



P. O. Box 7000
Ocean Springs, MS 39566



THE CLEAN MARINA PROGRAM

*for Alabama and
Mississippi*

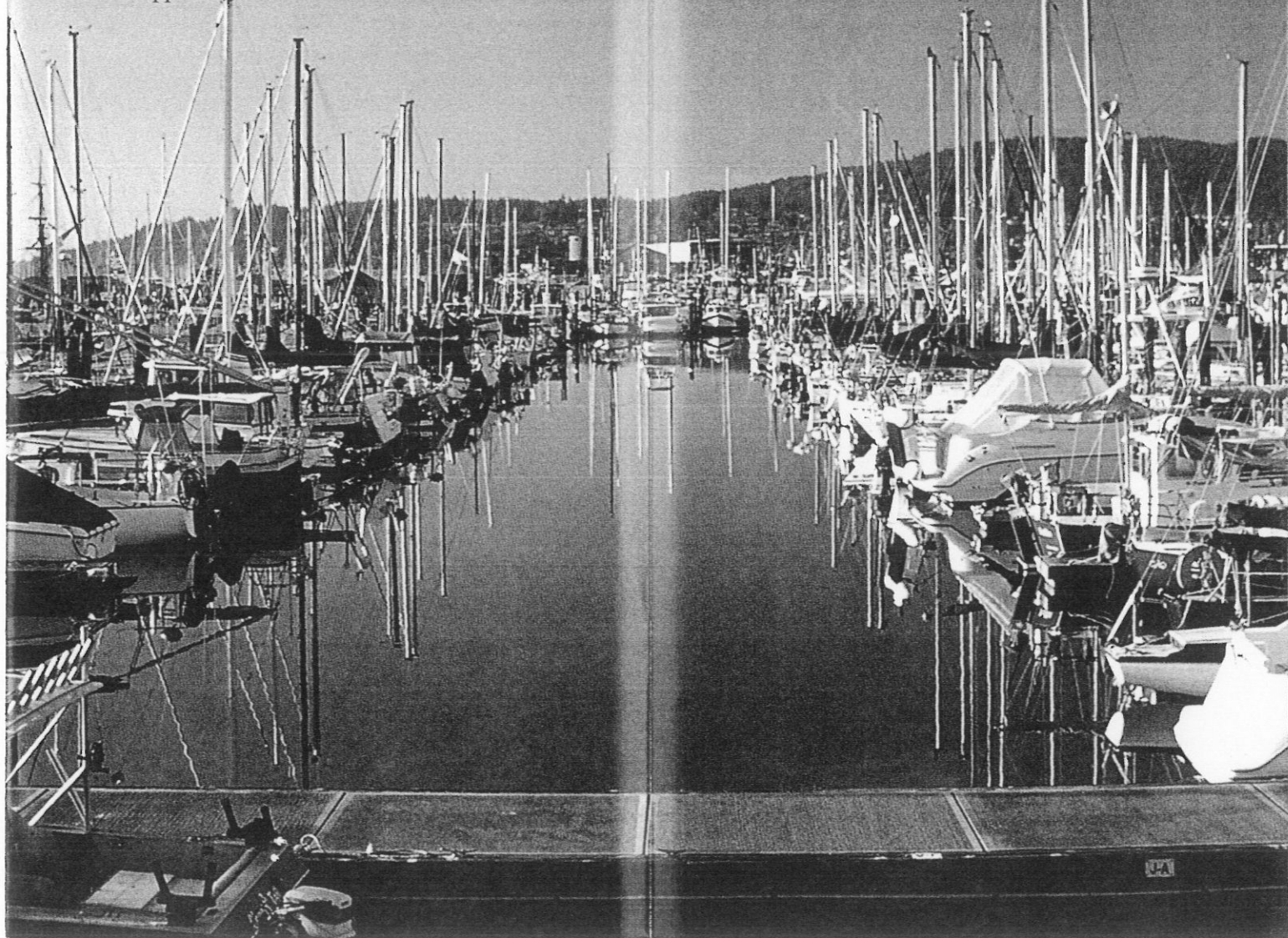


What is the Clean Marina Program?

The Alabama-Mississippi Clean Marina Program assists marina, boatyard, and yacht club operators to protect the resources that provide their livelihood: clean water and fresh air. It is a voluntary program that gives managers the resources they need to minimize pollution. The Program also recognizes environmentally-responsible facilities as "Certified Alabama-Mississippi Clean Marinas."

The Program covers several environmental, operational, and management topics which are listed below. The Clean Marina Guidebook lists best management practices marinas need to implement to become designated clean marinas.

- Marina Siting, Design, and Maintenance
- Sewage Handling
- Fuel Control
- Solid Waste Management
- Vessel Cleaning and Repair
- Stormwater Management and Erosion Control
- Marina Management



Why should I be a Clean Marina?

By adopting pollution prevention measures, marina operators:

- Reduce costs associated with waste disposal
- Generate new sources of revenue
- Attract responsible customers that will respect and follow good boating practices
- Enjoy free publicity
- Take satisfaction in the fact that you are doing your part to protect our waterways

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Steps to becoming a Clean Marina

1. Learn more about the Alabama-Mississippi Clean Marina Program.

Contact the Alabama or Mississippi Clean Marina Coordinator to receive a copy of the Alabama-Mississippi Clean Marina Program Guidebook, pledge form, award checklist, and other program information.

2. Take the Alabama-Mississippi Clean Marina Pledge.

By signing the pledge, you commit to do your part to keep our waterways free of harmful chemicals, excess nutrients, and debris. Send us a photocopy of the signed pledge and then display the original in a public area so your customers will be aware of your commitment to clean water. We will issue a news release acknowledging your participation in the Alabama-Mississippi Clean Marina Program and will include your facility's name on our web page and in public displays. The pledge expires one year from the date you sign it. You may renew the pledge by contacting the Alabama-Mississippi Clean Marina office if you are unable to achieve the goal in one year.

3. Call the Alabama-Mississippi Clean Marina staff to answer any questions.

Do not be discouraged if you initially have difficulty meeting the minimum scores. We want to help you become a Clean Marina. Please call your Clean Marina Coordinator and if we cannot help you, we will find the right person who can. Part of the Clean Marina Program is providing technical assistance to those marinas who have made their pledge. The Clean Marina Program is supported by a number of agency, industry, and marina representatives—we have the expertise to find the solution to your problem.

4. Schedule a confirmation visit.

Once you are satisfied that your facility meets the award standard described on the Clean Marina checklist, contact your Clean Marina Coordinator to schedule a confirmation visit. A Review Team from the Program will visit your facility to verify the items checked on the award checklist.

5. Enjoy your rewards!

As a designated Clean Marina, you will be authorized to use the Clean Marina logo on your letterhead and in your advertising. You will receive a certificate, a flag to fly from your property, and a free online business card posted on the Alabama-Mississippi Clean Marina web site. Your facility will also be promoted in all program publications and public displays. The Clean Marina Program will also issue a news release recognizing your demonstrated commitment to environmental stewardship.

6. Maintain your Clean Marina status.

Each year confirm in writing that you continue to meet the award standards described on the Alabama-Mississippi Clean Marina checklist. An Alabama-Mississippi Clean Marina representative will contact you every two years to schedule a meeting at a mutually convenient time to reaffirm your Clean Marina status.

CLEAN MARINA COORDINATORS

Alabama - **SHONDA BORDEN**
251-438-5690, bordesm@auburn.edu

Mississippi - **CHERIE ARCENEUX**
228-806-8811, cherieaux@aol.com

CLEAN MARINA CHECKLIST



Marina Name: _____

Owner/Manager: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

MARINA TYPE

Marina, no boatyard

Marina w/boatyard

This form is intended to be used by marina operators to conduct self-assessments of their facilities. Ultimately, it will also be used by representatives of the Alabama-Mississippi Clean Marina Program to verify self-assessments. The page numbers refer the reader to the Program's *Clean Marina Guidebook*, available by calling the Clean Marina Program by calling the Clean Marina Coordinator in your state. In Alabama, call Auburn University Marine Education and Research Center at 251-438-5690. In Mississippi, call the Mississippi Department of Marine Resources at 228-374-5000.

Clean Marina designations will be presented to those marinas that score a minimum score per subject area (see page 6). Scoring is based on applicable items only. Please note that it is not necessary to implement all of the recommended practices to be recognized as a designated Clean Marina. It is necessary, however, to be in compliance with all applicable laws and regulations.

The "not applicable" (N/A) option is offered so that items which are beyond your control, or which simply do not apply to your operations, will not be counted against you in the scoring process. There is space at the end of each section to clarify any of your answers or to tell us about other items you would like the reviewers to take into consideration.

Section 1: MARINA SITING, DESIGN AND MAINTENANCE

DOES YOUR FACILITY OR STAFF:

YES NO N/A

- 1. Use/incorporate environmentally neutral materials? _____
- 2. Limit shaded areas over water?..... _____
- 3. Practice water conservation?..... _____
- 4. Promote clean marina practices? _____
- 5. Use upland and inland areas for storage and maintenance?..... _____
- 6. Avoid toxic lawn and garden chemicals? _____
- 7. Practice waterwise landscaping?..... _____
- 8. Maintain and/or develop vegetated areas?..... _____
- 9. Minimize impervious surfaces? _____

SECTION SCORE: _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ %

NOTES: Section 1 _____

Section 2: SEWAGE HANDLING

DOES YOUR FACILITY OR STAFF:

YES NO N/A

- 1. Have a well-maintained pumpout station/system?..... _____
- 2. Promote the use of your pumpout station to boaters? _____
- 3. Keep a record or log of use and maintenance of your pumpout system? _____
- 4. Have a dump station or a wand attachment to empty portable toilets?..... _____
- 5. Address MSD laws in your contracts for slips, transients and liveaboards?.. _____
- 6. Have clean, functional restrooms available 24 hours per day? _____

SECTION SCORE: _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ %

NOTES: Section 2 _____

Section 3: FUEL CONTROL

DOES YOUR FACILITY OR STAFF:

YES NO N/A

- | | | | |
|--|-------|-------|-------|
| 1. Comply with petroleum (fuel and oil) storage requirements? | _____ | _____ | _____ |
| 2. Regularly inspect/repair fuel transfer equipment? | _____ | _____ | _____ |
| 3. Have signs posted explaining proper fueling procedures?..... | _____ | _____ | _____ |
| 4. Prohibit the use of detergents or emulsifiers on fuel spills? | _____ | _____ | _____ |
| 5. Have environmental controls at the pumps? | _____ | _____ | _____ |
| 6. Have PWC floats at fuel docks? | _____ | _____ | _____ |
| 7. Have oil absorbent materials readily available at your fuel dock? | _____ | _____ | _____ |
| 8. Pump fuel or supervise patrons in pumping fuel?..... | _____ | _____ | _____ |

SECTION SCORE: _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ %

NOTES: Section 3 _____

Section 4: SOLID WASTE MANAGEMENT

DOES YOUR FACILITY OR STAFF:

YES NO N/A

- | | | | |
|---|-------|-------|-------|
| 1. Store, use, and dispose of hazardous waste, including solvents, in accordance with federal and state regulations?..... | _____ | _____ | _____ |
| 2. Provide trash cans, bins, dumpsters, etc. that are covered, well-marked and convenient? | _____ | _____ | _____ |
| 3. Control the disposal of fish cleaning scraps in a way that will not impair water quality?..... | _____ | _____ | _____ |
| 4. Conduct regular litter/trash removal? | _____ | _____ | _____ |
| 5. Provide clearly marked, accessible recycling containers for cans, plastic, paper?..... | _____ | _____ | _____ |
| 6. Provide marine product recycling (oil, filters, solvents, batteries, monofilament)? | _____ | _____ | _____ |
| 7. Minimize waste in daily operations and avoid the use of hazardous products?..... | _____ | _____ | _____ |
| 8. Provide materials needed for spill-proof oil changes?..... | _____ | _____ | _____ |

SECTION SCORE: _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ %

NOTES: Section 4 _____

Section 5: VESSEL CLEANING AND REPAIR

DOES YOUR FACILITY OR STAFF:

YES NO N/A

- | | | | |
|--|-------|-------|-------|
| 1. Discourage in-water maintenance and cleaning?..... | _____ | _____ | _____ |
| 2. Encourage the use of environmentally friendly cleaners? | _____ | _____ | _____ |
| 3. Minimize impacts of pressure washing? | _____ | _____ | _____ |
| 4. Restrict maintenance activities to designated work areas? | _____ | _____ | _____ |
| 5. Contain dust and debris from sand and sand blasting? | _____ | _____ | _____ |
| 6. Prevent oil spills during maintenance operations?..... | _____ | _____ | _____ |
| 7. Recommend bottom coatings with minimal environmental impacts? | _____ | _____ | _____ |
| 8. Promote or offer proper winterizing services to boaters? | _____ | _____ | _____ |

SECTION SCORE: _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ %

NOTES: Section 5 _____

Section 6: STORMWATER MANAGEMENT

DOES YOUR FACILITY OR STAFF:

YES NO N/A

- | | | | |
|---|-------|-------|-------|
| 1. Practice good housekeeping methods to reduce stormwater pollution? | _____ | _____ | _____ |
| 2. Have a diagram of your stormwater management system? | _____ | _____ | _____ |
| 3. Inspect your stormwater management system regularly? | _____ | _____ | _____ |
| 4. Limit paved areas around your facility and cultivate “green spaces” with native vegetation when possible?..... | _____ | _____ | _____ |
| 5. Direct rainwater from roofs away from impervious surfaces?..... | _____ | _____ | _____ |
| 6. Plant vegetative buffers between impervious surfaces and your marina basin? | _____ | _____ | _____ |
| 7. Use chemical fertilizers and pesticides sparingly? | _____ | _____ | _____ |
| 8. Use oil and grit separators in storm drains?..... | _____ | _____ | _____ |
| 9. Properly maintain your stormwater catch basin?..... | _____ | _____ | _____ |
| 10. Use alternatives to vertical bulkheading when stabilizing shorelines? | _____ | _____ | _____ |

SECTION SCORE: _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ %

NOTES: Section 6 _____

Section 7: MARINA MANAGEMENT

IN TRAINING YOUR STAFF, DO YOU:

YES NO N/A

- 1. Train employees about stormwater pollution prevention and keep records? _____
- 2. Train employees to use equipment and chemicals according to established standards and keep records?..... _____
- 3. Regularly review emergency response procedures with staff and keep records?..... _____
- 4. Train employees to watch for inappropriate discharges and keep records?... _____
- 5. Have a pre-determined procedure for handling polluters?..... _____
- 6. Incorporate best management practices into all contracts?..... _____
- 7. Promote your own environmental efforts?..... _____
- 8. Train employees on pre- and post- storm event procedures?..... _____

IN EDUCATING BOATERS, DO YOU:

YES NO N/A

- 1. Provide clear signage around your marina?..... _____
- 2. Post environmental information in clearly-marked places (bulletin board)?.. _____
- 3. Provide or recommend bilge cleaning units?..... _____
- 4. Encourage and recognize boaters who try to prevent pollution?..... _____
- 5. Include articles about best management practices in your newsletter?..... _____
- 6. Distribute clean boater literature to patrons?..... _____
- 7. Distribute publications summarizing boating laws and regulations?..... _____
- 8. Require adherence to Clean Marina practices in contracts?..... _____
- 9. Promote stewardship of the marine environment?..... _____

SECTION SCORE: _____ “Yes” responses/ _____ (Number of applicable items) x 100 = _____ %

NOTES: Section 7 _____

TOTALING YOUR SCORE

Enter your scores for each section on the lines below and compare your scores to the minimum required scores.

Your scores	Minimum required scores
Section 1 _____	Section 1 70 %
Section 2 _____	Section 2 80 %
Section 3 _____	Section 3 85 %
Section 4 _____	Section 4 85 %
Section 5 _____	Section 5 85 %
Section 6 _____	Section 6 85 %
Section 7 _____	Section 7 85 %

If your score for each area is equal to or greater than the minimum required for each applicable section, and no regulatory infractions are noted, your facility qualifies as a designated Clean Marina. Call your Clean Marina Coordinator to schedule a confirmation visit. In Alabama, call Auburn University Marine Education and Research Center at 251-438-5690. In Mississippi, call the Mississippi Department of Marine Resources at 228-374-5000. Please use an extra sheet of paper for any additional comments or explanations you would like us to consider.

MARINA NAME: _____

VERIFIED BY ALABAMA-MISSISSIPPI CLEAN MARINA PROGRAM REPRESENTATIVES:

DATE OF MARINA EVALUATION: _____
