

STATE OF ALABAMA)
 :
 COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 28 November 2016.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, and Robert Brown, Mayor Karin Wilson, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks. Councilmember Boone was absent.

There being a quorum present, Council President Burrell called the meeting to order at 6:10 p.m. The invocation was given by Gray Strickland, Pastor of the Way Community Church, and the Pledge of Allegiance was recited. Councilmember Robinson moved to approve minutes of the 14 November 2016, regular meeting; minutes of the 14 November 2016, work session; and minutes of the 14 November 2016, agenda meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Mayor Wilson addressed the City Council and mentioned the two positions that were discussed during the Work Session. She stated these are for business retention; responsible growth; traffic and parking; and will be a new mechanism for growth.

Councilmember Robinson reminded everyone about the Annual Magical Christmas Parade with over 60 units in it. He thanked Sherry Sullivan, Paige Crawford, and the Christmas Committee for all of their hard work. He also mentioned Santa Saturdays scheduled for December 3rd and December 10th in downtown Fairhope.

Councilmember Conyers stated he attended his first Library Board meeting; and mentioned the Fairhope Public Library will soon celebrate its 10-year anniversary. He said the Library operates with a \$700,000.00 annual budget.

Councilmember Brown said he hoped everyone had a Blessed Thanksgiving. He said the Education Advisory Committee is looking at recommending to the City Council two new members.

Council President Burrell also mentioned the Christmas Parade; and reminded everyone to be safe when throwing hard candy.

28 November 2016

A Public Hearing was held as advertised on the request for a Lounge Liquor License by Daryl D. Wasp for Wasp Enterprise Incorporated, d/b/a The Lionz Den, located at 17236 Greeno Road, Suite B, Fairhope, Alabama. The public hearing was opened at 6:20 p.m. Daryl Wasp addressed the City Council and said this will be a place for developing and promoting new artist. He said this will open opportunities for artists in the area. No one present opposed the proposed Lounge Liquor License; the Public Hearing closed at 6:21 p.m. Councilmember Conyers moved to approve the issuance of the license. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope has voted to purchase (acquire) Microsoft Office 365 Business Premium and Microsoft Exchange Subscription Annual Licensing for the IT Department; and the type of licenses needed are on the National Cooperative Purchasing Alliance (NCPA) Buying Group Contract No. 01-65 and therefore does not have to be let out for bid. This has been nationally bid through the NCPA's bid process. The cost will be \$35,800.80. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2622-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase (acquire) Microsoft Office 365 Business Premium and Microsoft Exchange Subscription Annual Licensing for the IT Department; and the type of licenses needed are on the National Cooperative Purchasing Alliance (NCPA) Buying Group Contract No. 01-65 and therefore does not have to be let out for bid. This has been nationally bid through the NCPA's bid process. The cost will be \$35,800.80.

Adopted on this 28th day of November, 2016



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

28 November 2016

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Reject all Bids for Shuttle Service for Downtown Fairhope Parking Garage for the City due to only one bid received (Bid No. 004-017). Council President Burrell explained the bid results and recommended these bids be rejected. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

RESOLUTION NO. 2623-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Shuttle Service for Downtown Fairhope Parking Garage for the City (Bid No. 004-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

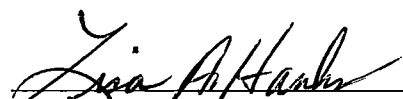
[2] After further consideration and only one bid received, the recommendation is to reject all bids for Bid No. 004-17.

Adopted on this 28th day of November, 2016



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope hereby terminates the one-year contract titled City Sketches Printing 2015, Bid No. 001-15, with Bay Graphics, Inc. d/b/a Nall Printing. The motion was seconded by Councilmember Conyers. Council President Burrell explained there was already a \$25,000.00 savings in the budget. Mayor Wilson said she wanted to completely cancel the contract and use money for other ways of communication. She wants to redo website and do branding. After further discussion, motion passed unanimously by voice vote.

28 November 2016

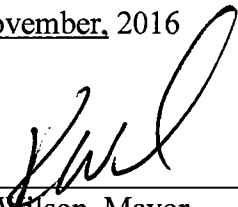
RESOLUTION NO. 2624-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That on March 5, 2015 the City of Fairhope did award Bay Graphics, Inc. d/b/a Nall Printing (Bid No. 001-15), a one-year contract titled City Sketches Printing 2015.

[2] That the City of Fairhope hereby terminates the one-year contract titled City Sketches Printing 2015, between the City of Fairhope and Bay Graphics, Inc. d/b/a Nall Printing, Inc. due to Clause No. 7.2 Termination for Convenience: Any contract/agreement/purchase order may be terminated for convenience by the City of Fairhope, in whole or in part, by written notification to the awarded vendor.

Adopted on this 28th day of November, 2016



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution to Authorize a One-Time Pay Increase for City Employees. The motion was seconded by Councilmember Robinson. Finance Director Jill Cabaniss explained the one-time pay increase that is usually approved around Christmas. She said the maximum for a part-time employee is \$100.00; and the maximum for full-time employees is \$240.00, but is based on the number of months employed during the year. After further discussion, motion passed unanimously by voice vote.

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28 November 2016

RESOLUTION NO. 2625-16

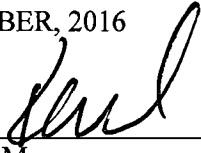
BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That each Full Time employee shall receive a One Time Pay Increase for the period 1 December 2015 through 30 November 2016; each qualifying employee shall receive \$20.00 per month of employment during said period. To qualify, an employee must be a Full-Time Employee during this period. An employee hired on or before the fifteenth (15th) day of a month will be given credit for the full month; an employee hired on or after the sixteenth (16th) day of a month will not be given credit for that month. In order to receive this One Time Pay Increase, an employee must be employed on the 30th of November; and

For the same time period, and hiring rule, each qualifying Part-time employee shall receive the following: First year - \$ 25.00; Second year - \$ 50.00; Third year - \$ 75.00; and Fourth year - \$100.00

The maximum amount for Part-time employees is \$100.00.

This One-Time Pay Increase will be awarded on Friday, 9 December 2016.

ADOPTED THIS 28TH DAY OF NOVEMBER, 2016



Karin Wilson, Mayor

ATTEST:



Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City of Fairhope adopts and approves the Public Right-of-Way Accessibility Transition Plan - 2016. Seconded by Councilmember Conyers, motion passed unanimously by voice vote. Planning Director Jonathan Smith explained the need for the Transition Plan which was prepared in accordance with the Americans with Disabilities Act (“ADA”).

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28 November 2016

RESOLUTION NO. 2626-16

WHEREAS, the City of Fairhope has an expansive pedestrian system that links neighborhoods, recreational resources, government facilities, retail centers and business establishments; and

WHEREAS, Pedestrian Accessibility provides benefits not only for people with disabilities, but for the community at large; and

WHEREAS, the City of Fairhope desires to adopt the Public Right-of-Way Accessibility Transition Plan which was prepared in accordance with the Americans with Disabilities Act (ADA).

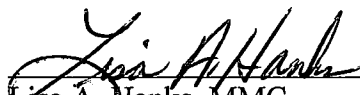
NOW BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City of Fairhope adopts and approves the Public Right-of-Way Accessibility Transition Plan - 2016.

DULY ADOPTED THIS 28TH DAY OF NOVEMBER, 2016



 Karin Wilson, Mayor

Attest:



 Lisa A. Hanks, MMC
 City Clerk

Council President Burrell explained the two positions and said the City Council could vote for both at one time or vote on each one separately. Personnel Board members Diane Thomas and Lorenzo Howard addressed the City Council and explained they needed to set the Grade and Pay Range acceptable and consistent with the approved Compensation Plan for the City. Councilmember Robinson questioned the job description and qualifications due to the Economic and Community Development Director's qualifications being higher than the Operations Director. He stated these should be at least the same. He also asked who decides where each person starts in the range. Ms. Thomas stated the spread seems to be wide and does not sound correct; and she said it will need to be checked. Mr. Howard said a Grade 32 or 33 should accommodate this position.

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Mayor Wilson commented regardless of what you do tonight; I will hire them on my Executive Team. Council President Burrell questioned the engineer certifications required for the Operations Director; and said the Bachelor's Degree (B.A.) should be changed to just a Bachelor's Degree.

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution that the Compensation and Job Classification Plan along with the Grade Order Sheet be amended and approved to Add the Operations Director Position; and the Job Description with Grade of Pay for same. The motion was seconded by Councilmember Conyers. Council President Burrell asked the Council did they want to add vehicle with position.

Councilmember Brown moved to amend his motion to add the use of a City Vehicle. The motion to amend was seconded by Councilmember Conyers. Council President Burrell questioned if they wanted to back into the Pay Grade in line with the other bracket spread on the Compensation Plan. Councilmember Brown replied he want to approve with the stated pay range on the Job Description.

Councilmember Brown moved for the adoption of a resolution, as amended, that the Compensation and Job Classification Plan along with the Grade Order Sheet be amended and approved to Add the Operations Director Position; the Job Description with stated pay range; and to authorize the use of a City Vehicle. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2627-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Compensation and Job Classification Plan along with the Grade Order Sheet be amended and approved to Add the Operations Director Position; the Job Description with stated pay range; and to authorize the use of a City Vehicle.

ADOPTED THIS 28TH DAY OF NOVEMBER, 2016



Karin Wilson, Mayor

ATTEST:



Lisa A. Hanks, MMC
City Clerk

28 November 2016

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the Compensation and Job Classification Plan along with the Grade Order Sheet be amended and approved to Add the Community and Economic Development Director Position; and the Job Description with the stated pay grade. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 2628-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the Compensation and Job Classification Plan along with the Grade Order Sheet be amended and approved to Add the Community and Economic Development Director Position; and the Job Description with stated pay range.

ADOPTED THIS 28TH DAY OF NOVEMBER, 2016



Karin Wilson, Mayor

ATTEST:



Lisa A. Hanks, MMC
City Clerk

Councilmember Brown told Mayor Wilson that the City Council was going out on a limb by approving these two positions; and he did not like not getting these descriptions until noon today. Mayor Wilson replied those went out in the Council packets. City Clerk Lisa Hanks stated that the descriptions were in the City Council packets. Councilmember Brown commented about an e-mail where one Councilmember received the two job descriptions last week; and that all Councilmembers should have been sent those descriptions too. He also said that we all have been told you have a plan and a budget, but we have not seen these. Mayor Wilson said she is having an outside audit performed which will take three months to complete; and a 90-day budget is ready to present to the City Council.

Councilmember Robinson said we have excellent employees who work for the City and he hopes the ones hired will work with them. Council President Burrell commented he hopes these two people can do what you say they will do.

28 November 2016

Councilmember Robinson moved to reappoint Jo Hogan to the Tree Committee for a three-year term which will expire in November 2019. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

Council President Burrell stated we need a Pedestrian and Bicycle Committee liaison; and asked the City Council to consider being the liaison. He said if no one wanted to volunteer then we could table this item. Councilmember Robinson moved to table the appointment of the Council Liaison to this Committee. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

The following individuals spoke during Public Participation:

1. Sonya Bennett, 81 Magnolia, addressed the City Council and stated she want the Mayor and City Council to be unified. Ms. Bennett said she want unity in my City: the Mayor needs to work with Council; and the Council needs to work with Mayor.
2. Reverend Larry Williams addressed the City Council and said he seconds her motion.
3. Paul Ripp, 22985 High Ridge Road, addressed the City Council regarding the Ethics Letters requested via a Public Records Request: the letter sent to the Ethics Commission by the Fairhope Airport Authority and the letter sent back from the Ethics Commission. He stated a member of the Airport Authority (Ray Hix) should not have won the bid, Council President Burrell was picked to oversee the bid, and the Municipal Judge is partner with Ray Hix.

Council President Burrell stated that Mr. Boothe and I were simply tabulating the bid. He said we came up with a total and recommended the winner. Councilmember Brown said they agreed to lease the land for storage which included fuel flowage. He said the fuel flowage is expected to be much more than estimated; and explained this is not a bid for the lowest bidder, but which bidder agreed to pay the most money.

4. John Semmes, Corte Court, addressed the City Council and recommended having the City Attorney investigate these accusations.
5. Wendy Solomon, 123 Sandy Ford, addressed the City Council and stated she likes that the Work Session are videoed. She thanked the City Council for approving the two new positions; and said we need to take back the Airport.

Councilmember Robinson commented there were Boy Scouts in the audience tonight, but we outweighed them.

28 November 2016

Councilmember Conyers moved to adjourn the meeting. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 7:20 p.m.


Jack Burrell, Council President


Lisa A. Hanks, MMC
City Clerk