



Human Resources Department
Forms And Documents

HRP-03 Effective Date: 12/18/13

This position announcement constitutes neither a written or implied contract of employment. The City of Fairhope reserves the right to revise, alter and/or change the job description for this position, as the City deems necessary.

POSITION ANNOUNCEMENT

The following position is now open. Current employees interested in this position must submit an application within ONE WEEK of the announcement date. Applications for Employment are available at the City of Fairhope Public Works Building, 555 S. Section Street, Monday through Friday, from 8:00 AM to 3:00 PM or online at www.cofairhope.com. Completed applications and resumes can be mailed to City of Fairhope, ATTN: Human Resources, P.O. Drawer 429, Fairhope, AL 36533, or faxed to (251) 990-0156. Applications received after the closing date will not be considered.

Position Information

Job Title: Group Fitness Instructor Department: Recreation Center
 Job Status: Regular Full-Time Temporary Full-Time *If temporary, give required dates of service:*
 Regular Part-Time Temporary Part-Time *From: As Needed To: _____*
 Standard Scheduled Hours: Varies Days to be Worked: Varies
 Starting Pay Rate: \$20.00 per hour

Position Description

General nature/purpose of work:

Quality Fitness programs designed to meet the needs of the community.

Primary duties and responsibilities:

1. Ensuring that members are met through personal recognition and by providing quality service.
2. Making sure that your fitness classes meet certification requirement standards.
3. Assuming a leadership role as a professional in the area of exercise and aerobics.

Other duties and responsibilities:

1. Make sure that a safe and healthy environment exists for exercising.
2. Arriving well prepared, music used and routine thought out.
3. Learn name of participants who attend your classes.
4. Share educational information with your participants.

Minimum Qualification Standards (Additional qualification standards are found on the job description.)

Knowledge, skills and abilities:

1. Good communication skills
2. Excellent customer service
3. Basic nutrition and weight management
4. Basic fitness terminology and procedures

Education, experience and training:

1. High school diploma or GED; OR Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.
2. Minimum of six months in health and fitness
3. Current CPR and AED certifications
4. Current personal trainer nationally accredited certification through ACE, AFAA, ACSM, or other accredited certification agreed upon by the Recreation Center Director.

Date of Announcement: **08/05//2016** Closing Date for Applications: **Until Filled**

The City of Fairhope is an Equal Opportunity Employer, maintaining a Drug-Free Workplace. Pre-employment drug testing is performed. The City reserves the right to re-advertise positions or to not fill positions after advertising.

Pandora Heathroe
Human Resources