



# Human Resources Department

## Forms And Documents

HRP-03 Effective Date: 4/2/01

*This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.*

### POSITION ANNOUNCEMENT

The following position is now open. Current employees interested in this position must submit an application within ONE WEEK of the announcement date.

Applications for Employment will be accepted at the Fairhope Public Works Complex, 555 So. Section St., Fairhope, Ala., Monday through Friday, from 8:00 AM to 3:00 PM or may be faxed to (251) 990-0156. Applications may also be mailed to City of Fairhope P.O. Drawer 429 Fairhope, AL 36533 ATTN: Human Resources.

### Position Information

Job Title: Water Service Person I Department: Water & Sewer

Job Status:  Regular Full-Time  Temporary Full-Time *If temporary, give required dates of service:*  
 Regular Part-Time  Temporary Part-Time *From: \_\_\_\_\_ To: \_\_\_\_\_*

Standard Scheduled Hours: 7:00 AM – 4:00 PM Days to be Worked: Mon - Fri

Starting Pay Rate: \$12.82 – \$16.66/hour

### Position Description

General nature/purpose of work:

To perform a variety of semi-skilled and skilled duties in the installation, maintenance and repair of the City's water distribution systems, facilities and equipment.

### Minimum Qualification Standards

Knowledge, skills and abilities:

- Basic knowledge of the principles and practices applied in the safe and efficient use of tools and equipment employed in maintenance and construction section;
- Substantial knowledge of methods, materials, practices, and equipment employed in maintenance and construction section;
- Knowledge of the municipal water distribution system, or some knowledge of the components which, when combined, form the system;
- Knowledge of the occupational hazards and standard safety precautions of the work;
- Ability to keep accurate records and reports concerning installation of water mains and services;
- Ability to understand and follow verbal and written instructions;
- Ability to drive and operate a motor vehicle;
- Ability to deal effectively with the public when handling complaints.
- Ability to lift over 50 lbs.
- Resident of service area preferred

Education, experience and training:

- Possession of a valid Alabama Drivers' License; AND
- Possession of a valid Class A commercial driver's license, or attainment within 6 months; AND**
- High school diploma or GED; OR
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.
- Ability to be insured by City's motor vehicle insurance carrier

**This position will involve shift work**

Date of Announcement: 09/15/2016 Closing Date for Applications: Until Filled

Pandora Heathcote

Human Resources Director

*The City of Fairhope is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising.*