stain Resistance: Ideal for broom finish overlays and conventional concrete where "stain resistance" is not critical	1:2	2
Light Duty with Minimal Stain & Skid Resistance: Ideal for broom finish overlays and conventional concrete where "stain resistance" is not critical. Add 3+ ounces of skid grip per gallon	1:1.5	2
Medium Duty with Fair Stain Resistance: Ideal for stamped overlays and conventional stamped concrete on exterior applications	1:1	2
Medium Duty with Fair Stain & Skid Resistance: Ideal for stamped overlays and conventional stamped concrete on exterior applications needing additional skid resistance. Add 3+ ounces of skid grip per gallon on final coat	1:1	2
Medium Duty with Good Stain Resistance Ideal for nearly all overlays and decorative concrete on exterior applications	1:1	2
Medium Duty with Good Stain & Skid Resistance: Ideal for nearly all overlays and decorative concrete on exterior applications. Add 3+ ounces of skid grip per gallon on final coat	1:1	2
Heavy Duty with Excellent Stain & Chemical Resistance: Ideal for nearly all overlays and decorative concrete on exterior applications	1:1	3
Heavy Duty with Excellent Stain, Chemical & Skid Resistance: Ideal for nearly all overlays and decorative concrete on exterior applications. Add 3+ ounces of skid grip per gallon on final coat. Note: The addition of skid grip is not recommended for interior applications	1:1	3

Dilution ratio is CSS EMULSION™ to VOC compliant solvent.

Mix the CSS EMULSION™ and solvent with non-sparking drill and mixing paddle for a minimum of 2 minutes and until the solution is completely mixed.

12. APPLICATION EQUIPMENT:

Protective gear (eyes, lungs, skin and mouth) should be worn when using equipment and materials during preparation and installation.

A pump up sprayer, airless sprayer or high quality lambs-wool roller is recommended for most applications of CSS EMULSION™ to apply even coatings.

13. APPLICATION:

Cover surrounding areas, landscaping and adjacent surfaces with masking to protect from over spray, spills and tracking. The entire work area should be roped off and nearby vehicles should be removed.

CSS EMULSION™ must be properly mixed prior to application. Failure to mix properly may result in uneven sealing and create discoloration throughout the finish.

Application must be made at the coverage rates recommended in section 6. COVERAGE, using the equipment and methods described.

CSS EMULSION™ must be applied thin and evenly while maintaining a wet edge and overlapping must be controlled.

CSS EMULSION™ must not be over applied to allow puddling or collection in joints, resulting in a prolonged cure.

CSS EMULSION™ should be applied in non-direct sunlight, on a dry day when the surface and ambient temperatures are between 40° and 90° F and will not fall below 32° within the next 6 to 8 hours.

The surface to be sealed must be dry and free of moisture that will interfere with bonding and cure. Do not apply CSS EMULSION™ on foggy, rainy to extremely humid weather conditions. On hot, dry days, application should be made during the cooler part of the day and when the surface is under shade or non-direct sunlight.

Second or consecutive coats can be made once the first coat is completely dry.

Do not expose the freshly sealed surface to rain, sprinklers or condensation for 12 hours after final coating.

Sealed surfaces will be tack free in 1 to 2 hours at an ambient temperature of 70° F. Under these conditions, the freshly sealed surface may take light foot traffic in 3 to 4 hours.

The CSS EMULSION™ must be allowed to complete cure prior to taking heavy traffic. Typical cure time is 12 to 24 hours.

Sealed surfaces should be inspected to verify and approve the installation for safety including wet and dry slip resistance prior to opening to traffic.

14. PRODUCT AVAILABILITY:

CSS EMULSION™ is marketed nationwide and internationally, directly to trained installers through strategically located authorized distributor and suppliers.

15. OTHER SEALER OPTIONS:

Additional information is available in the Elite Crete Systems Technical Data TD-414 SEALER OPTIONS.

16. WARRANTY SUMMARY:

For the complete warranty statement and important limitations, read the Safety Data Sheet and Warranty. Generally, Elite Crete Systems, Incorporated represents and warrants only that its products are of consistent quality. No other oral or written statement is authorized. Any liability is limited to refund or replacement of the defective product. The end user shall determine product's suitability and assume all risks and liability.

PI.302 – PRODUCT INFORMATION: THIN-FINISH™ Pre-Mixed Overlay

Revised: 1.16.16

DESCRIPTION

THIN-FINISH™ is an extremely versatile, high strength, polymer modified, cementitious topping material and bond coat formulated and engineered for thin resurfacing, overlaying, reducing surface defects, concrete surface restoration, texturing and creating decorative finishes on stable concrete surfaces.

THIN-FINISH™ is a pre-packaged, "just add water", overlay material consisting of a proprietary hybrid redispersible polymer blend, graded quartz aggregates and white cement to create a polymer cement overlay material that cures to create a hard, abrasion resistant wear surface.

THIN-FINISH™ is designed to create durable finishes for concrete thin patching, resurfacing, overlaying, reducing surface defects and texturing stable concrete surfaces. Typical applications include interior or exterior commercial, industrial and residential concrete surfaces for renovation or new construction.

THIN-FINISH™ is used as the base/skim coat to all overlay applications including but not limited to; thin stamped overlays, textured trowel finishes, broom finishes, splatter textures, knockdowns and smooth floor finishes.

THIN-FINISH™ offers many advantages over most overlay materials including better abrasion resistance, higher levels of strength and durability, excellent weather resistance such as resistance to moisture, UV and freeze/thaw cycles and is available in a wide variety of colors and color combinations. It can effectively be applied from 1/32" to 3/16" / 0.8 mm to 4.8 mm thick with a cured compressive strength exceeding 4,500 psi (31 MPa) after 28 days, allowing heavy commercial traffic without wear or damage.

THIN-FINISH™ is designed to be extremely easy to mix and install while proving very economical and cost effective. Once the surface has been properly cleaned and prepared, simply add the material to the recommended water volume, mix well and apply. It is designed to give a longer workability time compared to most other materials to ensure proper finishing and attention to detail.

THIN-FINISH™ can be applied by trowel, squeegee or with an air supplied hopper gun and can effectively be layered to create additional thickness when needed. Additional benefits as compared to concrete include increased flexural strength which decreases the brittleness of the surface and increased resistance to moisture, for above or below grade applications.

LIMITATIONS

The use of partial bags is not recommended. Some components may settle during shipping. Use the entire contents of the bag for consistency.

One coat of THIN-FINISH™ is never sufficient for any application as a finished surface.

THIN-FINISH™ is engineered and designed for structurally sound, stable concrete surfaces. Not all concrete surfaces are suitable for the installation of THIN-FINISH™. Those surfaces which are not suitable include; concrete that has not cured for at least 28 days, concrete with severe vapor emission problems, surfaces which are gypsum based and lightweight concrete. THIN-FINISH™ surfaces are not intended for use in areas subject to metal wheels, track or rollers without protective sealer or coating.

THIN-FINISH™ is not intended for use in areas subject to constant water immersion or water leaks. If installation is desired in areas of harsh chemicals and/or testing, a special protective coating may be required. THIN-FINISH™ is not intended for use as a crack repair product. Existing cracks must be repaired and all existing expansion joints must

be honored. All concrete surfaces must be properly cleaned and prepared. Failure to remove contaminants or existing coating may result in loss of adhesion, delamination and product failure.

Recommended application temperature for THIN-FINISH™ is between 40°F and 90°F / 4°C and 32°C. If the temperature is forecast to drop below freezing within 24 hours after the application of THIN-FINISH™, do not proceed.

APPLICATION STANDARDS

Professional standards and practices, including those published by the American Concrete Institute (ACI), the Portland Cement Association (PCA), and the International Concrete Repair Institute should be understood and followed.

TECHNICAL DATA

Compressive, flexural and tensile strengths as well as other performance test data concerning THIN-FINISH™ are listed in the table below. All properties are typical of those obtained when professionally tested by standard ASTM testing methods.

	PROPERTY	RESULT
1.	Compressive Strength 1 Day 7 Days 28 Days	1350 psi 3750 psi 4800 psi
2.	Flexural Strength 7 Days 28 Days	990 psi 1450 psi
3.	Tensile Strength 7 Days 28 Days	350 psi 750 psi
4.	Abrasion Loss 28 Days	.17%
5.	Density 7 Days 28 Days	1.17 g/cm3 1.89 g/cm3
6.	Shear Bond 7 Days 28 Days	335 psi 575 psi
7.	Cohesive 7 Days 28 Days	52 psi 98 psi
8.	Impact Resistance 7 Days 28 Days	16 inch/lbs. 28 inch lbs.

Different application thicknesses and uses were tested for specific applications, but are not represented in the Test Data due to variations in mix design or specific application techniques and uses which changes the test results considerably. Variables include; density, water ratio, polymer ratio, aggregate size, application thickness, aggregate ratio to cement, aggregate composition, application tool/technique, drying temperature, environment, curing temperature & humidity.

COLOR and COLORING

THIN-FINISH™ is available as a white base and can be colored if desired with Portion Control Colorant™, available in 30 base colors or SYPP™, available in 6 primary colors. Both designed for use with white base.

PACKAGING

THIN-FINISH™ is available from stock in 55 Lb. / 25 kg bags. 56 bags per pallet. 14 pallets per standard truck load.

SHELF LIFE

Under dry conditions the average shelf life of THIN-FINISH™ is 12 months from date of purchase. Must remain dry. Do not store directly on floors or open to weather. Failure to keep dry may result in clumps in the material. Rotate stock upon receipt and use.

The information herein is general information to assist our customers in determining whether our products are suitable for their specific applications. Our products are intended for sale to commercial and industrial customers. We require that customers should inspect and test our products before use to satisfy themselves as to the content and suitability for the applications they intend to use our products for. Nothing herein shall constitute any warranty expressed or implied, including any warranty of merchantability or fitness for a particular purpose, nor is any protection from any law or patent to be inferred. The exclusive remedy for all proven claims is replacement of our materials and in no event shall we be liable for incidental or consequential damages.
 © Elite Crete Systems, Inc. 1996 - 2016 All rights reserved. Made in the USA

COVERAGE

Under normal conditions THIN-FINISH™ 55 Lb. / 25 kg bag will cover 225 to 300 sq. ft. at a depth of 1/32" (0.8 mm). Note: Coverage will vary depending on depth of fill or variation, surface texture or profile, preparation procedures used, desired surface finish and other conditions.

CAUTIONS

WARNING! IRRITATING TO EYES AND SKIN. DO NOT BREATHE DUST. MAY CAUSE DELAYED LUNG INJURY (SILICOSIS). CONTAINS CEMENT AND SILICA (QUARTZ). Use with adequate ventilation. Wet cement may cause alkali burns. Dust mask (NIOSH/MSHA TC 21C approved), safety goggles and protective gloves are recommended.

FIRST AID: Eyes – DO NOT RUB EYES. Immediately flush thoroughly with plenty of clean water. Skin – Wash thoroughly with soap and water. Inhalation – Move to fresh air. If symptoms persist or develop, or if ingested, seek immediate medical attention. DO NOT TAKE INTERNALLY. KEEP OUT OF THE REACH OF CHILDREN. Before using or handling, read the Material Safety Data Sheet and Warranty.

JOBSITE SUITABILITY

The application of THIN-FINISH™ requires skill and practice. Aspects such as preparation procedures, ambient and surface temperatures, mixing, installation, finishing and curing techniques, experience in the use of the material and other factors will affect the long term performance of the overlay. Select a small section of the job and install a small test area of THIN-FINISH™ to ensure suitability of the substrate.

This test area should be of adequate size to be a true representative. This test area should be installed by the installers who will be installing the actual application and under the same conditions to ensure proper comparison. Once the test area has been installed, the surface should be tested for safety reasons to ensure the surface is of adequate wet and dry slip resistance.

SURFACE PREPARATION

Concrete must be cured a minimum of 28 days prior to the application of any overlay. Surrounding areas should be protected from tracking, spills and equipment contact. The work area should be roped off and closed to traffic.

The most common overlay failure is improper surface preparation. The concrete must be structurally sound and properly prepared depending on the condition of the substrate and the application being applied.

Prior to installing THIN-FINISH™ all loose material, laitance, coatings, curing compounds, sealers, grease, oil, dirt, paint and other contaminants that interfere with adhesion must be completely removed. The cleaning method to be used depends on the condition of the surface. Failure to prepare the substrate may result in failure of THIN-FINISH™.

The use of detergents, soaps and sweeping compounds is not recommended as the residue might create a film that will interfere with adhesion.

Once the substrate is properly prepared, a mild muriatic and water solution is needed to apply a slight "etch" of the surface, kill and bacteria and to adjust the pH of water in the surface. Carefully pour 1 part muriatic acid into 8 parts clean water. Use protective eye and skin equipment. Use a plastic watering container to flood the surface with the acid and water solution and allow to react for 2 minutes. Do not allow the solution to dry. If the surface begins to dry, spray with water until the surface can be neutralized.

To neutralize the acid and water solution and adjust the pH, carefully pour 1 part ammonia into 8 parts water. Using a plastic watering container, flood the surface with the ammonia and water solution and rinse with water.

MIXING

The volume of water added to the mix must be accurately measured. Over watering may cause a weakening of overlay surface and surface cracking. Under watering will decrease workability and adhesion.

For applying a skim coat, base coat, bond coat or broom finish coat add 7 to 8 quarts (6.6L to 7.6L) of clean cool water per 55 LB. bag of THIN-FINISH™. For applying a splatter texture or knockdown finish add 6 to 7 quarts (5.7L to 6.6L) of clean cool water per 55 LB. bag of THIN-FINISH™. For applying a textured trowel down finish add 5.5 to 6.5 quarts (5.2L to 6.2L) of clean cool water per 55 LB. bag of THIN-FINISH™.

Add water to the mixing container first, followed by the THIN-FINISH™ material. If the overlay material is added to the water, clumps may form in the mix and performance will be sacrificed. Mix the material for 2 full minutes for consistent blending, allow to "false set" for 5 minutes and re-mix. It may become necessary to add a very small amount of water when re-mixing after the "false set". Please note that this is a critical step to the mixing process. Failure to strictly comply with these mixing instructions may result in loss of abrasion and water resistance as well as a loss of adhesion.

If integral color is desired, add the PORTION CONTROL COLORANT™ or SYPP™ to the water before adding the THIN-FINISH™ material to the mixing container.

INSTALLATION

The surface area should be divided into smaller work sections using walls or joints lines depending on the amount of overlay experience the installer has.

As with most cementitious products, existing cracks or joints in the substrate will reflect through the overlay. Joints must be reproduced and cracks must be repaired as best possible during the application process. Any delay in the reproducing of the joints may result in a loss of adhesion along the joint, crack, expansion or edge.

See Product Information Quick Notes for application techniques for the many finishes that THIN-FINISH™ is used for.

DETAILING

Once the THIN-FINISH™ is just firm enough to take light foot traffic the imperfections along the joints and edges should be detailed and touched up.

THIN-FINISH™ gains strength similar to concrete. The surface can be opened to traffic when it reaches sufficient strength not to be damaged, a minimum of 12 hours for light traffic. A minimum of 5 to 7 days for normal traffic. A 7 to 10 day cure is required before opening to heavy foot traffic or vehicular traffic. Protect the curing surface from other construction trades.

SEALING

THIN-FINISH™ must be sealed or coated for ease of maintenance and to protect the surface, using materials that have demonstrated compatibility. Additional information is available in the document: Technical Data TD-414 SEALER OPTIONS.

All sealed surfaces should be inspected to verify and approve installation and safety, including wet and dry slip resistance prior to opening the area to traffic.

WARRANTY SUMMARY

For the complete warranty statement and important limitations, read the Safety Data Sheet and Warranty. Generally, Elite Crete Systems, Incorporated represents and warrants only that its products are of consistent quality. No other oral or written statement is authorized. Any liability is limited to refund or replacement of the defective product. The end user shall determine product's suitability and assume all risks and liability.

PI.301 – PRODUCT INFORMATION: TEXTURE-PAVE™ Pre-Mixed Overlay

Revised: 1.28.16

DESCRIPTION

TEXTURE-PAVE™ Pre-Mixed Overlay is a high strength, polymer modified, cementitious topping material formulated and engineered for resurfacing, overlaying and texturing structurally stable concrete floors and surfaces.

TEXTURE-PAVE™ is a pre-packaged, “just add water”, overlay material consisting of a proprietary, hybrid redispersible polymer blend, graded quartz aggregates and white cement to create a polymer cement overlay material that cures to create a hard, abrasion resistant, permanent wear surface.

TEXTURE-PAVE™ is designed to create durable finishes for producing stamp textured finishes, concrete patching, resurfacing, overlaying, reducing surface defects and texturing stable concrete surfaces. Typical applications include interior or exterior commercial, industrial and residential concrete surfaces for renovation or new construction.

TEXTURE-PAVE™ offers many advantages over other overlay materials including better abrasion resistance, higher levels of strength and durability, excellent weather resistance such as resistance to moisture, UV and freeze/thaw cycles and is available in a wide variety of colors and color combinations. It can effectively be applied from 3/16” to 5/8” / 4.7 mm to 15.88 mm thick with a cured compressive strength exceeding 4,500 psi (31 MPa) after 28 days, allowing heavy commercial traffic without wear or damage.

TEXTURE-PAVE™ is designed to be extremely easy to mix and install while proving very economical and cost effective. Once the surface has been properly cleaned and prepared, simply add the material to the recommended water volume, mix well and apply. It is designed to give a longer workability time compared to most other materials to ensure proper finishing and attention to detail.

TEXTURE-PAVE™ can be applied by trowel or gauge rake and can effectively be layered to create additional thickness when needed. Additional benefits as compared to concrete include increased flexural strength which decreases the brittleness of the surface and increased resistance to moisture, for above or below grade applications.

LIMITATIONS

The use of partial bags is not recommended. Some components may settle during shipping. Use the entire contents of the bag for consistency.

TEXTURE-PAVE™ requires the use of THIN-FINISH™ as a base/skim coat and as a bond coat for proper application.

TEXTURE-PAVE™ is engineered and designed for structurally sound, stable concrete surfaces. Not all concrete surfaces are suitable for the installation. Those surfaces which are not suitable include; concrete that has not cured for at least 28 days, concrete with severe vapor emission problems, surfaces which are gypsum based and lightweight concrete. TEXTURE-PAVE™ surfaces are not intended for use in areas subject to metal wheels, track or rollers without approved protective sealer/coating.

TEXTURE-PAVE™ is not intended for use in areas subject to constant water immersion or water leaks. If installation is desired in areas of harsh chemicals and/or testing, a special protective coating may be required.

TEXTURE-PAVE™ is not intended for use as a crack repair product. Existing cracks must be repaired and all existing expansion joints must be honored.

All concrete surfaces must be properly cleaned and prepared. Failure to remove contaminants or existing coating may result in loss of adhesion, delamination and product failure.

Recommended application temperature for TEXTURE-PAVE™ is between 40°F and 90°F / 4.4°C and 32°C. If the temperature is forecast to drop below freezing within 24 hours after the application do not proceed.

APPLICATION STANDARDS

Professional standards and practices, including those published by the American Concrete Institute (ACI), the Portland Cement Association (PCA), and the International Concrete Repair Institute should be understood and followed.

TECHNICAL DATA

Compressive, flexural and tensile strengths as well as other performance test data concerning TEXTURE-PAVE™ are listed in the table below. All properties are typical of those obtained when professionally tested by standard ASTM testing methods.

	PROPERTY	RESULT	
1.	Compressive Strength	1 Day	1425 psi
		7 Days	3655 psi
		28 Days	4565 psi
2.	Flexural Strength	7 Days	875 psi
		28 Days	1415 psi
3.	Tensile Strength	7 Days	375 psi
		28 Days	700 psi
4.	Abrasion Loss		
	28 Days	.19%	
5.	Density	7 Days	1.19 g/cm3
		28 Days	1.95 g/cm3
6.	Shear Bond	7 Days	320 psi
		28 Days	595 psi
7.	Cohesive	7 Days	58 psi
		28 Days	103 psi
8.	Impact Resistance	7 Days	19 inch/lbs.
		28 Days	29 inch lbs.

Different application thicknesses and uses were tested for specific applications, but are not represented in the Test Data due to variations in mix design or specific application techniques and uses which changes the test results considerably. Variables include; density, water ratio, polymer ratio, aggregate size, application thickness, aggregate ratio to cement, aggregate composition, application tool/technique, drying temperature, environment, curing temperature & humidity.

COLOR and COLORING

TEXTURE-PAVE™ is available as a white base and can be integrally colored with PORTION CONTROL COLORANT™, available in 30 base colors or SYPP™, available in 6 primary colors. Both designed for use with white base.

PACKAGING

TEXTURE-PAVE™ is available from stock in 55 Lb. / 25 kg bags. 56 bags per full pallet. 14 pallets per standard truck load.

SHELF LIFE

Under dry conditions the average shelf life of TEXTURE-PAVE™ is 12 months from date of purchase. Must remain completely dry. Do not store directly on floors or open to weather. Failure to protect from moisture will result in clumping of the material. Rotate stock upon receipt and use.

COVERAGE

Under normal conditions TEXTURE-PAVE™ 55 Lb. / 25 kg bag will cover 24.5 sq. ft. at a depth of 1/4” (6mm). Note: Coverage will vary depending on depth of fill or variation, surface texture or profile, preparation procedures used, desired surface finish and other conditions.

The information herein is general information to assist our customers in determining whether our products are suitable for their specific applications. Our products are intended for sale to commercial and industrial customers. We require that customers should inspect and test our products before use to satisfy themselves as to the content and suitability for the applications they intend to use our products for. Nothing herein shall constitute any warranty expressed or implied, including any warranty of merchantability or fitness for a particular purpose, nor is any protection from any law or patent to be inferred. The exclusive remedy for all proven claims is replacement of our materials and in no event shall we be liable for incidental or consequential damages. © Elite Crete Systems, Inc. 1996 - 2016 All rights reserved Made in the USA

CAUTIONS

WARNING! IRRITATING TO EYES AND SKIN. DO NOT BREATHE DUST. MAY CAUSE DELAYED LUNG INJURY (SILICOSIS). CONTAINS CEMENT AND SILICA (QUARTZ). Use with adequate ventilation. Wet cement may cause alkali burns. Dust mask (NIOSH/MSHA TC 21C approved), safety goggles and protective gloves are recommended.

FIRST AID: Eyes – DO NOT RUB EYES. Immediately flush thoroughly with plenty of clean water. Skin – Wash thoroughly with soap and water. Inhalation – Move to fresh air. If symptoms persist or develop, or if ingested, seek immediate medical attention. DO NOT TAKE INTERNALLY. KEEP OUT OF THE REACH OF CHILDREN. Before using or handling, read the Material Safety Data Sheet and Warranty.

JOBSITE SUITABILITY

The application of TEXTURE-PAVE™ requires skill and practice. Aspects such as preparation procedures, ambient and surface temperatures, mixing, installation, finishing and curing techniques, experience in the use of the material and other factors will affect the long term performance of the overlay. Select a small section of the job and install a small test area of TEXTURE-PAVE™ to ensure suitability of the substrate.

This test area should be of adequate size to be a true representative. This test area should be installed by the installers who will be installing the actual application and under the same conditions to ensure proper comparison. Once the test area has been installed, the surface should be tested for safety reasons to ensure the surface is of adequate wet and dry slip resistance.

SURFACE PREPARATION

Concrete must be cured a minimum of 28 days prior to the application of any overlay. Surrounding areas should be protected from tracking, spills and equipment contact. The work area should be roped off and closed to traffic.

The most common overlay failure is improper surface preparation. The concrete must be structurally sound and properly prepared depending on the condition of the substrate and the application being applied.

Prior to installing TEXTURE-PAVE™ all loose material, laitance, coatings, curing compounds, sealers, grease, oil, dirt, paint and other contaminants that interfere with adhesion must be completely removed. The cleaning method to be used depends on the condition of the surface. Failure to prepare the substrate may result in failure.

The use of detergents, soaps and sweeping compounds is not recommended as the residue might create a film that will interfere with adhesion.

Once the substrate is properly prepared, a mild muriatic and water solution is needed to apply a slight "etch" of the surface, kill and bacteria and to adjust the pH of the water in the surface. Carefully pour 1 part muriatic acid into 8 parts clean water. Use protective eye and skin equipment. Use a plastic watering container to flood the surface with the acid and water solution and allow to react for 2 minutes. Do not allow the solution to dry. If the surface begins to dry, spray with water until the surface can be neutralized.

To neutralize the acid and water solution and adjust the pH, carefully pour 1 part ammonia into 8 parts water. Using a plastic watering container, flood the surface with the ammonia and water solution and rinse with water.

MIXING

The volume of water added to the mix must be accurately measured. Over watering may cause a weakening of overlay surface and surface cracking. Under watering will decrease workability and adhesion.

For applying a thin stamped overlay at 1/4" add 3.75 to 4 quarts of clean cool water per 55 LB. bag of TEXTURE-PAVE™.

For thicker or deeper applications, call an Authorized Distributor. In most cases, TEXTURE-PAVE™ must be applied to THIN-FINISH™ as a base and bond coat.

Add water to the mixing container first, followed by the TEXTURE-PAVE™ material. If the overlay material is added to the water, clumps may form in the mix and performance will be sacrificed

Mix the material for 2 full minutes for consistent blending, allow to "false set" for 5 minutes and re-mix. It may become necessary to add a very small amount of water when re-mixing after the "false set". Please note that this is a critical step to the mixing process. Failure to strictly comply with these mixing instructions may result in loss of abrasion and water resistance as well as a loss of adhesion.

If integral color is desired, add the PORTION CONTROL COLORANT™ or SYPP™ to the water before adding the TEXTURE-PAVE™ material to the mixing container.

INSTALLATION

The surface area should be divided into smaller work sections using walls or expansion joint lines depending on the amount of overlay experience the installer has.

As with most cementitious products, existing cracks or joints in the substrate will reflect through the overlay. Joints must be reproduced and cracks must be repaired as best possible during the application process. Any delay in the reproducing of the joints may result in a loss of adhesion along the joint, crack, expanse or edge.

See Product Information Quick Notes for Thin Stamped Overlay using TEXTURE-PAVE™.

DETAILING

Once the TEXTURE-PAVE™ is just firm enough to take light foot traffic the imperfections along the joints and edges should be detailed and touched up.

TEXTURE-PAVE™ gains strength similar to concrete. The surface can be opened to traffic when it reaches sufficient strength not to be damaged, a minimum of 12 hours for light traffic. A minimum of 5 to 7 days for normal traffic. A 7 to 10 day cure is required before opening to heavy foot traffic or vehicular traffic. Protect the curing surface from other construction trades.

STAINING

Natural coloring variations are achieved with ULTRA-STONE™ Antiquing Stain or CHEM-STONE™ Reactive Stain.

SEALING

TEXTURE-PAVE™ must be sealed or coated for ease of maintenance and to protect the surface, using materials that have demonstrated compatibility. Additional information is available in the document: Technical Data TD-414 SEALER OPTIONS.

All sealed surfaces should be inspected to verify and approve installation and safety, including wet and dry slip resistance prior to opening the area to traffic.

WARRANTY SUMMARY

For the complete warranty statement and important limitations, read the Safety Data Sheet and Warranty. Generally, Elite Crete Systems, Incorporated represents and warrants only that its products are of consistent quality. No other oral or written statement is authorized. Any liability is limited to refund or replacement of the defective product. The end user shall determine product's suitability and assume all risks and liability.

A+ Concrete Designs, LLC

Proposal

26310 CO RD 49
LOXLEY, AL 36551
251-929-1307
251-979-9584
aplusservicesllc@msn.com

Proposal Date: 2/1/2017
Proposal #: 1831
Project:

Bill To:
CITY OF FAIRHOPE AL
DANIEL AMES
P.O. DRAWER 429
FAIRHOPE AL 36533
251-928-8003

Description	Est. Hours/Qty.	Rate	Total
SCOPE OF WORK FOR ENTRY OF FAIRHOPE LIBRARY..... DEMO RE-MOVING ALL SLATE TILE AND ALL THINSET GRINDING TO BARE CONCRETE AND HAUL OFF ALL MATERIAL TO DUMP.. THIS INCLUDES ALL EQUIPMENT , LABOR , AND HAUL OFF FEES....		3,092.00	3,092.00
SCOPE OF WORK ENTRY OF FAIRHOPE LIBRARY..... PREP AND CLEAN CONCRETE AND OVERLAY CONCRETE APPROXIMATELY 1/2" TO 3/4" THICK FLOATING OUT AND CAPPING WITH A HIGH STRAIGHT 5500PSI POLYMER CONCRETE..... ONCE COMPLETED SAND DOWN AND MICROFILM 2 COATS GIVING A UNIFORM LOOK... SCORE CONCRETE IN A TILE DESIGN INCLUDING CONTROL JOINTS. CHALK JOINTS AROUND COLLUMNS AND WITH A ROUNDED OUTSIDE EDGES.... ACID STAIN WITH SIMILAR COLOR OF THE LIBRARY BOOK STAND WITH 2 COATS OF COLOR... CLEAR SEAL WITH COMMERCIAL SEALER MIN OF 2 COATS WITH A NONSKID TEXTURE.... RE-SET BENCHES WITH TAPCON SCREWS....		14,229.00	14,229.00

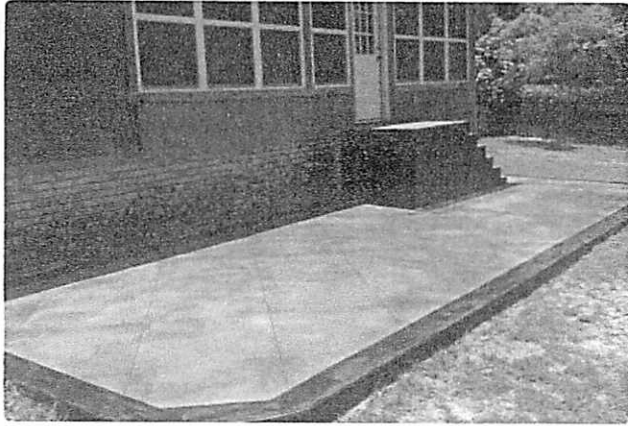
THANK YOU FOR YOUR TIME & BUSINESS

Total \$17,321.00

A+ Concrete Designs, LLC

Our Name Is On The Line
Robertsdale, Baldwin & Mobile Counties, &
The Entire AL Eastern Shore

HOME SERVICES PHOTO GALLERY



WHY CHOOSE US?

- Over 20 Years Experience
- Personal Attention Dedicated To Every Client
- Prompt Project Completion
- High Quality Work
- Highly Experienced
- Designers On Staff To Assist With Project Planning
- Certified Decorative Concrete Company
- Front Page Of Home Improvement Magazine Twice

BUSINESS HOURS

Mon - Fri 8:00am - 5:00pm
Weekends Closed

Experienced Concrete Contractor in Fairhope, AL

The Eastern Shore's Premier Concrete Staining & Scoring Specialists

A+ Concrete Designs, LLC is a talented and artistic decorative concrete business specializing in custom concrete design. Our business proudly serves the Fairhope, AL as well as Baldwin and Mobile Counties, and the entire Eastern Shore, while offering products and services guaranteed to meet your commercial or residential decorating needs.

A+ Concrete Designs, LLC is considered one of the top growing businesses in the Stained, Stamped, and scored Decorative concrete industry.

We pride ourselves in providing outstanding service, Beautiful Stained Concrete, Old World Style Concrete, Epoxy and Polyurethane Coatings, using high quality products, and extremely competitive pricing. We use products by Arizona Polymer Flooring, NanoTech, Skim Stone, Kemiko, Smith Color Floor, Scolfield, Permacast, Sherwin Williams and more. What separates us from others is our being versatile in having experience and using many different products and overcoming any problem. We have perseverance and willingness to give our clients 100%—never leaving a client until they're completely satisfied. We pay careful attention to detail!! We proudly serve the Baldwin and Mobile Counties, as well as the entire Eastern Shore. We strive to provide our customers with an environmentally safe and affordable means of turning new or existing, dull concrete into a piece of Art. As part of a popular and rapidly growing business, we offer Creative Custom Concrete Designs in many different colors, Acid and Water Base Stains, Epoxy and Polyurethane Coatings, and a variety of textures to help enhance the value and visual appeal of your home or business. We service New Construction as well as Remodels.

Our custom applications include:

- Concrete Counter-tops
- Acid and Water Base Stained Concrete
- Resurfaced Walls
- Custom Scoring

Estimates

WE'RE OPEN
CALL US NOW
251-202-3399

Name*

Email*

Phone*

Message*

SEND

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Like 95

PAYMENT METHODS



Overlays, Resurfacing and Micro-Topping on Concrete

Epoxy and Polyurethane Coatings

Stamping

Matte and High Gloss Finishing

Patios, Pool Decks

Concrete Wall Art

Wax and Polished Concrete

Grinding Concrete

Medallions

Pricing for our services varies depending on square footage, colors and patterns. Call or email us today for more information or a free estimate.

Our techniques are excellent for these areas in your home:

Counter Tops and Table Tops

Interior/Exterior Flooring

Foundations

Walls

Driveways

Pool Decks

Garages

Sidewalks

Patios

Take a look around to learn more about our creative and innovative techniques in restoring and resurfacing existing or damaged concrete; turning them into beautiful like new finishes.

[Home](#) [Photo Gallery](#)

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A+ Concrete Designs, LLC

Fairhope, AL
251-202-3399

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Sludge Removal Services for the Waste Water Treatment Plant (Bid Number 010-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for
Sludge Removal Services for the Waste Water Treatment Plant

[3] After evaluating the bid proposals with the required bid specifications, Green South Solutions LLC, with the total bid proposal of \$85.00 per cubic yard, is now awarded the bid for Sludge Removal Services for the Waste Water Treatment Plant.

Adopted on this 13TH day of FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope
Project Funding Request

JAN 31 '17 AM 9:44 *HF*

Issuing Date 1/25/2017

Please return this Routing Sheet to Treasurer by 1/26/2017

Project Name: Award Bid No. 010-17 Sludge Removal Services

Project Location: Waste Water Treatment Plant

Presented to City Council: 2/13/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: \$85 / cubic yard

Providers: Green South Solutions, LLC

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General	Gas	Electric	Water	Sewer XX	Gas Tax	Cap, Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Golf 50

Expense Code 4-20-50365 Revenue Code _____
Maintenance - Plant

Project will be: Expensed xx
Capitalized _____

Project Financed By:
Grant: _____ Federal - not to exceed amount
_____ State
_____ City

Project Budgeted: Provided for in the 2017 proposed budget

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
Loan: _____ Title _____ Year _____
Capital Lease: _____ Payment _____ Term _____

Funding: Operating funds

City Council prior approval	<u>n/a</u>	Request approved by City Treasurer	<i>Deborah Smith</i>
Request received by City Treasurer	<u>1/25/2017</u>	Request approved by Finance Director	<i>[Signature]</i>
Received by Finance Department	<u>1/25/17</u>	Request approved by Mayor	<i>[Signature]</i>
Received by Mayor	_____		

Contact Person: Dan McCrory



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: January 24, 2017

Re: Placing on City Council agenda to approve award of Bid No. 010-17, Sludge Removal Services

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

An Invitation to Bid No. 010-17, Sludge Removal Services, for the Sewer Department, was issued on December 30, 2016, to multiple vendors from the bidder's list, and advertised to the general public. Responses were received until 9:00 a.m. on January 24, 2017. A Bid Tabulation and Recommendation was composed (see attached). The bid was for a one year contract with two possible one year extensions. The existing contract expires on March 3, 2017, and if approved and executed, this contract will begin at that expiration.

The Sewer Department recommends the award be made to Green South Solutions, LLC., in the amount of EIGHTY-FIVE DOLLARS (\$85.00) per cubic yard (see attached quotation).

Please place on the next City Council Agenda this request to award Bid No 010-17 Sludge Removal Services to Green South Solutions, LLC in the amount of Eighty-Five Dollars per cubic yard, and authorize the Mayor to sign the associated contract.

Cc, file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

CITY OF FAIRHOPE

BID TAB & RECOMMENDATION

BID NO: 010-17

BID NAME: SLUDGE REMOVAL SERVICES

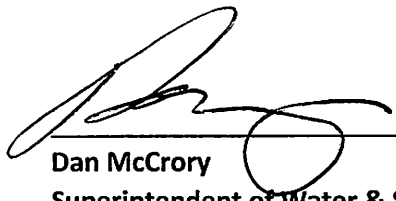
BID OPENED: JANUARY 24, 2017 9:00 A.M.

Note: Bid Bond 5% (not required on less than \$10,000)

VENDOR	Bid Proposal Executed / Signed / Notarized	BID BOND	Addenda	Bid Price PER CUBIC YARD
GreenSouth Solutions, LLC	yes	yes	yes	\$85.00
AmWaste, LLC				no response--footnote#1

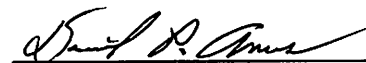
Footnote #1----Did not meet specs as outlined in Bid

Recommendation: Award bid to GreenSouth Solutions, LLC in the amount of \$85.00 per cubic yard


 Dan McCrory
 Superintendent of Water & Sewer Dept.

1/25/17

To the best of my knowledge this is an accurate Bid Tabulation


 Daniel P. Ames
 Purchasing Manager

1/25/17

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Goodwyn Mills Cawood, Inc. to perform Professional Architectural Services for (Project No. PW007-17) Repairs to Library Structure 2017, and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule, and establish a not-to-exceed figure.

DULY ADOPTED THIS 13TH DAY OF FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: February 3, 2017

Re: RFQ No. PS016-17, Professional Architectural Services for Project No. PW007-17 Repairs to Library Structure 2017

The Public Works Department needs to hire a professional consulting firm for RFQ No. PS016-17, Professional Architectural Services for Project No. PW007-17 Repairs to Library Structure 2017.

Per our 'Procedure for Procuring Professional Services For Projects Over \$100K', and per the Mayor's instructions, an RFQ (Request for Qualifications) for the project was issued to those firms chosen by the Mayor to participate in the RFQ.

An evaluation of the responses was conducted by two department heads, and myself, and the results forwarded to the Mayor. The Mayor selected Goodwyn Mills Cawood, Inc., of Fairhope, AL.

Please move this request forward to City Council to approve Goodwyn Mills Cawood, Inc. for RFQ No. PS016-17, Professional Architectural Services for Project No. PW007-17 Repairs to Library Structure 2017, and to authorize the Mayor to negotiate a fee schedule and not-to-exceed figure.

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer



MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: January 11, 2017

Re: RFQ No. PS016-17, Professional Architectural Services for Project No. PW007-17 Repairs to Library Structure 2017

The Public Works Department needs to hire a professional consulting firm for RFQ No. PS016-17, Professional Architectural Services for Project No. PW007-17 Repairs to Library Structure 2017.

Per our 'Procedure for Procuring Professional Services For Projects Over \$100K', and per the Mayor's instructions, an RFQ for the project was issued to those firms chosen by the Mayor to participate.

An evaluation of the responses was conducted by two department heads, and myself. The procedure calls for us to route our recommendation through you, to the Mayor; and, if she approves, to City Council to approve the Mayor negotiating a fee schedule, and, after City Council approval of the fee schedule, approval to sign a contract.

Please accept this memo as:

- 1. A request for the Mayor to approve the recommended firm for this project.

[Mayor, please initial your selections] DATE: 02/03/17

[Signature]
Approve

Goodwyn, Mills and Cawood, Inc.
Contact: Jim Walker
Phone: 251-460-4006
Fairhope, AL

Disapprove

Cc: file

RFQ PS016-17 Professional Architectural Services for Project No. PW007-17 Repairs to Library Structure 2017	EVALUATOR NO. 1	EVALUATOR NO. 2	EVALUATOR NO. 3	AVERAGE SCORES
EVALUATION SUMMARY				
Goodwyn Mills Cawood, Inc.	289	259	289	279
TAG, The Architect Group	272	241	269	261

45-89 =poor

90-134 =fair

135-179 = good

180-224 = excellent

225-320 = superior

RESOLUTION NO. _____

WHEREAS, the City Council adopted Resolution No. 2634-16 on December 12, 2016 which authorized the execution of the Agreement concerning Tolling of the Statute of Limitations between the Utilities Board of the City of Daphne and the City of Fairhope regarding jointly owned gas lines;

WHEREAS, Fairhope and Daphne Utilities desire to extend the Tolling Agreement an additional ninety (90) days.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute an Extension of Agreement concerning Tolling of the Statute of Limitations between the Utilities Board of the City of Daphne and the City of Fairhope regarding jointly owned gas lines.

Adopted on this 13th day of February, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. 2634-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute an Agreement concerning Tolling of the Statute of Limitations between the Utilities Board of the City of Daphne and the City of Fairhope regarding jointly owned gas lines.

Adopted on this 12th day of December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

**EXTENSION OF AGREEMENT CONCERNING
TOLLING OF THE STATUTE OF LIMITATIONS**

This Extension of Agreement Concerning Tolling of the Statute of Limitations (“Extension”) is effective this 15th day of January, 2017 by and between the City of Fairhope (“Fairhope”) and the Utilities Board of the City of Daphne (“Daphne Utilities”)

WHEREAS, effective November 1, 2016, Fairhope and Daphne Utilities executed a Tolling of the Statute of Limitations (“Tolling Agreement”);

WHEREAS, the Tolling Agreement is set to expire by its terms; and

WHEREAS, Fairhope and Daphne Utilities desire to extend the Tolling Agreement an additional ninety (90) days, as set forth herein.

1. **No Other Changes; Resolution of Conflicts.** Except as explicitly set forth herein, the parties make no changes, modifications or alterations to the Tolling Agreement. Any conflict between the Tolling Agreement and this Extension shall be resolved by this Extension and the intent of the parties to extend the Tolling Agreement by ninety (90) days.

2. **Extension.** Pursuant to paragraph 2 of the Tolling Agreement, the Tolling Period described in paragraph 1 of the Tolling Agreement shall be extended by an additional ninety (90) days, by mutual agreement of the parties.

The Utilities Board of the City of Daphne

The City of Fairhope

By: Danny Lyndall
Its: General Manager

By: Karin Wilson
Its: Mayor

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a Contract for Professional IT Services for the Police Department with Elias Technologies, a/k/a Cyber Forensics 360, with a cost not to exceed \$35,000.00.

DULY ADOPTED THIS 13TH DAY OF FEBRUARY, 2017

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

Issuing Date 2/6/2017

Please return this Routing Sheet to Treasurer by

2/6/2017

Project Name: Procure Professional IT services for the Police Dept.

Project Location: Police Dept.

Presented to City Council: 2/13/2017 Approved _____ Changed _____ Rejected _____

Project Cash Requirement Submitted for Approval: Cost: Not to exceed \$35,000

Providers: Elias Technologies
 a/k/a Cyber Forensics 360

Project Engineer: n/a

Order Date: _____ Lead Time: n/a

Department Funding This Project							
General XX	Gas	Electric	Water	Sewer	Gas Tax	Cap. Proj.	Impact

Division of General Fund Funding This Project							
Admin 10	Police 15	Fire 20	Rec 25	Adult Rec 30	Street 35	San 40	Golf 50
	<u>XX</u>						

Expense Code 001-15-50290 Revenue Code _____
Professional Services

Project will be: Expensed xx
 Capitalized _____

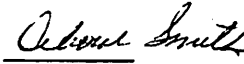


Project Financed By:
 Grant: _____ Federal - not to exceed amount
 _____ State
 _____ City

Project Budgeted: _____

(Over) Under budget amount: _____

Bond: _____ Title _____ Year _____
 Loan: _____ Title _____ Year _____
 Capital Lease: _____ Payment _____ Term _____

Funding: General fund Operating

City Council prior approval	<u>n/a</u>	Request approved by City Treasurer	
Request received by City Treasurer	<u>2/6/2017</u>	Request approved by Finance Director	
Received by Finance Department	<u>2/6/17</u>	Request approved by Mayor	
Received by Mayor	_____		

Contact Person: Chief Petties

RESOLUTION NO. 2637-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Elias Technologies, a/k/a Cyber Forensics 360, for Professional IT Services; and hereby authorizes Mayor Karin Wilson to negotiate the fee schedule.

DULY ADOPTED THIS 12TH DAY OF DECEMBER, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



Human Resources Department
Forms And Documents

HRP-03 Effective Date: 4/2/01

Date Posted:

This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.
FEB 3 '17 AM 11:25

POSITION ANNOUNCEMENT

The following position is now open. Current employees interested in this position must submit an application within ONE WEEK of the announcement date.

Applications for Employment will be accepted **ONLY** at the Fairhope Municipal Complex, (City Hall,), 161 N. Section St., Fairhope, Ala., Monday through Friday, from 8:00 AM to 11:00 PM and 12:00 PM to 4:30 PM.

Requests and applications received after the closing deadline date will not be considered.

Position Information

Job Title: Building Inspector Department: Building Department
Job Status: Regular Full-Time Temporary Full-Time *If temporary, give required dates of service:*
 Regular Part-Time Temporary Part-Time *From: _____ To: _____*
Standard Scheduled Hours: 7:00 AM – 4:00 PM Days to be Worked: Monday - Friday
Starting Pay Rate: \$35,000/yr (depending on qualifications)

Position Description General nature/purpose of work:

Inspect residential & commercial buildings and construction sites for compliance with building, plumbing, mechanical and electrical codes and Fairhope city ordinances.

Minimum Qualification Standards (Additional qualification standards are found on the job description.)

Knowledge, skills and abilities:
Extensive knowledge of electrical systems desired.
Thorough knowledge construction materials and building methods;
Knowledge of city building codes and related ordinances;
Ability to be insured by the City's liability carrier;
Ability to engage in active field work for extended periods of time in occasionally adverse weather conditions;

Education, experience and training:
Certification by ICC and/or NFPA within 6 months of employment; AND
Possession of a valid Alabama driver's license; AND
High school diploma or GED; OR
Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Candidates who do not meet the Minimum Qualification Standards, including all licensing and certification requirements, will not be considered.

Date of Announcement: 5/4/15 Closing Date for Applications: When Filled

Human Resources Director

The City of Fairhope is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising.



CITY OF FAIRHOPE

Uniform Job Description

Position Title: Building Inspector Pay Range: \$16.62-26.59
 Department: Building Department Pay Grade: 21
 Reports To: Building Official Effective Date: 12/16/16
 Supervises: N/A Supercededs: _____

Approvals: _____ Supervisor	<i>[Signature]</i>	_____	Human Resources Director
_____	2/2/17	_____	Date
FLSA Exempt: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Safety Sensitive: <input type="checkbox"/> Yes <input type="checkbox"/> No	DOT Regulated: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

I BASIC PURPOSE OF THE POSITION

Building Inspector performs technical building inspection and plans examining work to enforce compliance with building codes, regulations and ordinances; researches new construction materials and methods; and provides information to and works with the public to resolve problems.

I DISTINGUISHING CHARACTERISTICS OF THIS POSITION

The Building Inspector is a code enforcement position that performs a variety of routine and complex work in the interpretation and enforcement of adopted codes, enforcement of City of Fairhope codes and ordinances, and related rules and regulations from the State of Alabama.

I ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Inspects construction work for which a building permit is required;
- Inspects new buildings, additions to and alterations of existing buildings for compliance with the currently adopted editions of the International Building Code, International Mechanical Code, International Plumbing Code, International Fuel Gas Code, International Energy Conservation Code, International Residential Code, and/or the National Electrical Code;
- Inspects building projects to insure construction proceeds in accordance with plans approved with the building permit;

Blank Form

- Reads and interprets adopted codes, technical manuals, drawings, instructions, specifications as related to construction projects;
- Clearly notifies contractor of code violations with written compliance report at the time of inspection;
- Works with the public at the Building Department office and on the phone to answer basic code questions;
- May check that all required special inspections are performed and reviewed for completeness. May review testing data and reports for conformance to specifications;
- Works with computer to schedule inspections and updates computer with results of inspections performed;
- Follows up to verify correction of violations are made and takes appropriate action to ensure compliance;
- Reviews plan submittals for code compliance;
- Evaluates existing buildings, on a complaint basis, for hazardous conditions and initiates abatement procedures per the currently adopted Fairhope City Code requirements for Dangerous Buildings when warranted;
- Studies technical literature and attends meetings to keep current on applicable codes and code changes as they occur;
- Performs related duties as assigned.

• OTHER DUTIES AND RESPONSIBILITIES
--

- Receive training and field experience for new construction building, mechanical, plumbing and electrical inspections for code enforcement;
Prepares, completes, and reviews forms, reports, specifications, and other paperwork as needed;
- Reviews work products, assigns work, discusses work schedules with staff, assists with difficult/complex problems, provides technical assistance, plans and prioritizes work;
- Communicates with others to include answering the phone, responding to requests for information, explaining procedures, gathering information, resolving problems;

II REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Must have the ability to communicate clearly with supervisors, subcontractors, and co-workers on technical matters relating to building construction and building systems;
- Math skills to solve problems involving calculating voltage, compute dimensions, prepare bills of materials, convert units of measurement and perform related shop calculations;
- The position will require the ability to complete and process various forms of paperwork such as inspection reports, and construction schedules accurately;
- This position will require the ability to review mechanical reports, blueprints, wiring diagrams, and construction documents for accuracy and completeness;
- Must possess a general knowledge of building, plumbing, heating, air conditioning and electrical systems;
- Reading skills to comprehend work orders plans, blueprints, specifications, wiring diagrams, technical manuals, and related material. Writing skills to complete forms, compose narrative reports and similar documents;
- Ability to work independently with minimal direction;

III ACCEPTABLE EDUCATION, EXPERIENCE AND TRAINING

- High school diploma or GED; supplemented by vocational/ technical training in mechanical systems, electrical systems, general building construction, or a related field;
- Must be ICC certified as a Residential Combination Inspector or a Commercial Building Inspector; or alternatively become certified within 180 days in one of the following I.C.C. categories: Commercial Electrical Inspector, Commercial Mechanical Inspector, Commercial Plumbing Inspector, Residential Electrical Inspector, Residential Mechanical Inspector, or Residential Plumbing Inspector.
- Must possess and maintain a valid Alabama Driver's License.

Blank Form

IV EXTENT OF PUBLIC CONTACT

- Daily contact with City staff and licensed contractors;
- Daily contact with the general public will be required;
- Employee must present themselves in a polite and professional manner;
- Physical appearance must be clean and neat, a City uniform will be required and provided.

V PHYSICAL DEMANDS

- Tasks require the regular and, at times, sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that may involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-70 pounds).
- Some tasks require the ability to perceive and discriminate colors or shades of colors, sounds, odor, depth, texture, and visual cues or signals.
- The position will require the ability to communicate clearly about technical issues.

VI WORKING CONDITIONS AND ENVIRONMENT

- Performance of essential functions may require working outdoors in environmental conditions such as heat, dirt, dust, pollen, odors, humidity, rain, fumes, temperature and noise extremes, machinery, vibrations, electric currents, and possible traffic hazards.

This job description does not constitute either a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change this job description, as the City deems necessary.



CITY OF FAIRHOPE
 P.O. DRAWER 429
 FAIRHOPE, AL 36533
 251/928-2136

JAN 09 11 49 AM '13

Handwritten initials

ALCOHOLIC BEVERAGE LICENSE APPLICATION

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

by the Bay, LLC (Diana Rohe)

APPLICANT'S NAME FISH RIVER GRILL SSN# _____
 AGE _____ DATE OF BIRTH _____ PLACE OF BIRTH Fairhope
 MAILING ADDRESS 1203 N. Alston St., Foley, AL 36535
 HOME # _____ WORK # 251-948-1110 (new 928-8118)
 CELL # _____ FAX # _____
 RESIDENCE ADDRESS 1203 N. Alston St., Foley, AL 36535
 NO. YEARS AT PRESENT ADDRESS 5 NO. YEARS AT PREVIOUS ADDRESS 35 (Fairhope)
 PREVIOUS ADDRESS 11956 Co. Rd 32, F'hope, AL 36532
 NAME AND ADDRESS OF BUSINESS Fish River Grill by the Bay LLC
 (physical address) 19270 Scenic Hwy 98, Fairhope
 NAME OF CORPORATION see above
 BUSINESS LOCATION 19270 Scenic Hwy 98, Fairhope
 HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE yes
 IF SO, WHERE Foley & Gulf Shores UNDER WHAT NAME Fish River Grill 2 & #3
 HAS APPLICANT EVER BEEN ARRESTED yes IF SO, WHERE Gulf Shores
 WHEN Dec 2011 WHAT WAS CHARGE not prosse (moving violation - dui not pros)
 DISPOSITION Apr 1996 not pros not pros illegal improper parking not pros

LIST THREE REFERENCES:

NAME	ADDRESS	PHONE NUMBER
Stan Stabler	Daphne and montgomery	
Harry Babb	Fairhope	
Arthur Holk	Magnolia Springs Foley	

City of Fairhope
Alcoholic Beverage
License Application
Page -2-

PLEASE SELECT TYPE OF LICENSE APPLYING FOR:

- 011 - PACKAGE STORE LICENSE** – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE** – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE** – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE** – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE**
- 160 - SPECIAL RETAIL LICENSE** – More than 30 days
- 040 - BEER ON/OFF PREMISES LICENSE** – Allows sale of Beer Only, on and off consumption.
- 050 - BEER OFF-PREMISES LICENSE** – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE** – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE** – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALER LICENSE**
- 210 - WINE IMPORTER LICENSE**
- 200 - WINE MANUFACTURER LICENSE**
- 240 - NON-PROFIT TAX EXEMPT LICENSE**

I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Diana Lynn Pebe
SIGNATURE (FULL NAME)

1-19-17
DATE

NOT APPROVED _____ DATE _____
Chief of Police

NOT APPROVED _____ DATE _____
BY COUNCIL _____ City Clerk

APPROVED *Joseph H. Pettit* DATE 01-23-17
Chief of Police

APPROVED _____ DATE _____
BY COUNCIL _____ City Clerk

** The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.



CITY OF FAIRHOPE
 P.O. DRAWER 429
 FAIRHOPE, AL 36533
 251/928-2136

JAN 27 '17 PM 1:37

ZAH

ALCOHOLIC BEVERAGE LICENSE APPLICATION

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

APPLICANT'S NAME Chive Talk'n Catering, LLC SSN# _____

AGE 47 DATE OF BIRTH 1.7.70 PLACE OF BIRTH Omaha, NE

MAILING ADDRESS 9 Audubon Place

HOME # _____ WORK # _____

CELL # _____ X# _____

RESIDENCE ADDRESS 9 Audubon Place

NO. YEARS AT PRESENT ADDRESS _____ NO. YEARS AT PREVIOUS ADDRESS _____

PREVIOUS ADDRESS ^{Business} 556 South Section Street

NAME AND ADDRESS OF BUSINESS Chive Talk'n Catering
821 South Mobile Street Unit C

NAME OF CORPORATION Chive Talk'n Catering

BUSINESS LOCATION 821 South Mobile Street

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE Yes

IF SO, WHERE 556 South Section UNDER WHAT NAME Chive Talk'n Catering

HAS APPLICANT EVER BEEN ARRESTED NO IF SO, WHERE _____

WHEN _____ WHAT WAS CHARGE _____

DISPOSITION _____

LIST THREE REFERENCES:

NAME	ADDRESS	PHONE NUMBER
<u>Matt McCallum</u>	<u>9469 Zelda Street</u>	
<u>Patsy Tomlinson</u>	<u>S. Section St Extension</u>	
<u>Skip Jones</u>	<u>9 S. Summit Street</u>	

City of Fairhope
Alcoholic Beverage
License Application
Page -2-

PLEASE SELECT TYPE OF LICENSE APPLYING FOR:

- 011 - PACKAGE STORE LICENSE – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE
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- 050 - BEER OFF-PREMISES LICENSE – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALER LICENSE
- 210 - WINE IMPORTER LICENSE
- 200 - WINE MANUFACTURER LICENSE
- 240 - NON-PROFIT TAX EXEMPT LICENSE

I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Dahlia Smith Davis
SIGNATURE (FULL NAME)

1/26/17
DATE

NOT APPROVED _____ DATE _____
Chief of Police

NOT APPROVED
BY COUNCIL _____ DATE _____
City Clerk

APPROVED Joseph W. Pitt DATE 02-02-17
Chief of Police

APPROVED
BY COUNCIL _____ DATE _____
City Clerk

** The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.



CITY OF FAIRHOPE
 P.O. DRAWER 429
 FAIRHOPE, AL 36533
 251/928-2136

JAN 31 '17 AM 9:47

ALCOHOLIC BEVERAGE LICENSE APPLICATION

FM

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

William Paul Bankston

APPLICANT'S NAME Agnes Henry Hospitality LLC SSN# _____

AGE 36 DATE OF BIRTH 01/04/1980 PLACE OF BIRTH Laurel, MS

MAILING ADDRESS 496 Ridgewood Dr. Daphne, AL 36526

HOME # _____ WORK # 251-929-0002

CELL # _____ FAX # _____

RESIDENCE ADDRESS 496 Ridgewood Dr. Daphne, AL 36526

NO. YEARS AT PRESENT ADDRESS 9 NO. YEARS AT PREVIOUS ADDRESS _____

PREVIOUS ADDRESS _____

NAME AND ADDRESS OF BUSINESS Fairhope's Grill and Bar
210 Eastern Shopping Center Fairhope AL, 36532

NAME OF CORPORATION Agnes Henry Hospitality LLC

BUSINESS LOCATION 210 Eastern Shore Shopping Center

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE No

IF SO, WHERE _____ UNDER WHAT NAME _____

HAS APPLICANT EVER BEEN ARRESTED No IF SO, WHERE _____

WHEN _____ WHAT WAS CHARGE _____

DISPOSITION _____

LIST THREE REFERENCES:

NAME	ADDRESS	PHONE NUMBER
<i>Harry Johnson</i>		
<i>Chad Beard</i>		
<i>Thomas Thompson</i>		

City of Fairhope
Alcoholic Beverage
License Application
Page -2-

PLEASE SELECT TYPE OF LICENSE APPLYING FOR:

- 011 - PACKAGE STORE LICENSE** – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE** – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE** – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE** – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE**
- 160 - SPECIAL RETAIL LICENSE** – More than 30 days
- 040 - BEER ON/OFF PREMISES LICENSE** – Allows sale of Beer Only, on and off consumption.
- 050 - BEER OFF-PREMISES LICENSE** – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE** – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE** – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALER LICENSE**
- 210 - WINE IMPORTER LICENSE**
- 200 - WINE MANUFACTURER LICENSE**
- 240 - NON-PROFIT TAX EXEMPT LICENSE**

I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.


SIGNATURE (FULL NAME)

1-31-17
DATE

NOT APPROVED _____ DATE _____
Chief of Police

NOT APPROVED _____ DATE _____
BY COUNCIL _____
City Clerk

APPROVED Joseph H. Pettit DATE 02-02-17
Chief of Police

APPROVED _____ DATE _____
BY COUNCIL _____
City Clerk

** The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.

SISTER CITIES COMMITTEE

NOMINEE (S)

3 -Year Term

APPOINTMENTS .

Tennant McWilliams
Susan McWilliams

REAPPOINTMENTS .

Edward "Ed" Lamonte
Cynthia "Cindy" Wilson

The terms shall end February 2020

JF



APPLICATION FOR APPOINTMENT TO A CITY BOARD OR COMMITTEE

City Council seeks to have diversity in making appointment to boards and committees. It is the policy of the City Council to make appointments based on the needs of the City as well as the interests and qualifications of each applicant. In accordance with the Code of Alabama, all applicants must be qualified electors and taxpayers in the City, excluding the Planning Commission. All applications filed with the City Clerk will be public record.

Please return this application to the Fairhope City Clerk at City Hall, 161 North Section Street, Fairhope, Alabama 36532 or mail to City of Fairhope, Attention Fairhope City Clerk, P. O. Drawer 429, Fairhope, Alabama 36533.

PLEASE PRINT CLEARLY

Last Name: McWilliams First Name: Tennant

Phone Number: Cell: 205-703-6909 Email: TENNANTmcwilliams@gmail.com

Home Address: 154 Gaston Avenue

City: Fairhope State: AL Zip: 36532

Business Address:

City: State: Zip:

Name of Board or Committee:

EDUCATIONAL BACKGROUND: B.A., Birmingham-Southern College, 1965. M.A., University of Alabama, 1967. Ph.D., University Georgia, 1973

PROFESSIONAL LICENSES AND/OR ASSOCIATIONS: Formerly - Atlantic Council of the United States; Society for Historians of American Foreign Relations

PROFESSIONAL EXPERIENCE: Former University vice president and dean; chaired VA System International Programs Committee; oversaw creation of UAB Center for International Programs; historian

CIVIC INTERESTS AND/OR SERVICE MEMBERSHIPS: Sister-City Specializing US Foreign Relations; consultant to European Community on Higher Education Linkages & Latin American Universities

HOW WILL YOUR QUALIFICATIONS BEST SERVE THE NEEDS OF THE COMMUNITY?

Signature: [Signature] Date: 1/27/17

You may attach a resume with this application.

JF

CITY OF FAIRHOPE



APPLICATION FOR APPOINTMENT TO A CITY BOARD OR COMMITTEE

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PLEASE PRINT CLEARLY

Last Name: McWilliams First Name: Susan

Phone Number: _____ Cell: 205-703-6584 Email: SUSANMcWILLIAMS2689@gmail.com

Home Address: 154 Gaston Avenue

City: Fairhope State: al Zip: 36532

Business Address: _____

City: _____ State: _____ Zip: _____

Name of Board or Committee: _____

EDUCATIONAL BACKGROUND: Undergraduate BA - Univ of Florida
Law Degree - Jones Law School (formerly under Univ of Alabama)

PROFESSIONAL LICENSES AND/OR ASSOCIATIONS: retired from numerous activities

PROFESSIONAL EXPERIENCE: human resources

CIVIC INTERESTS AND/OR SERVICE MEMBERSHIPS: Foreign travel, Impact 100 Baldwin, St. James Episcopal, Tax Aide / Counsellor - AARP.

HOW WILL YOUR QUALIFICATIONS BEST SERVE THE NEEDS OF THE COMMUNITY? we will try to establish sister city connection in France - we lived in France for 2 years (2007/2008) returning summer 2017

Signature: Susan McWilliams Date: 1-27-17

You may attach a resume with this application.

(2007/2008) returning summer 2017

CITY OF FAIRHOPE



JAN 26 '17 AM 7:58

AM

APPLICATION FOR APPOINTMENT TO A CITY BOARD OR COMMITTEE

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PLEASE PRINT CLEARLY

Last Name: LAMONTE First Name: EDWARD

Phone Number: — Cell: 205-595-6965 Email: ELAMONTE@BSC.EDU

Home Address: 710 S. MOBILE ST., #1

City: FAIRHOPE State: AL Zip: 36532

Business Address: —

City: _____ State: _____ Zip: _____

Name of Board or Committee: SISTER CITIES

EDUCATIONAL BACKGROUND:

BA, HARVARD COLLEGE
MA, PH.D. U. OF CHICAGO

PROFESSIONAL LICENSES AND/OR ASSOCIATIONS:

—

PROFESSIONAL EXPERIENCE:

DIRECTOR, CENTER FOR URBAN STUDIES UAB - 1969-79
EXECUTIVE SEC'Y, BIHAM MAYOR RICHARD ARRINGTON 1979-87

CIVIC INTERESTS AND/OR SERVICE MEMBERSHIPS: PROF. OF POL. SCI. AND V.P. FOR
ADMIN., BIHAM SOUTHERN COLL.,
1987-2009.

HOW WILL YOUR QUALIFICATIONS BEST SERVE THE NEEDS OF THE COMMUNITY?

Signature: Edward S. Lamonte

Date: 1/24/17

You may attach a resume with this application.

CITY OF FAIRHOPE

JAN 26 '17 AM 7:58

LMH



APPLICATION FOR APPOINTMENT TO A CITY BOARD OR COMMITTEE

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PLEASE PRINT CLEARLY

Last Name: Wilson First Name: Cynthia (Cindy)
Phone Number: 599-2964 Cell: _____ Email: cwilson@southalabama.edu
Home Address: 211 Gayfer Court
City: Fairhope State: AL Zip: 36532
Business Address: 10 North Summit Street
City: Fairhope State: AL Zip: 36532
Name of Board or Committee: Sister Cities

EDUCATIONAL BACKGROUND:

B.A. Psychology -- Millsaps College
M.S. Counseling -- Texas A&M at Commerce
PhD Counseling -- University of Alabama

PROFESSIONAL LICENSES AND/OR ASSOCIATIONS:

PROFESSIONAL EXPERIENCE:

Director - University of South Alabama Baldwin County

CIVIC INTERESTS AND/OR SERVICE MEMBERSHIPS:

Leadership Baldwin County (Chair); Baldwin County United; Habitat for Humanity of Baldwin County (board); Ecumenical Ministries (board - 2010-2016); FEEF (advisory committee)

HOW WILL YOUR QUALIFICATIONS BEST SERVE THE NEEDS OF THE COMMUNITY?

I have completed one term on this committee, and am very interested in continuing.

Signature: *Cynthia C. Wilson* Date: 1-29-17

You may attach a resume with this application.