



CITY OF FAIRHOPE
CITY COUNCIL PACKET FOR PRESS
DISCLAIMER

PLEASE TAKE NOTICE:

**THE INFORMATION IN THIS PACKET IS IN
PRELIMINARY FORM.**

**IT IS SUBMITTED TO THE CITY COUNCIL FOR
CONSIDERATION AND DISCUSSION.**

**THIS PACKET DOES NOT CONTAIN
FINAL AND/OR APPROVED
MINUTES, RESOLUTIONS OR ORDINANCES.**

**CITY OF FAIRHOPE
CITY COUNCIL WORK SESSION AGENDA**

THURSDAY, 22 DECEMBER 2016 – 4:00 P.M. – DELCHAMPS ROOM

1. Discussion of the Fairhope Airport
2. Discussion of Proposed Ordinance for Moratorium
3. City Attorney – Full-Time In-House and Civil Engineer
4. Recommendation for Board of Adjustments
5. Committee Updates
6. Department Head Updates

Next Regular Meeting Monday, January 9, 2016 Same Time and Place

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

THURSDAY, 22 DECEMBER 2016 - 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve Minutes of 12 December 2016 Regular City Council Meeting, minutes of 12 December 2016 Work Session, minutes of 12 December 2016 Agenda Meeting
2. Report of the Mayor
3. Public Participation – Agenda Items
4. Council Comments
5. Ordinance – An Ordinance to Protect the Health, Safety and General Welfare of the People Relating to the Subdivision Regulations, Declaring a Moratorium on the Filing of Subdivision and Multiple Occupancy Project Applications within the City Limits and the Five Mile Planning Jurisdiction.
6. Resolution – Appointment of Municipal Judge – Haymes Snedeker
The Honorable Jody W. Bishop, Circuit Judge, 28th Judicial Circuit, State of Alabama
7. Discussion and Action for Fairhope Airport Authority property.
8. Resolution – That the budgeted items adopted for FY 2016 that are required for the day to day operations of the City and to meet prior financial obligations are hereby adopted to be used and extended for 90 days, or until such time the new budget is adopted, to allow the invoices and expenditures to continue as needed.
9. Resolution – That the City Council approves the selection of FMS Engineering Services, Inc. for Professional Engineering Services for Pool Building Façade Repair for RFQ No. PS012-17, and hereby authorizes Mayor Karin Wilson to negotiate the fee schedule.
10. Resolution – That the City of Fairhope hereby adopts and approves the proposed section of the Community Development Budget (appropriations) for the FY 2016-2017.
11. Resolution – That the City Council hereby authorizes Mayor Karin Wilson to execute a Utility Easement between the Fairhope Single Tax Corporation and the City of Fairhope to construct, erect, set, install, renew, repair, maintain, improve, expand, and operate water, gas, and sewer mains and a sewer pump station on, upon, along, over, through and across the property described in the easement.
12. Resolution – That the City Council hereby authorizes Mayor Karin Wilson to accept the assignment, transfer, and dedication of sewer pump station fixtures and equipment comprising a part of the sanitary sewer pumping station serving St. Michael Catholic High School at 11732 Higbee Rd., Fairhope, AL 36532.

13. Resolution – That the City of Fairhope authorizes submission of a pre-application to ADECA requesting an FY 2016 Land and Water Conservation Fund (“LWCF”) grant and authorizes Mayor Karin Wilson to sign the required grant application on behalf of the City. Total projected costs estimate is \$300,000.00 (50/50 match; City’s estimate \$150,00.00).
14. Resolution - That the City of Fairhope has voted to purchase Miniature LED Lights for the Electrical Department to be used for the seasonal supplemental lighting and the requested item is available for direct procurement through the national IPA Buying Group. The cost of Miniature LED lights is \$23,452.26; and also to purchase tests lights – type undetermined with a cost not to exceed \$3,500.00.
15. Request to Approve the 2017 Regular City Council Meetings.
16. Application for a Beer/Wine On/Off Premises License by Danny Manning for Manning, Inc. d/b/a Piggly Wiggly Fairhope located at 903 Fairhope Avenue, Fairhope, Alabama.
17. Application for a Non-Profit Tax Exempt License (Alcoholic Beverage License) by The Fairhope Volunteer Fire Department Inc. for the “Fairhope Volunteer Fire Department BBQ Cook-Off Smoke’em if You Got’em Event” located on Equality Street between Section Street and Bancroft Street in Fairhope, Alabama on January 21, 2017 from 6:00 a.m. to 11:00 p.m.
18. Application for a Non-Profit Tax Exempt License (Alcoholic Beverage License) by the Friends of the Fairhope Public Library for the “Chocolate and Champagne Fantasy 2017,” a fundraiser to help the Fairhope Public Library, located at 501 Fairhope Avenue, Fairhope, Alabama on February 11, 2017 from 6:30 p.m. to 9:30 p.m.
19. Executive Session – Discuss Pending Litigation
20. Public Participation
21. Adjourn

**City Council Work Session - 4:00 p.m.
on Thursday, December 22, 2016 – Delchamps Room**

**City Council Agenda Meeting - 5:30 p.m.
on Thursday, December 22, 2016 – Delchamps Room**

Next Regular Meeting - Monday, January 9, 2017 - Same Time and Place

STATE OF ALABAMA)(
 :
COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 12 December 2016.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Burrell called the meeting to order. The invocation was given by Dr. Ann Pearson, person in charge of the Congregational Care Ministry, Fairhope United Methodist Church, and the Pledge of Allegiance was recited. Councilmember Conyers moved to approve minutes of the 28 November 2016, regular meeting; minutes of the 28 November 2016, work session; minutes of the 28 November 2016, agenda meeting; and minutes of the 6 December 2016, special-called City Council meeting. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

Mayor Wilson addressed the City Council and stated that the Department Heads will report on something good in future meetings. She mentioned the need for a full-time in-house attorney; and we have spent approximately \$120,000.00 per year on three attorneys. Mayor Wilson also stated we have spent approximately \$800,000.00 per year on engineering costs; and said we need an engineer of staff; maybe two. She told the City Council that we need to look at repealing the Fly Creek PUD; and we are supporting developers not our citizens.

Councilmember Robinson stated that our Christmas Parade was a great success; and thanked the City staff who helped with this event.

Councilmember Conyers said that he attended the Historic Preservation Committee and the Fairhope Environmental Advisory Board for the first time; and commented we have great volunteers.

Councilmember Brown stated he attended the Education Advisory Committee and we had a good collaboration with our principals. Councilmember Brown announced he would be the Pedestrian and Bicycle Committee liaison; and congratulated the Gas Department on being in the top 500 in the United States for Gas Departments. Gas Superintendent Robert Rohm stated the City's Gas Department is ranked 167 out of the top 500.

12 December 2016

Councilmember Boone commented we have the best tasting water in the Country. He said the Personnel Board next meeting will be in January. Councilmember Boone said the Harbor Board has an agenda item to begin fixing the seawall at the City's marina.

Council President Burrell thanked Mayor Wilson for having the Department Heads future good comments at the meetings. He thanked the IT Department for making it available to livestream the Work Sessions too. Council President Burrell said he wanted to straw poll the Councilmembers on the request for more Christmas lights and asked Community Affairs and Recreation Director Sherry Sullivan to come forward to explain the request. Ms. Sullivan mentioned the proposed Facebook page "Make our Lights Great Again" and that there are 37 trees on Section Street that need more lights. Council President Burrell said the cost is estimated at \$23,000.00 with a labor cost of approximately \$12,000.00 for a total of around \$35,000.00 to enhance these lights. Ms. Sullivan stated these lights remain on through Mardi Gras and the Fairhope Arts and Crafts Festival. Councilmembers Robinson, Conyers, Brown, and Boone said yes to fix the lights. Councilmember Boone commented he does not want this problem to happen next year. Council President Burrell said yes, but reluctantly. The consensus of the Councilmembers was to fix the lights.

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute a Contract for Professional Legal Services for Review of Pending Litigation for RFQ No. PS010-17, with Jones Walker, LLC with a cost not to exceed \$11,000.00. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2629-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a Contract for Professional Legal Services for Review of Pending Litigation for RFQ No. PS010-17, with Jones Walker, LLP, of Mobile, AL, with a cost not to exceed \$11,000.00.

DULY ADOPTED THIS 12TH DAY OF DECEMBER, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

12 December 2016

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute a Contract for Professional Engineering Services, for RFQ No. PS001-17 (Project No. PW001-17) for Fly Creek Marina Seawall Improvements 2017, with FMS Engineering Services, Inc. with a cost not to exceed \$5,200.00. Seconded by Boone, motion passed unanimously by voice vote. Council President Burrell thanked the Harbor Board for saving the City money by helping with this issue.

RESOLUTION NO. 2630-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute a Contract for Professional Engineering Services, for RFQ No. PS001-17 (Project No. PW001-17) for Fly Creek Marina Seawall Improvements 2017, with FMS Engineering Services, Inc. with a cost not to exceed \$5,200.00.

DULY ADOPTED THIS 12TH DAY OF DECEMBER, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution to Award Bid for Crowd Control Barricades for the Public Works Department (Bid No. 003-17) to Friedrichs Custom Manufacturing, Inc. with a bid proposal of 186 units at \$91.00 each (not to exceed \$16,926.00 total). Seconded by Councilmember Brown, motion passed unanimously by voice vote.

*

*

12 December 2016

RESOLUTION NO. 2631-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope did request, receive, and open bids for Crowd Control Barricades for the Public Works Department (Bid Number 003-17) at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following bids were opened and tabulated as follows:

Please see attached Bid Tabulation for the
Crowd Control Barricades

[3] After evaluating the bid proposals with the required bid specifications, Friedrichs Custom Manufacturing, Inc., with the bid proposal of 186 units at \$91.00 each (\$16,926.00 total), is now awarded the bid for Crowd Control Barricades for the Public Works Department.

Adopted on this 12th day of December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

*

*

12 December 2016

CITY OF FAIRHOPE

Bid Tabulation

Bid No : 083-17

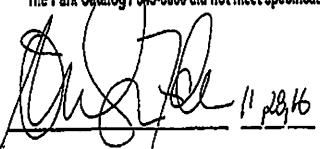
Bid Name: Barricades 2017

Bid OPENED: November 28, 2016 9:00 a.m.

VENDOR	Bid Response forms Executed / Signed / Notarized	Delivery Lead time ARO Days	Cost of each 8ft X 43 inch steel barricade (F2-B-FF or equivalent)	Total for 186	Price breaks ea (if any)	Price breaks ea (if any)	Price breaks ea (if any)	Price breaks ea (if any)	Make / Model
Highlands Products Group, LLC dba The Park Catalog	yes	5-7 days	\$70.25 **** (includes shipping)	\$13,057.00					The Park Catalog / 543-6000****
Friedrichs Custom Mfg., INC	yes	5-10 days	\$93.60 up to 100	\$16,926.00*	\$91.00*	\$90.00	\$89.00	\$88.00	Friedrichs / F-2-BFF 87"
Epic Solutions Worldwide dba Epic Solutions	yes	5 days	\$93.00 (includes shipping)	\$ 17,298.00					Epic solutions QS-BARR-2.5-Flat
Varsity Brands Holding Company, Inc. dba BSN SPORTS, LLC	yes	10-15 days	\$112.28	\$28,884.08					BSN / 1273885
The Tams Group	yes	60 days	\$152.25	\$28,318.50					Blockader / Classic 8F FHhook

Recommendation: Award bid to Friedrichs Custom Manufacturing, Inc. In the amount of \$16,926.00.

****The Park Catalog / 543-6000 did not meet specifications of the Bid.


Jennifer Fidler

Director of Public Works


Daniel P. Ames

Purchasing Manager

12 December 2016

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution to Approve leasing four (4) Multi-function Network Devices (Copier/Scanner/Fax) for the City of Fairhope off the Alabama State Department of Purchasing bid list with a cost of \$14,204.68 per year (\$42,614.04 per 3-Year Contract Life). Seconded by Councilmember Boone, motion passed unanimously by voice vote.

RESOLUTION NO. 2632-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to approve the three (3) year lease of four (4) Multi-function Network Devices (Copier/Scanner/Fax) for the City of Fairhope and the type of equipment needed is on the Alabama State Department of Purchasing bid list and therefore does not have to be let out for bid; and

[2] The following is the Alabama State Department of Purchasing contract information:

Alabama State Contract Number: T-190

Three (3) for City Hall, Public Utilities, and Purchasing; and

One (1) for Police Department

Cost is \$14,204.68 per Year or \$42,614.04 per 3-Year Contract Life

Adopted on this 12th day of December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

12 December 2016

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution to Approve leasing one (1) Multi-function Network Devices (Copier/Scanner/Fax – Wide Format Color Copier) for the City of Fairhope off the U. S. Communities Buying Group with a cost of \$2,721.72 per year (\$8,165.16 per 3-Year Contract Life). Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

RESOLUTION NO. 2633-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to approve the three (3) year lease of one (1) Multi-function Network Device (Wide Format Color Copier) for the City of Fairhope and the type of equipment needed through the U.S. Communities buying group and therefore does not have to be let out for bid; and

[2] The following is the cost of renting the unit in a 36 month FMV Lease through U.S. Communities is estimated at:

One (1) Multi-function Network Device (Wide Format Color Copier) for IT Department

Cost is \$2,721.72 per Year or \$8,165.16 per 3-year Contract Life

Adopted on this 12th day of December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

*

*

12 December 2016

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution that Mayor Karin Wilson is hereby authorized to execute an Agreement concerning Tolling of the Statute of Limitations between the Utilities Board of the City of Daphne and the City of Fairhope regarding jointly owned gas lines. The motion was seconded by Councilmember Brown. City Attorney Wynne explained the need for this resolution; and is regarding jointly owned gas lines and accounting issues that are complexed. He said that the Council President and the Daphne Utilities Board is trying to get this issue settled; and Daphne was worried about the time limits running out for any type of claim or lawsuit. He said this agreement tolls the statute of limitations for the time limits. After further discussion, motion passed unanimously by voice vote.

RESOLUTION NO. 2634-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to execute an Agreement concerning Tolling of the Statute of Limitations between the Utilities Board of the City of Daphne and the City of Fairhope regarding jointly owned gas lines.

Adopted on this 12th day of December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing the Submission of an FY2017 Transportation Alternatives Program Grant to the Alabama Department of Transportation to Construct New Sidewalk Facilities for Pedestrians between U. S. Highway 98 and Baldwin County Road 13 along both Manley Road and Baldwin County Road 44; and authorizing Mayor Karin Wilson to sign all required grant application documents on behalf of the City. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

12 December 2016

RESOLUTION NO. 2635-16

**AUTHORIZING THE SUBMISSION OF AN
FY 2017 TRANSPORTATION ALTERNATIVES PROGRAM GRANT
TO THE ALABAMA DEPARTMENT OF TRANSPORTATION
TO CONSTRUCT NEW SIDEWALK FACILITIES FOR PEDESTRIANS**

WHEREAS, the Alabama Department of Transportation (ALDOT) is accepting applications from municipal governments for FY 2017 Transportation Alternatives Program (TAP) Grants; and

WHEREAS, the City of Fairhope has identified the need to provide new sidewalk facilities designated for use by pedestrians between US Highway 98 and Baldwin County Road 13 along both Manley Road and Baldwin County Road 44 in Fairhope; and

WHEREAS, the total project cost is estimated at \$383,267, and if funded, the grant will pay 80% or \$306,614 and the City of Fairhope will be responsible for providing 20% or \$76,653; and

WHEREAS, if funded, the City will be responsible for paying 100% of engineering design fees; and

WHEREAS, if funded, the City will see this project through to completion and will be responsible for providing long-term maintenance of the new facilities;

THEREFORE, BE IT RESOLVED BY THE City of Fairhope, IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Fairhope authorizes submission of a TAP Grant to ALDOT requesting funds to construct new pedestrian facilities.

BE IT FURTHER RESOLVED that the City Council authorizes the Mayor to sign all required grant application documents on behalf of the City.

DULY ADOPTED THIS 12TH DAY OF DECEMBER, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

12 December 2016

Councilmember Robinson introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Jones Walker, LLP for Professional Legal Services for RFQ No. PS014-17, Professional Legal Services Restricted to those not covered under The City's Commercial Liability Policy, and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule. The motion was seconded by Councilmember Boone. Council President Burrell stated he met with Matt McDonald and this is a good firm. Mayor Wilson commented the good thing is that his firm will not charge over what insurance will pay. After further discussion, motion passed unanimously by voice vote.

RESOLUTION NO. 2636-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Jones Walker, LLP, of Mobile, AL to perform professional legal services for RFQ No. PS014-17, Professional Legal Services Restricted to those not covered under The City's Commercial Liability Policy, and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule.

DULY ADOPTED THIS 12TH DAY OF DECEMBER, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Conyers introduced in writing, and moved for the adoption of the following resolution, a resolution that the City Council approves the selection of Elias Technologies, a/k/a Cyber Forensics 360, for Professional IT Services; and hereby authorizes Mayor Karin Wilson to negotiate a fee schedule. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

12 December 2016

RESOLUTION NO. 2637-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that the City Council approves the selection of Elias Technologies, a/k/a Cyber Forensics 360, for Professional IT Services; and hereby authorizes Mayor Karin Wilson to negotiate the fee schedule.

DULY ADOPTED THIS 12TH DAY OF DECEMBER, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

Councilmember Robinson stated he does not know this group and checked out references; and was concerned there were none for municipal government. Mayor Wilson stated Gary Cowles is the best. Councilmember Boone said this company is not familiar with our system. Mayor Wilson said there would be more opportunity to discuss, but wants the City to use different engineering firms than what we used in the past. Councilmember Boone said it would be more beneficial for the City to use someone who is familiar with our system; and it would speed things up. Mayor Wilson stated she wants fresh eyes on it. Councilmember Robinson said the firm must have experience in the field.

After further discussion, Councilmember Conyers introduced in writing, and moved for the adoption of a resolution that the City Council hereby authorizes Mayor Karin Wilson to negotiate a fee schedule and establish a not-to-exceed limit with Cowles Murphy Glover and Associates, LLC, for RFQ No. PS013-17 (Project No. SEW001-17), Professional Engineering Capacity Study for Gas, Water, and Sewer Utilities. Due to lack of a second, motion failed to adopt the above mentioned resolution.

12 December 2016

The following individuals spoke during Public Participation:

1. Lynn Maser, resident of Rock Creek, addressed the City Council and requested the City Council to repeal the Fly Creek PUD Ordinance. She mentioned cases from Birmingham and Mountain Brook.
2. Janet Hinton, 373 Francilla Circle, addressed the City Council regarding the Christmas lights and commented they looked great. She suggested citizens to sponsor a tree each year to pay for the lights. Ms. Hinton said design wise she never thought the tree lighting was incomplete.

Councilmember Boone moved to adjourn the meeting. Seconded by Councilmember Conyers, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:59 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA)(
 :
COUNTY OF BALDWIN)(

The City Council met in a Work Session at 4:30 p.m.,
Delchamps Room, 161 North Section Street,
Fairhope, Alabama 36532,
on Monday, 12 December 2016.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson, Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

Council President Burrell called the meeting to order at 4:30 p.m.

The following topics were discussed:

- Council President Burrell announced that the Discussion of the Fairhope Airport was put on the agenda in error and therefore being removed.
- Stacy McKean and Community Affairs and Recreation Director Sherry Sullivan addressed the City Council and explained the ADECA Land and Water Conservation Fund (“LWCF”) FY16 Grant application which will be used for the Manley Road Soccer Complex to help purchase bleachers, press box, and locker rooms. Ms. McKean said this is a fifty/fifty match up to \$300,000.00; and the grant can be used on parklands. Councilmember Brown questioned if sidewalks were budgeted for the Soccer Complex. Ms. Sullivan said we could allow for more sidewalks.

Council President Burrell took a straw poll from the City Council whether or not to move forward with the application. The consensus of the Councilmember was to move forward with the full amount of the grant.

- Mayor Wilson discussed the need to extend the FY16 budget for 90 days and to freeze spending until the audit is complete. She mentioned her two man financial advisory group; and found some reporting issues that need to be addressed. She stated the two percent cost of living raise is halted; and we will use a merit based incentive moving forward. Mayor Wilson said she will be reviewing and verifying critical budget numbers with Department Heads. She stated we need to separate the Utilities from the General Fund; and she told Hartmann, Blackmon and Kilgore this needs to be done for this year.

Mayor Wilson also mentioned PARKA who prepares municipal studies; and said she would be meeting with them sometime in December. She said they can a salary study with administrative best practices. Mayor Wilson said this could be done for around \$35,000.00.

- The next item on the agenda was the Discussion of Flooding Issues. Planning Director Jonathan Smith began the discussion in regards to the public’s health, safety, and welfare for all citizens within the Planning Jurisdiction for stormwater facilitation and infrastructure issues. He mentioned the growth and the need to make sure our sewer and water capacity meets this growth.

Water and Sewer Superintendent Dan McCrory stated we have 20 lift stations that feed to one lift station on Section Street which handle 30 percent of our capacity. We have a total of 68 lift stations right now. This lift station and the lift station at Quail Creek both need upgrades. Mr. McCrory said the North Section Street lift station collection system is at capacity. Council President Burrell questioned if other lift stations handle any of the others; and if pipes are large enough to handle. Councilmember Robinson questioned the needed timeframe for the study and upgrades. Mr. McCrory stated the study will take at least four to six months; and commented the ultimate solution would be to put a moratorium of subdivisions. Council President Burrell questioned why this was not brought before now. John Avent with Dewberry/Preble-Rish addressed the City Council and explained that Mr. McCrory had been trying to get this done for years. Council President Burrell commented the Treatment Plant is not the issue.

Councilmember Conyers questioned if the moratorium would be just for certain locations. Mr. McCrory and Mr. Smith both explained we cannot discriminate and single out certain locations. Mayor Wilson said we need to update our application process and this will take longer than the 60 days. She said we need time to protect our citizens from potential health risks. Councilmember Robinson stated the things already approved will not be stopped. Councilmember Boone asked if the process will be a base study to find issues, get recommendations, and costs for correcting.

Public Works Director Jennifer Fidler brought stormwater issues; and major infrastructure issues which became more prevalent with the April 2014 storms. She mentioned our biggest concern is the Tatumville Gulley Watershed. Council President Burrell commented that was a 500 year rain event. Councilmember Boone said it was more like a 5,000 year rain event. Ms. Fidler gave an example of the overbuilt lots: small cottages being torn down and an overbuilt house is the replacement. Mr. Smith said stormwater facilitation does not happen overnight; and small changes will in a long way result in significant help. Council President Burrell suggested putting money in the budget for small sections each time. Ms. Fidler mentioned the need to do a Tatumville Gulley Watershed study like we did for the Volanta Watershed.

Councilmember Brown stated that Christopher Baker suggested a retention pond before the water empties into our watersheds. Building Official Erik Cortinas said that according to the new FEMA flood maps all of our creek beds will be designated as flood zones now.

Mayor Wilson stated she wanted the moratorium pushed to the agenda tonight with it being for six months. She said we need to review all regulations especially in high density; and we need to protect our citizens. Mr. Smith explained the ordinance and suggested removing the word "amend" from the section that states "review and amend." Councilmember Boone said we should be giving a seven days' notice; and it should be put off until December 22, 2016. Councilmember Robinson agreed and said this should be where citizens can speak too. Council President Burrell suggested a 10-day moratorium. Councilmember Conyers stated we should give citizens a chance to speak and put on the December 22, 2016 agenda.

Mayor Wilson said this is not last minute; and not passing the moratorium will make the Planning Department busier again. Councilmember Conyers stated we ran on full transparency; and developers are part of the City. Councilmember Boone commented that he did not like that this was brought up 10 minutes before tonight's agenda.

- Council President Burrell brought up the contribution for the Senior Bowl. He mentioned that they were requesting for a \$35,000.00 donation again this year; and wanted to do a straw poll from the City Council. Councilmember Conyers said no, Councilmember Robinson asked if they would take a smaller donation and still ensure practice; Councilmember Boone said yes; and Mayor Wilson commented we could turn into a tourism event. Council Burrell said this event does not generate rooms for our hotels or revenue for the City. City Clerk Lisa Hanks mentioned they were late last year with their request and were told last year to have their letter requesting any funding by June 1st of this year. The consensus of the City Council was to not appropriate the \$35,000.00 for this event.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:00 p.m.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

STATE OF ALABAMA)
 :
COUNTY OF BALDWIN)(

The City Council met in an Agenda Meeting at 5:30 p.m.,
Delchamps Room, 161 North Section Street,
Fairhope, Alabama 36532,
on Monday, 12 December 2016.

Present were Council President Jack Burrell, Councilmembers: Jay Robinson,
Jimmy Conyers, Robert Brown, and Kevin Boone, Mayor Karin Wilson, City
Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

Due to the Work Session Agenda Items needing more time for an extensive
discussion, the Agenda Meeting was not held.

Jack Burrell, Council President

Lisa A. Hanks, MMC
City Clerk

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF FAIRHOPE,
ALABAMA, TO PROTECT THE HEALTH, SAFETY
AND GENERAL WELFARE OF THE PEOPLE
RELATING TO THE SUBDIVISION
REGULATIONS, DECLARING A MORATORIUM
ON THE FILING OF SUBDIVISION AND MULTIPLE OCCUPANCY
PROJECT APPLICATIONS
WITHIN THE CITY LIMITS AND THE FIVE MILE
PLANNING JURISDICTION**

WHEREAS the City of Fairhope has adopted the Fairhope Subdivision Regulations that regulate the subdivision of land and multiple occupancy projects within the city limits and the five-mile planning jurisdiction;

WHEREAS there has been rapid and substantial growth in and around the City of Fairhope; and

WHEREAS the City Council desires to evaluate public utility availability, address traffic issues, review the City's drainage regulations, review requirements to protect sensitive environmental areas, review of existing subdivision regulations and zoning ordinance, access management on major corridors and other traffic related concerns; and

WHEREAS the City Council has determined that the adoption of the moratorium is appropriate to prevent conditions that may threaten the community's health, safety, and welfare; and

WHEREAS placing a moratorium of limited duration and limited scope would be in the public interest and promote orderly land development;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FAIRHOPE, ALABAMA, DOES ORDAIN AS FOLLOWS:

- Section 1. Moratorium Established. Except as hereafter set forth, a moratorium is imposed upon the acceptance and consideration of all Subdivision and Multiple Occupancy Project Applications by the City of Fairhope Planning Commission (the "Moratorium").
- Section 2. Exemption for Current Projects. Notwithstanding anything contained in Section 1 hereof to the contrary, the Moratorium shall not apply to any project for which any of the following has been made to and received by the City of Fairhope Planning Commission prior to the effective date of this ordinance:
- a. Application for preliminary plat approval; or
 - b. Application for final plat approval.
 - c. Application for multiple occupancy project approval.

Ordinance No. _____
Moratorium – Subdivision/Multiple Occupancy Project Applications
Page -2-

- Section 3. Categorical Exemptions. The following forms of subdivision are expressly exempted by the Moratorium based upon a finding by the City Council that such subdivisions do not materially impact the issues sought to be addressed during the Moratorium:
- a. Replat as defined in Article IV, Section E. of the Fairhope Subdivision Regulations.
- Section 4. Effective Period of Moratorium. The Moratorium shall be effective immediately upon passage, publication as required by law, and shall continue for a period of six (6) months, unless terminated sooner by action of the City Council.
- Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-exemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

ADOPTED BY THE CITY COUNCIL AT A
REGULAR MEETING THEREOF ON THE 22ND DAY OF DECEMBER, 2016

Karin W. Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that **HAYMES SNEDEKER** is hereby appointed as Municipal Judge. The term of the Municipal Judge shall serve a two-year term (January 1, 2017 – January 1, 2019) and until a successor is elected by the council and qualified. Section 12-14-30, Code of Alabama, 1975.

ADOPTED 22ND DAY OF DECEMBER, 2016

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, the newly elected City Council officially took office on November 7, 2016; and

WHEREAS, the Budget for the fiscal year ending September 30, 2017 has not been adopted by the incumbent City Council; and

WHEREAS, Resolution No. 2616-16 was adopted on November 14, 2016 to allow invoices and expenditures to continue as needed through December 22, 2016; and

WHEREAS, the City invoices need to continue being paid on a weekly basis, in order to take advantage of any available discounts, and to more nearly match the outflow of cash to the receipt of revenue from the three utility billing cycles.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that the budgeted items adopted for FY 2016 that are required for the day to day operations of the City and to meet prior financial obligations are hereby adopted to be used and extended for 90 days, or until such time the new budget is adopted, to allow the invoices and expenditures to continue as needed.

Adopted on this 22nd day of December 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

WHEREAS, the newly elected City Council officially took office on November 7, 2016; and

WHEREAS, the Budget for the fiscal year ending September 30, 2017 has not been adopted by the incumbent City Council; and

WHEREAS, Resolution No. 2616-16 was adopted on November 14, 2016 to allow invoices and expenditures to continue as needed through December 22, 2016; and

WHEREAS, the City invoices need to continue being paid on a weekly basis, in order to take advantage of any available discounts, and to more nearly match the outflow of cash to the receipt of revenue from the three utility billing cycles.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that the budgeted items adopted for FY 2016 that are required for the day to day operations of the City and to meet prior financial obligations are hereby adopted to be used and extended for 90 days, or until such time the new budget is adopted, to allow the invoices and expenditures to continue as needed.

Adopted on this 22nd day of December 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Karin Wilson is hereby authorized to approve and negotiate a fee schedule with FMS Engineering Services, Inc. of Mobile, AL to perform Engineer of Record services for RFQ No. PS012-17, Professional Engineering Services for Pool Building Facade Repair.

DULY ADOPTED THIS 22nd DAY OF DECEMBER, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk



MEMO

DEC 8 '16 PM 1:13

DP

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: December 8, 2016

Re: RFQ No. PS012-17, Professional Engineering Services for Pool Building Façade Repair

The Public Works Department has requested the hiring of a professional engineering firm for RFQ No. PS012-17, Professional Engineering Services for Pool Building Façade Repair.

Per our Procedure for Procuring Professional Services, Per our Procedure for Procuring Professional Services, Sherry Sullivan, Community Affairs and Recreation Director, and I routed a short list through you, to the Mayor.

Per our Procedure for Procuring Professional Services, under Variants to Procedure, the Mayor exercised option #1, choosing FMS Engineering Services, Inc., of Mobile, AL.

Please place on the next available City Council Agenda this request to approve FMS Engineering Services, Inc., of Mobile, AL., to perform Engineer of Record services for RFQ No. PS012-17, Professional Engineering Services for Pool Building Façade Repair, and authorize the Mayor to negotiate a fee schedule.

Cc: file

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, A.C.M.O.

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper



Cc: file

MEMO

To: Deborah Smith, Treasurer
From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: December 6, 2016

Re: Choosing Professional Engineer for RFQ No. PS012-17, Professional Engineering Services for Pool Building Façade Repair.

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

The Public Works Department has requested the hiring of a professional engineering firm for RFQ No. PS012-17, Professional Engineering Services for Pool Building Façade Repair.

Per our Procedure for Procuring Professional Services, Sherry Sullivan, Community Affairs and Recreation Director, and I are routing this short list through you, to the Mayor. This list is from our prequel list of professional service providers, and particularly, those that indicated an ability in structural engineering. Please move this procurement of professional services forward to the Mayor for selection of a professional service provider.

The short list is:

[Mayor, please initial and date your selection]

KW *12/7/16*

FMS Engineering Services, Inc.
Cristin Faircloth
C2509 Commercial Park Drive
Mobile, AL 36606
450-2377

_____ / /

Engineering Design Technologies, Inc.
Lawrence Wilson
9786-B Timber Circle
Spanish Fort, AL 36527
251-680-2241

_____ / /

Magnolia River Services, Inc.
Kimberly Hoff
408 Bank Street
Decatur, AL 35601
256-773-9420

_____ / /

Beafort Engineering Services, Inc.
Walter Bolton
311 Fels Ave.
Fairhope, AL 36532
929-0551

_____ / /

None. Submit another list

Cc: file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

printed on recycled paper







RESOLUTION NO. _____

WHEREAS, the City Council has not adopted the proposed Budget for the FY 2016-2017; and

WHEREAS, the City Council will adopt and approve the proposed section of the Community Development Budget (appropriations) for 2016-2017.

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA that the City of Fairhope hereby adopts and approves the proposed section of the Community Development Budget (appropriations) for the FY 2016-2017.

ADOPTED THIS 22nd DAY OF DECEMBER, 2016

Karin Wilson, Mayor

ATTEST:

Lisa A. Hanks, MMC
City Clerk

Proposed Community Development 2016-2017

	<u>2015-16</u>	<u>2016-17</u>
Mobile Bay NEP	\$5,000	\$5,000
Baldwin County Trailblazer/Walking School Bus	\$5,000	\$5,000
Veterans Cemetery	\$3000	\$0
Senior Bowl	\$35,000	\$0
Care House	\$5,000	\$5,000
Ecumenical Ministries	\$10,000	\$10,000
Eastern Shore Chamber of Commerce	\$6,000	\$6,000
Education Advisory Committee	\$345,000	\$345,000
Optimist Club/Dogwood Trail Program	\$2,000	\$2,000
Fairhope Film Festival	\$10,000	\$8,000
Rotary Youth Club	\$55,000	\$50,000
Misc Golf (FIS, Booster, FEEF)	\$7,500	\$7,500
Pirate Booster	\$35,000	\$35,000
Lighthouse Domestic Violence Shelter	\$2,000	\$2,000
Eastern Shore Art Center	\$20,000	\$20,000
Downtown Fairhope Business Association	\$20,000	\$20,000
Baldwin County Economy Development Business Alliance	\$15,000	\$15,000
Thomas Hospital	\$50,000	\$50,000
<hr/>		
TOTAL AMOUNT PROPOSED:	\$630,500	\$574,000

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that Mayor Karin Wilson is hereby authorized to execute a Utility Easement between the Fairhope Single Tax Corporation, and the City of Fairhope to construct, erect, set, install, renew, repair, maintain, improve, expand and operate water, gas, and sewer mains and a sewer pump station on, upon, along, over, through and across the property described in the easement.

Adopted on this 22nd day of December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

UTILITIES EASEMENT

Grantee: The City of Fairhope, a municipal corporation 161 North Section Street Fairhope, AL 36532	Grantor: Fairhope Single Tax Corporation 336 Fairhope Ave. Fairhope, AL 36532
Property address: 11732 Higbee Rd. Fairhope, AL 36532 Tax Parcel No. 46-01-02-0-000-001.516	Fairhope Single Tax Corporation Lessee: St. Michael Catholic High School, an Alabama non-profit corporation

STATE OF ALABAMA
BALDWIN COUNTY

KNOW ALL MEN BY THESE PRESENTS: That the **Fairhope Single Tax Corporation**, as owner (“**GRANTOR**”), for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable considerations, this day cash in hand paid by **The City of Fairhope**, a municipal corporation (“**GRANTEE**”), the receipt whereof is hereby acknowledged, does hereby grant unto said **GRANTEE**, its successors and assigns, an easement on, across and under the easement area described on Exhibit A (the “**Easement Area**”), the for the purpose of constructing, reconstructing, replacing, repairing, operating and maintaining a sanitary sewer pump station together with associated foundations, vaults, motors, pumps, grinders, piping, access hatches, valves, control panels, transformers, electrical circuits, fencing and other equipment presently providing for the pumping and disposal of sanitary sewer from St. Michael Catholic High School to the **GRANTEE**’S sanitary sewer lines and forced sewer mains along Higbee Road, and all other appliances necessary or convenient in connection therewith from time to time over, under and across the land hereinafter described, and a right of survey to determine the boundaries of said Easement Area together with all the rights and privileges necessary or convenient for the full enjoyment or use thereof for the purposes above described, including the right to ingress and egress to and from said Easement Area and the right to cut, remove, and keep clear; without the use of chemicals, all trees and undergrowth and all other obstructions under, on or above said strip and dangerous trees which now or may hereafter injure, endanger or interfere with any of the works within said Easement Area, **SUBJECT HOWEVER**, to all matters of record in the office of the Judge of Probate of Baldwin County, Alabama.

The easement herein granted shall terminate at such time as **GRANTEE** and/or St. Michael Catholic High School no longer use such Easement Area for the purpose of constructing, reconstructing, replacing, repairing, operating and maintaining a sanitary sewer pump station on, across and under the Easement Area as may be established by an affidavit of **GRANTOR** recorded in the Office of the Judge of Probate, Baldwin County, Alabama.

TO HAVE AND TO HOLD unto said **GRANTEE**, its successors and assigns, **FOREVER** but subject to the termination provision in the preceding paragraph.

Without the specific and written agreement of the GRANTOR, GRANTEE shall have no right to allow others to utilize the Easement Area for other utilities unrelated to the use of the Easement Area as a sewer pump station.

The GRANTOR hereby covenants and warrants that it has full right to grant the use and enjoyment of the Easement Area as herein granted.

IN WITNESS WHEREOF, GRANTOR Fairhope Single Tax Corporation has executed this instrument by and through its duly authorized representative(s) on this the ____ day of _____, in the year _____.

FAIRHOPE SINGLE TAX CORPORATION

By: _____
As its President

ATTEST:

By: _____
Its Secretary

STATE OF ALABAMA
COUNTY OF BALDWIN

I, the undersigned authority, a Notary Public in and for said state and county, hereby certify that Lee Turner, whose name as President, and Michael Arnold, whose name as Secretary, of the FAIRHOPE SINGLE TAX CORPORATION, and who are known to me, acknowledged before me on this date that, being informed of the contents of this utilities easement and with full authority, executed the same voluntarily on the day the same bears date for and as the act of said corporation.

Given under my hand and notary seal this the ____ day of _____, _____.

(SEAL)

NOTARY PUBLIC
My Commission Expires: _____

This instrument prepared by:

EXHIBIT A

Description of Easement Area

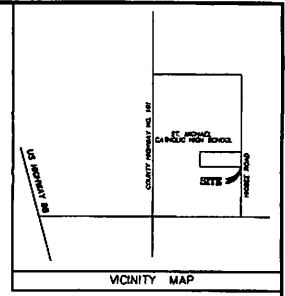
The following described property in the City of Fairhope, Baldwin County, Alabama, viz:

Commencing at the Northeast corner of Section 2, Township 6 South, Range 2 East, Baldwin County, Alabama, thence run South 00°-17'-34" West, along the East line of said Section 2, 2601.41 feet; thence North 89°-43'-52" West, 30.00 feet to a set rod and cap (Rowe); thence continue North 89°-43'-52" West, 10.00 feet to the West right of way line of Dick Higbee Road (80' right of way) and the Point of Beginning of the property herein described; thence continue North 89°-50'-13" West, 37.4 feet to a set rod and cap (Rowe); thence North 00°-43'-09" West, 44.13 feet to a set rod and cap (Rowe); thence South 87°-03'-07" East, 38.22 feet to a set rod and cap (Rowe) and the West line of said right of way line; thence South 00°-16'-57" West, along said right of way line, 42.25 feet to the Point of Beginning.

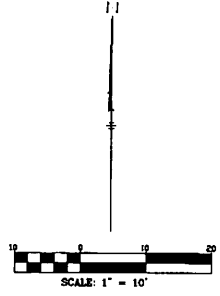
LEGEND

- P.O.B. POINT OF BEGINNING
- R/W RIGHT-OF-WAY
- PVC POLYVINYL CHLORIDE PIPE
- SS- SANITARY SEWER LINE
- RPO REAL PROPERTY BOOK
- DB DEED BOOK
- PB PLAT BOOK
- PG PAGE
- TREE W/ SIZE & TYPE
- SPOT ELEVATION
- EXISTING CONTOUR
- T.B.M. TEMPORARY BENCHMARK
- F.F.E. FINISHED FLOOR ELEVATION
- U/G P- UNDERGROUND POWER LINE
- U/G T- UNDERGROUND TELEPHONE LINE
- SET ROD & CAP
- SET 5/8" NEAR & CAP CA-1084-15
- POWER POLE
- SERVICE POLE
- TELEPHONE POLE
- DUY WIRE
- LIGHT POLE
- TELEPHONE PEDESTAL
- FENCE LINE
- OVERHEAD POWER LINE
- OVERHEAD TELEPHONE LINE
- ELECTRIC TRANSFORMER
- STREET SIGN (TYP.)
- SAN SEWER MANHOLE
- WATER VALVE
- WATER METER
- GAS METER
- GRATE INLET
- BOX INLET W/ MANHOLE
- FIRE HYDRANT
- FORESHORTENED LINE

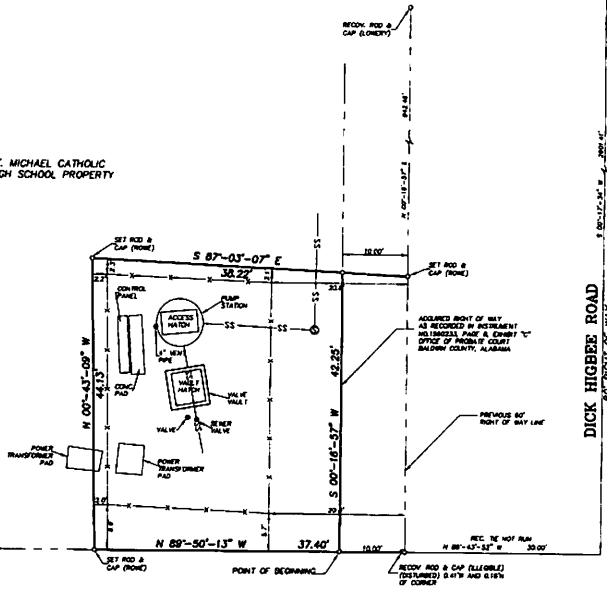
POINT OF COMMENCEMENT
NORTHEAST CORNER SECTION 2
TOWNSHIP 6 SOUTH, RANGE 3 EAST



- NOTES:**
- 1.) Standards of Practice require that "the horizontal position of physical features must be plotted to 1/200th inch of final map scale". Dimensions "snapped" from the electronic version of this map should be considered to be no more accurate than 1/200th of the map scale noted. Critical clearance dimensions must be field checked.
 - 2.) Bearing Basis: Referenced to Alabama State Plane Coordinate System West Zone (102) NAD 83(03) established by RIN OPS utilizing ALD01 Network as a continuously operating reference station.
 - 3.) Type of Survey: AS-Built Pump Station
 - 4.) Field Date: September 01, 2016.
 - 5.) The source of the parent tract legal description is instrument no. 1503504, Probate Court Records, Baldwin County, Alabama.



ST. MICHAEL CATHOLIC
HIGH SCHOOL PROPERTY



LEGAL DESCRIPTION

STATE OF ALABAMA
COUNTY OF BALDWIN

Commencing at the Northeast corner of Section 2, Township 6 South, Range 3 East, Baldwin County, Alabama, thence run South 00°-17'-34" West, along the East line of said Section 2, 2601.41 feet; thence North 89°-43'-52" West, 30.00 feet to a set rod and cap (Rowe); thence continue North 89°-43'-52" West, 10.00 feet to the West right of way line of Dick Higbee Road (80' right of way) and the Point of Beginning of the property herein described; thence continue North 89°-50'-13" West, 37.4 feet to a set rod and cap (Rowe); thence North 00°-43'-00" West, 44.13 feet to a set rod and cap (Rowe); thence South 07°-03'-07" East, 30.22 feet to a set rod and cap (Rowe) and the West line of said right of way line; thence South 00°-15'-57" West, along said right of way line, 42.25 feet to the Point of Beginning.

I hereby state that all parts of this survey and drawing have been completed in accordance with the current requirements of the Standards of Practice for Surveying in the State of Alabama to the best of my knowledge, information, and belief.

Cecil T. Hudson
Cecil T. Hudson, PLS
Alabama Licensed Professional Land Surveyor No. 29983-5
Survey Date: **SEPTEMBER 01, 2016**

(NOT OPEN) (UNNAMED ROAD) 66' RIGHT OF WAY

<p>REVISIONS:</p> <p>11/21/18 ADD 1/2" R.O.W. STRIP AND REVISION GRADE LEGS</p>	<p>AS-BUILT SURVEY OF: SEWER PUMP STATION</p> <p>PREPARED FOR ST. MICHAEL CATHOLIC HIGH SCHOOL</p> <p>ROWE ENGINEERING AND SURVEYING, INC. CONSULTING ENGINEERS</p> <p>ALABAMA CA-1084-15 FLORIDA LB-8101-PS MISSISSIPPI CA-28106-13 9706 COTTAGE HILL ROAD MOBILE, ALABAMA 36688 PHONE: 251-949-2264 FAX: 251-949-1500</p>
<p>AGUR: 84703 PUMP STATION.dwg DWG</p>	<p>JOB: 84703 PS 1940/9 TAX</p>
<p>DATE: 8/2/16</p>	<p>SCALE: 1" = 10'</p>
<p>SHEET NO. 1 OF 1</p>	<p>1 OF 1</p>

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that Mayor Karin Wilson is hereby authorized to accept the assignment, transfer and dedication of sewer pump station fixtures and equipment comprising a part of the sanitary sewer pumping station serving St. Michael Catholic High School at 11732 Higbee Rd., Fairhope, AL 36532, from St. Michael Catholic High School.

Including, without limitation, associated foundations, vaults, motors, pumps, grinders, piping, valves, access hatches, valves, control panels, transformers, electrical panels and circuits, conduit, fencing and other equipment presently providing for the disposal sanitary sewer from St. Michael Catholic High School to the Assignee's forced main sanitary sewer lines along Higbee Road, some of which fixtures and equipment are shown on the plat prepared by Rowe Engineering and Surveying, Inc. dated September 9, 2016.

Adopted on this 22nd day of December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

ASSIGNMENT, TRANSFER AND DEDICATION
of
SEWER PUMP STATION FIXTURES AND EQUIPMENT

St. Michael Catholic High School, an Alabama non-profit corporation (“Assignor”), for \$10.00 and other good and valuable consideration, the receipt and sufficiency whereof are hereby acknowledged, does hereby ASSIGN, TRANSFER and DEDICATE to the **City of Fairhope**, a municipal corporation (“Assignee”), all fixtures and equipment comprising a part of the sanitary sewer pumping station serving St. Michael Catholic High School at 11732 Higbee Rd., Fairhope, AL 36532 within the property described on Exhibit A attached hereto (the “**Sewer Pump Station Easement Area**”) including, without limitation, associated foundations, vaults, motors, pumps, grinders, piping, valves, access hatches, valves, control panels, transformers, electrical panels and circuits, conduit, fencing and other equipment presently providing for the disposal sanitary sewer from St. Michael Catholic High School to the Assignee’s forced main sanitary sewer lines along Higbee Road, some of which fixtures and equipment are shown on the plat prepared by Rowe Engineering and Surveying, Inc. dated September 9, 2016 and attached hereto as Exhibit B.

IN WITNESS WHEREOF, **St. Michael Catholic High School** has caused this instrument to be duly executed on this the ____ day of _____, _____.

St. Michael Catholic High School

Msgr. Michael O. Farmer, President

STATE OF ALABAMA
COUNTY OF MOBILE

I, the undersigned authority, a Notary Public in and for said state and county, hereby certify that **Msgr. Michael O. Farmer**, whose name as **President of St. Michael Catholic High School**, and who is known to me, acknowledged before me on this date that, being informed of the contents of this instrument and with full authority, executed the same in such capacity voluntarily on behalf of the corporation on the day shown above.

Given under my hand and notary seal this the ____ day of _____, _____.

(SEAL)

NOTARY PUBLIC
My Commission Expires: _____

EXHIBIT A

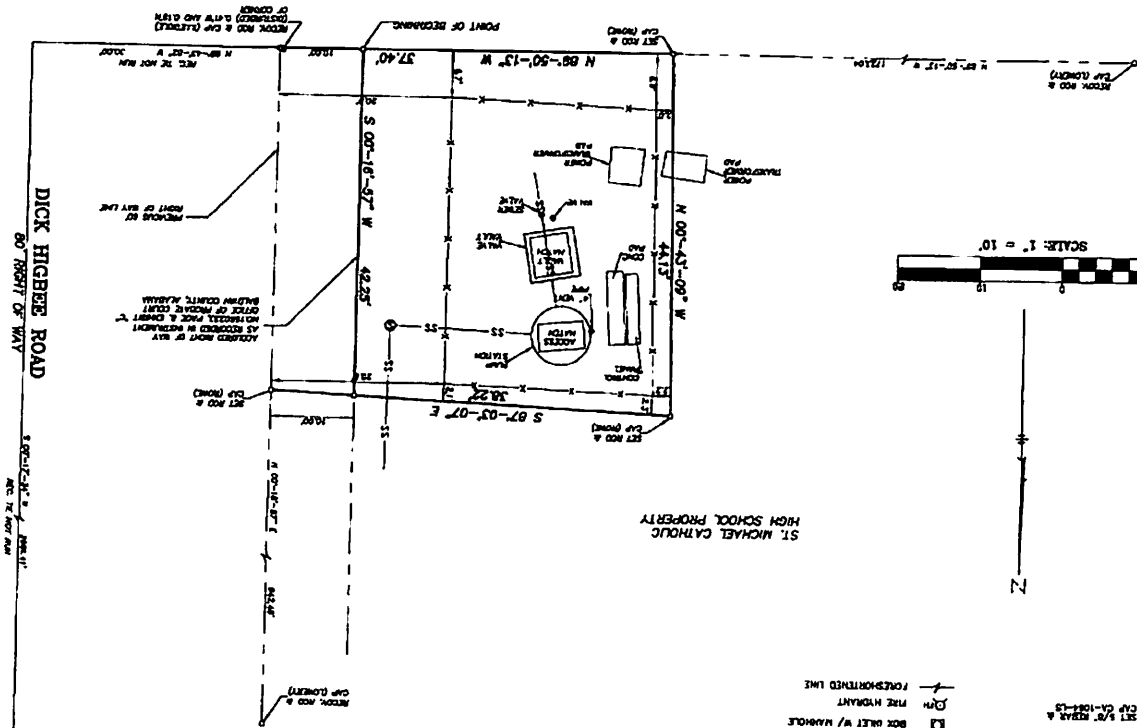
Description of Sewer Pump Station Easement Area

The following described property in the City of Fairhope, Baldwin County, Alabama, viz:

Commencing at the Northeast corner of Section 2, Township 6 South, Range 2 East, Baldwin County, Alabama, thence run South 00°-17'-34" West, along the East line of said Section 2, 2601.41 feet; thence North 89°-43'-52" West, 30.00 feet to a set rod and cap (Rowe); thence continue North 89°-43'-52" West, 10.00 feet to the West right of way line of Dick Higbee Road (80' right of way) and the Point of Beginning of the property herein described; thence continue North 89°-50'-13" West, 37.4 feet to a set rod and cap (Rowe); thence North 00°-43'-09" West, 44.13 feet to a set rod and cap (Rowe); thence South 87°-03'-07" East, 38.22 feet to a set rod and cap (Rowe) and the West line of said right of way line; thence South 00°-16'-57" West, along said right of way line, 42.25 feet to the Point of Beginning.

(NOT OPEN) (UNNAMED ROAD) 66' RIGHT OF WAY

- LEGEND**
- P.O.B. POINT OF BEGINNING
 - R/W RIGHT-OF-WAY
 - P.C. POLYLINE CURVE POINT
 - SS- SURVEY SEWER LINE
 - 9PB REAL PROPERTY BOOK
 - DB DEED BOOK
 - PB PLAT BOOK
 - PG PAGE
 - 1" DIA. TREE W/ SIZE & TYPE
 - SPOT ELEVATION
 - EXISTING CONTOUR
 - T.B.M. TEMPORARY BENCHMARK
 - U/C-P UNDERGROUND POWER LINE
 - U/C-T UNDERGROUND TELEPHONE LINE
 - ST. ROAD & DRIVE A
 - ST. ROAD & DRIVE B
 - ST. ROAD & DRIVE C
 - POWER POLE
 - SEWER POLE
 - TELEPHONE POLE
 - CURB WALL
 - LIGHT POLE
 - TELEPHONE PEDestal
 - DEED BOOK
 - PLAT BOOK
 - PAGE
 - OVERHEAD POWER LINE
 - OVERHEAD TELEPHONE LINE
 - ELECTRIC TRANSMISSION
 - STREET SIGN (TYP.)
 - SAM. SEWER MANHOLE
 - WATER VALVE
 - WATER LETTER
 - GAS LETTER
 - ORATE W/LET
 - BOX W/LET W/ MANHOLE
 - PIPE MANHOLE
 - FORSHORNIED LINE



I hereby state that all parts of this survey and drawing have been completed in accordance with the current requirements of the Standards of Practice for Surveying in the State of Alabama to the best of my knowledge, information, and belief.

Survey Date: SEPTEMBER 01, 2016

Alabama Licensed Professional Land Surveyor No. 29883-S

Case 1, Hudson, A.S.T.

RECEIVED FOR AS-BUILT SURVEY OF SEWER PUMP STATION

ST. MICHAEL CATHOLIC HIGH SCHOOL

CONSULTING ENGINEERS

ROWE ENGINEERING AND SURVEYING, INC.

ALABAMA PROFESSIONAL ENGINEERS

ALABAMA PROFESSIONAL ENGINEERS

PLAT DATE: SEPTEMBER 01, 2016

FILE NO.: 102

DATE: SEPTEMBER 01, 2016

1. Standards of Practice require that the horizontal position of physical features must be plotted to 1/20th inch of final map scale. Dimensions snipped from the electronic version of this map should be considered to be no more accurate than 1/20th of the map scale noted. Critical clearance dimensions must be field checked.

2. Bearing Book: Referenced to Alabama State Plane Coordinate System West Zone (102) NAD 83(03) established by NIT GPS utilizing ALDOT Network as a continuously operating reference station.

3. Type of Survey: As-Built Pump Station

4. Field Date: September 01, 2016.

5. The source of the parent tract legal description is instrument No. 1503504, Probate Court Records, Baldwin County, Alabama.

LEGAL DESCRIPTION

STATE OF ALABAMA)

COUNTY OF BALDWIN)

Commencing at the Northeast corner of Section 2, Township 8 South, Range 2 East, Baldwin County, Alabama; thence run South 00°-17'-34" West, along the East line of said Section 2, 2801.41 feet; thence North 89°-43'-52" West, 30.00 feet to a set rod and cap (Rowe); thence thence continue North 88°-43'-52" West, 10.00 feet to the West right of way line of Dick Higbee Road (80' right of way); and the Point of Beginning of the property herein described; thence continue North 89°-50'-13" West, 37.4 feet to a set rod and cap (Rowe); thence North 00°-43'-09" West, 44.13 feet to a set rod and cap (Rowe); thence South 87°-03'-07" East, 38.22 feet to a set rod and cap (Rowe) and the West line of said right of way line; thence South 00°-15'-57" West, along said right of way line, 42.25 feet to the Point of Beginning.



EXHIBIT B

RESOLUTION NO. _____

**AUTHORIZING THE SUBMISSION OF AN FY16
LAND AND WATER CONSERVATION FUND PRE-APPLICATION TO THE
ALABAMA DEPARTMENT OF ECONOMIC AND COMMUNITY AFFAIRS**

WHEREAS, the Alabama Department of Economic and Community Affairs (ADECA) is accepting applications for the FY 2016 Land and Water Conservation Fund (LWCF) Pre-Applications; and

WHEREAS, the City of Fairhope has identified a need to construct park amenities, such as pavilions, bleachers and playground, at the Fairhope Soccer Complex located Manley Road and Baldwin County 13; and

WHEREAS, the total project cost estimate is \$300,000 and the City is requesting \$150,000 in FY16 LWCF funds and, if the grant is funded, the City will provide \$150,000 (50%) in local cash matching funds.

THEREFORE, BE IT RESOLVED BY THE City of Fairhope, IN REGULAR SESSION ASSEMBLED, that by this Resolution the City of Fairhope authorizes submission of a grant application to ADECA requesting an FY16 LWCF grant and authorizes the Mayor to sign the required grant application on behalf of the City.

DONE, under the Seal of the City of Fairhope this 22nd day of December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

- **From:** Sherry Sullivan
Sent: Thursday, December 15, 2016 3:30:33 PM
To: Stacy McKean
Subject: cost for grant
- Estimated Cost for Grant at Soccer Complex:
 - Pavilions with concrete slab, \$60,000 (4 @ \$15,000) City providing labor on slab
 - Bleachers, 7 small sets of bleachers and 2 larger, elevated bleachers, \$147,773
 - Sidewalks, \$79,074/\$50,761 excludes sidewalks currently on the plan
 - Playground, \$25,000

RESOLUTION NO. _____

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That the City of Fairhope has voted to purchase Miniature LED Lights for the Community Affairs and Recreation Department to be used for the seasonal supplemental lighting and the requested item is available for direct procurement through the National IPA Buying Group. The cost of Miniature LED lights is \$23,452.26; and also to purchase tests lights – type undetermined with a cost not to exceed \$3,500.00.

Adopted on this 22nd day December, 2016

Karin Wilson, Mayor

Attest:

Lisa A. Hanks, MMC
City Clerk

City of Fairhope Project Funding Request

DEC 19 '16 PM 3:14

Issuing Date 12/19/2016

Please return this Routing Sheet to Treasurer by

12/19/2016

Project Name: Purchase Miniature Lights for Christmas 2016 - 150 LED lights per strand

Project Location: Trees in Downtown Fairhope

Presented to City Council: 12/12/2016 Approved _____ Changed _____ Rejected _____

Project Cash Requirement submitted for Approval: Cost: \$23,452.26 \$13.91 per strand x 1,686 strands + freight
Test lights - type undetermined - Not to Exceed \$3,500

Does not include City labor to install

Providers: Dade Paper Co.
from the NIPA Buying Group

Project Engineer: n/a

Order Date: _____ Lead Time: Varied: 3-10 working days ARO

Department Funding This Project							
General	Gas	xx	Electric	xx	Water	xx	Sewer
	Gas Tax		Cap. Proj.		Impact		

Division of General Fund Funding This Project					
Admin	10	Police	15	Fire	20
Rec	25	Adult Rec	30	Street	35
San	40	Golf	50	Debt Service	85

Expense Code	<u>2-50490</u>	Revenue Code	_____
	<u>3-50490</u>		
	<u>4-10-50490</u>		

Project will be: Expensed xx Project Financed By: _____
Capitalized _____ Bond Yr. _____ Title _____

Grant _____ Match _____ Grantor _____

Project Budgeted: No

Capital Lease Term _____ Payment _____

Loan _____
Funding: Utility revenues

City Council prior approval	<u>10/12/2015</u>	
Request received by City Treasurer	<u>12/19/2016</u>	Request approved by City Treasurer <u>Debrae Smith</u>
Received by Finance Department	<u>12/19/16</u>	Request approved by Finance Director <u>[Signature]</u>
Received by Mayor	_____	Request approved by Mayor _____

Contact Person: Jimmy Cluster / Sherry Sullivan



MEMO

To: Deborah Smith, Treasurer

From: *Daniel P. Ames*
Daniel P. Ames, Purchasing Manager

Date: December 12, 2016

Re: Request Green Sheet and City Council approvals for procurement of miniature LED lights for the Community Affairs Recreation Director.

Karin Wilson
Mayor

Council Members

Kevin G. Boone

Robert A. Brown

Jack Burrell, ACOMO

Jimmy Conyers

Jay Robinson

Lisa A. Hanks, MMC
City Clerk

Deborah A. Smith, CPA
City Treasurer

The Community Affairs and Recreation Director, Sherry Sullivan, has requested the procurement of miniature LED lights. Utilizing our access to national buying groups competitive bids, quotations were sought.

The Community Affairs and Recreation Director recommends acquiring the miniature LED lights from Dade Paper Company, of Loxley, AL.. The total cost of the procurement is Twenty Three Thousand Four Hundred Fifty Two Dollars and Twenty Six Cents (\$23,452.26), through the National IPA buying group, (see attached quotation).

Lead time is: Approximately 3- 10 days, ARO.

Please compose a greensheet and move forward for Council approval, this procurement request for miniature LED lights, in the amount of Twenty Three Thousand Four Hundred Fifty Two Dollars and Twenty Six Cents (\$23,452.26), through the National IPA buying group, from Dade Paper, of Loxley, AL.

Cc, file

161 North Section Street

P.O. Drawer 429

Fairhope, Alabama 36533

251-928-2136

251-928-6776 Fax

www.fairhopeal.gov

Printed on recycled paper

Quote

Quote For
NIPA/FAIRHOPE PUBLIC WORKS Customer Number: 798101 NETWORK SERV NSC # 631-105052 555 SOUTH SECTION STREET FAIRHOPE, AL 36533 (251) 928-8003

Sales Consultant - GULF STATES
Jaime Gardner JGardner@dadepaper.com

SKU	Item	Pack Size	UOM	TOTAL Price
0000001	150 Light String LED Warm Light T5 mini light with green wire	1,686 STRANDS	13.91/strand	\$23452.26

What is labor estimate?

City of Fairhope

2017 Regular City Council Meetings

Date December 22, 2016

Months	Regular Date	Rescheduled	Reason	Okay	Not Okay
January	1/9/2017				
January	1/23/2017				
February	2/13/2017				
February	2/27/2017	2/22/2017	Mardi Gras Parade		
March	3/13/2017	3/9/2017	National League of Cities Conference		
March	3/27/2017				
April	4/10/2017				
April	4/24/2017				
May	5/8/2017				
May	5/22/2017	5/18/17	AL League of Municipalities Conference		
June	6/12/2017				
June	6/26/2017				
July	7/10/2017				
July	7/24/2017				
August	8/14/2017				
August	8/28/2017				
September	9/11/2017				
September	9/25/2017				
October	10/9/2017				
October	10/23/2017				
November	11/13/2017				
November	11/27/2017				
December	12/11/2017				
December	12/25/2017	12/18/2017	Christmas Holiday		

DEC 7 '16 AM 9:03
Revised 09/2013

ZMM



CITY OF FAIRHOPE
P.O. DRAWER 429
FAIRHOPE, AL 36533
251/928-2136

ALCOHOLIC BEVERAGE LICENSE APPLICATION

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

APPLICANT'S NAME DANNY MANNING

AGE _____ DATE OF BIRTH _____ PLACE OF BIRTH MOBILE

MAILING ADDRESS 5990 RUTHERFORD LN. FAIRHOPE

HOME # _____ WORK # _____

CELL # _____ FAX # _____

RESIDENCE ADDRESS SAME

NO. YEARS AT PRESENT ADDRESS 10 NO. YEARS AT PREVIOUS ADDRESS 5

PREVIOUS ADDRESS 10346 ROSEWOOD DAPHNE, 36526

NAME AND ADDRESS OF BUSINESS PIGGLY WIGGLY
903 FAIRHOPE AVE. FAIRHOPE

NAME OF CORPORATION MANNING INC.

BUSINESS LOCATION 903 FAIRHOPE AVE. FAIRHOPE

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE NO

IF SO, WHERE _____ UNDER WHAT NAME _____

HAS APPLICANT EVER BEEN ARRESTED NO IF SO, WHERE _____

WHEN _____ WHAT WAS CHARGE _____

DISPOSITION _____

LIST THREE REFERENCES:

NAME	ADDRESS	PHONE NUMBER
<u>RIEK MILLER</u>	<u>FAIRHOPE</u>	
<u>THOMAS CAIN</u>	<u>"</u>	
<u>DANNY CALHOON</u>	<u>"</u>	

City of Fairhope
Alcoholic Beverage
License Application
Page -2-

PLEASE SELECT TYPE OF LICENSE APPLYING FOR:

- 011 - PACKAGE STORE LICENSE – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE
- 160 - SPECIAL RETAIL LICENSE – More than 30 days
- 040 - BEER ON/OFF PREMISES LICENSE – Allows sale of Beer Only, on and off consumption.
- 050 - BEER OFF-PREMISES LICENSE – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALER LICENSE
- 210 - WINE IMPORTER LICENSE
- 200 - WINE MANUFACTURER LICENSE
- 240 - NON-PROFIT TAX EXEMPT LICENSE

I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Sharon Manning
SIGNATURE (FULL NAME)

12/7/16
DATE

NOT APPROVED _____ DATE _____
Chief of Police

NOT APPROVED _____ DATE _____
BY COUNCIL _____ City Clerk

APPROVED _____ DATE _____
Chief of Police

APPROVED _____ DATE _____
BY COUNCIL _____ City Clerk

** The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.

JK



CITY OF FAIRHOPE
P.O. DRAWER 429
FAIRHOPE, AL 36533
251/928-2136

ALCOHOLIC BEVERAGE LICENSE APPLICATION

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

APPLICANT'S NAME William Joseph Leavitt SSN# _____

AGE _____ DATE OF BIRTH _____ PLACE OF BIRTH Fairhope, AL

MAILING ADDRESS 18594 Founders Dr

HOME # _____ WORK # _____

CELL # _____ FAX # _____

RESIDENCE ADDRESS 18594 Founders Dr

NO. YEARS AT PRESENT ADDRESS 8 NO. YEARS AT PREVIOUS ADDRESS 8

PREVIOUS ADDRESS _____

NAME AND ADDRESS OF BUSINESS Fairhope Volunteer Fire Department Inc, PO Box 626, Fairhope, AL 36533

NAME OF CORPORATION Fairhope Volunteer Fire Department Inc

BUSINESS LOCATION Fairhope, AL (Equality St. between Section & Bancroft)

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE NO

IF SO, WHERE _____ UNDER WHAT NAME _____

HAS APPLICANT EVER BEEN ARRESTED NO IF SO, WHERE _____

WHEN _____ WHAT WAS CHARGE _____

DISPOSITION _____

LIST THREE REFERENCES:

NAME	ADDRESS	PHONE NUMBER
Kenneth Eslava	1612 Fifth St Duple	
Eward Hall	7840 Dove Ln Fairhope	
Chris Ellis	14A Twin Echo ct	

City of Fairhope
Alcoholic Beverage
License Application
Page -2-

PLEASE SELECT TYPE OF LICENSE APPLYING FOR:

- 011 - PACKAGE STORE LICENSE – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE
- 160 - SPECIAL RETAIL LICENSE – More than 30 days
- 040 - BEER ON/OFF PREMISES LICENSE – Allows sale of Beer Only, on and off consumption.
- 050 - BEER OFF-PREMISES LICENSE – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALER LICENSE
- 210 - WINE IMPORTER LICENSE
- 200 - WINE MANUFACTURER LICENSE
- 240 - NON-PROFIT TAX EXEMPT LICENSE

I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

William Joseph Leavitt
SIGNATURE (FULL NAME)

12/13/16
DATE

NOT APPROVED _____ DATE _____
Chief of Police

NOT APPROVED _____ DATE _____
BY COUNCIL _____ City Clerk

APPROVED _____ DATE _____
Chief of Police

APPROVED _____ DATE _____
BY COUNCIL _____ City Clerk

** The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.

DEC 13 '16 AM 11:22

ZAN

Revised 09/2013
No local records



CITY OF FAIRHOPE
P.O. DRAWER 429
FAIRHOPE, AL 36533
251/928-2136

ALCOHOLIC BEVERAGE LICENSE APPLICATION

PLEASE PRINT

We hereby apply for a license to sell Alcoholic Beverages in the City of Fairhope or its Police Jurisdiction. We agree to abide by all applicable Ordinances of the City, or any amendments to same, and to promptly furnish all reports required by the City.

APPLICANT'S NAME Friends of the Fairhope Public Library SSN# See attached

AGE _____ DATE OF BIRTH _____ PLACE OF BIRTH _____

MAILING ADDRESS _____

HOME # _____ WORK # _____

CELL # _____ FAX # _____

RESIDENCE ADDRESS _____

NO YEARS AT PRESENT ADDRESS _____ NO YEARS AT PREVIOUS ADDRESS _____

PREVIOUS ADDRESS _____

NAME AND ADDRESS OF BUSINESS Chocolate and Champagne Fantasy, 2017
501 Fairhope Ave., Fairhope, AL 36532 (February 11, 2017 from 6:30 to 9:30)

NAME OF CORPORATION Friends of the Fairhope Public Library

BUSINESS LOCATION Fairhope Public Library, 501 Fairhope Ave., Fairhope, AL

HAS APPLICANT EVER HAD AN ALCOHOLIC BEVERAGE LICENSE BEFORE No

IF SO WHERE _____ UNDER WHAT NAME _____

HAS APPLICANT EVER BEEN ARRESTED No IF SO WHERE _____

WHEN _____ WHAT WAS CHARGE _____

DISPOSITION _____

LIST THREE REFERENCES

NAME	ADDRESS	PHONE NUMBER
Alan Samry	20670 Northwood Street	
Linda Foster	9591 Windmill Road	
Sally Godard	503 N. Mobile Street	

City of Fairhope
Alcoholic Beverage
License Application
Page -2-

PLEASE SELECT TYPE OF LICENSE APPLYING FOR:

- 011 - PACKAGE STORE LICENSE – Allows sale of liquor, wine, or beer at Retail, TO GO only. No one under age 21 allowed on premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 010- LOUNGE LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on and off consumption. No one under age 21 allowed on the premises. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 031- CLUB LIQUOR LICENSE – Allows sale of liquor, wine, or beer but must meet ABC Board's "club" regulations. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 020 - RESTAURANT LIQUOR LICENSE – Allows sale of liquor, wine, or beer for on-premises consumption only and 51% of gross receipts must come from the sale of food. A liquor tax of 10% City Limits or 5% Police Jurisdiction is due the 10th of each month on the purchase price paid for all liquor for use or resale by the licensee.
- 140 - SPECIAL EVENTS LICENSE
- 160 - SPECIAL RETAIL LICENSE – More than 30 days
- 040 - BEER ON/OFF PREMISES LICENSE – Allows sale of Beer Only, on and off consumption.
- 050 - BEER OFF-PREMISES LICENSE – Allows sale of Beer Only, TO GO only.
- 060 - WINE ON/OFF PREMISES LICENSE – Allows sale of Wine Only, on and off consumption.
- 070 - WINE OFF-PREMISES LICENSE – Allows sale of Wine Only, TO GO, only.
- 100 - WINE WHOLESALER LICENSE
- 210 - WINE IMPORTER LICENSE
- 200 - WINE MANUFACTURER LICENSE
- 240 - NON-PROFIT TAX EXEMPT LICENSE

I STATE ALL THE ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Gandal Winkley
SIGNATURE (FULL NAME)

December 13, 2016
DATE

NOT APPROVED _____ DATE _____
Chief of Police

NOT APPROVED
BY COUNCIL _____ DATE _____
City Clerk

APPROVED _____ DATE _____
Chief of Police

APPROVED
BY COUNCIL _____ DATE _____
City Clerk

** The Chief of Police is only acquiring a background check on the owners, partners, or corporate officers of the business for the City of Fairhope. The Alabama Alcoholic Beverage Control Board does a thorough Federal and State background check before issuing the License.