

STATE OF ALABAMA)
 :
 COUNTY OF BALDWIN)

The City Council, City of Fairhope, met in an organizational session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 7 November 2016.

Present were Councilmembers: Jack Burrell, Jay Robinson, Robert Brown, and Kevin Boone, Mayor Karin Wilson (arrived at 6:15 p.m.), City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks. Councilmember Jimmy Conyers was absent.

There being a quorum present, City Clerk Lisa Hanks took the seat as presider and called the meeting to order. The invocation was given by Reverend Matt McCollum of Trinity Presbyterian Church, and the Pledge of Allegiance was recited.

This being the organizational meeting to begin the new administration, Mayor Wilson, and the newly-elected Councilmembers, Jack Burrell, Jay Robinson, Robert Brown, and Kevin Boone, who were sworn into office during the Swearing In Ceremony at 5:00 p.m., took their seats on the dais and continued with business.

Ms. Hanks conducted the procedures for electing a Council President. The floor was opened for Council President nominations. Councilmember Boone nominated Councilmember Burrell. Seconded by Councilmember Brown and no other nominations were made. The floor for nominations was then closed. Councilmember Burrell was elected Council President unanimously by voice vote.

Council President Burrell took the presider's seat. The floor was then opened for Council President Pro Tempore nominations. Councilmember Boone nominated Councilmember Robinson. Seconded by Councilmember Brown and no other nominations were made. The floor for nominations was then closed. Councilmember Robinson was elected Council President Pro Tempore unanimously by voice vote.

Council President Burrell asked for a moment of silence for Councilmember Jimmy Conyers, his wife Ashley, and their family who could not be with us tonight due to the loss of his brother-in-law. He asked for everyone to keep the family in your prayers and thoughts.

Council President Burrell then opened the floor to the audience for Public Participation. No one present spoke during Public Participation.

7 November 2016

Councilmember Boone introduced in writing Ordinance No. 1587, an ordinance to adopt the Rules of Procedure in all Instances for Meetings of the City Council. In order to take immediate action, Councilmember Boone moved for immediate consideration. Seconded by Councilmember Robinson, motion for immediate consideration passed unanimously by the following voice votes: AYE – Burrell, Robinson, Brown, and Boone. NAY - None. Councilmember Boone then moved for final adoption of Ordinance No. 1587. Seconded by Councilmember Robinson, motion for final adoption passed by the following voice votes: AYE – Burrell, Robinson, Brown, and Boone. NAY - None.

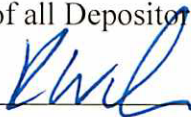
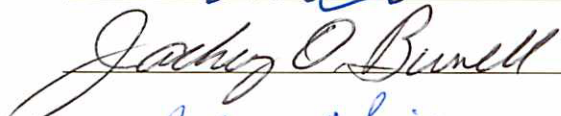
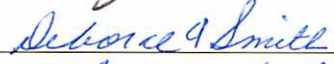

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing signees of all City of Fairhope Accounts. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

RESOLUTION NO. 2608-16

WHEREAS, two signatures are required on all monetary transactions of the City of Fairhope; and

WHEREAS, travel is sometimes required of the Mayor and of the Treasurer and provisions should be made to cover monetary requirements of the City in the absence of one or both; **THEN, THEREFORE**

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, FAIRHOPE, ALABAMA, that all Financial Depositories where monies of the City are deposited, whether in checking, savings, or other type accounts, currently or in the future; be and hereby are advised that **any two of the following signees** are authorized to sign any monetary transaction between said Depositories and the City of Fairhope, Alabama. Attached is a list of all Depositories for the City of Fairhope;

	_____	Karin Wilson, Mayor
	_____	Jackey O. Burrell, Council President
	_____	Deborah A. Smith, City Treasurer
	_____	Lisa A. Hanks, City Clerk

7 November 2016

BE IT FURTHER RESOLVED that Deborah A. Smith and Lisa A. Hanks are hereby authorized to use a facsimile signature for routine checks and paperwork:

Sample:

Sample:

BE IT FURTHER RESOLVED that Mayor Karin Wilson is hereby authorized to use computer generated signature for routine checks under One Thousand Dollars (\$1,000.00). All monetary transactions must have at least one true signature.

Sample:

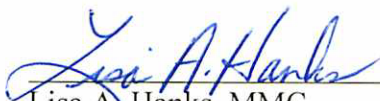
BE IT FURTHER RESOLVED that a certified copy of this resolution be sent to all Depositories as authorization of, and as a record of, above signee signatures.

ADOPTED THIS 7TH DAY OF NOVEMBER, 2016



Karin Wilson, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

City of Fairhope Depositories

- Bancorp South
- Branch Banking and Trust Company
- BBVA Compass Bank
- Centennial Bank
- Community Bank
- Regions Bank
- Wells Fargo Securities

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution to adopt the holidays for FY 2016 - 2017. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

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7 November 2016

RESOLUTION NO. 2609-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, THAT THE FOLLOWING 2016 – 2017 HOLIDAYS WILL BE OBSERVED BY ALL CITY PERSONNEL EXCEPT EMERGENCY EMPLOYEES:

<i>Veterans Day</i>	-	<i>Friday, November 11, 2016</i>
<i>Thanksgiving</i>	-	<i>Thursday & Friday, November 24 & 25, 2016</i>
<i>1/2 Day Christmas Eve</i>	-	<i>Friday, December 23, 2016</i>
<i>Christmas</i>	-	<i>Monday, December 26, 2016</i>
<i>New Year's Day</i>	-	<i>Monday, January 2, 2017</i>
<i>Martin Luther King, Jr.</i>	-	<i>Monday, January 16, 2017</i>
<i>Memorial Day</i>	-	<i>Monday, May 29, 2017</i>
<i>Independence Day</i>	-	<i>Tuesday, July 4, 2017</i>
<i>Labor Day</i>	-	<i>Monday, September 4, 2017</i>

DULY ADOPTED THIS 7TH DAY OF NOVEMBER, 2016



 Karin Wilson, Mayor

Attest:



 Lisa A. Hanks, MMC
 City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution to appoint Lisa A. Hanks as City Clerk. Seconded by Councilmember Robinson, motion passed unanimously by voice vote. Council President Burrell stated that the City Clerk Lisa Hanks does a tremendous job; and this is a no brainer. He said she is also the recent Past President of the Alabama Association of Municipal Clerks and Administrators. Council President Burrell said "I am proud to have her as our City Clerk."

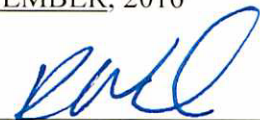
7 November 2016

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution to appoint Joseph Pettier as Chief of Police. Seconded by Councilmember Brown, motion passed unanimously by voice vote. Council President Burrell stated you hear a lot of rumors regarding certain appointments, but the City could not have chosen a finer man or finer Police Chief for this position. He said Chief Petties is a humble servant who serves the City well. Councilmember Boone commented "you can't go wrong with Joe."

RESOLUTION NO. 2612-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **JOSEPH H. PETTIES** is hereby appointed as Chief of Police. The term of the Chief of Police shall serve until the next general municipal election and until a successor is elected by the council and qualified. Section 11-43-5, Code of Alabama, 1975.

ADOPTED 7TH DAY OF NOVEMBER, 2016



 Karin Wilson, Mayor

ATTEST:



 Lisa A. Hanks, MMC
 City Clerk

Councilmember Boone introduced in writing, and moved for the adoption of the following resolution, a resolution to appoint Marion E. "Tut" Wynne as City Attorney. Seconded by Councilmember Robinson, motion passed unanimously by voice vote. Council President Burrell stated that City Attorney Wynne has been with the City since 1981; and he too has served this City well. He said "Tut" knows the ins and outs of Municipal Government; and is always there to answer questions from the Mayor, the Councilmembers, and City Staff. Council President Burrell also commented that "Tut" and Marcus have done a great job as our City Prosecutors for Municipal Court.

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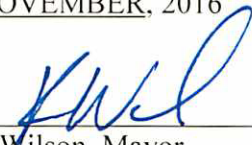
7 November 2016

RESOLUTION NO. 2613-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **Marion E. (Tut) Wynne** is hereby appointed as City Attorney. The term of the City Attorney shall serve until the next general municipal election or until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, that Mayor Karin Wilson is authorized to sign an engagement letter between the City of Fairhope and Marion E. Wynne for legal services.

ADOPTED THE 7TH DAY OF NOVEMBER, 2016



Karin Wilson, Mayor

ATTEST:



Lisa A. Hanks, MMC
City Clerk

Council President Burrell explained the Expenditure Procedures and requested for the City Council to review these procedures. He said these are a matter of trust between the Mayor and Councilmembers; and these can be changed at any time.

Councilmember Boone moved to approve the following appointments for Planning Commission terms. Seconded by Councilmember Robinson, motion passed unanimously by voice vote.

11/07/16 - 08/31/17	Councilmember Conyers
09/01/17 - 05/31/18	Councilmember Robinson
06/01/18 - 02/28/19	Councilmember Burrell
03/01/19 - 11/30/19	Councilmember Brown
12/01/19 - 09/30/20	Councilmember Boone

Council President Burrell asked the Councilmembers to attend all of the Committee meetings if you wish; and reminded them of their fiduciary responsibilities. He said the appointments are presented in the agenda and asked if they were okay with these appointments. The Council responded these were okay. He then appointed the following Committee Assignments:

7 November 2016

RESOLUTION NO. 2610-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **LISA A. HANKS** is hereby appointed as City Clerk. The term of the City Clerk shall serve until the next general municipal election and until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975.

ADOPTED 7TH DAY OF NOVEMBER, 2016


 Karin Wilson, Mayor

ATTEST:



 Lisa A. Hanks, MMC
 City Clerk

Councilmember Brown introduced in writing, and moved for the adoption of the following resolution, a resolution to appoint Deborah Smith as City Treasurer. Seconded by Councilmember Boone, motion passed unanimously by voice vote. Council President Burrell stated that City Treasurer Deborah Smith has been with the City a little over a year and is utmost professional in her job. He said Ms. Smith does everything morally and ethically correct.

RESOLUTION NO. 2611-16

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, That **DEBORAH SMITH** is hereby appointed as City Treasurer. The term of the City Treasurer shall serve until the next general municipal election and until a successor is elected by the council and qualified. Section 11-43-3, Code of Alabama, 1975.

ADOPTED 7TH DAY OF NOVEMBER, 2016


 Karin Wilson, Mayor

ATTEST:



 Lisa A. Hanks, MMC
 City Clerk

7 November 2016

Utilities Gas/Water/Sewer/Electric	Councilmembers Boone and Brown
Parks & Recreation and Library	Councilmembers Brown and Robinson
Finance & Audit	Councilmembers Burrell and Conyers
Public Works & Industrial Recruitment	Councilmembers Burrell and Conyers
Police, Fire, & Court	Councilmembers Robinson and Boone

Council President Burrell continued with the Agenda Items Number 15 through Number 27 and asked the Councilmembers if they would serve on these Committees or had an issue with the appointments. No one opposed any of the appointments.

Mayor Wilson stated she would like for the AMEA nomination to be pushed to the next City Council meeting for more discussion.

Councilmember Boone moved to nominate Jack Burrell to represent the City of Fairhope on the AMEA Board. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

Councilmember Robinson addressed the City Council and stated he was glad to be here and excited to serve the City of Fairhope. Councilmember Robinson said he plans to listen and hopes everyone will listen to him.

Councilmember Brown addressed the City Council and thanked everyone for allowing him to serve; and he looks forward to working with everyone.

Councilmember Boone addressed the City Council and thanked everyone for their support and for allowing him to serve another term.

Council President Burrell addressed the City Council and thanked Mayor Wilson, Heather Hudson, and City Staff for the Swearing in Ceremony held at the Nix Center. He told everyone the best is yet to come for the City of Fairhope.

Mayor Wilson addressed the City Council and commented she had already given her speech during the Swearing in Ceremony. Mayor Wilson said she wants to bring the community together, have a transparent way; and appreciates everyone for coming out tonight.

Councilmember Boone addressed the City Council and commented he appreciated everyone in attendance tonight. He said we will do the best job we can do. He also stated we want to put the City back to where it should be.

7 November 2016

Councilmember Boone moved to adjourn the meeting. Seconded by Councilmember Brown, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:29 p.m.



Jack Burrell, Council President



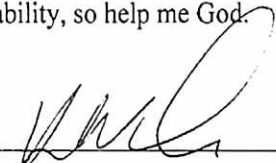
Lisa A. Hanks, MMC
City Clerk

7 November 2016


OATH OF OFFICE

STATE OF ALABAMA)
 :
 COUNTY OF BALDWIN)
 :
 CITY OF FAIRHOPE)

I, KARIN WILSON, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed)  _____

Sworn to and subscribed before me this 7th Day of November, 2016

(Signed)  _____
 Justice Janie L. Shores, Retired
 Supreme Court of Alabama

7 November 2016

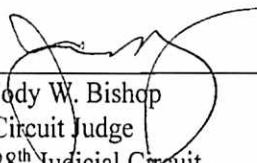
OATH OF OFFICE

STATE OF ALABAMA)
 :
 COUNTY OF BALDWIN)
 :
 CITY OF FAIRHOPE)

I, **JACKEY O. BURRELL**, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed) 

Sworn to and subscribed before me this 7th Day of November, 2016

(Signed) 
 Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama

7 November 2016


OATH OF OFFICE

STATE OF ALABAMA)
	:
COUNTY OF BALDWIN)
	:
CITY OF FAIRHOPE)

I, JAY ROBINSON, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed)  _____

Sworn to and subscribed before me this 7th Day of November, 2016

(Signed)  _____
Jody W. Bishop
Circuit Judge
28th Judicial Circuit
State of Alabama

7 November 2016

OATH OF OFFICE

STATE OF ALABAMA)(
:
COUNTY OF BALDWIN)(
:
CITY OF FAIRHOPE)(

I, JAMES REID CONYERS, JR., solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed) [Handwritten Signature]

Sworn to and subscribed before me this 9th Day of November, 2016

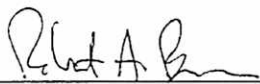
(Signed) [Handwritten Signature]
Haymes S. Snedeker
Municipal Judge
City of Fairhope
State of Alabama

7 November 2016

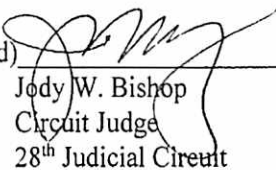
OATH OF OFFICE

STATE OF ALABAMA)
 :
 COUNTY OF BALDWIN)
 :
 CITY OF FAIRHOPE)

I, **ROBERT A. BROWN**, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed) 

Sworn to and subscribed before me this 7th Day of November, 2016

(Signed) 
 Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama

7 November 2016

OATH OF OFFICE

STATE OF ALABAMA)
	:
COUNTY OF BALDWIN)
	:
CITY OF FAIRHOPE)

I, **KEVIN G. BOONE**, solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

(Signed) Kevin G. Boone

Sworn to and subscribed before me this 7th Day of November, 2016

(Signed) Jody W. Bishop
 Jody W. Bishop
 Circuit Judge
 28th Judicial Circuit
 State of Alabama