

**CITY OF FAIRHOPE
CITY COUNCIL AGENDA**

MONDAY, 14 MAY 2012 - 6:00 P.M. - CITY COUNCIL CHAMBER

Invocation and Pledge of Allegiance

1. Approve Minutes of 23 April 2012 Regular City Council Meeting, minutes of the 23 April 2012 Work Session, minutes of the 30 April 2012 Special Called City Council Meeting and minutes of the 2 May 2012 Special Called City Council Meeting.
 2. Report of the Mayor
 3. Council Comments
 4. City Administrator
 5. Public Participation
- ADD ON** Resolution – To Rescind Bid No. 003-12 for Rental Services for Water Department Uniforms.
- ADD ON** Motion to Extend Contract for PS004-12, Auburn Consulting Services for Fairhope Pathogens Preliminary Assessment, Project W001-12, for 60 days.
- ADD ON** Request – To promote a Police Officer to Patrol Sergeant and to fill vacancy for Corrections Officer for the Police Department,
- ADD ON** Motion to approve the recommendation from the Financial Advisory Committee to allow an increase in the percentage of transfers from the Electric and Gas Funds as needed for shortfalls temporarily through this Fiscal Year; and that the City Treasurer will give a report to the City Council at the second meeting of each month.
6. **Public Hearing** - An Ordinance adopting New Building, Mechanical, Plumbing, Fuel and Gas, Fire and Electric Codes
 7. Appointment – Board of Adjustments & Appeals
 8. Resolution – Authorizing Mayor Timothy M. Kant to terminate an Agreement with Thompson Engineering to provide for Design Services for a New 4MGD Wastewater Treatment Plant.
 9. Resolution – Authorizing Mayor Timothy M. Kant to terminate the Agreement with Moore Engineering Company, Inc. reassigned to Thompson Engineering, Inc. to provide for waterline improvements along County Road 13 including Amendment Number 1 to Agreement with Thompson Engineering, Inc.
 10. Resolution – Award RFQ for Pad and Pole Mount Transformers for the Electric Department to Mayer Electric.

City Council Meeting

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11. Resolution – Award RFQ for Municipal Information System for the City of Fairhope to Tyler Technologies (Bid No. 018-11).
12. Resolution – To purchase Roll Up Security Doors and Grilles for Sally Port for the Police Department.
13. Request – Karin Wilson, Good Life Foundation – Requesting permission to hold and waiver of fees for the 2nd Annual Kids Triathlon on Sunday, June 3, 2012 and use of Rose Garden, Duck Pond, Pavilion, South Beach Park and street closures (approximately one hour) as well as use of barricades and cones.
14. Application for a Restaurant Liquor License by Christopher Lance Hallmark, Hallmach, LLC dba Rock and Roll Sushi, located at 10 ½ North Section Street, Fairhope, Alabama.
15. Request - To fill vacancies for the following positions: Groundman for the Electric Department, Lead Electrician for the Electric Department and Carpenter-I for the Projects and Maintenance Department.
16. Adjourn

The City of Fairhope will be closed on Monday, May 28, 2012 for the Memorial Day Holiday

Next Regular Meeting Tuesday, May 29, 2012 Same Time and Place

STATE OF ALABAMA)(
 :
 COUNTY OF BALDWIN)(

The City Council, City of Fairhope, met in regular session at 6:00 p.m., Fairhope Municipal Complex Council Chamber, 161 North Section Street, Fairhope, Alabama 36532, on Monday, 14 May 2012.

Present were Council President Lonnie L. Mixon, Councilmembers: Debbie W. Quinn, Daniel Stankoski, Michael A. Ford, and Rick Kingrea, Mayor Timothy M. Kant, City Attorney Marion E. Wynne, and City Clerk Lisa A. Hanks.

There being a quorum present, Council President Mixon called the meeting to order. The invocation was given by Reverend Michael Davis, pastor of Twin Beech AME Zion Church, and the Pledge of Allegiance was recited. Council President Mixon asked if there were any corrections to the minutes from the 23 April 2012, regular meeting. He then stated if there are no corrections, the minutes stand approved as written.

Council President Mixon asked if there were any corrections to the minutes from the 23 April 2012, work session meeting. He then stated if there are no corrections, the minutes stand approved as written.

Council President Mixon asked if there were any corrections to the minutes from the 30 April 2012, special-called city council meeting. He then stated if there are no corrections, the minutes stand approved as written.

Council President Mixon asked if there were any corrections to the minutes from the 2 May 2012, special-called city council meeting. He then stated if there are no corrections, the minutes stand approved as written.

Mayor Kant addressed the City Council on the following items:

1. May 21, 2012 is graduation for Fairhope High School seniors.
2. Fairhope High School baseball team is in the State play-offs.
3. Joe Lennicx's son Joseph on being commissioned as a 2nd Lieutenant in the United States Marine Corps.

Council President Mixon announced that Chief Petty Officer Cooper from the United States Coast Guard was here to make a presentation. Chief Petty Officer Cooper, on behalf of Sector Mobile and the Aviation Training Center, presented a plaque to the Fairhope Police Department and the Fairhope Volunteer Fire Department for their help and support with the search and rescue efforts when the 6535 Helicopter ("Helo") when it went down.

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Councilmember Quinn addressed the City Council and commented it was a sad day when the Helo went down. She said there is a flyer regarding the paving and striping in the utility bills.

Council President Mixon addressed the City Council and reported that there was a Public Works employee at the Golf Course when an elderly man had an attack. The employee stayed to assist until the ambulance got there. The training that the City does for its employees does work and the employees do rise to the occasion when needed.

Councilmember Kingrea addressed the City Council and mentioned Corey Yonge and the Girl Scouts wanting to know when the pedestrian yield signs would be put back up. Mayor Kant replied that Dan Burden would be back in town on Friday and he would get his advice on the signs.

City Administrator Gregg Mims addressed the City Council regarding the following items:

1. The sirens in the City which were brought up by Mr. Gile in a previous meeting. Mr. Mims requested staff to get together to make recommendations to bring back to the Council.
2. The Alligators at the Park is an issue. Mobile Bay is approximately 413 square miles. People have been feeding the alligators; and now humans are being associated with their food. We need to ask everyone to leave the alligators alone.

City Administrator Mims addressed the City Council and briefly explained the Add On Items for the Agenda and then explained Agenda Items Number 6 through Number 15 prior to the City Council voting on same.

Councilmember Quinn moved to address the following item **not** on the printed agenda. Seconded by Councilmember Kingrea, motion passed unanimously by voice vote.

Councilmember Stankoski introduced in writing, and moved for the adoption of the following resolution, a resolution to Rescind Bid No. 003-12 for Rental Services for the Water Department Uniforms. Seconded by Councilmember Kingrea, motion passed unanimously by voice vote.

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14 May 2012

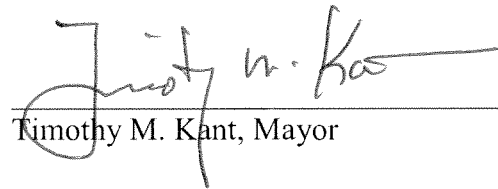
RESOLUTION NO. 1936-12

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

[1] That on February 27, 2012 the City of Fairhope did award G & K Industries, Bid No. 003-12, with the total bid proposal of \$6,360.64 per year, for rental service for Water Department Uniforms.


[2] That Bid No. 003-12 for rental service for Water Department Uniforms is hereby rescinded.

Adopted on this 14th day of May, 2012



Timothy M. Kant, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Quinn moved to address the following item **not** on the printed agenda. Seconded by Councilmember Ford, motion passed unanimously by voice vote.

Councilmember Stankoski moved to Extend Contract for PS004-12, Auburn Consulting Services for Fairhope Pathogens Preliminary Assessment, Project W001-12, for 60 days. Seconded by Councilmember Quinn, motion passed unanimously by voice vote.

Councilmember Stankoski moved to address the following item **not** on the printed agenda. Seconded by Councilmember Ford, motion passed unanimously by voice vote.

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Councilmember Quinn moved to grant the request to promote a Police Officer to Patrol Sergeant and to fill vacancy for Corrections Officer for the Police Department. Seconded by Councilmember Kingrea, motion passed unanimously by voice vote.

Councilmember Quinn moved to address the following item **not** on the printed agenda. Seconded by Councilmember Ford, motion passed unanimously by voice vote.

Councilmember Kingrea moved to approve the recommendation from the Financial Advisory Committee to allow an increase in the percentage of transfers from the Electric and Gas Funds as needed for shortfalls temporarily through this Fiscal Year; and that the City Treasurer will give a report to the City Council at the second meeting of each month. Seconded by Councilmember Ford, motion passed unanimously by voice vote.

Councilmember Quinn asked if Mayor Kant would give an update regarding the Fairhoppers Community Park. Mayor Kant replied that the Building Department surveyed the playground for unsafe items and corrected the items that were mentioned. The Building Official reported that the playground is now safe.

A Public Hearing was held as advertised on a proposed ordinance to adopt new building, mechanical, plumbing, fuel and gas, fire and electric codes. Councilmember Quinn introduced the proposed Ordinance.

Gregg Mims briefly read the name of the proposed codes and supplements to be adopted.

Council President Mixon opened the Public Hearing at 6:16 p.m. No one present opposed the proposed ordinance, the Public Hearing closed at 6:16 p.m.

In order to take immediate action Councilmember Quinn moved for immediate consideration. The motion for immediate consideration failed for lack of a second, this ordinance will layover until the May 29, 2012 City Council meeting.

Councilmember Ford moved to appoint Ray Clark to the Board of Adjustments & Appeals for a three year term. The term will expire in April 2015. Seconded by Councilmember Quinn, motion passed unanimously by voice vote.

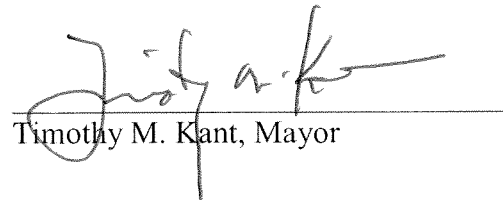
Councilmember Kingrea introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Timothy M. Kant to terminate an Agreement with Thompson Engineering to provide for Design Services for a New 4MGD Wastewater Treatment Plant. Seconded by Councilmember Quinn, motion passed unanimously by voice vote.

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RESOLUTION NO. 1937-12

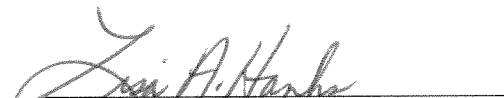
BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, that Mayor Timothy M. Kant is hereby authorized to terminate the Agreement with Thompson Engineering to provide for Design Services for a New 4MGD Wastewater Treatment Plant. The authorization to execute the above mentioned Agreement was adopted on January 9, 2006.

BE IT FURTHER RESOLVED, That Mayor Timothy M. Kant is hereby authorized to expend funds to pay the balance of the invoice due to Thompson Engineering, Inc. in the amount of \$106,506.35.

Adopted on this 14th day of May, 2012

Timothy M. Kant, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Stankoski introduced in writing, and moved for the adoption of the following resolution, a resolution authorizing Mayor Timothy M. Kant to terminate the Agreement with Moore Engineering Company, Inc. reassigned to Thompson Engineering, Inc. to provide for waterline improvements along County Road 13 including Amendment Number 1 to Agreement with Thompson Engineering, Inc. Seconded by Councilmember Kingrea, motion passed unanimously by voice vote.

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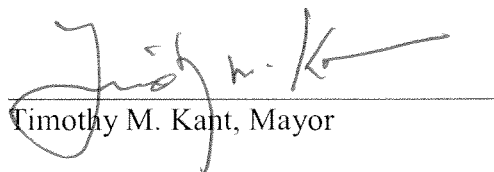
14 May 2012

RESOLUTION NO. 1938-12

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:


1. Mayor Timothy M. Kant is hereby authorized to terminate the Agreement with Moore Engineering Company, Inc., which was subsequently assigned by Moore Engineering Company, Inc. to Thompson Engineering, Inc., to provide for the construction of 16' waterline improvements along Baldwin County Road 13 from County Road 48 North approximately 4.4 miles with all necessary appurtenances to make a complete facility including a connection westerly to tie into the Rock Creek Subdivision distribution system. The authorization to execute the above mentioned Agreement was adopted on April 13, 2009.
2. The termination of the above mentioned Agreement shall include Amendment Number 1 to the Agreement for Engineering Services with Thompson Engineering, Inc. for the following: the scope of work shall include design and construction observation services for the Auburn tank site to include design and construction observation of the elevated storage tank, tank lines, test well and finish well, and treatment facility. The authorization to execute mentioned Amendment Number 1 to the Agreement was adopted on June 28, 2010.
3. Mayor Timothy M. Kant is hereby authorized to expend funds to pay the balance of the invoice due to Thompson Engineering, Inc. in the amount of \$17,752.50.

Adopted on this 14th day of May, 2012



Timothy M. Kant, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

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Councilmember Kingrea introduced in writing, and moved for the adoption of the following resolution, a resolution awarding RFQ for Pad and Pole Mount Transformers for the Electric Department. Seconded by Councilmember Ford, motion passed unanimously by voice vote.

RESOLUTION NO. 1939-12

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

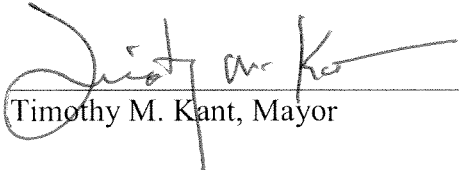
[1] That the City of Fairhope did request and receive RFQs for Pad and Pole Mount Transformers for the Electric Department at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following RFQs were received and tabulated as follows:

Please see attached RFQ Tabulation for
Pad and Pole Mount Transformers for the Electric Department


[3] After evaluating the RFQ proposal with the required specifications, Mayer Electric, with the total RFQ proposal of \$42,000.00, is now awarded RFQ No. 007-12 for Pad and Pole Mount Transformers.

Adopted on this 14th day of May, 2012



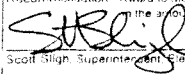
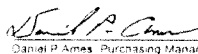
Timothy M. Kant, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

14 May 2012

| CITY OF FAIRHOPE TABULATION NUMBER 007-12 NAME Pad and Pole Mount Transformers OPENED 4-24-2012 2:00 p.m. Note: Bid bond waived. | | | | | |
|--|--|-----------------------------------|--|----------------|-------------|
| VENDOR | Non-Collusion/ Proposal Executed / Signed / Notarized | Delivery lead time ARO in days | Instructions / Specification Compliance | Signed Addenda | TOTAL QUOTE |
| HD SUPPLY UTILITIES | YES | | | YES | \$49,230.00 |
| <u>Single Phase Pad Mount Transformers</u> Voltage Low side: 240/120; High side: 12470GrdY/7200 @ quantity 25 kVA | \$2,022 | 90 | | | |
| <u>Single Phase Pole Mount Conventional Transformers</u> Voltage low side: 120/240; High side: 7200/12470Y: 12 QTY 25 kVA | \$1,055 | 90 | | | |
| 12 QTY 37 1/2 kVA | \$1,275 | 90 | | | |
| 8 QTY 50 kVA | \$1,523 | 90 | | | |
| GRESO UTILITIES SUPPLY | YES | | | NO | \$50,898.00 |
| <u>Single Phase Pad Mount Transformers</u> Voltage Low side: 240/120; High side: 12470GrdY/7200 @ quantity 25 kVA | \$10,710 | 70 | | | |
| <u>Single Phase Pole Mount Conventional Transformers</u> Voltage low side: 120/240; High side: 7200/12470Y: 12 QTY 25 kVA | \$14,340 | 70 | | | |
| 12 QTY 37 1/2 kVA | \$18,068 | 70 | | | |
| 8 QTY 50 kVA | \$9,780 | 70 | | | |
| MAYER ELECTRIC SUPPLY CO | YES | | | NO | \$42,000.00 |
| <u>Single Phase Pad Mount Transformers</u> Voltage Low side: 240/120; High side: 12470GrdY/7200 @ quantity 25 kVA | \$9,638 | 40 | | | |
| <u>Single Phase Pole Mount Conventional Transformers</u> Voltage low side: 120/240; High side: 7200/12470Y: 12 QTY 25 kVA | \$10,658 | 40 | | | |
| 12 QTY 37 1/2 kVA | \$13,332 | 40 | | | |
| 8 QTY 50 kVA | \$8,378 | 40 | | | |
| Recommendation Award to Mayer Electric Supply Co in the amount of \$ 42,000.00  4.26.2012 Scott Sligh, Superintendent, Electric Department | | | | | |
| To my knowledge this is an accurate bid tabulation  4.26.12 Daniel P. Ames, Purchasing Manager | | | | | |

Councilmember Quinn introduced in writing, and moved for the adoption of the following resolution, a resolution awarding RFQ for Municipal Information System for the City of Fairhope (Bid No. 018-11). Seconded by Councilmember Stankoski, motion passed unanimously by voice vote.

14 May 2012

RESOLUTION NO. 1940-12

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

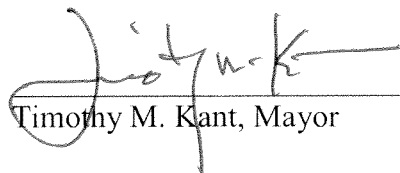
[1] That the City of Fairhope did request and receive Request for Proposals (“RFPs”) for Bid No. 018-11 for a Municipal Information System for the City of Fairhope at 555 South Section Street in the City of Fairhope offices, Fairhope, Alabama.

[2] At the appointed time and place, the following RFPs were received and tabulated as follows:

Please see attached RFP (Bid) Tabulation for
Municipal Information System for the City of Fairhope

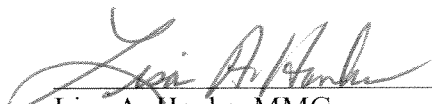
[3] After evaluating the RFP (Bid) proposal with the required specifications, Tyler Technologies, with the total RFP (Bid) proposal of \$475,529.00.00 for its “MUNIS” System, is now awarded the RFP (Bid No. 018-11) for a Municipal Information System.

Adopted on this 14th day of May, 2012



Timothy M. Kant, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

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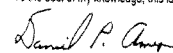
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CITY OF FAIRHOPE
 Bid Tabulation and Recommendation
 Bid Name: RFP for
 Municipal Information
 System for the IT
 Department
 Bid Number: 018-11
 Date opened: June 3, 2011 - 1:00 p.m.
 Notes: Bid Bond: Waived

| Responsees: | Costs Hardware needed for system operations | Costs Application Software | Costs Third party Application Software | Costs Software Licensing | Costs Installation | Costs Training | Costs software maintenance Fees per year | Costs Technical Support Fees per year | System Total |
|----------------------------|---|---------------------------------------|--|--------------------------------------|--------------------|----------------|--|--|-----------------|
| B S & A Software | \$ - | \$ - | \$ - | \$ 124,890.00 | \$ 47,500.00 | \$ 36,000.00 | \$ 28,310.00 | *Included in Maintenance Fees* | \$ 236,700.00 |
| CSI Technology Outitters | \$ 18,260.00 | \$ 75,534.37 | \$ 42,188.36 | \$ 16,639.00 | \$ 36,674.25 | \$ 9,405.00 | \$ 28,867.53 | \$ 8,000.00 | \$ 234,568.51 |
| Incoprise | *Specs provided in hardware platform* | *Specs provided in hardware platform* | N/A | \$ 87,500.00 | \$ 188,760.00 | \$ 23,750.00 | \$ 19,250.00 | \$ - | \$ 319,270.00 |
| Spinnbrook Software | *See Hardware and Requirements* | \$ 165,250.00 | N/A | *See Application Software* | \$ 73,500.00 | \$ 83,500.00 | \$ 40,078.00 | *\$150 per Hour on a Time and Materials basis* | \$ 362,328.00 |
| Tyler Technologies, Inc. | \$ 20,382.00 | \$ 3,240.00 | \$ - | \$ 180,122.00 | \$ 77,740.00 | \$ 88,500.00 | \$ 28,822.00 | \$ 7,063.00 | \$ 385,849.00 |
| SMI International | \$ 39,675.00 | \$ 303,974.00 | \$ 95,000.00 | \$ 65,478.00 | \$ 491,400.00 | \$ 210,600.00 | \$ 59,768.00 | \$ 81,159.50 | \$ 1,347,054.50 |
| Tyler Technologies (Munis) | \$ 16,952.00 | \$ 129,600.00 | \$ 9,900.00 | *Included with Application software* | \$ 148,040.00 | \$ 136,050.00 | \$23,925 (waived year one) | \$5,981 OSDBA \$5,981 Disaster Recovery | \$475,529.00 |
| Cogsdale | *Cogsdale does not sell hardware* | N/A | N/A | \$ 255,268.00 | \$ 450,212.00 | \$ 87,375.00 | \$ 68,360.00 | *Included in Support* | \$ 861,215.00 |

Recommendation: Award to Tyler Technologies (Munis) in the amount of \$475,529.00

 4/24/12
 Jeff Montgomery, IT Director

To the best of my knowledge, this is an accurate bid tabulation
 4/25/12
 Daniel P. Ames, Purchasing Manager

Councilmember Stankoski introduced in writing, and moved for the adoption of the following resolution, a resolution to purchase Roll Up Security Doors and Grilles for Sally Port for the Police Department. Seconded by Councilmember Kingrea, motion passed unanimously by voice vote.

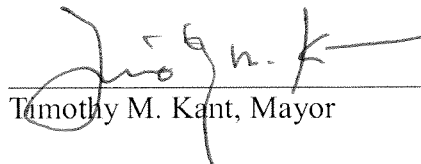
14 May 2012

RESOLUTION NO. 1941-12

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF FAIRHOPE, ALABAMA, as follows:

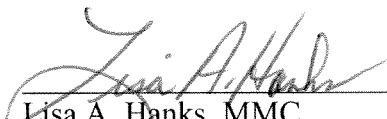
That the City of Fairhope has voted to purchase Roll Up Security Doors and Grilles for Sally Port for the Police Department and authorizes procurement based on the option allowed by the Code of Alabama 1975, Section 41-16-51. The cost will be approximately \$26,663.00.

Adopted on this 14th day of May, 2012



Timothy M. Kant, Mayor

Attest:



Lisa A. Hanks, MMC
City Clerk

Councilmember Quinn moved to grant the request of Karin Wilson, Good Life Foundation, requesting permission to hold and waiver of fees for the 2nd Annual Kids Triathlon on Sunday, June 3, 2012, and use of the Rose Garden, Duck Pond, Pavilion, South Beach Park, and street closures (approximately one hour) as well as use of barricades and cones. Seconded by Councilmember Stankoski, motion passed unanimously by voice vote.

City Council reviewed an application for a Restaurant Liquor License by Christopher Lance Hallmark, Hallmach, LLC, d/b/a Rock and Roll Sushi, located at 10 1/2 North Section Street, Fairhope, Alabama. Councilmember Quinn moved to approve the issuance of the license. Seconded by Councilmember Kingrea, motion passed unanimously by voice vote.

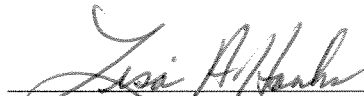
14 May 2012

Councilmember Kingrea moved to approve to fill the vacancy of the following positions: Groundman for the Electric Department, Lead Electrician for the Electric Department, and Carpenter 1 for the Projects and Maintenance Department. Seconded by Councilmember Quinn, motion passed unanimously by voice vote.

There being no further business to come before the City Council, the meeting was duly adjourned at 6:27 p.m.



Lonnie L. Mixon, Council President



Lisa A. Hanks, MMC
City Clerk